



**Australian Government**  
**Registered Organisations Commission**

16 November 2022

Eileen McClure  
Secretary  
The Victorian Showmen's Guild  
Sent via email: vicshowmen@gmail.com



**IMMEDIATE ACTION REQUIRED:**

**You must take steps after your recent election E2022/33**

Dear Eileen McClure,

An election has recently been completed by the Australian Electoral Commission (**AEC**) for the Victorian Showmen's Guild.

This letter explains the next steps you must take and what information you need to lodge with the Registered Organisations Commission (**ROC**).

**What you must do right now**

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

This letter explains these steps and the tools available to help you.

**STEP 1: Notify members**

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (r. 141). The notice must be on your website for at least 3 months.



**Can I put more information on our website?**

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than 3 months. You can always do more than the regulatory minimum.

The ROC will also publish your declaration of results on our [website](https://www.roc.gov.au).

**STEP 2: Financial training**

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete financial training (s 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face to face and online [financial training packages on the ROC website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR been granted an [exemption by the ROC](#) **within 6 months** of beginning to hold office.



#### Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the RO Act, and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast, such as episode 17 - conflicts of interest](#).

### STEP 3: Notifications of change

A notification of change must be lodged with the ROC within **35 days** of the change occurring.



We have a [template](#) to help you with this, which you can send to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au). An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

**Note:** One election may result in many notifications of change.



#### Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

#### ROC v CEPU

The organisation failed to make a series of notifications of change on time.

The Full Court said 'The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.'

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).

## Questions?



### **Why do I need to tell you the results of the election when you've already received them?**

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

### **What if the officer has already done training?**

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn't required.

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours sincerely

## **Registered Organisations Commission**



The ROC has a [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.

9 November 2022

# Post-election report

The Victorian Showmen's Guild  
Scheduled election  
E2022/33

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# Election(s) Covered in this Report

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Organisation: The Victorian Showmen's Guild  
Election: Scheduled  
Election Decision No/s: E2022/33

## Rules

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Rules used for the election: [206V: Incorporates alterations of 12/11/2020] [R2020/176]  
(replaces 16/04/2018 version)

Rules difficult to apply/interpret: No  
Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website: [www.aec.gov.au/ieb/](http://www.aec.gov.au/ieb/)

## Other Matters

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Returning Officer actions required (Section 193): Yes  
Details:

- As there is no rule pertaining to the withdrawal of Nomination, the Returning Officer applied s193(1)(b)(ii) of the Fair Work (Registered Organisations) Act 2009 to fix a closing time for the withdrawal of nominations, which was set for the close of nominations.
- Rules regarding the timetable of the election were set aside as the AEC held concerns that the coronavirus pandemic may impact on the ability for stakeholders to fully participate in the election. A timetable for the conduct of the ballot which varied from the rules was set when the AEC was satisfied that stakeholders would be able to fully participate.

## Signed

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Cameron Caccamo  
Returning Officer  
Australian Electoral Commission  
E: IEBevents@aec.gov.au  
P: 03 9285 7111  
9 November 2022

## Attachments

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- A. Declaration of Results for Uncontested Offices
- B. Declaration of Results for Contested Offices

# The Victorian Showmen's Guild

## DECLARATION OF RESULTS - E2022/33

### Contested Offices

#### Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

<b>VOTING MATERIAL ISSUED</b>	
Total number of people on the roll of voters (a)	298
Number of voters issued with voting material	298
Total number of voters issued with replacement voting material	0
<b>Total number of voting material packs issued</b>	<b>298</b>
<b>VOTING MATERIAL RETURNED</b>	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	82
Number of declaration envelopes rejected at preliminary scrutiny (minus)	0
Number of ballot papers returned outside declaration envelopes (minus)	0
<b>COUNT</b>	
Total ballot papers admitted to the count	82
<b>LATE OR UNRETURNED VOTING MATERIAL</b>	
Voting material returned as unclaimed mail by closing date of ballot	2
Voting material packs not returned by voters by closing date of the ballot	214
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	28 %

#### Vice-President (10) and Committee (9)

The candidates receiving the ten highest number of votes shall be declared elected as Vice Presidents. The candidates receiving the next nine highest number of votes shall be declared elected as Committee Members.

<u>Candidates</u>	<u>Final Votes</u>
ALLAN-REARDON, Josh	72
BROWN JNR, Bob	73
CALDER, Annette	68
CHANT, Les Chippa	67
HUDSON-QUAY, James	66
MILLER, Charlie (Bris)	71
MILLER, Michael	63
PAVIER, Broderick	67
PHILLIPS, Brady	73
PICKETT, Jamie	70
PINK, Aaron	73



QUAY, Andrew	70
QUAY, Kyle	61
REARDON, Adam	69
ROBERTS, John	73
TAYLOR, Clayton	73
TAYLOR, Travis	74
TREVOR, Hugh	57
VERFURTH III, Emile M	76
WATKINS, Stewart	75

<b>Total ballot papers admitted for this office</b>	<b>82</b>
Formal Ballot papers	81
Informal Ballot papers	1

I declare the following elected:

Order Elected

**VICE-PRESIDENT**

• VERFURTH III, Emile M	1
• WATKINS, Stewart	2
• TAYLOR, Travis	3
• BROWN JNR, Bob	4
• PHILLIPS, Brady	5
• ROBERTS, John	6
• PINK, Aaron	7
• TAYLOR, Clayton	8
• ALLAN-REARDON, Josh	9
• MILLER, Charlie (Bris)	10

**COMMITTEE MEMBER**

• PICKETT, Jamie	11
• QUAY, Andrew	12
• REARDON, Adam	13
• CALDER, Annette	14
• CHANT, Les Chippa	15
• PAVIER, Broderick	16
• HUDSON-QUAY, James	17
• MILLER, Michael	18
• QUAY, Kyle	19

Cameron Caccamo  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEBevents@aec.gov.au  
04/11/2022



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**Registered Organisations Commission**

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**The Victorian Showmen's Guild**  
**DECLARATION OF RESULTS - E2022/33**  
**Uncontested Offices**

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**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Secretary (1)**

Candidates

MCCLURE Eileen

**President (1)**

Candidates

BELL JNR Elwin Leroy

**Treasurer (1)**

Candidates

MOON Terry

**Trustee (2)**

Candidates

CHANT Marjorie

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Cameron Caccamo  
Returning Officer  
Telephone: 902) 9375 6362  
Email: IEBevents@aec.gov.au  
16/09/2022





## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **The Victorian Showmen's Guild** (E2022/33)

MR STEENSON

SYDNEY, 29 MARCH 2022

*Arrangement for conduct of election.*

[1] On 23 March 2022 the Victorian Showmen's Guild (**the organisation**) lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices for a new term of office:

Secretary	(1)
President	(1)
Vice-President	(10)
Treasurer	(1)
Trustee	(2)
Committee Member	(9)

[2] In accordance with rules 16.4.1 and 16.7 of the organisation's rules, in relation to the election of Committee Members, the candidates receiving the ten highest number of votes shall be declared elected as Vice Presidents. The candidates for Committee Members receiving the next nine highest number of votes shall be declared elected as Committee Members.

[3] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer  
PR352203



**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009**

I, Eileen McClure, being the Secretary of the Victorian Showmen's Guild make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Victorian Showmen's Guild.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement is lodged at least 2 months before nominations open for the election(s) in Annexure A.
6. The following list of Offices/Positions marked a) to be elected by Direct Voting System:
  - a) PRESIDENT (1)  
VICE-PRESIDENTS (10)  
COMMITTEE (9)  
SECRETARY (1)  
TREASURER (1)  
TRUSTEES (2)
  - b) **Reasons for Election:**  
Election for offices and positions marked a) respectively is required as terms are due to expire in the normal course of events under the rules of the organisation.
  - c) **Elected by:**  
The electorate for the direct voting system is the whole of the Members totalling 332 persons (rule 9.1).

**d) Proposed Timetable:**

Please refer to below and ANNEXURE A – Important dates

**Nominations open:**

For offices to be elected by direct voting system

Monday 6 June 2022

**Nominations close:**

For offices to be elected by direct voting system

Friday 30 September 2022 at 12 noon (rule 16.2)

**Ballot Opens:**

The Ballot opens

Friday 7 October 2022 (rule 16.5.4)

**Ballot Closes:**

The Ballot closes on Thursday 3 November 2022 at 12 noon.

**Annual General Meeting of Members**

The Annual General Meeting of Members will be held on

Tuesday 29 November 2022.

**Cut-off date for roll:**

In all cases 14 days prior to the opening date of nominations (rule 16.5)

Please note a copy of our letter to the Australian Electoral Commission, dated 22<sup>nd</sup> March 2022 is attached for your reference.

Yours faithfully,



Eileen McClure

Secretary

22 March 2022



## Annexure A

- Victorian Showmen's Guild - Election required

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
Victoria	Secretary	1	Direct Voting System	Scheduled	All Members of the Victorian Showmen's Guild excluding Affiliate and Honorary members in accordance with rule 6 & 6a.
Victoria	President	1	Direct Voting System	Scheduled	All Members of the Victorian Showmen's Guild excluding Affiliate and Honorary members in accordance with rule 6 & 6a.
Victoria	Vice-Presidents	10	Direct Voting System	Scheduled	All Members of the Victorian Showmen's Guild excluding Affiliate and Honorary members in accordance with rule 6 & 6a.
Victoria	Treasurer	1	Direct Voting System	Scheduled	All Members of the Victorian Showmen's Guild excluding Affiliate and Honorary members in accordance with rule 6 & 6a.
Victoria	Trustee	2	Direct Voting System	Scheduled	All Members of the Victorian Showmen's Guild excluding Affiliate and Honorary members in accordance with rule 6 & 6a.
Victoria	Committee	9	Direct Voting System	Scheduled	All Members of the Victorian Showmen's Guild excluding Affiliate and Honorary members in accordance with rule 6 & 6a.

- Important dates:

	<b>Direct Voting System</b>	<b>Collegiate Electoral System</b>
<b>Nominations OPEN</b>	Monday 6 June 2022 is the preference To be determined by returning officer	To be determined by returning officer Rule 16.2
<b>Nominations CLOSE</b>	Friday 30 September 2022 at 12noon is the preference To be determined by returning officer	To be determined by returning officer Rule 16.2
<b>Roll of Voters cut off date</b>	To be determined by returning officer	To be determined by returning officer In all cases 14 days prior to the opening date of nominations Rule 16.5
<b>Ballot OPEN</b>	Friday 7 October 2022 is preference To be determined by returning officer	To be determined by returning officer Rule 16.5.4
<b>Ballot CLOSE</b>	Thursday 3 November 2022 at 12noon is preference To be determined by returning officer	To be determined by returning officer Rule 16.5.4