



27 April 2022

Karen Batt
Joint National Secretary
CPSU, the Community and Public Sector Union
Sent via email: kbatt@cpsuVIC.org

cc: SPSF Group, Victorian Branch, enquiry@cpsuVIC.org

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
9/03/2022	SPSF Group, Victorian Branch	Branch Councillor	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Karen Batt, being the Branch Secretary of the Community and Public Sector Union/SPSF Group Victorian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

[delete all that do not apply]

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Karen Batt
Branch Secretary

Dated: 9 March 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU/SPSF Victorian Branch</i>	<i>28-2-2022</i>	<i>Branch Councillor</i>		<i>Patricia Harty</i>	<i>c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001</i>	<i>Public servant</i>



Australian Government
Registered Organisations Commission

3 March 2022

Karen Batt
Joint National Secretary
CPSU, the Community and Public Sector Union
Sent via email: kbatt@cpsu.org.au

cc: SPSF Group, New South Wales Branch, psa@psa.asn.au;
PSU Group, pkathryn.landsberry@cpsu.org.au;

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

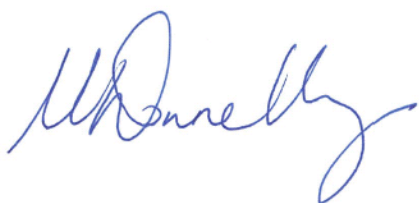
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
10/02/2022	SPSF Group, New South Wales Branch	Branch Delegate to Federal Council/Branch Representative to Federal Executive, Federal Council Delegate (6)	Yes
24/02/2022	PSU Group	S06 Attorney General's Section Secretary vacancy	Yes
24/02/2022 amendment received 2/03/2022	PSU Group	Branch change of street address, change of address for all office holders	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - On 6 February 2022 the address of the office of CPSU Canberra changed to Level 4, 224 Bunda Street, Canberra, ACT, 2601.
 - On 8 February 2022 the address of the office of CPSU PSU Group changed to Level 1, 54 Foveaux Street, Surry Hills, NSW, 2010.
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Melissa Donnelly



Dated: 2 March 2022

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office	Name of Office Holder	New Postal Address of Office Holder	Occupation of Office Holder
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>Deputy National President</i>	<i>Brooke Muscat</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Union Official</i>
<i>CPSU National Officers Group</i>	<i>6 February 2022</i>	<i>National Officers Committee member</i>	<i>Brooke Muscat</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Union Official</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>Deputy Secretary</i>	<i>Beth Vincent-Pietsch</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Union Official</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S02 ACT Gov, Section Secretary</i>	<i>Maria Amaro</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S03 Treasury & Finance, Section Secretary</i>	<i>Oliver Mispelhorn</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S08 Cultural Institutions, Section Secretary</i>	<i>Catherine Aldersey</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S10 CC & Industry, Section Secretary</i>	<i>Jonathan Stallard</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>

<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S12 Education, Skills and Employment, Section Secretary</i>	<i>Sarah Dinsmore</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S16 Foreign Affairs and Trade, Section Secretary</i>	<i>Cameron Allan</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S17 Social Services, Section Secretary</i>	<i>Lee Forace</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S20 Prime Minister & Cabinet, Section Secretary</i>	<i>Carter Sullivan</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S30 Infrastructure, Intellectual Property and Communications, Section Secretary</i>	<i>Kate McLean</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S31 Health, Section Secretary</i>	<i>Louis Larcan</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S34.01 Services Australia ACT, Section Secretary</i>	<i>Caitlin Naidoo</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU National Officers Group</i>	<i>8 February 2022</i>	<i>Joint National Secretary</i>	<i>Melissa Donnelly</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>
<i>CPSU National Officers Group</i>	<i>8 February 2022</i>	<i>National Officers Committee member</i>	<i>Michael Tull</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>
<i>CPSU National Officers Group</i>	<i>8 February 2022</i>	<i>National Officers Committee member</i>	<i>Melissa Payne</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>

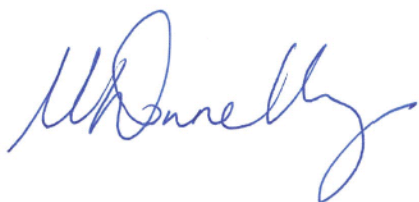
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>National Secretary</i>	<i>Melissa Donnelly</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>Assistant National Secretary</i>	<i>Michael Tull</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>Deputy National President</i>	<i>Melissa Payne</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S01 ABC, Section Secretary</i>	<i>Sinddy Ealy</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Union Official</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S04 Indigenous, Section Secretary</i>	<i>Jo Kerr</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S05 Courts & Tribunals, Section Secretary</i>	<i>Marko Casule</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S11 Home Affairs, Governing Councillor</i>	<i>Mark Fontana</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S21 Agriculture, Water & Environment, Section Secretary</i>	<i>Kelly Miller</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S34 Services Australia, Section Secretary</i>	<i>Emma White</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S34.02 Services Australia, Governing Councillor</i>	<i>Tris Carey</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>8 February 2022</i>	<i>S34.02 Services Australia, Governing Councillor</i>	<i>Ikini Frape</i>	<i>c/- PO Box K243, Haymarket, NSW, 1240</i>	<i>Public Servant</i>

<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S09 CSIRO, Section Treasurer</i>	<i>Scott Wilkinson</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>6 February 2022</i>	<i>S09.01 ACT Section Councillor</i>	<i>Thomas Harwood</i>	<i>c/- Level 4, 224 Bunda Street, Canberra, ACT, 2601</i>	<i>Public Servant</i>

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Melissa Donnelly

Dated: 24 February 2022

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>28 January 2022</i>	<i>S06 Attorney General's, Section Secretary</i>	<i>Jack Thrower (department transfer, acting appointment pending CPSU casual elections 2022)</i>	<i>Vacant</i>		
<i>CPSU PSU Group</i>						



Community and Public Sector Union, NSW Branch
Branch Secretary Stewart Little

160 Clarence Street, Sydney NSW 2000 GPO Box 3365, Sydney NSW 2001
1300 772 679 (02) 9262 1623 cpsu.nsw@psa.asn.au www.cpsunsw.org.au ABN 11 681 811 732

In reply please quote: SL:lt

10 February 2022

Mr Mark Bielecki - Commissioner
Registered Organisations Commission
GPO Box 2983
Melbourne VIC 3001

Dear Mr Bielecki

NOTIFICATION OF CHANGES TO RECORDS (changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisation) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, STEWART LITTLE, being the BRANCH SECRETARY of the CPSU-SPSF Group NSW Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c) and (d) of the Fair Work (Registered Organisations) Act 2009.

A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

A handwritten signature in black ink, appearing to read 'Stewart Little', is written over a light blue horizontal line.

Signed: STEWART LITTLE, Branch Secretary

Dated: 10 February 2022

ANNEXURE A

Branch	Date of Change	Name of Office that has changed	Reason for Change	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW	3.2.22	Branch Delegate to Federal Council/Branch Representative to Federal Executive	E2020/30 – Stage 2 Contested Election	Rebecca Reilly	Troy Wright	160 Clarence St, Sydney	Union Official
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Re-elected	Shelley Odewahn	160 Clarence St, Sydney	Inclusion Support Co-ordinator
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Re-elected	Brook Down	160 Clarence St, Sydney	Public Servant
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Heather Shields	Nicole Jess	160 Clarence St, Sydney	Prison Officer
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Kylie McKelvie	Jason Charlton	160 Clarence St, Sydney	Prison Officer
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Mary Court	Stephen O'Brien	160 Clarence St, Sydney	Librarian/Activist
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Shane Elliott	Rachel Smoothy	160 Clarence St, Sydney	Team Leader
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Rebecca Reilly	Scott Pendlebury	160 Clarence St, Sydney	Campus Support Manager
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Anabel Morales-Nogues	Julie Westacott	160 Clarence St, Sydney	Executive Assistant
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Re-elected	Troy Wright	160 Clarence St, Sydney	Union Official
NSW	3.2.22	Federal Council Delegate	E2020/30 – Stage 2 Contested Election	Reserved for Branch Secretary	Stewart Little	160 Clarence St, Sydney	Union Official



28 January 2022

Karen Batt
Joint National Secretary
CPSU, the Community and Public Sector Union
Sent via email: kbatt@cpsu.org.au

cc: SPSF Group, South Australian Branch, enquiries@cpsu.asn.au;
PSU Group, kathryn.landsberry@cpsu.org.au

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
17/01/2022	SPSF Group, South Australian Branch	Branch Councillor vacancy	Yes
25/01/2022	PSU Group	S09 CSIRO Section Secretary, S22 Statistics, Section Secretary, S24 Telstra, Section Secretary, S26 Aviation, Section Secretary, S27 Veterans Affairs, Section Secretary	Yes
25/01/2022	PSU Group	S30 Infrastructure, Intellectual Property and Communications, Section Secretary	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Alistair Waters, being the Acting National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Alistair Waters



Dated: 25 January 2022

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>19 January 2022</i>	<i>S30 Infrastructure, Intellectual Property and Communications, Section Secretary</i>	<i>George Hearder (retirement from APS)</i>	<i>Kate McLean (acting appointment pending CPSU casual elections 2022)</i>	<i>c/- CPSU, 1/40 Brisbane Avenue, Barton ACT 2600</i>	<i>Public Servant</i>

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Alistair Waters, being the Acting National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Alistair Waters



Dated: 21/01/2022

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
CPSU PSU Group	22 December 2021	S09 CSIRO, Section Secretary	Susan Tonks was previously Acting pending CPSU casual election	Susan Tonks	c/- CPSU, 7/350 Queen Street, Melbourne VIC 3000	Elected official
CPSU PSU Group	22 December 2021	S22 Statistics, Section Secretary	Rowena Zackeresen (acting appointment pending CPSU casual elections 2021)	Rowena Zackeresen	c/- CPSU, Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
CPSU PSU Group	22 December 2021	S24 Telstra, Section Secretary	Vacant	Warren Wingrove	c/- CPSU, 7/350 Queen Street, Melbourne VIC 3000	Telstra Employee
CPSU PSU Group	22 December 2021	S26 Aviation, Section Secretary	David Waterson (acting appointment pending CPSU casual elections)	Dave Waterson	c/- CPSU, Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
CPSU PSU Group	22 December 2021	S27 Veterans Affairs, Section Secretary	Vacant	Mariusz Kalinowski	c/- CPSU, Level 1, 40 Brisbane Avenue, Barton ACT 2600	Public Servant

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Neville Kitchin, being the Branch Secretary of the CPSU (SPSF Group) SA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Neville Kitchin

Dated: 17 January 2022

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
SA	17/01/2022	Branch Councillor	Anna Angelakis	VACANT	VACANT	VACANT



Australian Government
Registered Organisations Commission

7 December 2021

Karen Batt

SPSF - VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary- CPSU
CPSU, the Community and Public Sector Union

Sent via email: kbatt@cpsu.vic.org

cc: SPSF Group, South Australian Branch, enquiries@cpsu.asn.au

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

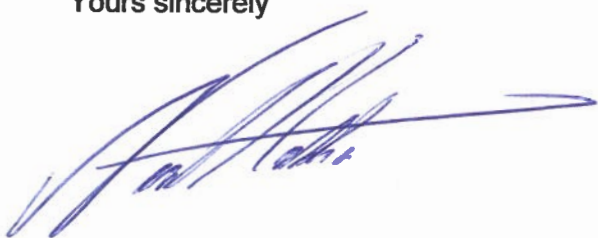
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
30/11/2021	SPSF Group Victorian Branch	Branch Councillor vacancy	Yes
2/12/2021	SPSF South Australia Branch	Branch Councillor (Electorate 7)	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Neville Kitchin, being the Branch Secretary of the CPSU (SPSF Group) SA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Yours sincerely



Neville Kitchin

Branch Secretary

2 December 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Australia Branch	01/12/2021	Branch Councillor (Electorate 7)	VACANT	Anthony Cooke	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Karen Batt, being the Branch Secretary of the Community and Public Sector Union/SPSF Group Victorian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

[delete all that do not apply]

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Karen Batt
Branch Secretary

Dated: 30 November 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU/SPSF Victorian Branch</i>	<i>8-11-2021</i>	<i>Branch Councillor</i>	<i>Rachel Dann</i>			



29 November 2021

Karen Batt

SPSF - VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary- CPSU
CPSU, the Community and Public Sector Union

Sent via email: enquiry@cpsu.org

cc: SPSF Group, Western Australian Prison Officers' Union Branch, wapou@wapou.asn.au;
PSU Group, kathryn.landsberry@cpsu.org;

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

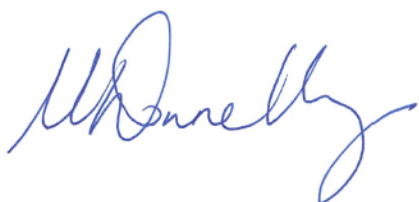
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
25/11/2021	SPSF Group, Western Australian Prison Officers' Union Branch	Delegate to Branch Council Roebourne vacancy	Yes
26/11/2021	PSU Group	S16 FAAT, Section Secretary (Acting)	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Melissa Donnelly



Dated: 26 November 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>8 November 2021</i>	<i>S16 FAAT, Section Secretary</i>	<i>vacant</i>	<i>Cameron Allan (acting appointment pending CPSU casual elections 2021)</i>	<i>c/- CPSU, 1/40 Brisbane Avenue, Barton ACT 2600</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>						

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, ANDY SMITH, being the BRANCH SECRETARY of the COMMUNITY AND PUBLIC SECTOR UNION/SPSF WESTERN AUSTRALIAN PRISON OFFICERS (WAPOU) BRANCH, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A – resignation Henry Oorloff.

Signed:


Dated: ...24 November 2021.....

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [2]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>WAPOU Branch</i>	<i>24-11-2021</i>	<i>Delegate to Branch Council Roebourne</i>	<i>Henry Oorloff</i>	<i>Resigned</i>	<i>VACANT</i>		



Australian Government
Registered Organisations Commission

19 November 2021

Karen Batt

SPSF - VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary- CPSU
CPSU, the Community and Public Sector Union

Sent via email: kbatt@cpsu.org.au

cc: PSU Group, kathryn.landsberry@cpsu.org.au;

SPSF Group, Victorian Branch, enquiry@cpsu.org.au;

SPSF Group, Western Australian Prison Officers' Union Branch, wapou@wapou.asn.au

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
20/10/2021	PSU Group	S16 FAAT, Sections Secretary vacancy, S06 Attorney General's Section Secretary vacancy	Yes
26/10/2021	SPSF Group, Victorian Branch	Branch Councillor vacancy	Yes
5/11/2021	PSU Group	S30 Infrastructure, Intellectual Property and Communications Section Secretary, S06 Attorney General's Section Secretary	Yes
18/11/2021	SPSF Group, Western Australian Prison Officers' Union Branch,	Executive to Branch Council vacancy	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, ANDY SMITH, being the BRANCH SECRETARY of the COMMUNITY AND PUBLIC SECTOR UNION/SPSF WESTERN AUSTRALIAN PRISON OFFICERS (WAPOU) BRANCH, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A – resignation Terry Kennedy.

Signed:


Dated: ...17 November 2021.....

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [2]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>WAPOU Branch</i>	<i>16-11-2021</i>	<i>Executive to Branch Council</i>	<i>Terry (Terence) Kennedy</i>	<i>Resigned</i>	<i>VACANT</i>		

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Melissa Donnelly



Dated: 5 November 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>1 Nov 2021</i>	<i>S30 Infrastructure, Intellectual Property and Communications, Section Secretary</i>	<i>George Hearder (long service leave from 1 Nov 2021 – 4 Jan 2022)</i>	<i>Kate McLean (acting Section Secretary 1 Nov 2021 – 3 Jan 2022)</i>	<i>c/- CPSU, 1/40 Brisbane Avenue, Barton ACT 2600</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>2 Nov 2021</i>	<i>S06 Attorney General's, Section Secretary</i>	<i>Vacant</i>	<i>Jack Thrower ((acting appointment pending CPSU casual elections 2021)</i>	<i>c/- CPSU, 1/40 Brisbane Avenue, Barton ACT 2600</i>	<i>Public Servant</i>

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Karen Batt, being the Branch Secretary of the Community and Public Sector Union/SPSF Group Victorian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

[delete all that do not apply]

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Karen Batt
Branch Secretary

Dated: 26 October 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

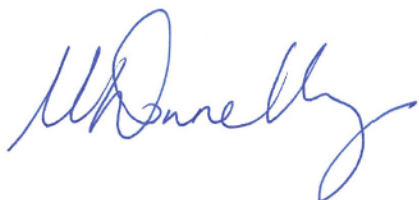
Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU/SPSF Victorian Branch</i>	<i>25-10-2021</i>	<i>Branch Councillor</i>	<i>Ashley Shepherd</i>			

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Melissa Donnelly



Dated: 20 October 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>6 October 2021</i>	<i>S16 FAAT, Section Secretary</i>	<i>Lachlan McCall (resigned from position)</i>	<i>vacant</i>		
<i>CPSU PSU Group</i>	<i>8 October 2021</i>	<i>S06 Attorney General's, Section Secretary</i>	<i>Liana Tomassini (resigned from APS)</i>	<i>vacant</i>		



13 October 2021

Karen Batt

SPSF - VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary- CPSU
CPSU, the Community and Public Sector Union

Sent via email: enquiry@cpsuVIC.org

cc: SPSF Group, South Australian Branch, enquiries@cpsu.asn.au;

SPSF Group, Western Australian Prison Officers' Union Branch, wapou@wapou.asn.au

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
27/08/2021	SPSF Group, South Australian Branch	Branch Councillor (Electorate 7) vacancy	Yes
6/09/2021	SPSF Group, Western Australian Prison Officers' Union Branch	WKRP Delegate to Branch Council vacancy	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, ANDY SMITH, being the BRANCH SECRETARY of the COMMUNITY AND PUBLIC SECTOR UNION/SPSF WESTERN AUSTRALIAN PRISON OFFICERS (WAPOU) BRANCH, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A – resignations – Michael Reeves.

Signed:


Dated: ...2 September 2021.....

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [2]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>WAPOU Branch</i>	<i>2.8.2021</i>	<i>WKRP Delegate to Branch Council</i>	<i>Michael REEVES</i>	<i>Resigned</i>	<i>VACANT</i>		

Registered Organisations Commission

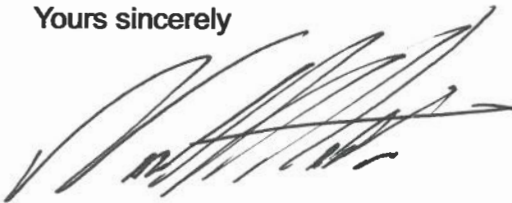
By email: regorgs@roc.gov.au

Re: NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Nev Kitchin, being the Branch Secretary of the Community and Public Sector Union SPSF Group South Australian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Yours sincerely



Nev Kitchin
Branch Secretary

27 August 2021

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Australia Branch	25/07/2021	Branch Councillor (Electorate 7)	Patricia Bell-Corkin	Vacant	Vacant	Vacant



24 August 2021

Stewart Little
Branch Secretary
SPSF Group NSW Branch
CPSU, the Community and Public Sector Union
Sent via email: psa@psa.asn.au

cc: CPSU, the Community and Public Sector Union, enquiry@cpsuvic.org

Notification of changes – Action required

Dear Unknown,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union-SPSF Group, New South Wales Branch (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
6/08/2021	SPSF Group NSW	President, Vice President (3), Branch Councillor (6)	Yes



Community and Public Sector Union, NSW Branch
Branch Secretary Stewart Little

160 Clarence Street, Sydney NSW 2000 GPO Box 3365, Sydney NSW 2001
1300 772 679 (02) 9262 1623 cpsu.nsw@psa.asn.au www.cpsunsw.org.au ABN 11 681 811 732

In reply please quote: SL:lt

6 August 2021

Mr Mark Bielecki - Commissioner
Registered Organisations Commission
GPO Box 2983
Melbourne VIC 3001

Dear Mr Bielecki

NOTIFICATION OF CHANGES TO RECORDS (changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisation) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, STEWART LITTLE, being the BRANCH SECRETARY of the CPSU-SPSF Group NSW Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c) and (d) of the Fair Work (Registered Organisations) Act 2009.

A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

A handwritten signature in black ink, appearing to read 'Stewart Little'.

Signed: STEWART LITTLE, Branch Secretary

Dated: 6 August 2021

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW	1.7.21	President	Mary Court	Nicole Jess	160 Clarence Street	Corrections Officer
NSW	1.7.21	Vice President	Nicole Jess	Rachel Smoothy	160 Clarence Street, Sydney	Team Leader
NSW	1.7.21	Vice President	Rebecca Reilly	Stephen O'Brien	160 Clarence Street, Sydney	Librarian/Archivist
NSW	1.7.21	Vice President	Kylie McKelvie	Shelley Odewahn	160 Clarence Street, Sydney	Inclusion Support Co-ordinator
NSW	1.7.21	Branch Councillor	Heather Shields	Joanne Nieass	160 Clarence Street, Sydney	School Admin Manager
NSW	1.7.21	Branch Councillor	Janice Hartmann	Leanne Smith	160 Clarence Street, Sydney	Data Translation Officer
NSW	1.7.21	Branch Councillor	Juliette Sizer	Scott Pendlebury	160 Clarence Street, Sydney	Campus Support Manager
NSW	1.7.21	Branch Councillor	Matte Rochford	Ed Kirby	160 Clarence Street, Sydney	Technology Support Officer

NSW	1.7.21	Branch Councillor	Shane Elliott	Judy Greenwood	160 Clarence Street, Sydney	A/Principal Operations & Policy Officer
NSW	1.7.21	Branch Councillor	Natalie Howes	Kylie McKelvie	160 Clarence Street, Sydney	Senior Services & Programs Officer



3 August 2021

Karen Batt

SPSF - VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary- CPSU
CPSU, the Community and Public Sector Union

Sent via email: enquiry@cpsuVIC.org

cc: SPSF Group, South Australian Branch, enquiries@cpsu.asn.au;
SPSF Group, Victorian Branch, enquiry@cpsuVIC.org

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

I note that an explanation for the late lodgement of some changes was provided stating that it was due to a delay in the election process and the declaration of both Stage 1 and Stage 2 results. Please be advised that there is no requirement to wait for the completion of the entire election before lodging the notification of change for the results of the first stage.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Late notification warning



Appendix A contains late notifications. Please inform the relevant officer that this has been recorded against AR2021/23.

Late notifications are a serious issue that impacts on the transparency of the whole organisation to its members. Members should be able to tell who their officers are.

We have included some resources below to help support your good governance in relation to notifications of change.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes

Officer financial training audit



An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
14/07/2021	SPSF Group, South Australian Branch	Branch President, Branch Vice-President (3), Branch Councillor (12), Branch Councillor vacancy	No - Changes dated 19/03/2021 are 82 days late
30/07/2021	SPSF Group, Victorian Branch	Branch Representative to Federal Executive, Federal Council delegate	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Karen Batt, being the Branch Secretary of the Community and Public Sector Union/SPSF Group Victorian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

[delete all that do not apply]

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Karen Batt
Branch Secretary

Dated: 30 July 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU/SPSF Victorian Branch</i>	<i>21-7-2021</i>	<i>Branch Representative to Federal Executive - VICTORIA</i>	<i>Carol Bakker</i>	<i>Wayne Townsend</i>	<i>c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001</i>	<i>Union official</i>
<i>CPSU/SPSF Victorian Branch</i>	<i>21-7-2021</i>	<i>Federal Council delegate - VICTORIA</i>	<i>Gary Greaves</i>	<i>Meaghan Smith</i>	<i>c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001</i>	<i>Public servant</i>

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Neville Kitchin, being the Branch Secretary of the CPSU (SPSF Group) SA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

A handwritten signature in black ink, appearing to read 'N. Kitchin', with a long horizontal line extending to the right.

Signed: Neville Kitchin

Dated: 13 July 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
SA	24/06/21	Branch President	Michael Griffiths	Lillia Rozaklis	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	24/06/21	Branch Vice-President	Noel Mensforth	Christian Hagivassilis	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	24/06/21	Branch Vice-President	Michael Barnes	Gemma Correnti	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	24/06/21	Branch Vice-President	Lillia Rozaklis	Jenny Dunstan	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Marg Tonkin	Tony Wright	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Darren Pettrey	VACANT	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Noel Mensforth	Heather Muggridge	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	VACANT	Jenny Dunstan	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Kris Juraja	Renee Edwards	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	VACANT	Vicki Jacobs	C/- CPSU (SPSF) SA Branch, 122	Public Servant

					Pirie Street, Adelaide, SA 5000	
SA	19/03/21	Branch Councillor	VACANT	Mary-Anne Chen	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	VACANT	Derek Francis	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	VACANT	Susan Wilson	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Amelia Brown	Terrine Renfrey	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Miriam Wallman	Max Baumann	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Michael Barnes	Anita Rubini	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant
SA	19/03/21	Branch Councillor	Michael Griffiths	Craig Bates	C/- CPSU (SPSF) SA Branch, 122 Pirie Street, Adelaide, SA 5000	Public Servant



29 June 2021

Melissa Donnelly
PSU Group National Secretary
CPSU, the Community and Public Sector Union
Sent via email: kathryn.landsberry@cpsu.org.au

cc: CPSU, the Community and Public Sector Union, enquiry@cpsu.org.au

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23). **I note** that **two** dates for the change have been supplied, I have accepted the later date, however please ensure in the future that there are measures in place to avoid delays in receiving resignations.

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

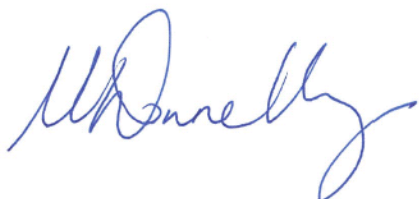
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
11/06/2021	PSU Group	S09.04 CSIRO TAS Section Councillor vacancy	Yes - however the date of 1/04/2021 also given would be 35 days late

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Melissa Donnelly



Dated: 11 June 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>3 June 2021 (received advice of resignation)</i>	<i>S09.04 CSIRO TAS Section Councillor</i>	<i>Mark Green (resigned 1 April 2021)</i>	<i>vacant</i>		



Australian Government
Registered Organisations Commission

8 June 2021

Karen Batt

SPSF - VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary- CPSU
CPSU, the Community and Public Sector Union

Sent via email: kbatt@cpsuVIC.org

cc: SPSF Group, Victorian Branch, enquiry@cpsuVIC.org;
PSU Group, kathryn.landsberry@cpsu.org.au

Notification of changes – Action required

Dear Karen Batt,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes

Officer financial training audit



An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

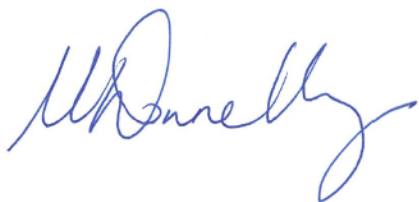
The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
28/05/2021	SPSF Group, Victorian Branch	Branch Councillor vacancy	Yes
1/06/2021	PSU Group	Aviation Section Secretary, Statistics Section Secretary, Electoral & Employment Regulation Section Secretary vacancy	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Melissa Donnelly

Dated: 1 June 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU PSU Group</i>	<i>20 May 2021</i>	<i>Section 26, Aviation, Section Secretary</i>	<i>Vacant</i>	<i>David Waterson (acting appointment pending CPSU casual elections 2021)</i>	<i>c/- CPSU, Level 15, 300 Adelaide Street Brisbane QLD 4000</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>21 May 2021</i>	<i>Section 22, Statistics, Section Secretary</i>	<i>Nova Reinfeld-Kirkman (resignation)</i>	<i>vacant</i>		
<i>CPSU PSU Group</i>	<i>27 May 2021</i>	<i>Section 22, Statistics, Section Secretary</i>	<i>vacant</i>	<i>Rowena Zackeresen (acting appointment pending CPSU casual elections 2021)</i>	<i>c/- CPSU, Level 15, 300 Adelaide Street Brisbane QLD 4000</i>	<i>Public Servant</i>
<i>CPSU PSU Group</i>	<i>1 June 2021</i>	<i>Section 32, Electoral & Employment Regulation, Section Secretary</i>	<i>Lauren Maloney (resignation)</i>	<i>vacant</i>		

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Karen Batt, being the Branch Secretary of the Community and Public Sector Union/SPSF Group Victorian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:

[delete all that do not apply]

- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Karen Batt
Branch Secretary

Dated: 28 May 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU/SPSF Victorian Branch</i>	<i>24-5-2021</i>	<i>Branch Councillor</i>	<i>Francine Philip</i>			



26 May 2021

Rikki Hendon
Branch Secretary
SPSF Group, Western Australian Branch
CPSU, the Community and Public Sector Union
Sent via email: postbox@cpsucsa.org

cc: CPSU, the Community and Public Sector Union, kbatt@cpsuVIC.org;

Notification of changes – Action required

Dear Rikki Hendon,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union-SPSF Group, Western Australian Branch (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
26/05/2021	SPSF Group, Western Australian Branch	Branch Representative to Federal Executive	Yes



Community & Public Sector Union
Civil Service Association of WA

Community & Public Sector Union
SPSF Group, WA Branch
Civil Service Association of WA Inc

www.cpsucsa.org

UnionLink: 1300 733 800

Email: help@cpsucsa.org

Reception: 08 9323 3800

Fax: 08 9323 3878

Address: 445 Hay St, Perth WA 6000

Mail: PO Box X2252, Perth WA 6847

ABN: 78 678 313 448

24th May 2021

Mark Bielecki
Commissioner
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

Dear Sir/Madam

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Rikki Hendon, being the Branch Secretary of the Community and Public Sector Union SPSF Group WA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signature of designated officer: _____

Title of designated officer: Branch Secretary

Dated: 26/5/2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
WA	20/05/2021	Branch Representative to Federal Executive		Scheduled Election	Matthew Abrahamson	Level 5/445 Hay Street, Perth WA 6000	Senior Project Officer



26 May 2021

Rikki Hendon
Branch Secretary
SPSF Group, Western Australian Branch
CPSU, the Community and Public Sector Union
Sent via email: postbox@cpsucsa.org

cc: CPSU, the Community and Public Sector Union, kbatt@cpsuVIC.org

Notification of changes – Action required

Dear Rikki Hendon,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union-SPSF Group, Western Australian Branch (AR2020/24) and (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Late notification warning



Appendix A contains late notifications. Please inform the relevant officer that this has been recorded against AR2020/24.

Late notifications are a serious issue that impacts on the transparency of the whole organisation to its members. Members should be able to tell who their officers are.

We have included some resources below to help support your good governance in relation to notifications of change.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6**

months after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Appendix A shows late notifications

A notification from your organisation indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Late notifications have the potential to attract a civil penalty.

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
24/05/2021	SPSF Western Australian Branch	Executive Councillor (3), Federal Councillor (1)	No - notifications for change taking place on 1/03/2021 are 49 days late



Community & Public Sector Union
Civil Service Association of WA

Community & Public Sector Union
SPSF Group, WA Branch
Civil Service Association of WA Inc

www.cpsu.org

UnionLink: 1300 733 800

Email: help@cpsu.org

Reception: 08 9323 3800

Fax: 08 9323 3878

Address: 445 Hay St, Perth WA 6000

Mail: PO Box X2252, Perth WA 6847

ABN: 78 678 313 448

29th April 2021

Mark Bielecki
Commissioner
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

Dear Sir/Madam

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Rikki Hendon, being the Branch Secretary of the Community and Public Sector Union SPSF Group WA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signature of designated officer: 

Title of designated officer: Branch Secretary

Dated: 30/4/2021

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to orgs@fwc.gov.au.]

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New Office</u> Holder	Postal Address of <u>New Office</u> Holder	Occupation of <u>New Office</u> Holder
WA	01/03/2021	Executive Councillor	Grant Sutherland	Scheduled Election			
WA	01/03/2021	Executive Councillor	Lewis Stevens	Scheduled Election			
WA	01/03/2021	Federal Councillor	Brian Dodds	Scheduled Election			
WA	21/04/2021	Executive Councillor		Scheduled Election	Anette Bohm	Level 5/445 Hay Street, Perth WA 6000	Team Leader
WA	01/03/2021	Executive Councillor		Scheduled Election	Jeremy Mowe	Level 5/445 Hay Street, Perth WA 6000	Project Management Officer
WA	01/03/2021	Executive Councillor		Scheduled Election	Roderick Schoneveld	Level 5/445 Hay Street, Perth WA 6000	Team Leader
WA	01/03/2021	Federal Councillor		Scheduled Election	Melanie Bray	Level 5/445 Hay Street, Perth WA 6000	Paid Union Official



26 May 2021

Melissa Donnelly
National Secretary, PSU Group
CPSU, the Community and Public Sector Union
Sent via email: kathryn.landsberry@cpsu.org.au

cc: CPSU, the Community and Public Sector Union, kbatt@cpsu.org.au;
PSU Group, CSIRO Section, csstaff@cpsu.org.au;

Notification of changes – Action required

Dear Melissa Donnelly,

We acknowledge receipt of a Notification of Change to the office holders of the CPSU, the Community and Public Sector Union-PSU Group (AR2021/23).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

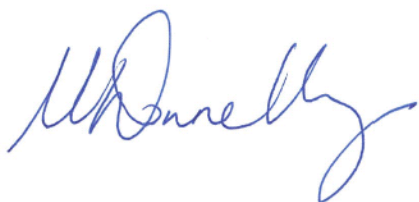
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
19/05/2021	PSU Group, CSIRO Section	Section 09 CSIRO, Section Secretary	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Melissa Donnelly, being the National Secretary of the Community and Public Sector Union (PSU Group) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Melissa Donnelly



Dated: 19 May 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>CPSU (PSU Group)</i>	<i>7 May 2021</i>	<i>Section 09 CSIRO, Section Secretary</i>	<i>Sam Popovski (resigned from position)</i>	<i>Susan Tonks (acting appointment pending CPSU casual elections 2021)</i>	<i>c/- CPSU, 7/350 Queen Street, Melbourne VIC 3000</i>	<i>Elected official</i>



10 May 2021

Karen Batt
SPSF VIC Branch Secretary; SPSF Federal Secretary; & Joint National Secretary
CPSU Community and Public Sector Union
Sent via email: kbatt@cpsuVIC.org

Dear Karen Batt

The CPSU, the Community and Public Sector Union's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2021
Matter number AR2021/23
Lodgement date 29 March 2021
Review Primary Review
Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

This year your Annual Return was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 & 233 Fair Work (Registered Organisations) Act 2009

I, Karen Batt, being the Joint National Secretary of the CPSU, the Community and Public Sector Union, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is
 1. *CPSU, the Community and Public Sector Union*
Floor 6, 191-199 Thomas Street
Haymarket NEW SOUTH WALES 2000.¹
 - The name and address of each branch of the organisation is:²
 1. *CPSU, the Community and Public Sector Union*
Public Sector, Professional, Scientific Research, Technical, Communications, Aviation and Broadcasting Union (PSU) Group
Floor 6, 191-199 Thomas Street
Haymarket NEW SOUTH WALES 2000
 2. *CPSU, the Community and Public Sector Union*
(PSU Group) CSIRO Section
Level 7, 350 Queen Street
Melbourne VICTORIA 3000
 3. *CPSU, the Community and Public Sector Union*
State Public Services Federation (SPSF) Group – Federal Office
Level 10, 128 Exhibition Street
Melbourne VICTORIA 3000
 4. *CPSU, the Community and Public Sector Union,*
SPSF Group, Victorian Branch
Level 10, 128 Exhibition Street
Melbourne VICTORIA 3000

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

5. *CPSU, the Community and Public Sector Union
SPSF Group, New South Wales Branch
Level 12, 160 Clarence St
Sydney NEW SOUTH WALES 2000*

6. *CPSU, the Community and Public Sector Union
SPSF Group Tasmanian Branch
157 Collins Street
Hobart TASMANIA 7000*

7. *CPSU, the Community and Public Sector Union
SPSF Group South Australian Branch
122 Pirie Street
Adelaide SOUTH AUSTRALIA 5000*

8. *CPSU, the Community and Public Sector Union,
Western Australian Branch
445 Hay Street
Perth WESTERN AUSTRALIA 6000*

9. *CPSU, the Community and Public Sector Union,
SPSF Group, Western Australian Prison Officers' Union Branch
63 Railway Parade
Mt Lawley WESTERN AUSTRALIA 6050*

- On 31 December in the previous year the number of members was 125,667.³

- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

³ s.230(1)(d); reg.147(f)

- Under the rules of the organisation, the following elections should have been held between 1 January and 31 December of 2020 and were partially held during 2020.

1. PSU Group

1.1 National election for all Officers and all positions other than Officer, within the PSU Group. The following being declared during 2020:

- Assistant National Secretary (1)
- National President (1)
- Deputy National Presidents (1)
- Section Secretaries (32)
- Assistant Section Secretaries (3)
- Section Councillors (254)
- Section President (3)
- Section Deputy President (3)
- Treasurer (1)
- Governing Councillor (7)

2. STATE PUBLIC SERVICES FEDERATION GROUP

2.1 SPSF Group - Branch Elections

- Branch Secretary (TAS, VIC)
- Branch Assistant Secretary (TAS, VIC)
- Branch President (TAS, VIC)
- Branch Vice Presidents (TAS, VIC)
- Branch Treasurer (TAS)
- Branch Executive Councillors (TAS)
- Branch Councillors (TAS 8 out of 13, VIC 25 out of 32, (WAPOU 12 out of 15))

- Under the rules of the organisation, the following elections should have been held between 1 January and 31 December of 2020 and were not held or finalised, and so must be held between 1 January and 31 December 2021:⁴

1. PSU GROUP

1.1 National elections for all Officers and all positions other than Officer, within the PSU Group, not completed in 2020. Being:

- Deputy National Presidents (1)
- National Secretary (1)
- Section Secretaries (2)
- Section Presidents (1)
- Governing Councillors (4)
- Section Councillors (8)

2. STATE PUBLIC SERVICES FEDERATION GROUP

2.1 SPSF Group - Organisation elections

- Federal Secretary (1) *(SPSF Group)*
- Federal President (1) *(SPSF Group)*

2.2 SPSF Group - Branch elections

- Branch Secretary *(NSW, SA, WA)*
- Branch Assistant Secretary(s) *(NSW, SA, WA)*
- Branch Councillors *(NSW, SA & WA)
(TAS, 5 out of 13, VIC, 7 out of 32,
WAPOU 3 out of 15)*
- Branch President *(NSW, SA, WA)*
- Branch Vice-presidents *(NSW, SA, WA)*
- Branch Treasurer *(SA, WA)*
- Executive Councillors *(WA)*
- Branch Representative to
Federal Executive *(VIC, NSW, TAS, SA, WA)*
- Branch Delegate to
Federal Council *(VIC, NSW, TAS, SA, WA)*

2.3 SPSF Group - Contingent Branch Elections

- Federal Vice President *(Victorian Branch)*

⁴ s.230(1)(d); reg.147(e)

- During the previous 12 months⁵ no branches commenced or ceased operation.
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.⁶

Signed: Harun Bassa

Dated: 29 March 2021

*[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within **35 days** of the change.⁷]*

⁵ s.230(1)(d); reg.147(b) & (c)

⁶ s.230(1)(d); reg.147(b) & (c)

⁷ s.233(2); reg. 151

ANNEXURE A

Offices and Office Holders in the Organisation and its Branches:

GROUP OR BRANCH	OFFICE	NAME OF OFFICE HOLDER	OFFICE HOLDERS POSTAL ADDRESS	OFFICE HOLDERS OCCUPATION
CPSU National Officers' Committee				
GROUP	Joint National President	Alistair Waters	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
GROUP	Joint National President	Thomas Lynch	c/- CPSU SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
GROUP	Joint National Secretary	Karen Batt	c/- CPSU SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Paid Official
GROUP	Joint National Secretary	Melissa Donnelly	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
GROUP	National Officers Committee member	Andrew J Smith	c/- CPSU SPSF Group, Western Australian Prison Officers Union Branch 63 Railway Parade Mount Lawley WA 6050	Paid Official
GROUP	National Officers Committee member	Brooke Muscat	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Union Official
GROUP	National Officers Committee member	Melissa Payne	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
GROUP	National Officers Committee member	Neville Kitchin	c/- CPSU SPSF Group, South Australian Branch GPO Box 2170 Adelaide SA 5001	Public Servant
GROUP	National Officers Committee member	Michael Tull	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
GROUP	National Officers Committee member	Peter Lillywhite	c/- CPSU SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Senior Collection Manager Entomology/Arachnology
GROUP	National Officers Committee member	Rikki Hendon	c/- CPSU SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Paid Official
GROUP	National Officers Committee member	Stewart Little	c/- CPSU SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Paid Official
GROUP	National Officers Committee member	Thirza White	c/- CPSU SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
CPSU PSU Group				

	National President	Alistair Waters	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
	Deputy National President	Brooke Muscat	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Union Official
	Deputy National President	Melissa Payne	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
	National Secretary	Melissa Donnelly	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
	Assistant National Secretary	Michael Tull	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
	Deputy Secretary	Beth Vincent-Pietsch	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Union Official
	ABC Section Secretary	Sindy Ealy	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Union Official
	ACT Government Section Secretary	Maria Amaro	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Agriculture, Water and Environment Section Secretary	Kelly Miller	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant
	Courts and Tribunals Section secretary	Marko Casule	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant
	Attorney Generals Section Secretary	Liana Tomassini	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Service
	Australia Post Section Secretary	Judy Svarcs	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	Aviation Section Secretary	VACANT		
	Broadcasting Section Secretary	VACANT		
	Cultural Institutions Section Secretary	Catherine Aldersey	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Climate Change and industry Section Secretary	Jonathan Stallard	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Defence Section Secretary	Evan Walton	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	Electoral and Employment Regulations	Lauren Maloney	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	Food Inspectorial Section Secretary	Phillip Davidge	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Food Inspector

	Foreign Affairs, Aid and Trade Section Secretary	Lachlan McCall	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Health Section Secretary	Louise Larcán	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Home Affairs Section President (Direct)	Stacey Harris	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	Home Affairs Section Secretary	Richard Selim	c/- CPSU PSU Group Level 1, 445 Hay Street Perth WA 6000	Public Servant
	Home Affairs Immigration and ABF Governing Councillor	Mark Fontana	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant
	Indigenous Peoples Organisations Section Secretary	Jo Kerr	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant
	Industry, Intellectual Property & Communication Section Secretary	George Hearder	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Meteorology Section Secretary	Steven McGibbony	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	National Security Section Secretary	VACANT		
	NDIA Section Secretary	Bettina Prescott	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	NT Public Service Section Secretary	VACANT		
	Prime Minister and Cabinet Section Secretary	Carter Sullivan	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Private Sector Section Secretary	VACANT		
	Science Resources Section Secretary	VACANT		
	Services Australia Section President	Gareth Mills	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	Services Australia Section Secretary	Emma White	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant
	Services Australia Governing Councillor ACT	Caitlin Naidoo	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Services Australia Governing Councillor NSW	Ikini Frape	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant

	Services Australia Governing Councillor NSW	Tristan Carey	c/- CPSU PSU Group Level 7, 191-199 Thomas Street Haymarket NSW 2000	Public Servant
	Services Australia Governing Councillor Northern Australia	Donna Van Rynswoud	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	Services Australia Governing Councillor South QLD	Paula Thomas	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	Services Australia Governing Councillor SA	Gavin Davis	c/- CPSU PSU Group 101 Henley Beach Road Mile End, SA, 5031	Public Servant
	Services Australia Governing Councillor TAS	Scott Plimpton	c/- CPSU PSU Group Level 3, 115 Collins Street Hobart TAS 7000	Public Servant
	Services Australia Governing Councillor VIC	Margaret Francese	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	Services Australia Governing Councillor WA	Vanessa Ferguson	c/- CPSU PSU Group Level 1, 445 Hay Street Perth WA 6000	Public Servant
	Social Services Section Secretary	Lee Forace	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Statistics Section Secretary	Nova Reinfeld-Kirkman	c/- CPSU PSU Group 101 Henley Beach Road Mile End, SA, 5031	Public Servant
	Tax Governing Councillor	Karina McKinnell-Rogers	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	Tax Section President (direct)	Justina Friedrich	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	Tax Section Secretary	Samuel Roehr	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	Telstra Section Secretary	VACANT		
	Treasury and Finance	Oliver Mispelhorn	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	Veterans' Affairs Section Secretary	VACANT		

CPSU PSU Group CSIRO Section

	CSIRO Section President (direct)	Sonia Grocke	c/- CPSU PSU Group 101 Henley Beach Road Mile End, SA, 5031	Public Servant
	CSIRO Section Deputy President	Stephen Charles	c/- CPSU PSU Group Level 3, 115 Collins Street Hobart TAS 7000	Public Servant
	CSIRO Section Deputy President	Melissa Skidmore	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant

	CSIRO Section Secretary	Sam Popovski	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Union Official
	CSIRO Treasurer	Scott Wilkinson	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	CSIRO ACT Section Councillor	Thomas Harwood	c/- CPSU PSU Group Level 1, 40 Brisbane Avenue Barton ACT 2600	Public Servant
	CSIRO Northern Australia Section Councillor	Tracey Rehbein	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	CSIRO NSW Section Councillor	VACANT		
	CSIRO SA Section Councillor	Everard Edwards	c/- CPSU PSU Group 101 Henley Beach Road Mile End, SA, 5031	Public Servant
	CSIRO Southern Qld Section Councillor	Anna Campbell	c/- CPSU PSU Group Level 15, 300 Adelaide Street Brisbane QLD 4000	Public Servant
	CSIRO Tas Section Councillor	Mark Green	c/- CPSU PSU Group Level 3, 115 Collins Street Hobart TAS 7000	
	CSIRO Vic Section Councillor	Nicholas Lupton	c/- CPSU PSU Group Level 7, 350 Queen Street Melbourne CBD, VIC, 3000	Public Servant
	CSIRO WA Section Councillor	Hannah James	c/- CPSU PSU Group Level 1, 445 Hay Street Perth WA 6000	Public Servant

CPSU SPSF Group

GROUP	Federal President	Thomas Lynch	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
GROUP	Federal Secretary	Karen Batt	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Paid Official

CPSU SPSF Group New South Wales Branch

GROUP	Federal Vice President - NSW	Stewart Little	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Union official
GROUP	Branch Representative to Federal Executive - NSW	Rebecca Reilly	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Caseworker
GROUP	Federal Council delegate - NSW	Anabel Morales- Nogues	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Senior Advisor, Program & Performance
GROUP	Federal Council delegate - NSW	Brook Down	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Public Servant
GROUP	Federal Council delegate - NSW	Heather Shields	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Caseworker

GROUP	Federal Council delegate - NSW	Kylie McKelvie	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Senior Services & Programs Officer
GROUP	Federal Council delegate - NSW	Mary Court	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Retired
GROUP	Federal Council delegate - NSW	Rebecca Reilly	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Caseworker
GROUP	Federal Council delegate - NSW	Shane Elliot	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Disability Support Worker
GROUP	Federal Council delegate - NSW	Shelley Odewahn	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Project worker - School access & inclusion
GROUP	Federal Council delegate - NSW	Stewart Little	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Union official
GROUP	Federal Council delegate - NSW	Troy Wright	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Union official
BRANCH	Branch President	Mary Court	c/- CPSU/SPSF Group, NSW Branch, GPO Box 3365 Sydney NSW 2001	Retired
BRANCH	Branch Vice President	Kylie McKelvie	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Senior Services & Programs Officer
BRANCH	Branch Vice President	Nicole Jess	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Prison Officer
BRANCH	Branch Vice President	Rebecca Reilly	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Caseworker
BRANCH	Branch Secretary	Stewart Little	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Union official
BRANCH	Branch Assistant Secretary	Shelley Odewahn	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Project Officer
BRANCH	Branch Assistant Secretary	Troy Wright	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Union official
BRANCH	Branch Councillor	Anabel Morales-Nogues	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Senior Policy Office
BRANCH	Branch Councillor	Brook Down	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Operations Manager
BRANCH	Branch Councillor	Heather Shields	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Caseworker
BRANCH	Branch Councillor	Janice Hartmann	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Public Servant
BRANCH	Branch Councillor	Jason Charlton	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Prison Officer

BRANCH	Branch Councillor	Julie Westacott	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Executive Assistant
BRANCH	Branch Councillor	Juliette Sizer	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Public Servant
BRANCH	Branch Councillor	Matte Rochford	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	School Learning Support Officer
BRANCH	Branch Councillor	Natalie Howes	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Prison Officer
BRANCH	Branch Councillor	Shane Elliot	c/- CPSU/SPSF Group, NSW Branch GPO Box 3365 Sydney NSW 2001	Disability Support Worker

CPSU SPSF Group South Australian Branch

GROUP	Federal Vice President - SA	Neville Kitchin	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
GROUP	Branch Representative to Federal Executive - SA	Neville Kitchin	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Paid Official
GROUP	Federal Council delegate - SA	Lillia Rozaklis	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
GROUP	Federal Council delegate - SA	Michael Barnes	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
GROUP	Federal Council delegate - SA	Michael Griffiths	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
GROUP	Federal Council delegate - SA	Natasha Brown	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Paid Official
GROUP	Federal Council delegate - SA	Neville Kitchin	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Paid Official
BRANCH	Branch President	Michael Griffiths	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Vice President	Lillia Rozaklis	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Vice President	Michael Barnes	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Vice President	Noel Mensforth	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Vice President	Peter Hewish	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Vice President	Raylene Dawson	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant

BRANCH	Branch Secretary	Neville Kitchin	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Paid Official
BRANCH	Branch Assistant Secretary	Natasha Brown	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Paid Official
BRANCH	Branch Treasurer	Andrew Beck	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Andrew Beck	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Derek Francis	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Gemma Correnti	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Jenny Dunstan	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Mary-Anne Chen	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Renee Edwards	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Susan Wilson	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Vicki Jacobs	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Tony Wright	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Anita Rubini	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Christian Hagivassilis	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Lillia Rozaklis	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Max Baumann	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Raylene Dawson	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Terrine Renfrey	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Anna Angelakis	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant

BRANCH	Branch Councillor	Heather Muggridge	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Craig Bates	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Julie Watson	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Kym Grantham	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Pat Bell-Corkin	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Peter Hewish	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant
BRANCH	Branch Councillor	Gayle Peak	c/- CPSU/SPSF Group, SA Branch GPO Box 2170 Adelaide SA 5001	Public Servant

CPSU SPSF Group Tasmanian Branch

GROUP	Federal President	Thomas Lynch	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
GROUP	Federal Vice President - TASMANIA	Thirza White	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
GROUP	Branch Representative to Federal Executive - TASMANIA	Grant David Ransley	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Consultant
GROUP	Federal Council delegate - TASMANIA	Grant David Ransley	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Consultant
GROUP	Federal Council delegate - TASMANIA	Rosmyn Faulks	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Administration Support Officer
GROUP	Federal Council delegate - TASMANIA	Thirza White	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
GROUP	Federal Council delegate - TASMANIA	Thomas Lynch	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
BRANCH	Branch President	Grant David Ransley	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Vice President	Rosmyn Faulks	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Vice President	Steven Arditto	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Secretary	Thirza White	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official

BRANCH	Branch Treasurer	Frances Hall	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Assistant Secretary	Tom Lynch	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Paid Official
BRANCH	Branch Executive Councillor	Michelle Castle	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Executive Councillor	Tania Shilcock	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Executive Councillor	Thomas John Courto	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Amanda Louise Smith	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Damian Hingston	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Jason Buckley	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Jodie Elmer	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Leah Woolford	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Child Support Officer
BRANCH	Branch Councillor	Natalie Barkoczy	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Natalie Luttrell	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Emil Kavic	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Scientist
BRANCH	Branch Councillor	Sonia Guizzo	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Stewart Huxtable	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Simon Lynch	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Tanya Targett	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant
BRANCH	Branch Councillor	Mark Rippon	c/- CPSU/SPSF Group, Tasmanian Branch 157 Collins Street, Hobart TAS 7000	Public Servant

CPSU SPSF Group Victorian Branch

GROUP	Federal Secretary	Karen Batt	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Paid Official
GROUP	Branch Representative to Federal Executive - VICTORIA	Carol Bakker	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
GROUP	Federal Vice President - VICTORIA	Peter Lillywhite	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Senior Collection Manager Entomology/Arachnology
GROUP	Federal Council delegate - VICTORIA	Carol Bakker	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Senior Community Corrections Officer
GROUP	Federal Council delegate - VICTORIA	Gary Greaves	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Prison Officer
GROUP	Federal Council delegate - VICTORIA	Mark Halden	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Customer Relationship Consultant
GROUP	Federal Council delegate - VICTORIA	Peter Lillywhite	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Senior Collection Manager Entomology/Arachnology
GROUP	Federal Council delegate - VICTORIA	Wayne Townsend	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Paid Official
BRANCH	Branch President	Peter Lillywhite	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Senior Collection Manager Entomology/Arachnology
BRANCH	Branch Vice President	Carol Bakker	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Senior Community Corrections Officer
BRANCH	Branch Vice President	Mark Halden	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Secretary	Karen Batt	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Paid Official
BRANCH	Branch Assistant Secretary	Wayne Townsend	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Paid Official
BRANCH	Branch Councillor	Aiden Marcucci	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Leah Gullan	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Maggie Laurie	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Rachel Dann	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Eleanor Mary Snowdon	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Travis Batesmith	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant

BRANCH	Branch Councillor	Chris Perry	c/- CPSU/SPSF Group, Victorian Branch PO Box 24238 Melbourne VIC 3006	Project Manager
BRANCH	Branch Councillor	Jessica Brosnan	c/- CPSU/SPSF Group, Victorian Branch PO Box 24237 Melbourne VIC 3005	Public Servant
BRANCH	Branch Councillor	Adrian Trait	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Anne O'Brien	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
Branch	Branch Councillor	Candice Sallama	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Catherine Mary Baldwin	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Charlie Marmara	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Chris Comeros	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Dean Crouch	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	John E Milne	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Kathleen Poel	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Celia Tran	c/- CPSU/SPSF Group, Victorian Branch PO Box 24234 Melbourne VIC 3002	Public Servant
BRANCH	Branch Councillor	Greg Healy	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public servant
BRANCH	Branch Councillor	Marina Grobisa	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Rheimia Cerezo	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Stephen Walsh	c/- CPSU/SPSF Group, Victorian Branch PO Box 24239 Melbourne VIC 3007	Senior Projects Officer
BRANCH	Branch Councillor	Aaron Crump	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Aaron Van Winden	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Ashley Shepherd	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant

BRANCH	Branch Councillor	Meaghan Smith	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Hilary Makepeace	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Stephen Patterson	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Adam Lehmann	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Francine Philip	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Aaron Letica	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant
BRANCH	Branch Councillor	Ross Grant	c/- CPSU/SPSF Group, Victorian Branch PO Box 24233 Melbourne VIC 3001	Public Servant

CPSU SPSF Group Western Australian Branch

GROUP	Federal Vice President - WA	Rikki Hendon	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Paid Official
GROUP	Branch Representative to Federal Executive - WA	Brian Dodds	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Assistant Director
GROUP	Federal Council delegate - WA	Brian Dodds	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Assistant Director
GROUP	Federal Council delegate - WA	Denise Henden	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Coordinator
GROUP	Federal Council delegate - WA	Kurt Mayerhofer	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Youth Justice Officer
GROUP	Federal Council delegate - WA	Matthew Abrahamson	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Project Officer
GROUP	Federal Council delegate - WA	Rikki Hendon	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Paid Official
BRANCH	Branch President	Matt Abrahamson	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Assistant Director
BRANCH	Branch Vice President	Becky Anderson	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Team Leader
BRANCH	Branch Vice President	Lewis Stevens	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Project Officer
BRANCH	Branch Secretary	Rikki Hendon	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Paid Official

BRANCH	Branch Assistant Secretary	Melanie Bray	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Paid Official
BRANCH	Branch Treasurer	John Lamb	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Principal Compliance Officer
BRANCH	Branch Executive Councillor	Denise Henden	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Coordinator
BRANCH	Branch Executive Councillor	Grant Sutherland	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Housing Services Officer
BRANCH	Branch Executive Councillor	Kurt Mayerhofer	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Youth Justice Officer
BRANCH	Branch Executive Councillor	Leanne Reid	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Project coordinator
BRANCH	Branch Executive Councillor	Lewis Stevens	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Team Leader
BRANCH	Branch Executive Councillor	VACANT		
BRANCH	Branch Councillor	Anette Bohm	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Team Leader
BRANCH	Branch Councillor	Graham Thompson	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Child Protection Worker
BRANCH	Branch Councillor	John Hughes	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Project Manager
BRANCH	Branch Councillor	Rod Schoneveld	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Team Leader
BRANCH	Branch Councillor	Tracy Martin	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Advisory Officer
BRANCH	Branch Councillor	Charles Brown	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Environmental Assessor
BRANCH	Branch Councillor	Janet Collings	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Administration Officer
BRANCH	Branch Councillor	Kurt Mayerhofer	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Youth Justice Officer
BRANCH	Branch Councillor	Ursula Konig	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Law Clerk
BRANCH	Branch Councillor	Alana Herbert	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Project Officer
BRANCH	Branch Councillor	Bethany Conway	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Senior Native Title Officer

BRANCH	Branch Councillor	Jeremy Mowe	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Business Manager
BRANCH	Branch Councillor	Philip Goulding	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Research Officer
BRANCH	Branch Councillor	Denise Henden	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Coordinator
BRANCH	Branch Councillor	Leanne Reid	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Policy Officer
BRANCH	Branch Councillor	Melissa Hirjee	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Customer Service Assistant
BRANCH	Branch Councillor	Samantha Rees	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Team Leader
BRANCH	Branch Councillor	VACANTx15		
BRANCH	Proxy Branch Councillor	Patrick Boyd	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Web Publication Coordinator
BRANCH	Proxy Branch Councillor	Erin Maher	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Licensing Officer
BRANCH	Proxy Branch Councillor	Nikki Theil-Harkin	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Administration Officer
BRANCH	Proxy Branch Councillor	Philip Trainer	c/- CPSU/SPSF Group, Western Australian Branch PO Box X2252 Perth WA 6847	Information Officer
BRANCH	Proxy Branch Councillor	VACANT x26		

CPSU SPSF Group Western Australian Prison Officers' Union Branch

GROUP	Federal Vice President - WAPOU	Andrew J Smith	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Paid Official
GROUP	Branch Representative to Federal Executive - WAPOU	Kenneth Brown	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
GROUP	Federal Council delegate - WAPOU	Andrew J Smith	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Paid Official
GROUP	Federal Council delegate - WAPOU	Kenneth Brown	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
GROUP	Federal Council delegate - WAPOU	Michael Cromb	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
GROUP	Federal Council delegate - WAPOU	VACANT		

BRANCH	Branch President	Kenneth Brown	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Vice President	Michael Cromb	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Secretary	Andrew J Smith	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Paid Official
BRANCH	Branch Assistant Secretary	Vacant		
BRANCH	Branch Treasurer	Julie Hampton-Meagher	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Executive Member	Roderick McAteer	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Executive Member	Terence Kennedy	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Executive Member	VACANT	VACANT	
BRANCH	Branch Councillor	Andrew Anderson	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Sam Emerton-King	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Steven Makinson	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Jamie Guilfoyle	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Clare Ferguson	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Jason Pennicott	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Bernadine Deimel	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Tabitha Morell	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Bernadette Harris	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Adrian Louw	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Dennis Dow	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer

BRANCH	Branch Councillor	Richard Beet	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Dean Heard	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Scott Hatto	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Uwe Thiel	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Glen Marriott	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Keith Cavazzi	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Steven Parker	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Caroline Pizzey	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Nicholas Mitchell	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Benjamin Taulanga	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Clive Mitchell	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Colin Fergusson	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Kevan Mills	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Peter Nield	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Stuart Harvey	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Ashlee Gregory	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6051	Prison Officer
BRANCH	Branch Councillor	Bruce Irving	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6051	Prison Officer
BRANCH	Branch Councillor	Paul Barratt	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Henry Oorloff	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer

BRANCH	Branch Councillor	Eliot Reid	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Harry Carter	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Michael Reeves	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Sameer Mendes	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Alasdair Kirwan	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Brent Robbins	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	Adrian Zouch	c/- CPSU/SPSF Group, WAPOU Branch 63 Railway Parade Mount Lawley WA 6050	Prison Officer
BRANCH	Branch Councillor	VACANT x6	VACANT	