

Australian Government

**Registered Organisations Commission** 

16 November 2022

Joanne Janes Operations Manager Australian Federation of Air Pilots Sent via email: joanne@afap.org.au



# **IMMEDIATE ACTION REQUIRED:**

You must take steps after your recent election E2022/106

Dear Joanne Janes,

An election has recently been completed by the Australian Electoral Commission (**AEC**) for the Australian Federation of Air Pilots.

This letter explains the next steps you must take and what information you need to lodge with the Registered Organisations Commission (**ROC**).

# What you must do right now

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to <a href="mailto:regorgs@roc.gov.au">regorgs@roc.gov.au</a>

This letter explains these steps and the tools available to help you.

# **STEP 1: Notify members**

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (r. 141). The notice must be on your website for at least 3 months.



# Can I put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than 3 months. You can always do more than the regulatory minimum.

The ROC will also publish your declaration of results on our website.

# **STEP 2: Financial training**

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All officers with financial management duties must complete financial training (s 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices <u>please see our fact sheet</u>.

There are face to face and online financial training packages on the ROC website.

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# Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

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# **STEP 3: Notifications of change**

A notification of change must be lodged with the ROC within **35 days** of the change occurring.



We have a <u>template</u> to help you with this, which you can send to <u>regorgs@roc.gov.au</u>. An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred.** If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

**Note:** One election may result in many notifications of change.



# Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

# ROC v CEPU

The organisation failed to make a series of notifications of change on time.

The Full Court said 'The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.'

The organisation was ordered to pay a penalty. More information is available in our <u>case summary</u>.

# Questions?



# Why do I need to tell you the results of the election when you've already received them?

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

# What if the officer has already done training?

Check out our <u>fact sheet</u> for when officers need to redo training, when they can get an exemption and when further training isn't required.

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

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# **Post-election report**

Australian Federation of Air Pilots Scheduled election E2022/106



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# Election(s) Covered in this Report

Organisation: Australian Federation of Air Pilots Election: Scheduled Election Decision No/s: E2022/106

# Rules

Rules used for the election: ---[282V: Incorporates alterations of 13 May 2022 (R2022/47)] (replaces rulebook dated 29 March 2022 (R2021/189))

Rules difficult to apply/interpret: No

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website: www.aec.gov.au/ieb/

# Signed

Lachlan Symonds Returning Officer Australian Electoral Commission E: iebevents@aec.gov.au P: 02 9375 6366 11 November 2022

# Attachments

- A. Declaration of results for Contested Offices Stage 1
- B. Declaration of results for Uncontested Offices Stage 1
- C. Declaration of results for Uncontested Offices Stage 2

# Australian Federation of Air Pilots DECLARATION OF RESULTS - E2022/106 - Stage 2 Uncontested Offices

# **Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

# Virgin

# Chair (and Convention Representative) (1)

Candidates HUNGERFORD Steve

# Vice Chair (and Convention Representative) (1)

Candidates RUDDUCK Shaun

# Secretary (1)

Candidates BOHUN Marco

# Convention Representative (in addition to the Chair and Vice Chair) (2)

Candidates GOWANS Walter MCGINNIS Michael

# Jetstar

# Chair (and Convention Representative) (1)

Candidates GIBSON Chris

# Vice Chair (and Convention Representative) (1)

Candidates CORCORAN Dominic

# Secretary (1)

Candidates BAXTER Clinton

# Convention Representative (in addition to the Chair and Vice Chair) (2)

Candidates BAXTER Clinton BLAKEMORE Daniel

# Eastern

# Chair (and Convention Representative) (1)

Candidates HAYES Nathan

# Vice Chair (and Convention Representative) (1)

Candidates MOSS Benjamin

#### Secretary (1)

<u>Candidates</u> No Nominations Received

# Convention Representative (in addition to the Chair and Vice Chair) (1)

<u>Candidates</u> No Nominations Received

#### Sunstate

#### Chair (and Convention Representative) (1)

Candidates BLAKER Jarrod

#### Vice Chair (and Convention Representative) (1)

Candidates BERKO Anthony

# Secretary (1)

<u>Candidates</u> No Nominations Received

#### Rex

# Chair (and Convention Representative) (1)

Candidates DARROCH Robin

# Vice Chair (and Convention Representative) (1)

Candidates WHITE Jai

#### Secretary (1)

Candidates BURGOYNE Haydn

# Convention Representative (in addition to the Chair and Vice Chair) (1)

Candidates BURGOYNE Haydn

# Cobham

# Chair (and Convention Representative) (1)

Candidates SURTEES Bill

#### Vice Chair (and Convention Representative) (1)

Candidates KIRKWOOD Ben

# Secretary (1)

Candidates ROWE Matt

#### National

#### Chair (and Convention Representative) (1)

Candidates REMILTON Philip

#### Vice Chair (and Convention Representative) (1)

Candidates CLOSE Robert

# Secretary (1)

Candidates HIPWELL Julian

#### Convention Representative (in addition to the Chair and Vice Chair) (4)

<u>Candidates</u> BROOK Shane CHOW Gregory HAWKSWORTH Tom

#### Helicopters

#### Chair (and Convention Representative) (1)

Candidates NIELSEN Matthew

#### Vice Chair (and Convention Representative) (1)

Candidates CROAL David

# Secretary (1)

<u>Candidates</u> No Nominations Received

# Convention Representative (in addition to the Chair and Vice Chair) (3)

Candidates CRICK David HUNTER Brett

# **National Jet System**

#### Chair (and Convention Representative) (1)

Candidates No Nominations Received

#### Vice Chair (and Convention Representative) (1)

Candidates No Nominations Received

Secretary (1)

Candidates

No Nominations Received

#### **Qantas Mainline**

#### Chair (and Convention Representative) (1)

Candidates No Nominations Received

Vice Chair (1)

<u>Candidates</u> No Nominations Received

#### Secretary (1)

<u>Candidates</u> No Nominations Received

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Lachlan Symonds Returning Officer Telephone: 02 9375 6366 Email: iebevents@aec.gov.au 11/11/2022



Australian Government

**Registered Organisations Commission** 

6 October 2022

Joanne Janes Operations Manager Australian Federation of Air Pilots Sent via email: joanne@afap.org.au



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# Australian Federation of Air Pilots DECLARATION OF RESULTS - E2022/106 - Stage 1 Contested Offices

# **Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

#### Jetstar Council

VOTING MATERIAL ISSUED	
Total number of people on the roll of voters (a)	558
Number of voters issued with voting material	558
Total number of voters issued with replacement voting material	6
Total number of voting material packs issued	564
VOTING MATERIAL RETURNED	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	243
Number of declaration envelopes rejected at preliminary scrutiny (minus)	3
Number of ballot papers returned outside declaration envelopes (minus)	
COUNT	
Total ballot papers admitted to the count	240
LATE OR UNRETURNED VOTING MATERIAL	
Voting material returned as unclaimed mail by closing date of ballot	8
Voting material packs not returned by voters by closing date of the ballot	
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	44 %

# **Committee Member (15)**

Candidates	Final Votes
BOLLEN, Ben	163
DAVIS, Darren	226
DOYLE, Christopher	222
**GREENIDGE, Ed	229
HOGAN, Paul	214
**HAILES, Christo	214
MANOUSARIDIS, Yianni	229
BAXTER, Clinton	225
BLAKEMORE, Daniel	230
WARD, Andrew	223
FIELDER, Darren	232
MACPHAIL, Jeremy	232
*GIBSON, Chris	225

KRISHNAN, Raj	207
BUTTEL, Mark	227
**CORCORAN, Dominic	227
Total ballot papers admitted for this office	240
Formal Ballot papers	235
Informal Ballot papers	5

I declare the following elected:	Order Elected
FIELDER, Darren	1
MACPHAIL, Jeremy	2
BLAKEMORE, Daniel	3
• GREENIDGE, Ed	4
MANOUSARIDIS, Yianni	5
CORCORAN, Dominic	6
BUTTEL, Mark	7
DAVIS, Darren	8
GIBSON, Chris	9
BAXTER, Clinton	10
WARD, Andrew	11
DOYLE, Christopher	12
HAILES, Christo	13
HOGAN, Paul	14
• KRISHNAN, Raj	15

# **Sunstate Council**

VOTING MATERIAL ISSUED	
Total number of people on the roll of voters (a)	195
Number of voters issued with voting material	195
Total number of voters issued with replacement voting material	3
Total number of voting material packs issued	198
VOTING MATERIAL RETURNED	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	104
Number of declaration envelopes rejected at preliminary scrutiny (minus)	0
Number of ballot papers returned outside declaration envelopes (minus)	0
COUNT	
Total ballot papers admitted to the count	104
LATE OR UNRETURNED VOTING MATERIAL	
Voting material returned as unclaimed mail by closing date of ballot	3
Voting material packs not returned by voters by closing date of the ballot	92
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	53 %

# **Committee Member (8)**

<u>Candidates</u>	Final Votes
COPLAND, Richard	95
THOMPSON, Russell	99
CORNEY, Jason	68
*BERKO, Anthony	103
LYONS, Dan	102
*BLAKER, Jarrod	103
SHIELL, Clinton	90
POLE, Louise	83
DADGE, Jason	89
Total ballot papers admitted for this office	104

Total ballot papers admitted for this office	104
Formal Ballot papers	104
Informal Ballot papers	0

I declare the following elected:	Order Elected
BLAKER, Jarrod	1
BERKO, Anthony	2
LYONS, Dan	3
THOMPSON, Russell	4
COPLAND, Richard	5
SHIELL, Clinton	6
DADGE, Jason	7
POLE, Louise	8

\*Tie determined 'by-lot' as per Rule 12(3)(p)(ii)

\*\*Tie determined as per Rule 12(3)(p)(ii), 'existing committee member'

Robert Zammit Returning Officer Telephone: 03 9285 7111 Email: <u>IEBevents@aec.gov.au</u> 04/10/2022





Australian Government

**Registered Organisations Commission** 

20 September 2022

Joanne Janes Operations Manager Australian Federation of Air Pilots Sent via email: joanne@afap.org.au



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# Scheduled Election

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# Australian Federation of Air Pilots

# **Virgin Council**

# **Committee Member (15)**

Candidates ALDRIDGE Rod BANNISTER Mark BOHUN Marco CUNNINGHAM David DUGGAN Matt GOWANS Walter HUNGERFORD Steve MCCARTHY Sean MCGINNIS Michael RUDDUCK Shaun SMITH Darren THOMAS Rob WERDA Peter WILSON Brad

# **Eastern Council**

# **Committee Member (8)**

<u>Candidates</u> ANDERSON Tim HAYES Nathan MOSS Benjamin

# **Rex Council**

# **Committee Member (11)**

Candidates BURGOYNE Haydn DARROCH Robin REDMAN Charles SHEEDY Daryl WHITE Jai

# Cobham Council

# **Committee Member (4)**

<u>Candidates</u> KIRKWOOD Ben ROWE Matt SURTEES William Anthony

# **National Council**

# **Committee Member (15)**

Candidates BEVERIDGE Stuart BROOK Shane CHOW Gregory CLOSE Robert HAWKSWORTH Tom HIGGINS Richard HIPWELL Julian LAURENCE Chris MAUGHAN Stephen NICHOLSON Rob REMILTON Philip WHEATON AI

# **Helicopters Council**

# **Committee Member (15)**

Candidates CRICK David CROAL David DAVIES-WHITE Natalie HUNTER Brett NIELSEN Matthew

# National Jet System

# **Committee Members (4)**

<u>Candidates</u> No Nominations Received

# **Qantas Mainline**

# **Committee Member (4)**

Candidates No Nominations Received

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Robert Zammit Returning Officer Telephone: 03 9285 7111 Email: <u>IEBevents@aec.gov.au</u> 19/09/2022





Australian Government

**Registered Organisations Commission** 

# DECISION

*Fair Work (Registered Organisations) Act 2009* s.189—Arrangement for conduct of an election

# Australian Federation of Air Pilots

(E2022/106)

MR STEENSON

SYDNEY, 25 MAY 2022

Arrangement for conduct of election.

[1] On 13 May 2022 the Australian Federation of Air Pilots lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices for a new term of office:

#### Virgin **Committee Members** (15)Chair (and Convention Representative) (1)Vice Chair (and Convention Representative) (1)(1) Secretary Convention Representatives (in addition to the Chair and Vice Chair) (2)Jetstar **Committee Members** (15)Chair (and Convention Representative) (1)Vice Chair (and Convention Representative) (1)Secretary (1)Convention Representatives (in addition to the Chair and Vice Chair) (2)Eastern **Committee Members** (8)Chair (and Convention Representative) (1) Vice Chair (and Convention Representative) (1)Secretary (1)Convention Representative (in addition to the Chair and Vice Chair) (1)Sunstate **Committee Members** (8)Chair (and Convention Representative) (1) Vice Chair (and Convention Representative) (1)Secretary (1)Rex **Committee Members** (11)Chair (and Convention Representative) (1)Vice Chair (and Convention Representative) (1) Secretary (1)Convention Representative (in addition to the Chair and Vice Chair) (1)

Cobham	
Committee Members	(4)
Chair (and Convention Representative)	(1)
Vice Chair (and Convention Representative)	(1)
Secretary	(1)
National	
Committee Members	(15)
Chair (and Convention Representative)	(1)
Vice Chair (and Convention Representative)	(1)
Secretary	(1)
Convention Representatives (in addition to the Chair and Vice Chair)	(4)
Helicopters	
Committee Members	(15)
Chair (and Convention Representative)	(1)
Vice Chair (and Convention Representative)	(1)
Secretary	(1)
Convention Representatives (in addition to the Chair and Vice Chair)	(3)
National Jet System	
Committee Members	(4)
Chair (and Convention Representative)	(1)
Vice Chair (and Convention Representative)	(1)
Secretary	(1)
Qantas Mainline	
Committee Members	(4)
Chair (and Convention Representative)	(1)
Vice Chair	(1)
Secretary	(1)

[2] I note that the most recent previous elections for these offices (E2020/108) were only declared in the period June 2021 to January 2022.<sup>1</sup> I further note that rule 25 of the organisation's rules '*Transitional Rule – 2020 Elections*' truncates the term of the office currently being served. Sub-rule 20(b) provides that:

(b) This Rule is intended to facilitate the synchronisation of elections for offices in the Federation arising from the delay in the conduct of elections by the Australian Electoral Commission due in 2020 as a result of the COVID-19 pandemic

[3] In relation to the specific offices for which prescribed information was lodged in this current matter (E2022/106), sub-rules 25(d) and 25(e) provide that:

- (d) The terms of office of the Council Committee Members declared elected to office by the Australian Electoral Commission on 2 June 2021 and 18 August 2021 (E2020/108 – Stage 1) shall be truncated so that elections for the offices of Council Committee Members shall be conducted at the same time as the 2022 Federal Election.
- (e) The terms of office of Council Office Bearers declared elected to office by the Australian Electoral Commission on 25 November 2021 and 27 January 2022 (E2020/108 – Stage 2) shall be truncated so that elections for Council Office Bearers shall be conducted in 2022 as soon as possible after the Council Committee Members are declared in 2022.

<sup>&</sup>lt;sup>1</sup> Having been elected later than usual due to COVID-related delays

[4] I also note that on the same date as the organisation lodged prescribed information requesting this current election, for the Councils of the organisation, it also lodged prescribed information for an election for senior offices of the organisation (matter E2022/63). I take this opportunity to indicate to the organisation that, if the operation of its rules is such that prescribed information must be lodged for multiple sets of offices (including for multi-stage election processes), it is open to the organisation to lodge a single set of prescribed information.

[5] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



# DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

PR352248

# PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009

I, Louise Pole, being the President of the Australian Federation of Air Pilots make the following statement:

- 1. I am authorised to sign this statement containing prescribed information for the Australian Federation of Air Pilots.
- 2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
- 3. The elections that are required are set out in the table in Annexure A.
- 4. No rule alterations are pending that will impact the election.
- 5. This statement **IS** lodged at least 2 months before nominations open for the election(s) in Annexure A.
- 6. The number of elected representatives is calculated on formulas defined in the rules:
  - a. The rule numbers which specify the formulas are:
    - Sub-rule 4.1.1(e)(ii) & (f) Organisation Councils
    - Sub-rule 5.8(a) Election of Officers
  - b. The formula(s) are:
    - Sub-rule 4.1.1(e)(ii) & (f) Organisation Councils
    - (e) (ii) As from 2014 Council Elections where total Council membership is more than one hundred (100), nominations shall be called for four (4) representatives plus one (1) for every twenty-five (25) members up to a maximum of fifteen (15) representatives in total. For the purpose of computation the number of members shall be taken to the nearest 25 respectively.
    - (f) Subject to the provisions of sub-clause (e) hereof where the total Council membership is one hundred (100) or less nominations shall be called for four (4) representatives.

# • Sub-rule 5.8(a) – Election of Officers

- (a) The members of the Council Committee in accordance with Rule 12 shall elect by secret postal ballot the following officers:-
  - (i) Council Chair
  - (ii) A Council Vice Chair
  - (iii) A Council Secretary

collectively referred to as the Council Office Bearers; and

*(iv) Convention Representative(s) in accordance with the following:* 

<u>Membership</u>	<u>No. of Representatives</u>
Less than 100	1
100 up to but not incl. 200	2
200 up to but not incl. 400	3
400 up to but not incl. 600	4
600 up to but not incl. 800	5
800 and above	6

Provided the Council Chair and the Council Vice Chair are Convention representatives except where the Council has less than 100 members, in which case the Council Chair shall be the Convention representative...

c. The information for calculating the formula(s) is:

Virgin	588	Rex	278
Jetstar	561	Sunstate	196
Cobham	101	National	1664
Eastern	205	Helicopters	641
Qantas Mainline	60	National Jet Systems	101

d. The relevant date for this information is 13 May 2022.

Signed:

Louise Pole

Captain Louise Pole President Dated: 13 May 2022

# **Annexure A -** Elections that are required:

Council	Name of Office	Number required	Voting System	Reason for Election	Electorate
Virgin	Chair	1	Collegiate	Scheduled	Financial Virgin Council Committee Members
Virgin	Vice-Chair	1	Collegiate	Scheduled	Financial Virgin Council Committee Members
Virgin	Secretary	1	Collegiate	Scheduled	Financial Virgin Council Committee Members
Virgin	Convention Representative	2	Collegiate	Scheduled	Financial Virgin Council Committee Members
Virgin	Committee Member	15	Direct voting	Scheduled	Financial Virgin Council Members
Jetstar	Chair	1	Collegiate	Scheduled	Financial Jetstar Council Committee Members
Jetstar	Vice-Chair	1	Collegiate	Scheduled	Financial Jetstar Council Committee Members
Jetstar	Secretary	1	Collegiate	Scheduled	Financial Jetstar Council Committee Members
Jetstar	Convention Representative	2	Collegiate	Scheduled	Financial Jetstar Council Committee Members
Jetstar	Committee Member	15	Direct voting	Scheduled	Financial Jetstar Council Members
Eastern	Chair	1	Collegiate	Scheduled	Financial Eastern Council Committee Members
Eastern	Vice-Chair	1	Collegiate	Scheduled	Financial Eastern Council Committee Members
Eastern	Secretary	1	Collegiate	Scheduled	Financial Eastern Council Committee Members
Eastern	Convention Representative	1	Collegiate	Scheduled	Financial Eastern Council Committee Members
Eastern	Committee Member	8	Direct voting	Scheduled	Financial Eastern Council Members
Sunstate	Chair	1	Collegiate	Scheduled	Financial Sunstate Council Committee Members
Sunstate	Vice-Chair	1	Collegiate	Scheduled	Financial Sunstate Council Committee Members
Sunstate	Secretary	1	Collegiate	Scheduled	Financial Sunstate Council Committee Members

Sunstate	Committee Member	8	Direct voting	Scheduled	Financial Sunstate Council Members
Rex	Chair	1	Collegiate	Scheduled	Financial Rex Council Committee Members
Rex	Vice-Chair	1	Collegiate	Scheduled	Financial Rex Council Committee Members
Rex	Secretary	1	Collegiate	Scheduled	Financial Rex Council Committee Members
Rex	Convention Representative	1	Collegiate	Scheduled	Financial Rex Council Committee Members
Rex	Committee Member	11	Direct voting	Scheduled	Financial Rex Council Members
National	Chair	1	Collegiate	Scheduled	Financial National Council Committee Members
National	Vice-Chair	1	Collegiate	Scheduled	Financial National Council Committee Members
National	Secretary	1	Collegiate	Scheduled	Financial National Council Committee Members
National	Convention Representative	4	Collegiate	Scheduled	Financial National Council Committee Members
National	Committee Member	15	Direct voting	Scheduled	Financial National Council Members
Helicopters	Chair	1	Collegiate	Scheduled	Financial Helicopters Council Committee Members
Helicopters	Vice-Chair	1	Collegiate	Scheduled	Financial Helicopters Council Committee Members
Helicopters	Secretary	1	Collegiate	Scheduled	Financial Helicopters Council Committee Members
Helicopters	Convention Representative	3	Collegiate	Scheduled	Financial Helicopters Council Committee Members
Helicopters	Committee Member	15	Direct voting	Scheduled	Financial Helicopters Council Members
Cobham	Chair	1	Collegiate	Scheduled	Financial Cobham Council Committee Members
Cobham	Vice-Chair	1	Collegiate	Scheduled	Financial Cobham Council Committee Members
Cobham	Secretary	1	Collegiate	Scheduled	Financial Cobham Council Committee Members
Cobham	Committee Member	4	Direct voting	Scheduled	Financial Cobham Council Members
Qantas Mainline	Chair	1	Collegiate	Scheduled	Financial Qantas Mainline Council Committee Members

Qantas Mainline	Vice-Chair	1	Collegiate	Scheduled	Financial Qantas Mainline Council Committee Members
Qantas Mainline	Secretary	1	Collegiate	Scheduled	Financial Qantas Mainline Council Committee Members
Qantas Mainline	Committee Member	4	Direct voting	Scheduled	Financial Qantas Mainline Council Members
National Jet Systems	Chair	1	Collegiate	Scheduled	Financial National Jet Systems Council Committee Members
National Jet Systems	Vice-Chair	1	Collegiate	Scheduled	Financial National Jet Systems Council Committee Members
National Jet Systems	Secretary	1	Collegiate	Scheduled	Financial National Jet Systems Council Committee Members
National Jet Systems	Committee Member	4	Direct voting	Scheduled	Financial National Jet Systems Council Members

#### Important dates:

COUNCIL ELECTIONS	Direct Voting System – Council Committee	Collegiate Electoral System – Council	
	Positions	Committee Office Holder Positions	
Nominations OPEN	Rule 12.3(a) – 'declared open on or around 15 July'	Rules 5.8(a) and Rule 12 – to be determined by the	
		returning officer	
Nominations CLOSE	Rule 12.3(a) – 'shall remain open for a period of 21	Rules 5.8(a) and Rule 12 – to be determined by the	
	days'	returning officer	
Roll of Voters cut off date	Rule $12.3(h) - 6$ on the fourteenth day prior to	Rule 5.8(a) – as soon as possible after the	
	nominations opening'	declaration of the ballot of Committee Members	