



28 January 2022

Helen O'Byrne
Branch President
The Pharmacy Guild of Australia-Tasmania Branch
Sent via email: guild.tas@guild.org.au
CC: david.palmer@bdo.com.au

Dear Helen O'Byrne,

**The Pharmacy Guild of Australia-Tasmania Branch
Financial Report for the year ended 30 June 2021 – (FR2021/173)**

I acknowledge receipt of the financial report for the year ended 30 June 2021 for the Pharmacy Guild of Australia-Tasmania Branch. The documents were lodged with the Registered Organisations Commission (**the ROC**) on 16 December 2021. I also acknowledge the receipt of the designated officer's certificate which was lodged with the ROC on 19 December 2021.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2022 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comment to assist you when you next prepare a financial report.

Documents must be lodged with ROC within 14 days after meeting of the committee of management

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after the meeting of the committee of management referred to in section 266.

The designated officer's certificate indicates that this meeting occurred on 27 October 2021. If this is correct the documents should have been lodged with the ROC by 10 November 2021.

The full report was not lodged until 16 December 2021.

It appears that the branch should have applied to the Commissioner for an extension of time to allow a longer period to lodge the required documents.

Please note that in future financial years if the branch cannot lodge within the 14 day period prescribed, a written request for an extension of time, signed by a relevant officer, including any reason for the delay, must be made *prior to* the expiry of the 14 day period.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements.

The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 reporting guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 9603 0841 or by email at Mihiri.jayawardane@roc.gov.au.

Yours sincerely,



Mihiri Jayawardane
Registered Organisations Commission

The Pharmacy Guild of Australia – Tasmanian Branch

s.268 *Fair Work (Registered Organisations) Act 2009*

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

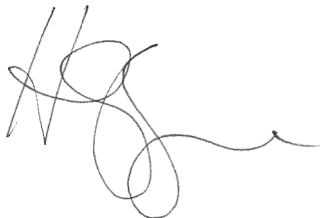
Certificate for the year ended June 2021

I *Helen O'Byrne* being the *President of The Pharmacy Guild of Australia, Tasmanian Branch* certify:

- that the documents lodged herewith are copies of the full report for the *Pharmacy Guild of Australia, Tasmanian Branch* for the period ended referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on *6th October 2021*; and

that the full report was presented to a *general meeting of members* of the reporting unit on *27th October 2021* in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

A handwritten signature in black ink, appearing to be 'Helen O'Byrne', written in a cursive style.

Name of prescribed designated officer:

Helen O'Byrne, Branch President

Dated: 28 October 2021



The Pharmacy
Guild of Australia

TAS Branch

**Pharmacy Guild of Australia
(Tasmanian Branch)**

ABN 25 957 305 960

Annual Financial Report

For the year ended 30 June 2021

Pharmacy Guild of Australia (Tasmanian Branch) Contents to Financial Report

Operating report	2
Statement by the Branch Committee	4
Statement of comprehensive income	5
Statement of financial position	6
Statement of changes in equity	7
Statement of cash flows	8
Notes to the financial statements	9
Subsection 255(2A) report	25
Auditors independence declaration	26
Independent audit report	27

Pharmacy Guild of Australia (Tasmanian Branch)

Operating report

I, Helen O'Byrne, being the designated officer responsible for preparing this financial report for the year ended 30 June 2021 of the Pharmacy Guild of Australia (Tasmanian Branch), report as follows:

A General information

Principal activities

- i) The Pharmacy Guild of Australia (Tasmanian Branch) ("the Branch") is an employers' organisation servicing the needs of proprietors of independent community pharmacies and to represent their interests in industrial matters.
- ii) The Pharmacy Guild of Australia ("the Guild") functions as a single entity and acts under its Constitution and Rules and reports under the *Fair Work (Registered Organisations) Act 2009*.
- iii) The development of Guild policy is the responsibility of the Guild's supreme governing body, the National Council, on which all State and Territory Branches are represented.
- iv) The implementation of this policy is overseen by the National Executive through the National Secretariat.
- v) Within the framework of National Guild policy, development and implementation of the activities and operations of the Tasmanian Branch is set by the members of the Tasmanian Branch Committee.
- vi) These activities are referred to the various Tasmanian Branch Divisions who deliver the activities and services that address the various objectives and targets set for them.

Significant changes in principal activities

There were no significant changes in the nature of the Branch's activities occurred during the financial year.

Significant changes in financial affairs

There were no significant changes in the Branch's financial affairs during the financial year.

Committee members

The members of the Tasmanian Branch Committee throughout the year and at the date of this report were:

Helen O'Byrne	Branch President	National Councillor
John Dowling	Vice President	National Councillor
Katie Hayes	Vice President	Alternate National Councillor
Joe O'Malley	Branch Committee Member	Alternate National Councillor
Fredrick Hellqvist	Branch Committee Member	
Jack Muir Wilson	Branch Committee Member	
Scott Chambers	Branch Committee Member	Declared elected 20 January 2021
Melissa Johnson	Branch Committee Member	Declared elected 20 January 2021
Brad Turner	Branch Committee Member	Declared elected 20 January 2021
Jason Martin	Branch Committee Member	Declared elected 20 January 2021
Terry Travers	Branch Committee Member	Retired 20 January 2021
Harvey Cuthill (OAM)	Branch Committee Member	Retired 20 January 2021
Martin Quinn	Branch Committee Member	Retired 20 January 2021
Paul Reid	Branch Committee Member	Retired 20 January 2021

Members of the Branch Committee have been in office since the start of the financial year to the date of this report unless otherwise stated.

Number of employees

As at 30 June 2021, the Branch maintains employment of 4 full time equivalent employees in total (2020: 4).

Superannuation Trustees

John Dowling, Vice President of Pharmacy Guild of Australia (Tasmanian Branch), is a Director of Guild Superannuation which is the default superannuation fund for the Pharmacy Guild.

No other officers or employees of the reporting unit holds a position as a trustee or director of a superannuation entity or exempt public superannuation fund scheme, where the criteria for holding such position is that they are an officer or member of the reporting unit.

Number of members and right to resign

As at 30 June 2021, Pharmacy Guild of Australia (Tasmanian Branch) has 121 members (2020: 118) across its three categories of membership, being Proprietor, Associate and Honorary Life Member.

In accordance with rule 10 of the Federal Rules of the Pharmacy Guild of Australia a member may resign from membership by written notice addressed and delivered to the Branch Secretary in which he or she is a member.

B Member advice

Under section 174 of the *Fair Work (Registered Organisations) Act 2009* a member may resign from membership with written notice address and delivered to the Branch Director.

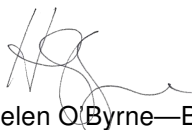
The register of members of the reporting unit was maintained in accordance with the *Fair Work (Registered Organisations) Act 2009*.

C Operating results and review of operations for the year

The surplus/(deficit) from ordinary activities for the year amounted to \$NIL (2020: \$NIL). There have been no significant changes in the nature of ordinary activities during the 2021 financial year.

This declaration is made in accordance with a resolution of the Branch Committee:

Signature of designated officer:



Name and title of designated officer:

Helen O. Byrne—Branch President

Date:

4 October 2021

Pharmacy Guild of Australia (Tasmanian Branch) Statement by the Branch Committee

On 4 October 2021 the Branch Committee passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2021, and declares that in its opinion:

- a) the financial statements and notes comply with Australian Accounting Standards
- b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines of part 3 of chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the **RO Act**)
- c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate
- d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable
- e) during the financial year to which the GPFR relates and since the end of that year
 - i. meetings of the committee of management were held in accordance with the rules of the organisation including the rules of the branch concerned
 - ii. the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of the branch concerned
 - iii. the financial records of the reporting unit have been kept and maintained in accordance with the RO Act
 - iv. where the organisation consists of two or more reporting units the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation
 - v. where information has been sought in any request by a member of the reporting unit or the Commissioner duly made under section 272 of the RO Act, that information has been provided to the member or the Commissioner
 - vi. where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Branch Committee:

Signature of designated officer:



Name and title of designated officer: Helen O'Byrne—Branch President

Date: 4 October 2021

Pharmacy Guild of Australia (Tasmanian Branch)
Statement of comprehensive income
For the year ended 30 June 2021

	Note	2021 \$	2020 \$
Income			
Grants and donations	3	389,101	480,736
Member subscriptions		291,549	286,350
Conference income		139,345	109,112
Government assistance		58,036	41,964
Sub lease		28,995	23,366
Training		17,178	7,095
Interest		600	1,536
Commissions		206	-
Miscellaneous income		42,258	41,917
Other income		14,666	48,160
Total income	2	981,936	1,040,237
Expenses			
Employee expenses	5	490,963	517,040
National Council dues		116,025	114,952
Property lease & occupancy	7	106,828	112,466
Tasmanian conference		77,928	70,199
Office holder expenses	6	36,874	35,509
Services to members	9	29,206	61,690
Grants and donations	11	28,000	27,200
Governance and Board	10	22,088	12,866
Office and administration	8	17,215	38,516
Advertising and promotions		11,073	3,307
Insurance		10,777	8,600
Historical adjustment		10,368	-
Auditors' remuneration	12	10,275	11,880
Depreciation	15	3,706	5,980
Bad and doubtful debts		3,000	1,242
Bank charges		2,312	4,612
Hand sanitiser		2,038	7,519
Sundry expenses		2,986	5,492
Affiliations	4	275	1,168
Total expenses		981,936	1,040,237
Net Operating Surplus		-	-
Total comprehensive income for the year		-	-

This statement is to be read in conjunction with the attached notes.

Pharmacy Guild of Australia (Tasmanian Branch)
Statement of financial position
As at 30 June 2021

	Note	2021 \$	2020 \$
Current assets			
Cash and equivalents	13	191,061	201,428
Inventories		2,722	4,039
Prepaid expenses		17,189	21,305
Trade and other receivables	14	<u>203,575</u>	<u>200,761</u>
Total current assets		414,547	427,532
Non-current assets			
Plant and equipment	15	5,442	7,005
Right to use—property	16	<u>350,189</u>	<u>419,803</u>
Total non-current assets		355,632	426,808
Total assets		770,179	854,340
Current liabilities			
Lease liability—property		83,748	82,992
Subscriptions paid in advance		54,810	113,685
Provision for employee benefits	18	48,949	55,709
Trade and other payables	17	<u>112,063</u>	<u>67,703</u>
Total current liabilities		299,570	320,089
Non-current liabilities			
Lease liability—property		285,950	351,389
Provision for employee benefits	18	<u>5,668</u>	<u>3,871</u>
Total non-current liabilities		291,618	355,260
Total liabilities		591,188	675,349
Net assets		178,991	178,991
Equity			
Accumulated surpluses		173,470	173,470
Reserves		5,521	5,521
Current year earnings		<u>-</u>	<u>-</u>
Total equity		178,991	178,991

This statement is to be read in conjunction with the attached notes.

Pharmacy Guild of Australia (Tasmanian Branch)
Statement of changes in equity
For the year ended 30 June 2021

	Accumulated Surpluses	Judy Liauw Reserve	Legal Reserve	Total
Balance at 1 July 2019	173,470	20	5,501	178,991
Net surplus/(deficit) for the year	-	-	-	-
Balance at 30 June 2020	173,470	20	5,501	178,991
Balance at 1 July 2020	173,470	20	5,501	178,991
Net surplus/(deficit) for the year	-	-	-	-
Balance at 30 June 2021	173,470	20	5,501	178,991

This statement is to be read in conjunction with the attached notes.

Pharmacy Guild of Australia (Tasmanian Branch)
Statement of Cash Flows
For the year ended 30 June 2021

	Note	2021 \$	2020 \$
Cash flows from operating activities			
Gross receipts		714,384	811,434
Membership subscriptions		255,661	366,190
Sublease income		31,895	25,703
Interest received		600	1,536
Property lease—interest	7	-15,162	-17,524
Payments to suppliers and employees		-919,044	-1,006,200
Net cash flows from operating activities	19	<u>68,336</u>	<u>181,139</u>
Cash flows from investing activities			
Purchases of plant and equipment		<u>-2,358</u>	<u>-2,227</u>
Net cash flows from investing activities		-2,358	-2,227
Cash flows from financing activities			
Repayment of lease liability		<u>-76,344</u>	<u>-65,335</u>
Net cash flows from financing activities		-76,344	-65,335
Net increase/(decrease) in cash and cash equivalents		-10,366	113,577
Cash and cash equivalents at beginning of year		<u>201,428</u>	<u>87,851</u>
Cash and cash equivalents at end of year	13	191,061	201,428

This statement is to be read in conjunction with the attached notes.

Pharmacy Guild of Australia (Tasmanian Branch)

Notes To and Forming Part of the Accounts

For the year ended 30 June 2021

The financial statements are for the Pharmacy Guild of Australia (Tasmanian Branch) as an individual entity, incorporated and domiciled in Australia. The Pharmacy Guild of Australia (Tasmanian Branch) is a not-for-profit registered employer organisation under the *Fair Work (Registered Organisation) Act 2009*. The functional and presentation currency of the Pharmacy Guild of Australia (Tasmanian Branch) is Australian dollars.

Note 1 Statement of significant accounting policies

Basis of preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the *Fair Work (Registered Organisation) Act 2019*. The branch is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

These financial statements and notes comply with International Financial Reporting Standards as issued by the International Accounting Standards Board.

The significant accounting policies used in the preparation and presentation of these financial statements are provided below and are consistent with prior reporting periods unless otherwise stated.

The financial statements are based on historical costs, except for the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Comparative figures

When required by Accounting Standards and for consistency comparative figures have been adjusted to conform to changes in presentation for the current financial year. These changes affect the presentation of expenses in the statement of comprehensive income, and improve disclosure of the functional nature of the expense.

The following material errors in the prior year financial report have been corrected:

Sublease income

The Branch has two tenants, and receives sublease income from both of them. The 2020 financial report included sublease income from the second tenant as 'other income'.

Other income and Branch administration expense

The 2020 financial report included \$18,207 as other income which related to an internal cost recovery primarily related to the 'branch administration' expense.

Reconciliation of adjustments to prior year total income

	Other income	Sub lease	Total Income
Value reported in 2020 financials	124,017	7,533	1,058,343
Adjust sublease income	-15,833	15,833	
Adjust Administration recovered [†]	-18,207		-18,207
Other adjustment [†]	100		100
Rounding adjustment			1
Values as reported in 2021 financials	90,077	23,336	1,040,237
Comprising			
Sub lease income		23,336	
Miscellaneous income	41,917		
Other income	48,160		

Change in presentation of expenses

The 2021 financial report disaggregates the employment costs of office holders from the employment costs of employees, and changed the presentation of expenses to provide greater clarity on the functional nature of the expenses. Details of components of the aggregated expenses presented in the statement of comprehensive income are disclosed in notes 4, 5, 6, 7, 8, 9, 10, 11 and 12.

Reconciliation of adjustments to prior year total expenses

	Employee expense	Total Expenses
Value reported in 2020 financials	553,848	1,058,343
Income adjustments [†]		-18,107
Reclassification	-1,300	
Values as reported in 2021 financials	552,548	1,040,237
Comprising		
Employee expenses (note 5)	517,040	
Office holder expenses (note 6)	35,509	
Rounding adjustment	-1	

(†) adjustments reported in both the reconciliation of total income and total expenses.

Statement of cash flows

Note 1(m) of the 2020 financial report stated cash flows were reported on a net basis. The current financial report has applied AASB Interpretation 1031 *Accounting for the Goods and Services Tax*, which requires that cash flows are reported on a net basis. This adjustment affects all of the comparatives presented in the statement of cash flows.

Adjustment for historical errors

The 2021 financial report includes a historical adjustment of \$10,368, which primarily relates to adjustments made during the 2021 financial year to historical balances in the statement of financial position (refer note 9 of the 2020 financial report). The first adjustment relates to the balances for 'Clearing—after tax salary' and 'Payroll deductions'. These balances both relate to historical errors in novated car leases (deductions from employees, and payments made). The net amount of these adjustments is \$3,180. The other adjustment relates to the balance of 'accrued expenses', and the recognition of a historical rent payment that had been accrued (\$7,188).

Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

Trade and other receivables

Trade and other receivables include amounts due from customers for goods sold and services performed in the ordinary course of business. Short term debtors are measured at transaction price (which is usually the invoice price), less an allowance for expected credit losses.

Property, plant and equipment

Plant and equipment are stated at cost or fair value less accumulated depreciation and any accumulated impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the items. Subsequent costs are included in the assets carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the entity and the cost of the item can be measured reliably.

There are no operating leases over any plant or equipment.

Depreciation rates applying to each class of depreciable asset are based on the the following useful lives:

Plant & equipment	2–5 years
-------------------	-----------

The residual values and useful lives are reviewed, and adjusted if appropriate, at each statement of financial position date or when there is an indication that they have changed. A carrying amount is written down immediately to its recoverable amount if the carrying amount is greater than its estimated recoverable

amount. When an asset is disposed the gain or loss is calculated by comparing the proceeds with its carrying value amount and is taken to surplus or deficit.

Impairment of assets

The Branch assesses impairment at the end of each reporting period by evaluating conditions specific to the Branch that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

Trade and other payables

Trade and other payables are stated at cost, which approximates fair value due to the short-term nature of these liabilities.

Employee benefits

Short-term employee benefits

Provision is made for the Branch's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits expected to be settled with one year together with benefits arising from wages and salaries, annual leave and sick leave which will be settled after one year, have been measured at their nominal value. Other employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. Contributions are made by the Branch to an employee superannuation fund and are charged as expenses when incurred.

Long-term employee benefits

The liability for annual leave and long service leave not expected to be settled with 12 months of the reporting date are measured at the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

Financial instruments

Financial instruments are recognised initially on the date that the Branch becomes party to the contractual provisions of the instrument. On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

Interest income, foreign exchange gains or losses and impairment are recognised in profit or loss. Gain or loss on derecognition is recognised in profit or loss.

There are no financial assets classified as fair value through profit or loss, or as fair value through other comprehensive income (FVOCI).

Impairment of financial assets

Impairment of financial assets is recognised on an expected credit loss (ECL) basis for the following assets:

- financial assets measured at amortised cost
- debt investments measured at FVOCI

When determining whether the credit risk of a financial asset has increased significantly since initial recognition and when estimating ECL, the Branch considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on the Branch's historical experience and informed credit assessment and including forward looking information.

The Branch uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Branch uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Branch in full, without recourse to the Branch to actions such as realising security (if any is held); or

- the financial asset is more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the Branch in accordance with the contract and the cash flows expected to be received. This is applied using a probability weighted approach.

Trade receivables and contract assets

Impairment of trade receivables and contract assets have been determined using the simplified approach in AASB 9 which uses an estimation of lifetime expected credit losses. The Branch has determined the probability of non-payment of the receivable contract asset and multiplied this by the amount of the expected loss arising from default.

The amount of the impairment is recorded in a separate allowance account with the loss being recognised as a finance expense. Once the receivable is determined to be uncollectable then the gross carrying amount is written off against the associated allowance.

Where the Branch negotiates the terms of trade receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Other financial assets measured at amortised cost

Impairment of other financial assets measured at amortised cost are determined using the expected credit loss model in AASB 9. On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Financial liabilities

The financial liabilities of the Branch comprise trade payables and lease liabilities.

The Branch measures all financial liabilities initially at fair value less transaction costs. Subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Critical accounting estimates and judgements

The Branch Committee evaluates estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

The entity does not control any other reporting units (subsidiaries). Control is achieved where a reporting unit is exposed or has rights to variable returns from its involvement with an investor and has the ability to affect those returns through its power over the reporting unit.

Key judgements—revenue

For many of the grant agreements received the determination of whether the contract includes sufficiently specific performance obligations was a significant judgement involving discussions, review of the grant documents and consideration of the terms and conditions. Grants received by the Branch have been accounted for under AASB 15 and/or AASB 1058 depending on the terms and conditions and decisions made. If this determination was changed then the revenue recognition pattern would be different from that recognised in this financial report.

Key judgements—impairment

The Branch Committee assess impairment at each reporting date by evaluating conditions specific to the Branch that may lead to impairment of assets. Where an impairment exists, the recoverable amount of the asset is determined.

Key judgements—employee provision

The liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of the all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

Revenue

The Branch enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, grants, sponsorships, and donations. The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where the Branch has a contract with a customer, the Branch recognises revenue when or as it transfers control of goods or services to the customer. The Branch accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Membership subscriptions

For membership subscriptions arrangements that meet the criteria to be contracts with customers, revenue is recognised when the promised goods or services transfer to the customer as a member of the Branch.

The Branch recognises revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the Branch promise to stand ready to provide assistance and support to the member as required.

For member subscriptions paid annually in advance, the Branch has elected to apply the practical expedient to not adjust the transaction price for the effects of a significant financing component because the period from when the customer pays and the goods or services will transfer to the customer will be one year or less.

When a customer subsequently purchases additional goods or services from the Branch at their standalone selling price, the Branch accounts for those sales a separate contract with a customer.

Operating grants and subsidies—AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, generally input methods being costs or time incurred are deemed to be the most appropriate method to reflect the transfer of benefit.

Operating grants and subsidies—AASB 1058

Assets arising from grants in the scope of AASB 1058 (i.e. agreements that are not enforceable or do not have sufficiently specific performance obligations) are recognised at their fair value when the asset is received. These assets are generally cash, but may be property which has been donated or sold to the Branch significantly below its fair value.

The Branch then considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard. Once the assets and liabilities have been recognised then income is recognised for any difference between the recorded asset and liability.

Interest income

Interest income is recognised on an accrual basis using the effective interest method.

Rental income

Leases in which the Branch as a lessor do not transfer substantially all the risks and rewards incidental to ownership of an asset are classified as operating leases. Rental income arising is accounted for on a straight-line basis over the relevant lease term. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised over the lease term.

on the same basis as rental income. Contingent rents are recognised as income in the period in which they are earned.

Leases

Right of use asset

At the lease commencement the Branch recognised a right of use asset and associated lease liability for the lease term. The lease term includes extension periods where the Branch believes it is reasonably certain that the option will be exercised.

The right of use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received.

The right of use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy.

Lease liabilities

At the commencement date of the lease, the Branch recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amount expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonable certain to be exercised by the Branch and payments of penalties for terminating the lease, if the lease term reflects the Branch exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses in the period in which the event or condition that triggers the payment occurs.

In calculating the present value of lease payments, the Branch uses the incremental borrowing rate of 3.85% per annum. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments or a change in the assessment of an option to purchase the underlying asset.

Goods and services tax (GST)

Revenues, expenses and assets are recognised net the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Cash flows are presented in the statement of the cash flows on a net basis, and the net movement in GST for the period shown as a separate operating cash flow. The GST components of investing and financing activities are disclosed as operating cash flows.

Income tax

No provision for income tax has been raised as the Branch has self-assessed as exempt from income tax under section 50-15 of the *Income Tax Assessment Act 1997*.

New or amended Accounting Standards and Interpretations adopted

The Branch has adopted all standards which became effective for the first time as at 1 July 2021. The accounting policies adopted are consistent with those of the previous financial year except for the following accounting standards and amendments, which have been adopted for the first time this financial year. No accounting standards have been adopted earlier than the application date stated in the standard.

AASB 2018–7 Amendments to Australian Accounting Standards—Definition of Material

The amendments provide a new definition of material that states “information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity.” The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of



28 January 2022

Helen O'Byrne
Branch President
The Pharmacy Guild of Australia-Tasmania Branch
Sent via email: guild.tas@guild.org.au
CC: david.palmer@bdo.com.au

Dear Helen O'Byrne,

**The Pharmacy Guild of Australia-Tasmania Branch
Financial Report for the year ended 30 June 2021 – (FR2021/173)**

I acknowledge receipt of the financial report for the year ended 30 June 2021 for the Pharmacy Guild of Australia-Tasmania Branch. The documents were lodged with the Registered Organisations Commission (**the ROC**) on 16 December 2021. I also acknowledge the receipt of the designated officer's certificate which was lodged with the ROC on 19 December 2021.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2022 may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comment to assist you when you next prepare a financial report.

Documents must be lodged with ROC within 14 days after meeting of the committee of management

Section 268 of the RO Act requires a copy of the full report and the designated officer's certificate to be lodged with the ROC within 14 days after the meeting of the committee of management referred to in section 266.

The designated officer's certificate indicates that this meeting occurred on 27 October 2021. If this is correct the documents should have been lodged with the ROC by 10 November 2021.

The full report was not lodged until 16 December 2021.

It appears that the branch should have applied to the Commissioner for an extension of time to allow a longer period to lodge the required documents.

Please note that in future financial years if the branch cannot lodge within the 14 day period prescribed, a written request for an extension of time, signed by a relevant officer, including any reason for the delay, must be made *prior to* the expiry of the 14 day period.

Reporting Requirements

The ROC website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the s.253 reporting guidelines and a model set of financial statements.

The ROC recommends that reporting units use these model financial statements to assist in complying with the RO Act, the s.253 reporting guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 9603 0841 or by email at Mihiri.jayawardane@roc.gov.au.

Yours sincerely,



Mihiri Jayawardane
Registered Organisations Commission

The Pharmacy Guild of Australia – Tasmanian Branch

s.268 *Fair Work (Registered Organisations) Act 2009*

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

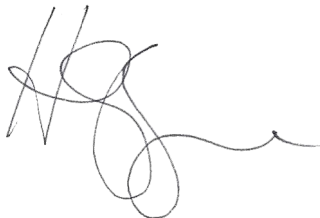
Certificate for the year ended June 2021

I *Helen O'Byrne* being the *President of The Pharmacy Guild of Australia, Tasmanian Branch* certify:

- that the documents lodged herewith are copies of the full report for the *Pharmacy Guild of Australia, Tasmanian Branch* for the period ended referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the reporting unit on *6th October 2021*; and

that the full report was presented to a *general meeting of members* of the reporting unit on *27th October 2021* in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.

Signature of prescribed designated officer:

A handwritten signature in black ink, appearing to be 'Helen O'Byrne', written in a cursive style.

Name of prescribed designated officer:

Helen O'Byrne, Branch President

Dated: 28 October 2021

the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users.

These amendments have no impact on the financial statements, nor is there expected to be any future impact to the Branch.

Future Australian Accounting Standards

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Standard AASB 2020–1 *Amendments to Australian Accounting Standards—Classification of Liabilities as Current or Non-current* amends AASB 101 to clarify requirements for the presentation of liabilities in the statement of financial position as current or non-current. This standard applies to annual reporting periods beginning on or after 1 January 2023. The Branch has decided against early adoption of this Standard.

Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads:

Information to be provided to members or Commissioner:

- A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- The application must be in writing and must specify the period within which, and the manner in which the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- A reporting unit must comply with an application made under subsection (1).

Transaction occurrence

Any transactions required to be specifically disclosed under the *Fair Work (Registered Organisations) Act 2009* that have not been disclosed in this financial report have not occurred during the financial year.

Economic dependence

The Pharmacy Guild of Australia (Tasmanian Branch) is reliant on the financial support of The Pharmacy Guild of Australia to continue on a going concern basis. This agreed financial support to continue on an indefinite basis with support to cover the Tasmanian Branch's deficit received annually.

The Pharmacy Guild of Australia has agreed to provide the Pharmacy Guild of Australia (Tasmanian Branch) with financial support to ensure that they can continue on a going concern basis. This agreed financial support is to continue indefinitely and is an interest free agreement with no repayments to be made.

The entity has not provided any going concern support to any other reporting unit.

Acquisition of assets and or liabilities that do not constitute a business combination

The Branch did not acquire an asset or liability due to an amalgamation under part 2 of chapter 3 of the *Fair Work (Registered Organisations) Act 2009*, a restructure of the branches of the organisation, a determination or revocation by the General Manager of the Fair Work Commission under subsections 245(1) or 249(1) of the Act.

Events after the reporting period

There has not been any matter or circumstance occurring subsequent to the end of the financial year that has significantly affected the operations of the Pharmacy Guild of Australia (Tasmanian Branch).

Rounding

Unless otherwise stated all financial figures have been rounded off to the nearest dollar.

Note 2 Revenue from contracts with customers

Disaggregation of revenue by type of customer:

	2021	2020
Members	309,608	300,955
Other reporting units	400,952	264,321
Government	80,673	68,956
Other parties	43,350	145,842
	<u>834,583</u>	<u>780,075</u>

Disaggregation of income for furthering activities:

	2021	2020
Members	-	-
Other reporting units	146,752	258,626
Government	-	-
Other parties	-	-
	<u>146,752</u>	<u>258,626</u>

Capitation fees and levies:

	2021	2020
Capitation fees	-	-
Levies	-	-
	<u>-</u>	<u>-</u>

Reconciliation to total income:

	2021	2020
Total revenue by type of customer	834,583	780,075
Income for furthering activities	146,752	258,626
Capitation fees and levies	-	-
Interest	600	1,536
Total income	<u>981,936</u>	<u>1,040,237</u>

Revenue from other reporting units

	2021	2020
The Pharmacy Guild of Australia—National Secretariat	545,817	519,541
The Pharmacy Guild of Australia—Queensland Branch	1,681	3,002
The Pharmacy Guild of Australia—NSW Branch	206	-
The Pharmacy Guild of Australia—Victorian Branch	-	404
	<u>547,704</u>	<u>522,947</u>
Comprising:		
Revenue from other reporting units	400,952	264,321
Income for furthering activities	146,752	258,626
	<u>547,704</u>	<u>522,947</u>

Note 3 Grants and donations

	2021	2020
Department of Health (Tasmania)	37,232	26,992
Digital Health	10,000	-
National Secretariat—Pharmacy Guild of Australia	146,752	258,626
Quality Care Pharmacy Program	195,117	195,117
Donations	-	-
	<u>389,101</u>	<u>480,736</u>

Note 4	Affiliation fees		
		2021	2020
	Pharmaceutical Society of Australia	-	636
	Council of the Aged (Tasmania)	-	532
	Mental Health Council of Tasmania	<u>275</u>	<u>-</u>
		275	1,168
Note 5	Employee expenses		
		2021	2020
	Salaries and wages	425,090	427,991
	Superannuation	40,318	40,620
	Leave and other entitlements	-4,963	19,082
	Payroll tax	30,464	22,113
	Fringe benefits tax	-	5,743
	Staff training	-	1,244
	Employee assistance program	-	248
	Recruitment	<u>54</u>	<u>-</u>
		490,963	517,040
Note 6	Office holder expenses		
		2021	2020
	Salaries and wages	33,675	32,428
	Superannuation	3,199	3,081
	Leave and other entitlements	<u>-</u>	<u>-</u>
		36,874	35,509
Note 7	Rent and occupancy expenses		
		2021	2020
	Property lease—depreciation	72,956	72,380
	Property lease—interest	15,162	17,524
	Car parking	7,776	7,789
	Telephone	5,367	8,191
	Utilities	4,896	6,018
	Other	<u>671</u>	<u>564</u>
		106,828	112,466

Note 8 Office expenses

	2021	2020
Computer and internet	6,715	16,814
Printing and stationery	3,456	7,209
Subscriptions	2,494	4,275
Workplace health and safety	1,014	558
Postage and freight	1,299	2,523
Other	<u>2,237</u>	<u>7,135</u>
	17,215	38,516

Note 9 Services to members and other operations

	2021	2020
Travel	17,864	18,986
Meetings and dinners	7,887	6,221
Vaccination training	3,404	1,563
Other	<u>50</u>	<u>34,920</u>
	29,206	61,690

Note 10 Governance and Board

	2021	2020
Branch Committee	13,936	2,560
Annual general meeting	6,402	8,239
President	<u>1,750</u>	<u>2,068</u>
	22,088	12,866

Note 11 Grants and donations

	2021	2020
Grants—\$1,000 or less	-	-
Grants—\$1,000 or more	3,000	2,200
Donations—\$1,000 or less	-	-
Donations—\$1,000 or more	<u>25,000</u>	<u>25,000</u>
	28,000	27,200

Note 12 Auditors' remuneration

	2021	2020
Crowe Audit Australia	8,275	11,880
BDO	<u>2,000</u>	<u>-</u>
	10,275	11,880

Note that there was a change of auditor from the prior year. The auditor for the current year financial report is BDO.

Note 13 Cash and cash equivalents

	2021	2020
Cash at bank	191,026	201,017
Cash on hand	<u>35</u>	<u>411</u>
	191,061	201,428

Note 14 Trade and other receivables

	2021	2020
The Pharmacy Guild of Aust. National Secretariat	166,877	174,489
Trade receivables—other	<u>23,324</u>	<u>10,298</u>
Total trade receivables	190,201	184,787
Loan receivable—ex-employee	<u>13,374</u>	<u>15,974</u>
Total other receivables	13,374	15,974
Total trade and other receivables	203,575	200,761

Ageing analysis

	2021	2020
Less than 30 days	181,356	174,926
31 days to 60 days	-	76
61+ days (past due and not impaired)	<u>8,845</u>	<u>9,785</u>
	190,201	184,787

Note 15 Property, plant and equipment

	2021	2020
PPE—cost	61,874	59,730
less accumulated depreciation	<u>-56,432</u>	<u>-52,726</u>
	5,442	7,005

Reconciliation of the written down values at the beginning and end of the periods:

	Plant and Equipment
Balance at 1 July 2019	10,960
Additions	2,024
Depreciation	-5,980
Balance at 30 June 2020	<u>7,005</u>
Balance at 1 July 2020	7,005
Additions	2,144
Depreciation	-3,706
Balance at 30 June 2021	<u>5,442</u>

Note 16 Right of use assets

	2021	2020
Land and buildings—right of use	495,526	492,183
Less accumulated depreciation	<u>-145,336</u>	<u>-72,380</u>
	350,189	419,803

Note 17 Trade and other payables

	2021	2020
Trade payables	31,665	14,460
The Pharmacy Guild of Australia National Secretariat	41,162	5,286
PAYG payable	15,164	8,424
Accrued expenses	-	10,673
GST payable (net)	23,263	29,723
Other	<u>808</u>	<u>-863</u>
	112,063	67,703

All amounts are short-term and the carrying values are considered to be a reasonable approximation of fair value.

Note 18 Provision for employee benefits

	2021	2020
Current employee benefits		
Annual leave	39,560	42,156
Long service leave	<u>9,390</u>	<u>13,553</u>
	48,949	55,709
Non-current employee benefits		
Long service leave	<u>5,668</u>	<u>3,871</u>
	5,668	3,871

There is no provision for benefits of office holders.

Note 19 Reconciliation of cash flow from operations with total comprehensive income

	2021	2020
Total comprehensive income for the year	-	-
Non-cash flows in surplus/(deficit)		
Depreciation—property lease	72,956	72,380
Depreciation—equipment	3,706	5,980
(Increase)/decrease in assets		
Trade and other receivables	-2,814	11,957
Prepaid expenses	4,116	-13,206
Inventories	1,317	-4,039
Increase/(decrease) in liabilities		
Trade and other payables	52,893	37,500
Subscriptions in advance	-58,875	51,485
Provision for employee benefits	<u>-4,963</u>	<u>19,082</u>
Cashflow from operations	68,336	181,139

Note 20 Cash flows with other reporting units

	2021	2020
Cash inflows		
The Pharmacy Guild of Australia—National Secretariat	432,145	582,720
The Pharmacy Guild of Australia—Queensland Branch	1,850	3,285
The Pharmacy Guild of Australia—NSW Branch	166	-
The Pharmacy Guild of Australia—Victorian Branch	-	444
	434,161	586,449
Cash outflows		
The Pharmacy Guild of Australia—National Secretariat	544,668	524,464
The Pharmacy Guild of Australia—Queensland Branch	750	3,330
The Pharmacy Guild of Australia—Victorian Branch	378	389
The Pharmacy Guild of Australia—WA Branch	-	93
	545,796	528,276

Note 21 Financial risk management

The branch is exposed to a variety of financial risks through its use of financial instruments. The branch's overall risk management plan seeks to minimise potential adverse effects due to the unpredictability of financial markets, noting that the Branch does not speculate in financial assets. The most significant financial risks that the Branch is exposed are:

Specific risks

- Liquidity risk
- Credit risk
- Market risk—interest rate risk

Financial instruments used

The principal categories of financial instrument used by the Branch are:

- Trade and other receivables
- Cash at bank
- Trade and other payables

Objectives, policies and processes

Risk management is carried out by the Branch Committee. The Finance Manager has primary responsibility for the development of relevant policies and procedures to mitigate the risk exposure of the the Branch. These policies and procedures are then reviewed and approved by the Branch Committee. Reports are presented at each Branch Committee meeting regarding the implementation of these policies. Specific information regarding the mitigation of each financial risk that the Branch is exposed to is provided below.

The totals for each category of financial instruments used are:

		2021	2020
Cash and cash equivalents	13	191,061	201,428
Trade and other receivables	14	203,575	200,761
Total financial assets		394,636	402,188
Trade and other payables	17	112,063	67,703
Lease liability		83,748	82,992
Total financial liabilities		195,811	150,695

Specific financial risk exposures and management

The main risks the reporting unit is exposed to through its financial instruments are credit risk, liquidity risk and market risk consisting of interest rate risk.

(a) Credit risk

Exposure to credit risk relating to financial assets arises from the potential non-performance by counter parties of contract obligations that could lead to financial loss to the reporting unit. The maximum exposure to credit risk, excluding the value of any collateral or security, at balance date to recognised financial assets, is the carrying amount net of any provisions for impairment as disclosed in the statement of financial performance and notes to the financial statements.

The Pharmacy Guild of Australia (Tasmanian Branch) does not have any material credit risk exposure to any single receivable or group of receivables under financial statements entered into by the reporting unit.

(b) Liquidity risk

Liquidity risk arises from the possibility that the reporting unit might encounter difficulty in settling its debts or otherwise meeting its obligations related to financial liabilities. The reporting unit manages liquidity risk through the following mechanisms:

- preparing forward looking cash flow analysis in relation to its operational, investing and financial activities;
- monitoring credit facilities;
- obtaining funding from a variety of sources; and
- maintaining a reputable credit risk profile.

The tables below reflect an undiscounted contractual maturity analysis for financial liabilities.

• Financial liabilities due for payment in 2021

	On demand	< 1 year	1–5 years	> 5 years	Total
Trade and other payables	-	112,063	-	-	112,063
Lease liability	-	83,748	285,950	-	369,698

• Financial liabilities due for payment in 2020

	On demand	< 1 year	1–5 years	> 5 years	Total
Trade and other payables	-	67,703	-	-	67,703
Lease liability	-	82,992	351,389	-	434,381

(c) Interest rate risk

The Branch is not exposed to any significant interest rate risk.

(d) Foreign exchange risk

The Branch is not exposed to any significant foreign exchange risk.

Sensitivity analysis

The Branch Committee has performed an assessment of its exposure to interest rate risk, liquidity risk and credit risk at balance date. The Pharmacy Guild of Australia Tasmanian Branch is not currently subject to any interest rate risk on its financial liabilities and has assessed that there is no exposure to liquidity risk required to meet its financial obligations. The Pharmacy Guild of Australia Tasmanian Branch's exposure to credit risk has been assessed as not material, due to the nature and recoverability of amounts owed.

As a result of the risk assessment performed, any positive or negative changes in the interest rate risk, liquidity risk or credit risk would not have a material effect on the financial statements. Hence, qualitative disclosures are not required.

Note 22 Key management personnel compensation

	2021	2020
Short term employee benefits—officer	36,874	35,509
Short term employee benefits—director	173,161	173,169
Long term employee benefits—officer	-	-
Long term employee benefits—director	2,116	1,514
Post employment benefits	-	-
Termination benefits	-	-
Share-based payments	-	-
	212,151	210,192

Note 23 Related party transactions

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated. These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties, and which in management's opinion is comparable to amounts that would have been paid to or by non-related parties.

Transactions with National Secretariat and other branches of the Pharmacy Guild of Australia are separately disclosed in notes 14, 17 and 19 to the financial statements. There is no doubtful debt provision raised against related parties. There were no payments to former related parties of the Branch.

Transactions with related parties:

Name	Pharmacy	Training Services	Conference & Dinner Events	Member Services	Owing at 30 June
Helen O'Byrne	TWCM Riverside	-	450	2,805	-
	TWCM Windsor	-	-	2,805	-
John Dowling	TWCM Latrobe	-	-	2,805	-
Katie Hayes	Risdon Vale	-	450	2,805	-
Joe O'Malley	Penguin	-	900	2,805	-
	Westside	-	-	2,805	-
Fredrick Hellqvist	Dover	-	-	2,805	-
Jack Muir Wilson	Wilkinson's Healthsave	-	825	2,805	-
Scott Chambers	TWCM Newstead	-	-	2,805	-
Melissa Johnson	TWCM Mowbray	-	395	2,805	-
Brad Turner	TWCM Mowbray	-	395	2,805	-
Jason Martin	Youngtown	-	780	2,805	-
Terry Travers	Mersey Advantage	-	-	2,805	-
	Priceline Ulverstone	-	-	2,805	-
Paul Reid	Blackmans Bay DDS	-	-	2,805	-
	Rokeby DDS	-	-	2,805	-
	TWCM Fourways Devonport	-	-	2,805	-

Note 24 Fair value measurement

The Branch measures financial assets and liabilities at fair value on a recurring basis.

Note 25 Going concern

These financial statements have been prepared on a going concern basis which contemplates the realisation of assets and the payment of liabilities in the ordinary course of business. Should the Tasmanian Branch be unable to continue as a going concern it may be unable to realise the carrying value of assets and to meet its liabilities as they become due.

The Tasmanian Branch's ability to continue as a going concern is dependent upon its capacity to attain profitable operations and to continue to obtain support from The Pharmacy Guild of Australia National Secretariat sufficient to meet current and future obligations (refer to note 3).

The following table represents the effect on the Tasmanian Branch's comprehensive result if the National Secretariat funding had not been received:

	2021	2020
Total comprehensive income for year	-	-
Less National Secretariat Funding of deficit	-146,752	-258,626
Total comprehensive income before funding	-146,752	-258,626

Note 26 Other disclosures required by the RO Act

	2021	2020
Revenue from undertaking recover of wages activity	-	-
Fees incurred and paid to employers for payroll deductions	-	-
Capitation fees paid	-	-
Total paid for separation and redundancy to holders of office	-	-
Total paid to office holders for other employee expenses	-	-
Total paid to employees for separation or redundancy (other than holders of office)	-	-
Total fees and allowances paid to people to attend conferences or meetings as a representative of the Branch	-	-
Legal costs relating to litigation	-	-
Legal costs for other matters	-	-
Penalties under the RO Act or the Fair Work Act	-	-
Total payable to an employer as consideration for that employer making payroll deductions or member subscriptions	-	-
Total payable in respect of legal costs relating to litigation	-	-
Total payable in respect of legal costs relating to other legal matters	-	-
Total provision for separation or redundancy for employees (other than holders of office)	-	-
Total other provisions in respect of employees (other than holders of office)	-	-

The Tasmanian Branch administers its own affairs, with the exception of payroll processing. National Secretariat perform the payroll processing, and the Branch reimburses them for the direct wage expense, superannuation expense, and payroll tax incurred. The Branch also reimburses National Secretariat for shared telecommunication costs. The Branch pays a fixed percentage of member subscriptions to National Secretariat. These expenses are disclosed in the statement of comprehensive income.

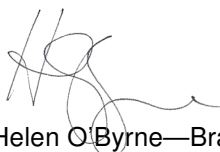
Pharmacy Guild of Australia (Tasmanian Branch)
Subsection 255(2A) report
For the year ended 30 June 2021

The Branch Committee presents the Subsection 255(2A) report on the Reporting Unit for the year ended 30 June 2021.

2021—Expenditure as required under S.255(2A) RO Act	
Legal costs	\$-
Donations to political parties	\$25,000.00
Advertising	\$-
Operating costs	\$465,973.15
Remuneration and other employment related costs and expenses—employees	\$490,962.64
Total	\$981,935.79

2020—Expenditure as required under S.255(2A) RO Act	
Legal costs	\$-
Donations to political parties	\$25,000.00
Advertising	\$-
Operating costs	\$498,197.11
Remuneration and other employment related costs and expenses—employees	\$517,039.85
Total	\$1,040,236.96

Signature of designated officer:



Name and title of designated officer: Helen O'Byrne—Branch President

Date: 4 October 2021

DECLARATION OF INDEPENDENCE BY DAVID E PALMER TO THE MEMBERS PHARMACY GUILD OF AUSTRALIA (TASMANIAN BRANCH)

As lead auditor of Pharmacy Guild of Australia (Tasmanian Branch) for the year ended 30 June 2021, I declare that, to the best of my knowledge and belief, there have been:

1. No contraventions of the auditor independence requirements of the *Accounting Professional Ethical Pronouncements* in relation to the audit; and
2. No contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of Pharmacy Guild of Australia (Tasmanian Branch).

DAVID E PALMER
Partner



BDO Audit (TAS)

Hobart, 4th October 2021

INDEPENDENT AUDITOR'S REPORT

To the members of Pharmacy Guild of Australia (Tasmanian Branch)

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Pharmacy Guild of Australia (Tasmanian Branch), which comprises the statement of financial position as at 30 June 2021, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, the Committee of Management Statement and the subsection 255(2A) report.

In our opinion the accompanying financial report of Pharmacy Guild of Australia (Tasmanian Branch), presents fairly, in all material respects the reporting unit's financial position as at 30 June 2021 and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and any other requirement imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the Financial Report section of our report. We are independent of the reporting unit in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards) (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - Economic Dependency

We draw attention to Note 25 in the financial report which describes the entities economic dependency from The Pharmacy Guild of Australia National Secretariat to continue as a going concern. Our opinion is not modified in respect of this matter.

Other information

The Committee of Management are responsible for the other information. The other information obtained at the date of this auditor's report is information included in the reporting entity's operating report, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.



In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Committee of Management for the Financial Report

The Committee of Management of the reporting unit are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009*, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the responsible entities either intends to liquidate the registered entity or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

- As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:
Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Reporting Unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Reporting Unit's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Reporting Unit to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Reporting Unit to express an opinion on the financial report. We are



responsible for the direction, supervision and performance of the Reporting Unit audit. We remain solely responsible for our audit opinion.

We communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during our audit.

This description forms part of our auditor's report

I, David E Palmer, declare that I am an approved auditor, a member of the Chartered Accountants Australia New Zealand and hold a current Public Practice Certificate.

BDO Audit (TAS)
BDO Audit (TAS)

A handwritten signature in black ink, appearing to be 'D. Palmer', written over a horizontal line.

DAVID E PALMER
Partner

Hobart, 4th October 2021

Registration number (as registered by the RO Commissioner under the Act): 440 615