



17 June 2022

Carolyn Grantskalns  
Chief Executive  
The Association of Independent Schools of South Australia  
Sent via email: grantskalnsc@ais.sa.edu.au

cc: office@ais.sa.edu.au

Dear Carolyn Grantskalns

**The Association of Independent Schools of South Australia's Officer and related party disclosure statement (ORP Statement)**

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

**Summary of your ORP Statement and Review Outcome**

Financial year ending 31 December 2021

Matter number ORP2021/397

Lodgement date 16 June 2022

Review Primary Review

Result FILED

**Your primary review**

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met the requirements that the ROC raised with you last year.



**Your ORP statement satisfied the requirements of the primary review and has been uploaded to the ROC website.**

## **The ROC's risk-based approach**

This year your ORP statement was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklist](#) is published on our website.

## **Do you have any questions?**

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours sincerely

**Registered Organisations Commission**

**OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J Fair Work (Registered Organisations) Act 2009**

I, Luke Ritchie, being the Board Chair of the Association of Independent Schools of South Australia (AISSA), declare the following Officer and Related Party (ORP) Disclosure Statement.

<b>Organisation name</b>	AISSA	<b>Branch name</b>	N/A
<b>Financial year start date</b>	1 January 2021	<b>Financial year end date</b>	31 December 2021

**Top five rankings of officers – relevant remuneration and non-cash benefits**

<b>How many officers do you have who receive remuneration?</b>	<i>Please circle</i>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>5+</b>
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Remuneration includes wages and salary (including superannuation), fees, allowances, benefits and other entitlements paid by the organisation AND payments from external board positions (even if not retained by the officer).

When all officers in the AISSA are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

<b>Full Name</b>	<b>Office (e.g. Secretary)</b>	<b>Actual amount of relevant remuneration</b>	<b>Value of relevant non-cash benefits</b>	<b>Form of relevant non-cash benefits (e.g. car)</b>
Nil	Nil	Nil	Nil	Nil

**Payments to related parties and declared persons or bodies**

During the financial year, the following payments were made to related parties or declared persons or bodies. The details of these payments are included below. (This list does not include payments that are exempted from disclosure under section 293G).

<b>Date</b>	<b>Name</b>	<b>Nature of relationship (e.g. company owned by Secretary)</b>	<b>Purpose of payment (e.g. catering)</b>	<b>Amount</b>	<b>Other relevant details</b>
Nil	Nil	Nil	Nil	Nil	Nil

I declare that:

- the officers listed in this ORP statement are those whose relevant remuneration places them in the top five rankings of officers;
- where fewer officers are listed, this is because only those listed officers received relevant remuneration;
- the only officers in the top five rankings who received non-cash benefits are those for whom an amount is listed in the non-cash benefits column;
- the persons and entities listed under 'payments to related parties' are the only related parties or declared persons or bodies that are required to be disclosed under s.293G, where none are listed this is because there were no disclosable payments.



Signed by: .....  
Luke Ritchie, AISSA Board Chair

Dated: 15 June 2022