



1 March 2023

Trent Twomey
National President
The Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: TAS- guild.tas@guild.org.au

Notification of changes – Action required

Dear Trent Twomey,

We acknowledge receipt of a Notification of Change to the office holders of the Pharmacy Guild of Australia (AR2022/51).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

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The organisation and officers are both responsible for meeting this obligation.

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Yours sincerely

Registered Organisations Commission

Appendix A

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Our records have been updated.

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| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|--------|-------------------------------|--|
| 03/02/2023 | TAS | Alternate National Councillor | Yes |
| | | | |
| | | | |

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Christopher Owen, being the National Vice President (Finance) of The Pharmacy Guild of Australia, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:

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Christopher Owen

National Vice President (Finance)

Dated: 3 February 2023

ANNEXURE A

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|--------|----------------|---------------------------------|---------------------------------------|----------------------------------|--|--|
| TAS | 02.02.23 | Alternate National Councillor | Vacant | Jack Muir Wilson | Knopwood House, 2nd Floor, 38 Montpelier Retreat, Battery Point TAS 7004 | Pharmacist |



17 January 2023

Trent Twomey
National President
The Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: Tasmania, guild.tas@guild.org.au South Australia, guildsa@sa.guild.org.au

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Time frames for notifications of change

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Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

| Date of lodgement | Branch | Change | Within prescribed period (Yes/No). If No, how many days late |
|-------------------|-----------------|--|---|
| 14 December 2022 | Tasmania | National Councillor Alternate National Councillor | Yes |
| 16 January 2023 | South Australia | Branch Committee Member | Yes |

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Christopher Owen, being the National Vice President (Finance) of The Pharmacy Guild of Australia, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
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Signed:

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Christopher Owen

National Vice President (Finance)

Dated: 16 January 2023

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|--------|----------------|---------------------------------|---------------------------------------|----------------------------------|--|--|
| SA | 14.12.22 | Branch Committee Member | Irfan Hashmi | Vacant | N/A | N/A |

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| TAS | 07.12.22 | National Councillor | John Dowling | Joseph O'Malley | Knopwood House, 2nd Floor, 38 Montpelier Retreat, Battery Point TAS 7004 | Pharmacist |
| TAS | 07.12.22 | Alternate National Councillor | Joseph O'Malley | Vacant | N/A | N/A |



25 October 2022

Trent Twomey
National President
The Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: Northern Territory office@ntguild.org.au

Notification of changes – Acknowledgment

Dear Trent Twomey,

We acknowledge receipt of a Notification of Change to the Pharmacy Guild of Australia (AR2022/51).

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Time frames for notifications of changes

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Resources to help you make your notifications of change

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But we understand they can be a difficult requirement to get right. We have created resources to help you understand the notification of change requirement and complete it quickly.

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| 20/10/2022 | Northern Territory | Address change | Yes |

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 - On 4 October 2022 the address of the NT Branch of the organisation changed to c304/19c Kitchener Drive, Darwin NT 0800. The previous address of the NT Branch was Oasis Building, Unit 43, 3rd Floor, 29 Woods Street, Darwin NT 0800.

Signed:

A handwritten signature in black ink, appearing to read 'Chris Owen', written in a cursive style.

Christopher Owen

National Vice President (Finance)

Dated: 20 October 2022



25 August 2022

Trent Twomey
National President
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Sent via email: guild.nat@guild.org.au

cc: Tasmania Branch- guild.tas@guild.org.au

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| | | | |
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| TAS | 11.08.22 | Branch Committee Member | Vacant <i>(Note: The vacancy was created by the resignation of Fredrik Hellqvist on 07.04.22)</i> | Kristina Fox | Knopwood House, 2nd Floor, 38 Montpelier Retreat, Battery Point TAS 7004 | Pharmacist |



26 May 2022

Trent Twomey
National President
The Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: Tasmania Branch, guild.tas@guild.org.au;
Australian Capital Territory Branch, guild.act@guild.org.au;

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| 12/04/2022 | Tasmania Branch | Branch Committee Member vacancy, Branch Vice President | Yes |
| 12/04/2022 | Australian Capital Territory Branch | Branch Committee Member | Yes |
| 12/04/2022 | National (NT) | Alternate National Councillor | Yes |

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Christopher Owen

National Vice President (Finance)

Dated: 12 April 2022

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|---------------|----------------|---------------------------------|---------------------------------------|----------------------------------|--|--|
| ACT | 08.04.22 | Branch Committee Member | Vacant | Nader Ibrahim | Pharmacy Guild House, Level 2, 15 National Circuit, Barton ACT 2600 | Pharmacist |
| National (NT) | 08.04.22 | Alternate National Councillor | Vacant | Alexi Innes | As above | As above |
| TAS | 08.04.22 | Branch Vice President | Vacant | Jack Muir Wilson | Knopwood House, 2nd Floor, 38 Montpelier Retreat, Battery Point TAS 7004 | As above |

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| TAS | 07.04.22 | Branch Committee Member | Fredrik Hellqvist | Vacant | N/A | N/A |



Australian Government
Registered Organisations Commission

9 February 2022

Trent Twomey
President
The Pharmacy Guild of Australia
Sent via email: guild.nat@guild.org.au

cc: enquiries@qldguild.org.au

Dear Trent Twomey

**The Pharmacy Guild of Australia's annual return of information (Annual Return)
lodged under subsection 233(1) of the RO Act**

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2022

Matter number AR2022/51

Lodgement date 8 February 2022

Review Primary Review

Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



**Your Annual Return satisfied the requirements of the primary review
and has been uploaded to the ROC website.**

The ROC's risk-based approach

This year your Annual Return was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

**ANNUAL RETURN OF INFORMATION (organisation with branches) in
accordance with Regulation 147 Fair Work (Registered Organisations)
Regulations 2009 and Sections 230 and 233 Fair Work (Registered
Organisations) Act 2009**

I, Christopher Owen, being the National Vice President (Finance) of The Pharmacy Guild of Australia, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Pharmacy Guild House, Level 2, 15 National Circuit, Barton ACT 2600.
 - The name and address of each branch of the organisation is:
 1. ACT Branch: Pharmacy Guild House, Level 2, 15 National Circuit, Barton ACT 2600
 2. NSW Branch: Level 2, Unit 201/10 Norbrik Drive, Bella Vista NSW 2153
 3. NT Branch: Oasis Building, Unit 43, 3rd Floor, 29 Woods Street, Darwin NT 0800
 4. QLD Branch: Guild House, 132 Leichardt Street, Spring Hill QLD 4000
 5. SA Branch: Unit 12, 202 Glen Osmond Road, Fullarton SA 5063
 6. TAS Branch: Knopwood House, 2nd Floor, 38 Montpelier Retreat, Battery Point TAS 7004
 7. VIC Branch: Guild House, 40 Burwood Road, Hawthorn VIC 3122
 8. WA Branch: 1322 Hay Street, West Perth WA 6005
 - On 31 December in the previous year (2021) the number of members was 4,036.
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR (2022):

1. Organisation elections

Alternate National Councillor – NT (1)

2. Branch elections – ACT Branch

Branch Committee Member (1)

Branch Vice President (1)

3. Branch elections – TAS Branch

Branch Vice President (1)

- During the previous 12 months:
 - NO branches COMMENCED or CEASED operation.
- The organisation:
 - Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



Christopher Owen
National Vice President (Finance)

Dated: 7 February 2022

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation and its Branches:

| Branch | Name of Office (include any offices that are vacant) | Name of Office Holder | Postal Address of Office Holder | Occupation of Office Holder |
|-------------------|--|--------------------------|--|--------------------------------|
| National (QLD) | National President / National Councillor | Trent Twomey | Pharmacy Guild House, Level 2, 15 National Circuit, Barton ACT 2600 | Pharmacist |
| National (ACT) | National Vice- President / National Councillor | Simon Blacker | As above | As above |
| National (NSW) | National Vice- President / National Councillor | David Heffernan | As above | As above |
| National (NT) | National Vice- President / National Councillor | Peter Hatswell | As above | As above |
| National (QLD) | National Vice- President / National Councillor | Christopher Owen | As above | As above |
| National (SA) | National Vice- President / National Councillor | Nick Panayiaris | As above | As above |
| National (TAS) | National Vice- President / National Councillor | Helen O'Byrne | As above | As above |
| National (VIC) | National Vice- President / National Councillor | Anthony Tassone | As above | As above |
| National (WA) | National Vice- President / National Councillor | Andrew Ngeow | As above | As above |

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|----------------|-------------------------------|-------------------|----------|----------|
| National (NSW) | National Councillor | Judith Plunkett | As above | As above |
| National (NSW) | National Councillor | Adele Tahan | As above | As above |
| National (QLD) | National Councillor | Amanda Seeto | As above | As above |
| National (SA) | National Councillor | Greg Scarlett | As above | As above |
| National (TAS) | National Councillor | John Dowling | As above | As above |
| National (VIC) | National Councillor | Paul Krassar | As above | As above |
| National (WA) | National Councillor | Natalie Willis | As above | As above |
| National (ACT) | Alternate National Councillor | Elise Apolloni | As above | As above |
| National (NSW) | Alternate National Councillor | Robert King | As above | As above |
| National (NSW) | Alternate National Councillor | Luke Van Der Rijt | As above | As above |
| National (NSW) | Alternate National Councillor | Catherine Bronger | As above | As above |
| National (QLD) | Alternate National Councillor | Cate Whalan | As above | As above |
| National (QLD) | Alternate National Councillor | Fiona Watson | As above | As above |
| National (SA) | Alternate National Councillor | Rabia Kajani | As above | As above |
| National (SA) | Alternate National Councillor | Matthew Gillespie | As above | As above |
| National (TAS) | Alternate National Councillor | Katie Hayes | As above | As above |
| National (TAS) | Alternate National Councillor | Joseph O'Malley | As above | As above |

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|----------------|---|--------------------|---|------------|
| National (VIC) | Alternate National Councillor | Grace Chong | As above | As above |
| National (VIC) | Alternate National Councillor | Marylin Tsitonakis | As above | As above |
| National (WA) | Alternate National Councillor | Anthony Masi | As above | As above |
| National (WA) | Alternate National Councillor | Donna Pearson | As above | As above |
| National (NT) | Alternate National Councillor | Vacant | N/A | N/A |
| ACT | Branch President / Branch Committee Member | Simon Blacker | Pharmacy Guild House, Level 2, 15 National Circuit, Barton ACT 2600 | Pharmacist |
| ACT | Branch Vice-President / Branch Committee Member | Elise Apolloni | As above | As above |
| ACT | Branch Committee Member | Sandra Ferrington | As above | As above |
| ACT | Branch Committee Member | Samantha Kourtis | As above | As above |
| ACT | Branch Committee Member | Mark Leighton | As above | As above |
| ACT | Branch Committee Member | Rebecca Young | As above | As above |
| ACT | Branch Vice-President | Vacant | N/A | N/A |
| ACT | Branch Committee Member | Vacant | N/A | N/A |
| NSW | Branch President / Branch Committee Member | David Heffernan | Level 2, Unit 201/10 Norbrik Drive, Bella Vista NSW 2153 | Pharmacist |
| NSW | Branch Vice-President / Branch Committee Member | Judith Plunkett | As above | As above |

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|-----|---|-------------------|---|----------|
| NSW | Branch Vice-President / Branch Committee Member | Adele Tahan | As above | As above |
| NSW | Branch Vice-President / Branch Committee Member | Catherine Bronger | As above | As above |
| NSW | Branch Committee Member | John Black | As above | As above |
| NSW | Branch Committee Member | Robert King | As above | As above |
| NSW | Branch Committee Member | Paul Jones | As above | As above |
| NSW | Branch Committee Member | Luke Van Der Rijt | As above | As above |
| NSW | Branch Committee Member | Tim Hewitt | As above | As above |
| NSW | Branch Committee Member | Richard Walsh | As above | As above |
| NSW | Branch Committee Member | Mario Barone | As above | As above |
| NSW | Branch Committee Member | Rick Samimi | As above | As above |
| NT | Branch President / Branch Committee Member | Peter Hatswell | Oasis Building, Unit 43, 3rd Floor, 29 Woods Street, Darwin NT 0800 | As above |
| NT | Branch Vice-President / Branch Committee Member | Adrian Marshall | As above | As above |
| NT | Branch Vice-President / Branch Committee Member | Darryl Stewart | As above | As above |
| NT | Branch Committee Member | Lyn Frangos | As above | As above |
| NT | Branch Committee Member | Alexis Innes | As above | As above |

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|-----|---|------------------|---|----------|
| NT | Branch Committee Member | Yong Hui Leong | As above | As above |
| NT | Branch Committee Member | Travis Lindsay | As above | As above |
| QLD | Branch President / Branch Committee Member | Christopher Owen | Guild House, 132 Leichardt Street, Spring Hill QLD 4000 | As above |
| QLD | Branch Vice-President / Branch Committee Member | Kos Sclavos | As above | As above |
| QLD | Branch Vice-President / Branch Committee Member | Rick Xynias | As above | As above |
| QLD | Branch Vice-President / Branch Committee Member | Amanda Seeto | As above | As above |
| QLD | Branch Committee Member | Trent Twomey | As above | As above |
| QLD | Branch Committee Member | Cate Whalan | As above | As above |
| QLD | Branch Committee Member | Andy Hawken | As above | As above |
| QLD | Branch Committee Member | Manjinder Singh | As above | As above |
| QLD | Branch Committee Member | Lucy Walker | As above | As above |
| QLD | Branch Committee Member | Paul Jaffar | As above | As above |
| QLD | Branch Committee Member | Fiona Watson | As above | As above |
| QLD | Branch Committee Member | James Lester | As above | As above |
| SA | Branch President / Branch Committee Member | Nick Panayiaris | Unit 12, 202 Glen Osmond Road, Fullarton SA 5063 | As above |

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|-----|---|---------------------|--|----------|
| SA | Branch Vice-President / Branch Committee Member | Paul Simmons | As above | As above |
| SA | Branch Vice-President / Branch Committee Member | Greg Scarlett | As above | As above |
| SA | Branch Vice-President / Branch Committee Member | Marc Apolloni | As above | As above |
| SA | Branch Committee Member | Arn Doan | As above | As above |
| SA | Branch Committee Member | Matthew Gillespie | As above | As above |
| SA | Branch Committee Member | Irfan Hashmi | As above | As above |
| SA | Branch Committee Member | Rabia Kajani | As above | As above |
| SA | Branch Committee Member | Renee Wynne | As above | As above |
| SA | Branch Committee Member | Salma Abou-Abdallah | As above | As above |
| TAS | Branch President / Branch Committee Member | Helen O'Byrne | Knopwood House, 2nd Floor, 38 Montpelier Retreat, Battery Point TAS 7004 | As above |
| TAS | Branch Vice-President / Branch Committee Member | John Dowling | As above | As above |
| TAS | Branch Vice-President / Branch Committee Member | Katie Hayes | As above | As above |
| TAS | Branch Committee Member | Scott Chambers | As above | As above |
| TAS | Branch Committee Member | Fredrik Hellqvist | As above | As above |

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|-----|---|--------------------|---|------------|
| TAS | Branch Committee Member | Melissa Johnson | As above | As above |
| TAS | Branch Committee Member | Jason Martin | As above | As above |
| TAS | Branch Committee Member | Jack Muir Wilson | As above | As above |
| TAS | Branch Committee Member | Joseph O'Malley | As above | As above |
| TAS | Branch Committee Member | Brad Turner | As above | As above |
| TAS | Branch Vice-President | Vacant | N/A | N/A |
| VIC | Branch President / Branch Committee Member | Anthony Tassone | Guild House, 40 Burwood Road, Hawthorn VIC 3122 | Pharmacist |
| VIC | Branch Vice-President / Branch Committee Member | Paul Krassar | As above | As above |
| VIC | Branch Vice-President / Branch Committee Member | Grace Chong | As above | As above |
| VIC | Branch Vice-President / Branch Committee Member | Marilyn Tsitonakis | As above | As above |
| VIC | Branch Committee Member | Angelo Pricolo | As above | As above |
| VIC | Branch Committee Member | Megan Kazantzis | As above | As above |
| VIC | Branch Committee Member | Scott Wilkes | As above | As above |
| VIC | Branch Committee Member | Carlie Streeter | As above | As above |
| VIC | Branch Committee Member | Ngai Kin Chong | As above | As above |
| VIC | Branch Committee Member | Brendan Green | As above | As above |

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|-----|---|-----------------|-------------------------------------|----------|
| VIC | Branch Committee Member | Sam El-Ahmad | As above | As above |
| VIC | Branch Committee Member | Bruce Robertson | As above | As above |
| WA | Branch President / Branch Committee Member | Andrew Ngeow | 1322 Hay Street, West Perth WA 6005 | As above |
| WA | Branch Vice-President / Branch Committee Member | Anthony Masi | As above | As above |
| WA | Branch Vice-President / Branch Committee Member | Donna Pearson | As above | As above |
| WA | Branch Vice-President / Branch Committee Member | Natalie Willis | As above | As above |
| WA | Branch Committee Member | Greg Da Rui | As above | As above |
| WA | Branch Committee Member | Ernie Pirone | As above | As above |
| WA | Branch Committee Member | David Manuel | As above | As above |
| WA | Branch Committee Member | Adrian Staltari | As above | As above |
| WA | Branch Committee Member | Tom Golovoda | As above | As above |
| WA | Branch Committee Member | Paul Jardine | As above | As above |
| WA | Branch Committee Member | Paul Rees | As above | As above |
| WA | Branch Committee Member | Linda Keane | As above | As above |
| WA | Branch Committee Member | Nick Partridge | As above | As above |

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|----|----------------------------|--------------|----------|----------|
| WA | Branch Committee Member | Barbara Kirk | As above | As above |
|----|----------------------------|--------------|----------|----------|