



3 April 2023

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: NT Branch, secretary@anmfnt.org.au WA Branch, reception@anfiuwp.org.au ACT Branch,
anmfact@anmfact.org.au

Dear Annie Butler

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2022/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
23 February 2023	NT Branch	President Executive (7) Councillor (9)	Yes
22 March 2023	WA Branch	Vice President Executive (2) Councillor (5)	Yes
29 March 2023	ACT Branch	Branch Executive Council	Yes



NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Matthew Daniel being the Branch Secretary of The Australian Nursing & midwifery Federation ACT Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Matthew Daniel

Branch Secretary

Dated: 29/3/23

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ACT Branch	20 March 2023	Branch Executive Council	Carol Sandland	Vacant	N/A	N/A

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Janet Reah, being the Secretary of the Australian Nursing and Midwifery Federation WA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Janet Reah

Branch Secretary

Dated: 22 March 2023

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

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Changes to Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

[Please note:

- delete the italicised information: this is instructional or provided by way of example only*
- the ROC must be notified within 35 days of the change*
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF WA Branch	2/03/2023	Vice President	Kerry Lee	Loreta Murphy	260 Pier Street, Perth WA 6000	Registered Nurse/
ANMF WA Branch	2/03/2023	Executive	Loreta Murphy	Brittany Toledo	260 Pier Street, Perth WA 6000	Registered Nurse/ Registered Midwife
ANMF WA Branch	2/03/2023	Executive	Treena Evans	Romina Raschilla	260 Pier Street, Perth WA 6000	Registered Nurse
ANMF WA Branch	2/03/2023	Councillor	Glenda Watson	David Poole	260 Pier Street, Perth WA 6000	Registered Nurse
ANMF WA Branch	2/03/2023	Councillor	Tanya Wooler	Amanda De Feularde	260 Pier Street, Perth WA 6000	Registered Nurse

ANMF WA Branch	2/03/2023	Councillor	<i>Vacant</i>	<i>Jane-Anne Gardner</i>	<i>260 Pier Street, Perth WA 6000</i>	<i>Registered Nurse/ Registered Midwife</i>
ANMF WA Branch	2/03/2023	Councillor	<i>Vacant</i>	<i>Anne Lorna Best</i>	<i>260 Pier Street, Perth WA 6000</i>	<i>Registered Nurse</i>
ANMF WA Branch	2/03/2023	Councillor	<i>Vacant</i>	<i>Martina Barnwell</i>	<i>260 Pier Street, Perth WA 6000</i>	<i>Registered Nurse</i>

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Catherine Hatcher, being the Branch Secretary of the Australian Nursing and Midwifery Federation, Northern Territory Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
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Signed: 

Dated: 23rd February 2023

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- *ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest*
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Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF NT	20/2/23	President (1)	Emil TABBADA	Trevor BASON	PO Box 42533 Casuarina NT 0810	Registered Nurse
ANMF NT	20/2/23 <i>No change</i>	Vice-President (1)	Ruth PREUSS	Ruth PREUSS	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Executive (4)	Trevor BASON	Naomi GRIMSHAW	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Executive	Camille DOWLING	Emil TABBADA	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Executive	Natalie COLMER	Carol TILLOTSON	PO Box 42533 Casuarina NT 0810	Registered Nurse/ Midwife
	20/2/23	Executive	Sebastian FOUCAUD	Jodi KNOOP	PO Box 42533 Casuarina NT 0810	Registered Nurse/ Midwife
	20/2/23	Councillor (5)	Carol TILLOTSON	Sebastian FOUCAUD	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Councillor	Naomi GRIMSHAW	Lyall FURPHY	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Councillor	Erin MCKENZIE	Rebecca LAMONT	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Councillor	Jodi KNOOP	Kirsten THOMPSON	PO Box 42533 Casuarina NT 0810	Registered Nurse
	20/2/23	Councillor	Rebecca LAMONT	VACANT		



12 January 2023

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: ACT- anmfact@anmfact.org.au, SA- enquiry@anmfsa.org.au, WA- anf@anfiuwp.org.au

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Dear Annie Butler,

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- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
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These next steps are explained below in more detail.

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The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

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Resources to help you make your notifications of change

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Please contact 1300 341 665 or regorgs@roc.gov.au <http://invalid.uri/> if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
16/12/2022	ACT	Branch Executive Council	Yes
23/12/2022	SA	Vice President, President, Executive (4), Councillor (15)	Yes
10/01/2023	WA	Branch Secretary, Councillor	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Janet Reah, being the Secretary of the Australian Nursing and Midwifery Federation WA Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Janet Reah

Branch Secretary

Dated: 10/01/2023

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

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Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

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Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF WA Branch	14/12/2022	Branch Secretary	Mark Olson	<i>Janet Reah</i>	<i>260 Pier Street, Perth WA 6000</i>	<i>Paid official</i>
ANMF WA Branch	14/12/2022	Councillor	<i>Janet Reah</i>	<i>Resigned as councillor</i>	<i>260 Pier Street, Perth WA 6000</i>	
ANMF WA Branch						
ANMF WA Branch						

Branch Councillor (Insufficient nomination)				
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NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, **Elizabeth Dabars** being the **Branch Secretary** of the **Australian Nursing and Midwifery Federation South Australian** Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration as a result of the scheduled Branch Election E2022/52.



Signed:

Dated: 22 December 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

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Changes to Offices and Office Holders in the Organisation and its Branches

[Please note:

- the ROC must be notified within 35 days of the change
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Changes as a result of the scheduled election process E2022/52

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
SA Branch	30.11.22	Vice President	Joann Duffy	Sharon Horn	C/-ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Executive	Janice Clifford	Nyssa Hartup	C/-ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Executive	Stuart Smith	Kristen Bull	C/-ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Executive	Sharon Horn	Gabriel Evangelista	C/-ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse

SA Branch	30.11.22	President		Jocelyn Douglass	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Executive		Barbara Tyler	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Natasha Billing	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Enrolled Nurse
SA Branch	30.11.22	Councillor		Toni Radford	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse

SA Branch	30.11.22	Councillor		Mathew Parker	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Shareece Carr	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Claudia Elena Cristea	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Suzanne Hewson	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Enrolled Nurse
SA Branch	30.11.22	Councillor		Wendy Husker	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Enrolled Nurse
SA Branch	30.11.22	Councillor		Marcelle Johnson	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Nicole Kelly	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Nanette Lawson	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Vicki-Lee Lee	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Deborah Lewington	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Christopher Moore	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse
SA Branch	30.11.22	Councillor		Suzanne Norris	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Enrolled Nurse
SA Branch	30.11.22	Councillor		Nicholas O'Donohue	C/- ANMF South Australian Branch PO Box 861 Regency Park 5942	Registered Nurse

Office holders below have changed roles as per above

SA Branch	30.11.22	Executive	Sharon Horn			
SA Branch	30.11.22	Councillor	Nyssa Hartup			
SA Branch	30.11.22	Councillor	Kristen Bull			
SA Branch	30.11.22	Councillor	Gabriel Evangelista			



Australian
Nursing &
Midwifery
Federation
AUSTRALIAN CAPITAL TERRITORY

2/53 Dundas Court
Phillip ACT 2606
PO Box 4
Woden ACT 2606
ABN 41 698 088 660

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Signed: Matthew Daniel

Branch Secretary

Dated: 16/12/22

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ACT Branch	05 December 2022	Branch Executive Council	Leanne Ehrlich	Vacant	N/A	N/A



6 December 2022

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: Tasmania,
enquiries@anmftas.org.au

NSW, gensec@nswnma.asn.au

Notification of changes – Action required

Dear Annie Butler,

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5 December 2022	Tasmania	Branch Councillor new office holder	Yes
		Branch Councillor vacancy	
6 December 2022	NSW	Branch Councillor new office holders	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, SHAYE CANDISH, being the Branch Secretary of the Australian Nursing and Midwifery Federation New South Wales Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Branch Secretary
Australian Nursing and Midwifery Federation NSW Branch

Dated: 1st December 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW	30.11.2022	Branch Councillor	Gary Clark	Emma Gedge	50 O'Dea Ave Waterloo NSW 2017	Midwife
NSW	30.11.2022	Branch Councillor	Lisa Barry	Paul Haines	50 O'Dea Ave Waterloo NSW 2017	Registered Nurse
NSW	30.11.2022	Branch Councillor	Lauren Lye	Skye Romer	50 O'Dea Ave Waterloo NSW 2017	Enrolled Nurse

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Emily Shepherd, being the Branch Secretary of the Australian Nursing and Midwifery Federation (Tasmanian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Emily Shepherd

Dated: 5 December 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Tasmania	30/11/2022	Branch Councillor	Tristan Streefland	William Gordon	C/- The Registered Organisation, ANMF (Tas), 182 Macquarie Street, Hobart, Tas, 7000	Registered Nurse
Tasmania	30/11/2022	Branch Councillor	Thomas Millen	Vacant	Vacant	Vacant



31 October 2022

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: NT Branch, secretary@anmfnt.org.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2022/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au <http://invalid.uri/> if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
27/10/2022	NT Branch	Councillors – new office holders	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Catherine Hatcher, being the Branch Secretary of the Australian Nursing and Midwifery Federation, Northern Territory Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 25th October 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches

- *ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest*
- *a notification of a person leaving office and a notification of person filling the vacant office*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ANMF NT	24/10/2022	Councillors	Vacant	Jodi Knoop	PO Box 42533 Casuarina NT 0810	Registered Nurse / Midwife
ANMF NT	24/10/2022	Councillors	Vacant	Rebecca Lamont	PO Box 42533 Casuarina NT 0810	Registered Nurse



4 October 2022

Elizabeth Mohle
Branch Secretary
Australian Nursing and Midwifery Federation
QNMU Branch
Sent via email: qnu@qnu.org.au

cc: Australian Nursing and Midwifery Federation, fedsec@anmf.org.au

Notification of changes – Action required

Dear Elizabeth Mohle,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation - QNMU Branch (AR2022/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes

Officer financial training audit



An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The ROC has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the ROC's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)

- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au <http://invalid.uri/> if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
4/10/2022	QNMU Branch	Councillor	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Elizabeth Ruth Mohle, being the Branch Secretary of the Australian Nursing and Midwifery Federation QNMU Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 4 October 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Australian Nursing and Midwifery Federation QNMU Branch	1 October 2022	Councillor	Deborah O'Brien	Kelly Trudgen	c/- QNMU Office 106 Victoria St West End QLD 4101	Registered Nurse



19 September 2022

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: ACT Branch, anmfact@anmfact.org.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2022/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (s.293K of the Fair Work (Registered Organisations) Act 2009 (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process

- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the ROC into officer training found that organisations frequently misunderstood **which** officers are required to do training.

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Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the ROC's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (r 151 Fair Work (Registered Organisations) Regulations 2009).

Resources to help you make your notifications of change

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To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The ROC has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@roc.gov.au <http://invalid.uri/> if you have any questions or would like to discuss this matter further.

Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
09 September 2022	ACT Branch	Branch Executive Council - vacancy	Yes



Australian
Nursing &
Midwifery
Federation
AUSTRALIAN CAPITAL TERRITORY

2/53 Dundas Court
Phillip ACT 2606
PO Box 4
Woden ACT 2606
ABN 41 698 088 660

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, Matthew Daniel being the Branch Secretary of The Australian Nursing & midwifery Federation ACT Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: Matthew Daniel

Branch Secretary

Dated: 9/9/22

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
ACT Branch	30 August 2022	Branch Executive Council	Vanessa Hoban	Vacant	N/A	N/A

Archived: Wednesday, 17 August 2022 12:17:31 PM
From: [Reception](#)
Mail received time: Mon, 15 Aug 2022 04:49:51
Sent: Mon, 15 Aug 2022 04:49:28
To: [ROC - Registered Org Commission](#)
Subject: Query re: Branch Secretary [SEC=OFFICIAL]
Sensitivity: Normal

\cbpat3CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

As discussed with you on the phone Christine – I will be serving out my current term as ANMF WA Branch Secretary

Regards and thanks

Mark

From: ROC - Registered Org Commission [mailto:regorgs@roc.gov.au]
Sent: Monday, August 15, 2022 12:07 PM
To: Reception <reception@anfiuwp.org.au>
Subject: Query re: Branch Secretary [SEC=OFFICIAL]

Good Afternoon,

Following the publication of an article in the West Australian newspaper I have been asked to confirm if Mark Olsen is still the Branch Secretary of the ANMF WA Branch.

The article refers to Mark Olsen as quitting his role as State Secretary in May, however it is unclear in the newspaper article if the organisation being referred to is the state branch of the federally registered ANMF, or the state registered organisation. I did try to ring the branch, but there seemed to be no option to speak to someone directly for this type of question.

As the answer to this question affects the primary contact in our records a prompt answer would be much appreciated.

Kind regards,

Christine Hibberd

Administration Officer

Registered Organisations Commission

Tel: 1300 341 665
regorgs@roc.gov.au

GPO Box 2983, Melbourne VIC 3001
www.roc.gov.au



Learn about compliance through the [ROC's Digital Classroom](#).



Australian Government
Registered Organisations Commission



The Fair Work Ombudsman and Registered Organisations Commission Entity acknowledges the Traditional Custodians of Country throughout Australia and their continuing connection to land, waters and community. We pay our respect to them and their cultures, and Elders, past, present and future.

Please consider the environment before printing this message.

Notice:

The information contained in this email message and any attached files may be confidential information, and may also be the subject of legal professional privilege. If you are not the intended recipient any use, disclosure or copying of this email is unauthorised. If you received this email in error, please notify the sender by contacting the department's switchboard on 1300 488 064 during business hours (8:30am - 5pm Canberra time) and delete all copies of this transmission together with any attachments.

Please click [here](#) for privacy, confidentiality and virus information.



15 August 2022

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au

cc: New South Wales Branch, gensec@nswnma.asn.au;
Victorian Branch, records@anmfvic.asn.au

Notification of changes – Action required

Dear Annie Butler,

We acknowledge receipt of a Notification of Change to the office holders of the Australian Nursing and Midwifery Federation (AR2022/54).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
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- Consider giving your new officers the link to the ROC's [Officer Induction Kit](#)

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Yours sincerely

Registered Organisations Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.


The notification of change and this filing letter can be viewed on the ROC Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
9/08/2022	New South Wales Branch	Branch Secretary, Branch Assistant Secretary	Yes
10/08/2022	Victorian Branch	Branch Councillor vacancy	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return)
required to be kept in accordance with section 230 *Fair Work (Registered Organisations)
Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Lisa Fitzpatrick, the Secretary of the Australian Nursing and Midwifery Federation (Victorian Branch), declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Dated: 10 August 2022

[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]

ANNEXURE A

Changes to Offices and Office Holders in the Organisation and its Branches


Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	09/08/2022	Branch Councillor	Kim Pentreath	Resignation	N/A	N/A	N/A

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, SHAYE CANDISH, being the Branch Secretary of the Australian Nursing and Midwifery Federation New South Wales Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed: 

Branch Secretary
Australian Nursing and Midwifery Federation NSW Branch

Dated:  August 2022

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

[Please note:

- *delete the italicised information: this is instructional or provided by way of example only*
- *the ROC must be notified within 35 days of the change*
- *the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change*
- *a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW	5.8.2022 5pm	Branch Secretary	Brett Holmes	Shaye Candish	50 O'Dea Ave Waterloo NSW 2017	Union official
NSW	5.8.2022 5pm	Branch Assistant Secretary	Shaye Candish	Michael Whaites	50 O'Dea Ave Waterloo NSW 2017	Union official



Australian Government
Registered Organisations Commission

22 March 2022

Annie Butler
Federal Secretary
Australian Nursing and Midwifery Federation
Sent via email: fedsec@anmf.org.au & anmffederal@anmf.org.au

Dear Annie Butler

The Australian Nursing and Midwifery Federation's annual return of information (Annual Return) lodged under subsection 233(1) of the RO Act

Thank you for providing your declarations and information (Annual Return) lodged under subsection 233(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your Annual Return and Review Outcome

Year 2022
Matter number AR2022/54
Lodgement date 18 March 2022
Review Primary Review
Result FILED

Your primary review

Your Annual Return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the ROC raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your Annual Return satisfied the requirements of the primary review and has been uploaded to the ROC website.

The ROC's risk-based approach

This year your Annual Return was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the Annual Return of every organisation will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklists](#) are published on our website.

Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission



ANNUAL RETUREGISTERED NURSE OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, ANNIE BUTLER, being the FEDERAL SECRETARY of the AUSTRALIAN NURSING AND MIDWIFERY FEDERATION, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is Level 1, 365 Queen Street, Melbourne Vic 3000.¹
 - The name and address of each branch of the organisation is:²

1.	ANMF Australian Capital Territory Branch	2/53 Dundas Court	Phillip, ACT	2606
2.	ANMF New South Wales Branch	50 O'Dea Avenue	Waterloo, NSW	2017
3.	ANMF Northern Territory Branch	16 Caryota Court	Coconut Grove, NT	0810
4.	ANMF QNMU Branch	106 Victoria Street	West End, QLD	4101
5.	ANMF South Australia Branch	191 Torrens Rd	Ridleyton, SA	5008
6.	ANMF Tasmania Branch	182 Macquarie Street	Hobart, TAS	7000
7.	ANMF Victoria Branch	535 Elizabeth Street	Melbourne, VIC	3000
8.	ANMF Western Australia Branch	260 Pier Street	Perth, WA	6000

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

- On 31 December in the previous year the number of members was 295,357.³
- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
- Under the rules of the organisation, the following elections must be held between 1 January and 31 December 2022
 1. ANMF (Federal Office)
 - No elections scheduled

2. Branch elections

ANMF Australian Capital Territory Branch

- Branch President
- Branch Vice President (1)
- Branch Executive Member (4)
- Branch Councillor (5)

ANMF New South Wales Branch

- Branch Secretary
- Branch Assistant Secretary
- Branch President
- Branch Vice President (1)
- Branch Executive Member (6)
- Branch Councillor (13)

ANMF Northern Territory Branch

- Branch President (1)
- Branch Vice President (1)
- Branch Executive Member (4)
- Branch Councillor (5)

ANMF QNMU Branch

- No elections scheduled

³ s.230(1)(d); reg.147(f)

ANMF South Australia Branch

- Branch President (1)
- Branch Vice President (1)
- Branch Executive Member (4)
- Branch Councillor (15)

ANMF Tasmania Branch

- Branch President (1)
- Branch Vice President (1)
- Branch Executive Member (4)
- Branch Councillor (9)

Victoria Branch

- No elections scheduled

ANMF Western Australia Branch

- Branch Secretary (1)
- Branch Vice President (1)
- Branch Executive Member (2)
- Branch Councillor (5)

The scheduled elections which did not occur in 2021 calendar year were held in 2022. These elections were delayed due to the COVID-19 pandemic and the AEC suspension of all registered organisation elections.

During the previous 12 months:⁴

- NO branches COMMENCED or CEASED operation.
- The organisation has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



Annie Butler

Federal Secretary

Dated: 17 March 2022

⁴ s.230(1)(d); reg.147(b) & (c)

ANNEXURE A

- Offices and Office Holders in the Organisation and its Branches:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Federal Office	Federal Secretary	Annie Butler	Level 1, 365 Queen St, Melbourne Vic 3000	Paid Official
Federal Office	Federal Assistant Secretary	Lori-Anne Sharp	Level 1, 365 Queen St, Melbourne Vic 3000	Paid Official
Federal Office	Federal President	Sally-Anne Jones	Level 1, 365 Queen St, Melbourne Vic 3000	Registered Nurse
Federal Office	Federal Vice President	James Lloyd	Level 1, 365 Queen St, Melbourne Vic 3000	Registered Nurse

Branch	Name of Office	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
ACT Branch	Branch President	Athalene Rosborough	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Vice President	Lyndsey Ohman	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Secretary	Matthew Daniel	PO Box 4 Woden ACT 2606	Paid Official
ACT Branch	Branch Executive Member	Leanne Ehrlich	PO Box 4 Woden ACT 2606	Registered Nurse /Midwife
ACT Branch	Branch Executive Member	Susana Lloyd	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Executive Member	Vanessa Hoban	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Executive Member	Carol Sandland	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Councillor	Wendy Burton	PO Box 4 Woden ACT 2606	Registered Nurse /Midwife
ACT Branch	Branch Councillor	Patrice Murray	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Councillor	Donna Preston-Bond	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Councillor	Jessie Price	PO Box 4 Woden ACT 2606	Registered Nurse
ACT Branch	Branch Councillor	Janine Davidson	PO Box 4 Woden ACT 2606	Registered Nurse

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
NSW	Branch Secretary	Brett Holmes	50 O'Dea Avenue, Waterloo NSW 2017	Paid Official
NSW	Branch Assistant Secretary	Shaye Candish	50 O'Dea Avenue, Waterloo NSW 2017	Paid Official
NSW	Branch President	O'Bray Smith	50 O'Dea Avenue, Waterloo NSW 2017	Midwife
NSW	Branch Vice President	Lorna Scott	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Michelle Cashman	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Gary Clark	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Edward Makepeace	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Elizabeth McCall	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Kerry Rodgers	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Executive Member	Suzanne White	50 O'Dea Avenue, Waterloo NSW 2017	Enrolled Nurse
NSW	Branch Councillor	Lisa Barry	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Wing Besilos	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Robyne Brown	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Kate Goodman	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Jocelyn Hofman	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Lynette Hopper	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Diane Lang	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Lauren Lye	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Richard Noort	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Meg Pendrick	50 O'Dea Avenue, Waterloo NSW 2017	Enrolled Nurse
NSW	Branch Councillor	Michelle Straub	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Jill Telfer	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse
NSW	Branch Councillor	Kristy Wilson	50 O'Dea Avenue, Waterloo NSW 2017	Registered Nurse

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
NT	Branch Secretary	Catherine Hatcher	PO Box 42533 Casuarina NT 0810	Paid Official
NT	Branch President	Emil Tabbada	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Vice President	Ruth Preuss	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Executive Member	Trevor Bason	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Executive Member	Camille Dowling	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Executive Member	Natalie Colmer	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Executive Member	Sebastian Foucaud	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Councillor	Carol Tillotson	PO Box 42533 Casuarina NT 0810	Registered Nurse/Midwife
NT	Branch Councillor	Naomi Grimshaw	PO Box 42533 Casuarina NT 0810	Registered Nurse
NT	Branch Councillor	Erin McKenzie	PO Box 42533 Casuarina NT 0810	Enrolled Nurse
NT	Branch Councillor	Vacant		
NT	Branch Councillor	Vacant		

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
QNMU	Branch Secretary	Elizabeth Mohle	GPO Box 1289 Brisbane Qld 4001	Paid Official
QNMU	Branch Assistant Secretary	Kate Veach	GPO Box 1289 Brisbane Qld 4001	Paid Official
QNMU	Branch President	Sally-Anne Jones	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Vice-President	Lucynda Maskell	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Christine Cocks	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Karen Cooke	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Simon Mitchell	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Executive Member	Janelle Taylor	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Julie Burgess	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Madonna Cameron	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Tammy Copley	GPO Box 1289 Brisbane Qld 4001	Registered Nurse/Registered Midwife
QNMU	Branch Councillor	Nicolle-Anne (Nikki) Emblen	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Michael Hall	GPO Box 1289 Brisbane Qld 4001	Registered Nurse/Registered Midwife
QNMU	Branch Councillor	Christopher Johnson	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Damien Lawson	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	David Lewis	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Fiona Monk	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Emma Murphy	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Susan Pitman	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Catherine Rose	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Ashleigh Sullivan	GPO Box 1289 Brisbane Qld 4001	Registered Midwife
QNMU	Branch Councillor	Michelle Sunderland	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Kym Volp	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Samantha Woodhouse	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Deborah Woods (nee O'Brien)	GPO Box 1289 Brisbane Qld 4001	Registered Nurse
QNMU	Branch Councillor	Vacant		

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
SA	Branch Secretary	Adj Assoc Professor Elizabeth Dabars AM	Branch PO Box 861 Regency Park SA 5942	Paid official
SA	Branch President	Jocelyn Douglass	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Vice President	Joann Duffy	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Janice Clifford	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Sharon Horn	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Barb Tyler	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Executive Member	Stuart Smith	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Kristen Bull	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Shareece Carr	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Wendy Husker	Branch PO Box 861 Regency Park SA 5942	Enrolled Nurse
SA	Branch Councillor	Marcelle Johnson	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Nicole Kelly	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Nanette Lawson	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Deborah Lewington	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Suzanne Norris	Branch PO Box 861 Regency Park SA 5942	Enrolled Nurse
SA	Branch Councillor	Claudia Elena Cristea	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Gabriel Evangelista	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Nyssa Hartup	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Suzanne Hewson	Branch PO Box 861 Regency Park SA 5942	Enrolled Nurse
SA	Branch Councillor	Vicki-Lee Lee	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Christopher Moore	Branch PO Box 861 Regency Park SA 5942	Registered Nurse
SA	Branch Councillor	Nicholas O'Donohue	Branch PO Box 861 Regency Park SA 5942	Registered Nurse

[illegible]

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Victoria	Branch Secretary	Lisa Fitzpatrick	535 Elizabeth Street Melbourne Vic 3000	Paid official
Victoria	Branch Assistant Secretary	Paul Gilbert	535 Elizabeth Street Melbourne Vic 3000	Paid official
Victoria	Branch Assistant Secretary	Madeleine Harradence	535 Elizabeth Street Melbourne Vic 3000	Paid official
Victoria	Branch President	Maree Burgess	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse / Midwife
Victoria	Branch Vice President	Andrew Morgan	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Executive Member	Mel Carron	535 Elizabeth Street Melbourne Vic 3000	Enrolled Nurse
Victoria	Branch Executive Member	Marie Jones	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse / Midwife
Victoria	Branch Executive Member	Stephen McKenzie	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Executive Member	Kate Reid	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Natalie Berniard	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Ruth Bloom	535 Elizabeth Street Melbourne Vic 3000	Enrolled Nurse
Victoria	Branch Councillor	Melinda Connan	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Ross Donaldson	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Damien Hurrell	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Roxane Ingleton	535 Elizabeth Street Melbourne Vic 3000	Registered Midwife
Victoria	Branch Councillor	Anna Kenny	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Lara Jeffery	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Kate Mason	535 Elizabeth Street Melbourne Vic 3000	Registered Midwife
Victoria	Branch Councillor	Catherine Morales	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Kim Pentreath	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Jimmy Parel	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Kylie Somerville	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse / Midwife
Victoria	Branch Councillor	Natasha Swayn	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse
Victoria	Branch Councillor	Catherine Williams	535 Elizabeth Street Melbourne Vic 3000	Registered Nurse

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
WA	Branch Secretary	Mark Anthony Olson	260 Pier Street, Perth WA 6000	Paid Official
WA	Branch President	Patricia Fowler	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Vice President	Kerry Lee	260 Pier Street, Perth WA 6000	Registered Midwife
WA	Branch Executive Member	Treena Evans	260 Pier Street, Perth WA 6000	Registered Midwife
WA	Branch Executive Member	Loreta Murphy	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Executive Member	Samantha Fenn	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Executive Member	Megan McDermott	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Sam Barron	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Lee Collison	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Elaine Daniels	260 Pier Street, Perth WA 6000	Registered Midwife
WA	Branch Councillor	Andrea Magill	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Vince Mazoue	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Lisa Natolie	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Janet Reah	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Ray Sinclair	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Lyn Tutt	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Beth Waters	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Glenda Watson	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Tanya Wooller	260 Pier Street, Perth WA 6000	Registered Nurse
WA	Branch Councillor	Vacant		
WA	Branch Councillor	Vacant		
WA	Branch Councillor	Vacant		