

19 October 2022

# Post-election report

**Australian Nursing and Midwifery  
Federation**

ANMF - South Australia Branch

Scheduled election

E2022/52

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# Election(s) Covered in this Report

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Organisation: ANMF - South Australia Branch  
Election: Scheduled  
Election Decision No/s: E2022/52

## Rules

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Rules used for the election: 145V: Incorporates alterations of 29 November 2021 [R2021/160]  
(replaces rulebook dated 4 June 2021 [R2021/14])

Rules difficult to apply/interpret: No

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website: [www.aec.gov.au/ieb/](http://www.aec.gov.au/ieb/)

## Other Matters

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Returning Officer actions required (Section 193): Yes  
Details:

- As there is no rule pertaining to the method in which nominations must be lodged, the Returning Officer will apply subparagraph 193(1) (b)(ii) of the Fair Work (Registered Organisation) Act 2009 to only accept nominations via email or portal and not by hand or post, due to the ongoing COVID-19 risk.

## Signed

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Darren Wade  
Returning Officer  
Australian Electoral Commission  
E: [IEBEvents@aec.gov.au](mailto:IEBEvents@aec.gov.au)  
P: 03 9285 7111

19 October 2022

## Attachments

### A. Declaration of results for Uncontested Offices

**Australian Nursing and Midwifery Federation**  
**South Australia Branch**  
**DECLARATION OF RESULTS - E2022/52**  
**Uncontested Offices**

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**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**South Australian Branch**

**Branch President (1)**

Candidates

DOUGLASS Jocelyn

**Branch Vice President (1)**

Candidates

HORN Sharon

**Branch Executive Members (4)**

Candidates

BULL Kristen

EVANGELISTA Gabriel

HARTUP Nyssa

TYLER Barb

**Ordinary Branch Councillors (15)**

Candidates

BILLING Natasha

CARR Shareece

CRISTEA Elena Claudia

HEWSON Suzanne

HUSKER Wendy

JOHNSON Marcelle

KELLY Nicole

LAWSON Nanette

LEE Vicki

LEWINGTON Deborah

MOORE Christopher

NORRIS Sue

O'DONOHUE Nicholas

PARKER Mathew

RADFORD Toni

As the number of nominations accepted did not exceed the number of positions to be filled,  
I declare the above candidates elected.

Darren Wade  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEBevents@aec.gov.au

16/09/2022





**Australian Government**  
**Registered Organisations Commission**

16 September 2022

Elizabeth Dabars  
Branch Secretary  
Australian Nursing and Midwifery Federation - South Australian Branch  
Sent via email: [elizabeth.dabars@anmfsa.org.au](mailto:elizabeth.dabars@anmfsa.org.au)



**IMMEDIATE ACTION REQUIRED:**

**You must take steps after your recent election E2022/52**

Dear Elizabeth Dabars,

An election has recently been completed by the Australian Electoral Commission (**AEC**) for the Australian Nursing and Midwifery Federation - South Australian Branch.

This letter explains the next steps you must take and what information you need to lodge with the Registered Organisations Commission (**ROC**).

**What you must do right now**

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

This letter explains these steps and the tools available to help you.

**STEP 1: Notify members**

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (r. 141). The notice must be on your website for at least 3 months.



**Can I put more information on our website?**

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than 3 months. You can always do more than the regulatory minimum.

The ROC will also publish your declaration of results on our [website](https://www.roc.gov.au).

**STEP 2: Financial training**

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete financial training (s 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face to face and online [financial training packages on the ROC website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR been granted an [exemption by the ROC](#) **within 6 months** of beginning to hold office.



#### Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the RO Act, and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast, such as episode 17 - conflicts of interest](#).

### STEP 3: Notifications of change

A notification of change must be lodged with the ROC within **35 days** of the change occurring.



We have a [template](#) to help you with this, which you can send to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au). An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

**Note:** One election may result in many notifications of change.



#### Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

#### ROC v CEPU

The organisation failed to make a series of notifications of change on time.

The Full Court said 'The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.'

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).

## Questions?



### **Why do I need to tell you the results of the election when you've already received them?**

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

### **What if the officer has already done training?**

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn't required.

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours sincerely

## **Registered Organisations Commission**



The ROC has a [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.



**Australian Nursing and Midwifery Federation**  
**South Australia Branch**  
**DECLARATION OF RESULTS - E2022/52**  
**Uncontested Offices**

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**Scheduled Election**

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**South Australian Branch**

**Branch President (1)**

Candidates

DOUGLASS Jocelyn

**Branch Vice President (1)**

Candidates

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Candidates

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EVANGELISTA Gabriel

HARTUP Nyssa

TYLER Barb

**Ordinary Branch Councillors (15)**

Candidates

BILLING Tash

CARR Shareece

CRISTEA Elena Claudia

HEWSON Suzanne

HUSKER Wendy

JOHNSON Marcelle

KELLY Nicole

LAWSON Nanette

LEE Vicki-Lee

LEWINGTON Deborah

MOORE Christopher

NORRIS Sue

O'DONOHUE Nicholas

PARKER Mathew

RADFORD Toni

As the number of nominations accepted did not exceed the number of positions to be filled,  
I declare the above candidates elected.

Darren Wade  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEBevents@aec.gov.au

16/09/2022



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **Australian Nursing and Midwifery Federation** (E2022/52)

MS GUINA

MELBOURNE, 26 APRIL 2022

*Arrangement for conduct of election.*

[1] On 18 March 2022 the South Australian Branch of the Australian Nursing and Midwifery Federation lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch President	(1)
Vice Branch President	(1)
Branch Executive members	(4)
Ordinary Branch Councillors	(15)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

PR352220



18 March 2022

Registrar  
Fair Work Australia  
GPO Box 1994  
MELBOURNE VIC 2001

By email: [melbourne@fwa.gov.au](mailto:melbourne@fwa.gov.au)  
[orgs@fwa.gov.au](mailto:orgs@fwa.gov.au)

To Whom It May Concern

ANMF South Australian Branch is required to hold an election for its elected positions in 2022 as the current term of office for all positions expires on 30 November 2022.

Arising from this, the following motion was carried by Branch Executive at their meeting on 16 March 2022:

**'That ANMF South Australian Branch Executive requests the Industrial Registrar to authorise the conduct of elections in accordance with the provisions of the Fair Work (Registered Organisation) Act 2009, under section 189 of Schedule 1B, for Branch President, Branch Vice President, 4 Branch Executive members and 15 Ordinary Branch Councillors.'**

Please find enclosed a 'Prescribed Information for Election' form - Regulation 138, Subsection 189(1) of the Fair Work (Registered Organisation) Regulation in relation to this matter.

If you have any queries in relation to the information provided, please contact Elisa Cirillo in the first instance on telephone 8334 1928 or [elisa.cirillo@anmfsa.org.au](mailto:elisa.cirillo@anmfsa.org.au)

Thank you for your assistance in this matter.

Yours sincerely

Adj Associate Professor Elizabeth Dabars AM  
**BRANCH SECRETARY**

**PRESCRIBED INFORMATION FOR ELECTION  
REGULATION 138 OF SECTION 189(1)**

I am an officer of the Australian Nursing and Midwifery Federation South Australian Branch and am authorised to sign this statement which is lodged in accordance with Regulation 138 of Section 189(1).

1. The officers in respect of which the election is required are the following elected positions:  
  
Branch President  
Vice Branch President  
4 Branch Executive members; and  
15 Ordinary Branch Councillors
2. The reason for which the election is required is that the term of office for the above positions expires on 30 November 2022.
3. The electorate for the election is:  
  
Whole of the Branch.
4. The dates and times that nominations open and close are:  
  
Nominations shall be conducted between the 1<sup>st</sup> day of September 2022 and elections to be completed by the 30<sup>th</sup> day of October 2022, noting that the Returning Officer may call for nominations prior to the 1<sup>st</sup> day September, in accordance with rules 85.1.1 and 85.2 of the ANMF Federal Rules.
5. The voting system to be used in the conduct of the election is:  
Direct voting system.



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Adj Associate Professor Elizabeth Dabars AM  
BRANCH SECRETARY

18 March 2022