



3 March 2022

Mark Olson
Branch secretary
Australian Nursing and Midwifery Federation
Western Australian Branch
Sent via email: anf@anfiuwp.org.au

cc: Australian Nursing and Midwifery Federation:
fedsec@anmf.org.au

Notification of changes – Action required

Dear Mark Olson,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation - Western Australian Branch (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes

Officer financial training audit



An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

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Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
14/02/2022	Western Australian Branch	Branch Executive, Branch Councillor, Branch Councillor vacancies (2)	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Mark Olson, being the Secretary of the Australian Nursing and Midwifery Federation WA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed: Mark Olson Branch Secretary

Dated: 11/02/2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

[Please note:

- delete the italicised information: this is instructional or provided by way of example only*
- the ROC must be notified within 35 days of the change*
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
WA Branch	21/01/2022	Branch Executive	Michael Barrie Clancy	Samantha Fenn	260 Pier Street, Perth WA 6000	Registered Nurse
WA Branch	21/01/2022	Branch Councillor	Dean Casey	Lee Collison	260 Pier Street, Perth WA 6000	Registered Nurse
WA Branch	21/01/2022	Branch Councillor	Steve Voke	Too many nominations		
WA Branch	21/01/2022	Branch Councillor	Half term vacant position previously with Insufficient nomination	No nominations		



10 February 2022

Lisa Fitzpatrick
Branch Secretary
Australian Nursing and Midwifery Federation
Victorian Branch
Sent via email: records@anmfvic.asn.au

cc: Australian Nursing and Midwifery Federation, fedsec@anmf.org.au

Notification of changes – Action required

Dear Lisa Fitzpatrick,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation - Victorian Branch (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
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Yours sincerely

Registered Organisations Commission

Appendix A

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Our records have been updated.

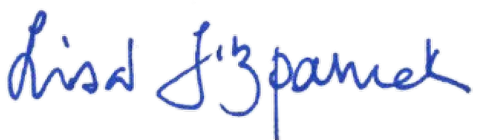
The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
28/01/2022	Victorian Branch	Branch Councillor (5)	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Lisa Fitzpatrick being the Secretary of the Australian Nursing and Midwifery Federation (Victorian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 28/01/2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	19/01/2022	Branch Councillor	Lisa Auchettl	Election E2021/109	Natalie Berniard	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse
Victoria	19/01/2022	Branch Councillor	Jill Gardner	Election E2021/109	Roxane Ingleton	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Midwife
Victoria	19/01/2022	Branch Councillor	Fiona Cresswell	Election E2021/109	Catherine Morales	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse
Victoria	19/01/2022	Branch Councillor	Erin Sterritt	Election E2021/109	Jimmy Parel	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse
Victoria	19/01/2022	Branch Councillor	N/A - vacant	Election E2021/109	Kylie Somerville	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse and Midwife



14 January 2022

Catherine Hatcher
Branch Secretary
Australian Nursing and Midwifery Federation
Northern Territory Branch
Sent via email: secretary@anmfnt.org.au

cc: fedsec@anmf.org.au

Notification of changes – Action required

Dear Catherine Hatcher,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation - Northern Territory Branch (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

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Yours sincerely

Registered Organisations Commission

Appendix A

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Our records have been updated.

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Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
21/12/2021	Northern Territory Branch	Branch Executive (2)	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)*
Act 2009 and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Catherine Hatcher being the Branch Secretary of the Australian Nursing and Midwifery Federation, Northern Territory Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
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Signed 

Dated: 21st December 2021

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ANNEXURE A

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- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF NT	20/12/2021	Branch Executive	Vacant	Natalie Colmer	16 Caryota Court, Coconut Grove NT 0810	Registered Nurse
ANMF NT	20/12/2021	Branch Executive	Vacant	Sebastian Foucaud	16 Caryota Court, Coconut Grove NT 0810	Registered Nurse



3 December 2021

Matthew Daniel
ACT Branch Secretary
Australian Nursing and Midwifery Federation
ACT Branch
Sent via email: anmfact@anmfact.org.au

cc: fedsec@anmf.org.au

Notification of changes – Action required

Dear Matthew Daniel,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation - Australian Capital Territory Branch (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

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Yours sincerely

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Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
24/11/2021	ACT Branch	Branch Executive Member	Yes



Australian
Nursing &
Midwifery
Federation
AUSTRALIAN CAPITAL TERRITORY

2/53 Dundas Court
Phillip ACT 2606
PO Box 4
Woden ACT 2606
ABN 41 698 088 660

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Matthew Daniel being the Branch Secretary of The Australian Nursing & Midwifery Federation, ACT Branch, declare the following:

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Signed:

Matthew Daniel

Secretary

Dated:

24/11/21

ANNEXURE A

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ACT Branch	11 Nov 21	Branch Executive Member	Vacant	Carol Sandland	PO Box 4 Woden ACT 2606	Nurse



13 October 2021

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: QNMU Branch, qnu@qnu.org.au;
Victorian Branch, records@anmfvic.asn.au;
Northern Territory Branch, secretary@anmfnt.org.au;
Tasmanian Branch, enquiries@anmftas.org.au;

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

I note that the notification of change from the Northern Territory Branch included all of the office holders elected in the recent elections, three of these were re-elected to the same office. Please note that **only** changes to the records held should be notified.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
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8/09/2021	QNMU Branch	Councillor vacancy	Yes
16/09/2021	Victorian Branch	Branch Councillor	Yes
21/09/2021	Northern Territory Branch	Executives (2), Councillors (2)	Yes
28/09/2021	Tasmanian Branch	Branch Councillor vacancies (2)	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Emily Shepherd, being the Secretary of the Australian Nursing and Midwifery Federation, Tasmania Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed:

Dated: 28/09/2021

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Tas	3.9.2021	Branch Councillor	Peter Fraser	Vacant	Vacant	Vacant
Tas	25.9.2021	Branch Councillor	Carole Scaife	Vacant	Vacant	Vacant

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Catherine Hatcher, being the Branch Secretary of the Australian Nursing and Midwifery Federation, Northern Territory Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 21st September 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches


- ROC must be notified within 35 days of the change
- the 35 days begins at the earliest
- a notification of a person leaving office and a notification of person filling the vacant office

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF NT	22 nd August 2021	Councillor	Jenelle Craggs	Nil	Nil	Nil
	22 nd August 2021	Councillor	Pauline Otieno	NIL	NIL	NIL
	23 rd August 2021	President		Emil Tabbada	PO Box 42533 Casuarina NT 0810	RN
	23/08/2021	Vice-President		Ruth Preuss	PO Box 42533 Casuarina NT 0810	RN
	23/08/2021	Executive		Trevor Bason	PO Box 42533 Casuarina NT 0810	RN
	23/08/2021	Executive		Camille Dowling	PO Box 42533 Casuarina NT 0810	RN
	23/08/2021	Executive		Vacant	PO Box 42533 Casuarina NT 0810	vacant
	23/08/2021	Executive		Vacant	PO Box 42533 Casuarina NT 0810	Vacant
	23/08/2021	Councillors		Carol Tillotson	PO Box 42533 Casuarina NT 0810	RN RM
	23/08/2021	Councillors		Naomi Grimshaw	PO Box 42533 Casuarina NT 0810	RN
	23/08/2021	Councillors		Erin McKenzie	PO Box 42533 Casuarina NT 0810	EN
	23/08/2021	Councillors		Vacant	PO Box 42533 Casuarina NT 0810	vacant
	23/08/2021	Councillors		Vacant	PO Box 42533 Casuarina NT 0810	vacant

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Lisa Fitzpatrick being the Secretary of the Australian Nursing and Midwifery Federation (Victorian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 15/09/2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	14/09/2021	Branch Councillor	N/A	Fill vacancy	Natasha Swayn	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Elizabeth Mohle, being the Secretary of the Australian Nursing and Midwifery Federation QNMU Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 6th September 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
QNMU	27.08.2021	Councillor	Sharyn Hopkins	Vacant		



Australian Government
Registered Organisations Commission

6 September 2021

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: New South Wales Branch, gensec@nswnma.asn.au;
Victorian Branch, records@anmfvic.asn.au;
Tasmanian Branch, enquiries@anmftas.org.au;
QNMU Branch, qnu@qnu.org.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
9/08/2021	New South Wales Branch	Branch Assistant Secretary	Yes
12/08/2021	Victorian Branch	Branch Councillor (2)	Yes
20/08/2021	Tasmanian Branch	Branch Councillor	Yes
27/08/2021	Tasmanian Branch	Branch Councillor vacancy	Yes
30/08/2021	QNMU Branch	Executive Member (4), Councillor vacancies (4)	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Elizabeth Ruth Mohle, being the Branch Secretary of the Australian Nursing and Midwifery Federation QNMU Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 27 August 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Australian Nursing and Midwifery Federation QNMU Branch ("ANMF QNMU Branch")	9 August 2021	Executive Member	Vacant position since 14 May 2021	Christine Cocks	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	9 August 2021	Executive Member	Vacant position since 14 May 2021	Janelle Taylor	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	9 August 2021	Executive Member	Vacant position since 14 May 2021	Karen Cooke	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	9 August 2021	Executive Member	Vacant position since 14 May 2021	Simon Mitchell	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	9 August 2021	Councillor	Christine Cocks	-	-	-
ANMF QNMU Branch	9 August 2021	Councillor	Janelle Taylor	-	-	-
ANMF QNMU Branch	9 August 2021	Councillor	Karen Cooke	-	-	-
ANMF QNMU Branch	9 August 2021	Councillor	Simon Mitchell	-	-	-

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Emily Shepherd being the Branch Secretary of the Australian Nursing and Midwifery Federation (Tasmanian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed:

Dated: 27/8/2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>Tasmania</i>	<i>10/8/2021</i>	<i>Branch Councillor</i>	<i>Jane Pond</i>	-	<i>C/- 182 Macquarie Street, Hobart, 7000</i>	-

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Emily Shepherd, being the Branch Secretary of the Australian Nursing and Midwifery Federation (Tasmanian Branch) declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.



Signed:

Dated: 20 August 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:


- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF Tasmania	10.08.21 (Ceased Did not contest Election)	Branch councillor	Kylie Stubbs	-	-	-
ANMF Tasmania	10.08.2021 (appointed – Newly Elected)	Branch Councillor	-	Tom Millen	182 Macquarie Street, Hobart, 7000	Registered Nurse
...						

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)*
Act 2009 and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Lisa Fitzpatrick being the Secretary of the Australian Nursing and Midwifery Federation (Victorian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 12/08/2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	10/08/2021	Branch Councillor	N/A	Fill vacancy	Lara Jeffery	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse
Victoria	10/08/2021	Branch Councillor	N/A	Fill vacancy	Damien Hurrell	P O Box 12600 A'Beckett Street Melbourne Vic 8006	Registered Nurse

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, BRETT HOLMES, being the Branch Secretary of the Australian Nursing and Midwifery Federation New South Wales Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Branch Secretary
Australian Nursing and Midwifery Federation NSW Branch

Dated: 9 August 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

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Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
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Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW	6.08.2021	Branch Assistant Secretary	Judith Kiejda	See below	50 O'Dea Ave Waterloo NSW 2017	Union official
NSW	7.08.2021	Branch Assistant Secretary	Judith Kiejda	Shaye Candish	50 O'Dea Ave Waterloo NSW 2017	Union official



21 July 2021

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: ACT- anmfact@anmfact.org.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

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- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

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Resources to help you make your notifications of change

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These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
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eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
14/07/2021	ACT	President, Secretary, Vice President, Branch Executive Council (4), Branch Council (5)	Yes



Australian
Nursing &
Midwifery
Federation

AUSTRALIAN CAPITAL TERRITORY

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Matthew David Daniel being the Branch Secretary of The Australian Nursing & Midwifery Federation, ACT Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
3. A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:

Matthew Daniel, Branch Secretary.

Dated:

13/7/21

ANNEXE A

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ACT	16 June 2021	President	Athalene Rosborough	Athalene Rosborough	PO Box 4 Woden ACT 2606	Registered Nurse Volunteer position
ACT	16 June 2021	Secretary	Matthew Daniel	Matthew Daniel	PO Box 4 Woden ACT 2606	Paid Official. Registered Nurse
ACT	16 June 2021	Vice President	Vacant	Lyndsey Ohman	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position
ACT	16 June 2021	Branch Executive Council	Leanne Ehrlich	Leanne Ehrlich	PO Box 4 Woden ACT 2606	Registered Nurse/Midwife volunteer position
ACT	16 June 2021	Branch Executive Council	Vanessa Hoban	Vanessa Hoban	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position
ACT	16 June 2021	Branch Executive Council	Susana Lloyd	Susana Lloyd	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position
ACT	16 June 2021	Branch Executive Council	Lyndsey Ohman	Vacant	PO Box 4 Woden ACT 2606	
ACT	16 June 2021	Branch Council	Wendy Burton	Wendy Burton	PO Box 4 Woden ACT 2606	Registered Nurse/Midwife volunteer position
ACT	16 June 2021	Branch Council	Lynette O'Connell	Janine Davidson	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position
ACT	16 June 2021	Branch Council	Fiona Dawes	Donna Preston-Bond	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position
ACT	16 June 2021	Branch Council	Rachel Backhouse	Jessie Price	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position
ACT	16 June 2021	Branch Council	Claudia Corradini	Patrice Murray	PO Box 4 Woden ACT 2606	Registered Nurse volunteer position.



9 June 2021

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: Western Australian Branch, anf@anfiuwp.org.au;
QNMU Branch, qnu@qnu.org.au;
Victorian Branch, records@anmfvic.asn.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes

Officer financial training audit



An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.


The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
2/06/2021	Western Australian Branch	Branch Councillor vacancy	Yes
7/06/2021	QNMU Branch	Assistant Secretary, Executive Member vacancies (4), Councillors (14)	Yes
9/06/2021	Victorian Branch	Branch Councillor vacancy	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Lisa Fitzpatrick, the Secretary of the Australian Nursing and Midwifery Federation (Victorian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 8 June 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	04/06/2021	Branch Councillor	Christina Morgan	Resignation	N/A	N/A	N/A

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Elizabeth Ruth Mohle, being the Branch Secretary of the Australian Nursing and Midwifery Federation QNMU Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 3 June 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Australian Nursing and Midwifery Federation QNMU Branch ("ANMF QNMU Branch")	14 May 2021	Assistant Secretary	Vacant position since 31 January 2021	Kathleen (Kate) Veach	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Assistant Branch Secretary
ANMF QNMU Branch	14 May 2021	Executive Member	David Lewis	-	-	-
ANMF QNMU Branch	14 May 2021	Executive Member	Kym Volp	-	-	-
ANMF QNMU Branch	14 May 2021	Executive Member	Christine Cocks	-	-	-
ANMF QNMU Branch	14 May 2021	Executive Member	Karen Cooke	-	-	-
ANMF QNMU Branch	14 May 2021	Councillor	-	David Lewis	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	-	Kym Volp	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	-	Christine Cocks	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	-	Karen Cooke	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Charmaine Wicking	Emma Murphy	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse

ANMF QNMU Branch	14 May 2021	Councillor	Dallas Meyers	Simon Mitchell	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Deborah Watt	Ashleigh Sullivan	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Dianne Corbett	Madonna Cameron	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Jean Crabb	Samantha Woodhouse	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Karen Shepherd	Sharyn Hopkins	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Clinical Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Katy Taggart	Catherine (Cathy) Rose	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Clinical Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Melanie Price	Nicolle-Anne (Nikki) Emblen	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Raquel How	Michelle Sunderland	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
ANMF QNMU Branch	14 May 2021	Councillor	Shelley Howe	Deborah O'Brien	c/- Qld Nurses' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)*
Act 2009 and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Mark Olson, being the Secretary of the Australian Nursing and Midwifery Federation WA Branch,
declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

- A change to office has occurred with on 18 May 2021. Mr Ray Sinclair of [REDACTED], [REDACTED] did not nominate as branch councillor and therefore the position becomes vacant.

Arrangements for an election for the vacant position of councillor will be arrange in due course.

Signed:



Mark Olson WA ANMF Branch Secretary

Dated: 02/06/2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
WA	18/05/2021	Branch Councillor	Ray Sinclair	Vacant		



26 May 2021

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: NT- secretary@anmfnt.org.au, SA- enquiry@anmfsa.org.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2021/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
29/04/2021	SA	Committee of Management Member	Yes
29/04/2021	SA	Committee of Management Member	Yes
21/05/2021	NT	Branch Executive	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Catherine Hatcher being the Branch Secretary of the Australian Nursing and Midwifery Federation, Northern Territory Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed 

Dated : 21st May 2021

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within 35 days of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF NT	18/05/2021	Branch Executive	Julie Doyle	Vacant		

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Elizabeth Dabars, being the Branch Secretary of the ANMF South Australian Branch, 191 Torrens Road, Ridleyton SA 5008, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. The resignation of **Ms Tammy Bornhoeft** accepted by the ANMF South Australian Branch Council on **Wednesday 21 April 2021**.

Branch Council resolved, that given the timing of the vacancy and the election for all positions which had already commenced at the date of the resignation, that the position would remain vacant.

Signed:



Date: 29 April 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Australian Branch	21 April 2021	Committee of Management Member (Branch Council Member)	Tammy Bornhoeft			

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Elizabeth Dabars, being the Branch Secretary of the ANMF South Australian Branch, 191 Torrens Road, Ridleyton SA 5008, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. The resignation of **Mr David Copley** accepted by the ANMF South Australian Branch Council on **Wednesday 21 April 2021**.

Branch Council resolved, that given the timing of the vacancy and the election for all positions which had already commenced at the date of the resignation, that the position would remain vacant.

Signed:



Date: 29 April 2021

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Australian Branch	21 April 2021	Committee of Management Member (Branch Council Member)	David Copley			



Australian Government
Registered Organisations Commission

5 May 2021

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

Dear Annie Butler

The Australian Nursing and Midwifery Federation's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2021
Matter number AR2021/54
Lodgement date 23 March 2021
Review Advanced Review
Result FILED

Your advanced review

Your Annual Return had an **advanced review** which is a comprehensive review that evaluates compliance with the requirements of the RO Act.



Your Annual Return satisfied the requirements of the advanced review and has been uploaded to the ROC website.

The ROC's risk-based approach

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

This year your Annual Return was assessed against an advanced review.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission



ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, ANNIE BUTLER, being the FEDERAL SECRETARY of the AUSTRALIAN NURSING AND MIDWIFERY FEDERATION, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Level 1, 365 Queen Street, Melbourne 3000.¹
 - The name and address of each branch of the organisation is:²

1.	ANMF Australian Capital Territory Branch	2/53 Dundas Court	Phillip, ACT	2606
2.	ANMF New South Wales Branch	50 O'Dea Avenue	Waterloo, NSW	2017
3.	ANMF Northern Territory Branch	16 Caryota Court	Coconut Grove, NT	0810
4.	ANMF QNMU Branch	106 Victoria Street	West End, QLD	4101
5.	ANMF South Australia Branch	191 Torrens Rd	Ridleyton, SA	5008
6.	ANMF Tasmania Branch	182 Macquarie Street	Hobart, TAS	7000
7.	ANMF Victoria Branch	535 Elizabeth Street	Melbourne, VIC	3000
8.	ANMF Western Australia Branch	260 Pier Street	Perth, WA	6000

- On 31 December in the previous year the number of members was 284,699.³

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(f)

- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2021⁴

1. ANMF (Federal Office)

- No elections scheduled

2. Branch elections

ANMF Australian Capital Territory Branch

- No elections scheduled

It is expected that the scheduled elections which did not occur in 2020 calendar year will proceed in 2021. These elections were delayed due to the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

ANMF New South Wales Branch

- No elections scheduled

ANMF Northern Territory Branch

- Branch Secretary (1)

It is expected that the scheduled elections which did not occur in 2020 calendar year will proceed in 2021. These elections were delayed due to the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

ANMF QNMU Branch

- No elections scheduled

It is expected that the scheduled elections which did not occur in 2020 calendar year will proceed in 2021. These elections were delayed due to the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

⁴ s.230(1)(d); reg.147(e)

ANMF South Australia Branch

- No elections scheduled

It is expected that the scheduled elections which did not occur in 2020 calendar year will proceed in 2021. These elections were delayed due to the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

ANMF Tasmania Branch

- Branch Secretary (1)

It is expected that the scheduled elections which did not occur in 2020 calendar year will proceed in 2021. These elections were delayed due to the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

ANMF Victoria Branch

- Branch Secretary (1)
- Branch Assistant Secretary (2)
- Branch President (1)
- Branch Vice President (1)
- Branch Executive Member (4)
- Branch Councillor (14)

ANMF Western Australia Branch

- Branch President (1)
- Branch Executive Member (2)
- Branch Councillor (9)

It is expected that the scheduled elections which did not occur in 2020 calendar year will proceed in 2021. These elections were delayed due to

the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

During the previous 12 months:⁵

- NO branches COMMENCED or CEASED operation.
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



Annie Butler

Federal Secretary

Dated: 31 March 2021

⁵ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Offices and Office Holders in the Organisation and its Branches:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Federal Office	Federal Secretary	Annie Butler	c/- Level 1, 365 Queen St, Melbourne Vic 3000	Paid Official
Federal Office	Assistant Federal Secretary	Lori-Anne Sharp	c/- Level 1, 365 Queen St, Melbourne Vic 3000	Paid Official
Federal Office	Federal President	Sally-Anne Jones	c/- Level 1, 365 Queen St, Melbourne Vic 3000	Registered Nurse
Federal Office	Federal Vice President	James Lloyd	c/- Level 1, 365 Queen St, Melbourne Vic 3000	Registered Nurse

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
ACT	Branch President	Athalene Rosborough	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Vice President	Vacant		
ACT	Branch Secretary	Matthew Daniel	PO Box 4 Woden ACT 2606	Paid Official
ACT	Branch Executive Member	Leanne Ehrlich	PO Box 4 Woden ACT 2606	Registered Nurse/Midwife
ACT	Branch Executive Member	Lyndsey Ohman	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Executive Member	Susana Lloyd	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Executive Member	Vanessa Hoban	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Councillor	Wendy Burton	PO Box 4 Woden ACT 2606	Registered Nurse/Midwife
ACT	Branch Councillor	Fiona Dawes	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Councillor	Claudia Corradini	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Councillor	Lynette O'Connell	PO Box 4 Woden ACT 2606	Registered Nurse
ACT	Branch Councillor	Rachel Backhouse	PO Box 4 Woden ACT 2606	Registered Nurse

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
NSW	Branch Secretary	Brett Holmes	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Paid Official
NSW	Branch Assistant Secretary	Judith Kiejda	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Paid Official
NSW	Branch President	O'Bray Smith	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Midwife
NSW	Branch Vice President	Lorna Scott	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Michelle Cashman	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Gary Clark	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Edward Makepeace	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Elizabeth McCall	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Kerry Rodgers	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Suzanne White	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Enrolled Nurse
NSW	Branch Councillor	Lisa Barry	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Wing Besilos	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Robyne Brown	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Kate Goodman	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Jocelyn Hofman	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Lynette Hopper	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Diane Lang	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Lauren Lye	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Richard Noort	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Meg Pendrick	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Enrolled Nurse
NSW	Branch Councillor	Michelle Straub	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Jill Telfer	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Kristy Wilson	c/- 50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
NT	Branch Secretary	Catherine Hatcher	16 Caryota Court, Coconut Grove, NT 0810	Paid Official
NT	Branch President	Emil Tabbada	16 Caryota Court, Coconut Grove, NT 0810	Registered Nurse
NT	Branch Vice President	Ruth Preuss	16 Caryota Court, Coconut Grove, NT 0810	Registered Nurse
NT	Branch Executive Member	Julie Doyle	16 Caryota Court, Coconut Grove, NT 0810	Enrolled Nurse
NT	Branch Executive Member	Vacant		
NT	Branch Executive Member	Vacant		
NT	Branch Executive Member	Vacant		
NT	Branch Councillor	Pauline Otieno	16 Caryota Court, Coconut Grove, NT 0810	Registered Nurse
NT	Branch Councillor	Carol Tillotson	16 Caryota Court, Coconut Grove, NT 0810	Registered Nurse/Midwife
NT	Branch Councillor	Jenelle Craggs	16 Caryota Court, Coconut Grove, NT 0810	Registered Nurse/Midwife
NT	Branch Councillor	Vacant		
NT	Branch Councillor	Vacant		

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
QNMU	Branch Secretary	Elizabeth Mohle	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Paid Official
QNMU	Branch Assistant Secretary	Vacant		
QNMU	Branch President	Sally-Anne Jones	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Vice-President	Lucynda Maskell	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Kym Volp	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	David Lewis	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Karen Cooke	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Christine Cocks	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Charmaine Wicking	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Christopher Johnson	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Dallas Meyers	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Damien Lawson	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Deborah Watt	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Dianne Corbett	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Fiona C.A. Monk	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Janelle Taylor	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Jean Crabb	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Enrolled Nurse
QNMU	Branch Councillor	Julie Burgess	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Karen Shepherd	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse/ Registered Midwife
QNMU	Branch Councillor	Katy Taggart	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Melanie Price	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Michael Hall	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse/ Registered Midwife
QNMU	Branch Councillor	Raquel How	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse/ Nurse Practitioner
QNMU	Branch Councillor	Shelley Howe	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Susan Pitman	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Tammy Copley	c/- Qld Nurses and Midwives' Union GPO Box 1289 Brisbane Qld 4001	Registered Nurse/ Registered Midwife

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
SA	Branch Secretary	Elizabeth Dabars	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Paid Official
SA	Branch President	Jocelyn Douglass	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Vice President	Joann Duffy	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Janice Clifford	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Lynn Croft	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Sharon Horn	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Barbara Tyler	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Tammy Bornhoeft	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Enrolled Nurse
SA	Branch Councillor	Kristen Bull	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Shareece Carr	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	David Copley	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Wendy Husker	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Enrolled Nurse
SA	Branch Councillor	Marcelle Johnson	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Nicole Kelly	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Nanette Lawson	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Deborah Lewington	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Suzanne Norris	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Enrolled Nurse
SA	Branch Councillor	Stuart Smith	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Jan Thompson	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Jayne Williams	c/- ANMF South Australian Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Vacant		
SA	Branch Councillor	Vacant		

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Tasmania	Branch Secretary	Emily Shepherd	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Paid Official
Tasmania	Branch President	James Lloyd	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Vice President	Monica Werner	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Executive Member	Kylie Atwell	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Executive Member	Sarah Hill	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Executive Member	Andrew Ostler	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Executive Member	Astrid Tiefholz	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Midwife
Tasmania	Branch Councillor	Grace Patten	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Councillor	Carole Scaife	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Midwife
Tasmania	Branch Councillor	Kylie Stubbs	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Councillor	Tristan Streefand	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Councillor	Peter Fraser	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Councillor	Jane Pond	c/- ANMF (Tas Branch), 182 Macquarie Street, Hobart, Tasmania, 7000	Registered Nurse
Tasmania	Branch Councillor	Vacant		
Tasmania	Branch Councillor	Vacant		
Tasmania	Branch Councillor	Vacant		

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Victoria	Branch Secretary	Lisa Fitzpatrick	535 Elizabeth Street, Melbourne Vic 3000	Paid Official
Victoria	Branch Assistant Secretary	Paul Gilbert	535 Elizabeth Street, Melbourne Vic 3000	Paid Official
Victoria	Branch Assistant Secretary	Madeleine Harradence	535 Elizabeth Street, Melbourne Vic 3000	Paid Official
Victoria	Branch President	Maree Burgess	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse/Midwife
Victoria	Branch Vice-President	Andrew Morgan	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Executive Member	Melanie Carron	535 Elizabeth Street, Melbourne Vic 3000	Enrolled Nurse
Victoria	Branch Executive Member	Marie Jones	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Executive Member	Stephen McKenzie	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Executive Member	Kate Reid	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Lisa Auchettl	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse/Midwife
Victoria	Branch Councillor	Ruth Bloom	535 Elizabeth Street, Melbourne Vic 3000	Enrolled Nurse
Victoria	Branch Councillor	Melinda Connan	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Fiona Cresswell	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Ross Donaldson	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Jill Gardner	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Anna Kenny	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Kate Mason	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Christina Morgan	535 Elizabeth Street, Melbourne Vic 3000	Enrolled Nurse
Victoria	Branch Councillor	Kimberley Pentreath	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Erin Sterritt	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Catherine Williams	535 Elizabeth Street, Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Vacant		
Victoria	Branch Councillor	Vacant		

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
WA	Branch Secretary	Mark Olson	c/- 260 Pier Street, Perth WA 6000	Paid Official
WA	Branch President	Patricia Fowler	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Vice President	Kerry Lee	c/- 260 Pier Street, Perth WA 6000	Registered Midwife
WA	Branch Executive Member	Treena Evans	c/- 260 Pier Street, Perth WA 6000	Registered Midwife
WA	Branch Executive Member	Loreta Murphy	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Executive Member	Michael Clancy	c/- 260 Pier Street, Perth WA 6000	Industrial Officer/ Registered Nurse
WA	Branch Executive Member	Megan McDermott	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Sam Barron	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Dean Casey	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Elaine Daniels	c/- 260 Pier Street, Perth WA 6000	Registered Midwife
WA	Branch Councillor	Andrea Magill	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Vincent Mazoue	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Lisa Natolie	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Janet Reah	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Raymond Sinclair	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Lynette Tutt	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Stephen Voke	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Elizabeth Waters	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Glenda Watson	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Tanya Wooller	c/- 260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Vacant		
WA	Branch Councillor	Vacant		