



22 March 2023

Mark Olson  
Branch Secretary  
Australian Nursing and Midwifery Federation - Western Australian Branch  
Sent via email: [mark.olson@anfiuwp.org.au](mailto:mark.olson@anfiuwp.org.au)

cc: Australian Nursing and Midwifery Federation, [fedsec@anmf.org.au](mailto:fedsec@anmf.org.au)

Dear Mark Olson



**IMMEDIATE ACTION REQUIRED:**

**You must take steps after your recent election E2022/136**

An election has recently been completed by the Australian Electoral Commission (AEC) for the Australian Nursing and Midwifery Federation - Western Australian Branch.

This letter explains the next steps you must take and what information you need to lodge with the Fair Work Commission (the Commission).

**What you must do right now**

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)

This letter explains these steps and the tools available to help you.

**STEP 1: Notify members**

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (regulation 141). The notice must be on your website for at least three months.



### Can I put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than three months. You can always do more than the regulatory minimum.

The Commission will also publish your declaration of results on our [website](#).

## STEP 2: Financial training

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete financial training (section 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face to face and online [financial training packages on the Commission website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR been granted an [exemption by the Commission](#) **within six months** of beginning to hold office.



### Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the RO Act, and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast, such as episode 17 - conflicts of interest](#).

## STEP 3: Notifications of change



A notification of change must be lodged with the Commission within **35 days** of the change occurring.

We have a [template](#) to help you with this, which you can send to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

**Note:** One election may result in many notifications of change.



### **Penalties apply**

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

#### ***ROC v CEPU***

The organisation failed to make a series of notifications of change on time.

The Full Court said ‘The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.’

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).



### **Why do I need to tell you the results of the election when you’ve already received them?**

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

### **What if the officer has already done training?**

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn’t required.

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

Yours sincerely

**Fair Work Commission**



The Commission has a [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.

7 March 2023

# Post-election report

**Australian Nursing and Midwifery  
Federation**

Western Australia Branch

Scheduled election

E2022/136

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# Election(s) Covered in this Report

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Organisation: ANMF - Western Australia Branch

Election: Scheduled

Election Decision No/s: E2022/136

## Rules

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Rules used for the election: 145V: Incorporates alterations of 29 November 2021 [R2021/160]

(replaces rulebook dated 4 June 2021 [R2021/14])

Rules difficult to apply/interpret: N/A

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website: [www.aec.gov.au/ieb/](http://www.aec.gov.au/ieb/)

## Other Matters

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Returning Officer actions required (Section 193): No

## Signed

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Ben Murray  
Returning Officer  
Australian Electoral Commission  
E: IEEvents@aec.gov.au  
P: 03 9285 7111  
7 March 2023



# Attachments

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## A. Declaration of Results for Contested Offices – WA

**Australian Nursing and Midwifery Federation**  
**DECLARATION OF RESULTS - E2022/136**  
**Contested Offices**

**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Western Australia Branch**

<b>VOTING MATERIAL ISSUED</b>	
Total number of people on the roll of voters (a)	37,510
Number of voters issued with voting material	37,510
Total number of voters issued with replacement voting material	17
<b>Total number of voting material packs issued</b>	<b>37,527</b>
<b>VOTING MATERIAL RETURNED</b>	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	5,056
Number of declaration envelopes rejected at preliminary scrutiny (minus)	39
Number of ballot papers not returned or returned outside declaration envelopes (minus)	4
<b>COUNT</b>	
Total ballot papers admitted to the count	5,013
<b>LATE OR UNRETURNED VOTING MATERIAL</b>	
Voting material returned as unclaimed mail by closing date of ballot	482
Voting material packs not returned by voters by closing date of the ballot	31,989
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	13 %

**Branch Secretary (1)**

<u>Candidates</u>	<u>Final Votes</u>
FENN, Samantha	1,913
REAH, Janet	3,084
<b>Total ballot papers admitted for this office</b>	<b>5,013</b>
Formal Ballot papers	4,997
Informal Ballot papers	16

I declare the following elected:

- REAH, Janet

### Branch Vice-President (1)

<u>Candidates</u>	<u>Final Votes</u>
MURPHY, Loreta	2,676
JONGEN, Terry	2,269

<b>Total ballot papers admitted for this office</b>	<b>5,013</b>
Formal Ballot papers	4,945
Informal Ballot papers	68

I declare the following elected:

- MURPHY, Loreta

### Branch Executive Committee Member (2)

<u>Candidates</u>	<u>Final Votes</u>
WOOLLER, Tanya	2,526
RASCHILLA, Romina	2,544
TOLEDO, Brittany	2,765
EVANS, Treena	1,665

<b>Total ballot papers admitted for this office</b>	<b>5,013</b>
Formal Ballot papers	4,983
Informal Ballot papers	30

I declare the following elected:

• TOLEDO, Brittany	Order Elected	1
• RASCHILLA, Romina		2

### Branch Councillor (5)

<u>Candidates</u>	<u>Final Votes</u>
BEST, Anne Lorna	2,358
POOLE, David	3,073
PANSINI, Christian	2,201
DE FEULARDE, Amanda	2,717
BARNWELL, Martina	2,259
WATSON, Glenda	1,924
VOKE, Steve	1,941
GLEESON, Tania	2,141
GARDNER, Jane-Anne	2,466
CASSEY, Kammy	2,021

<b>Total ballot papers admitted for this office</b>	<b>5,013</b>
Formal Ballot papers	4,976
Informal Ballot papers	37

I declare the following elected:

- POOLE, David
- DE FEULARDE, Amanda
- GARDNER, Jane-Anne
- BEST, Anne Lorna
- BARNWELL, Martina

Order Elected

1  
2  
3  
4  
5

Ben Murray  
Returning Officer  
Telephone: 03 9285 7111  
Email: [IEBevents@aec.gov.au](mailto:IEBevents@aec.gov.au)  
03/03/2023





## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Australian Nursing and Midwifery Federation**  
(E2022/136)

MR STEENSON

SYDNEY, 13 JULY 2022

*Arrangement for conduct of election.*

[1] On 30 June 2022 the Western Australian Branch of the Australian Nursing and Midwifery Federation lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices for new terms of office:

Branch Secretary	(1)
Branch Vice-President	(1)
Branch Executive Committee Member	(2)
Branch Councillor	(5)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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Thursday, 30 June 2022

**Notice and Statement of Prescribed Information for an Election**

I, Mark Olson, being the Branch Secretary of the Australian Nursing Federation Western Australian Branch make the following statement:

I am the Branch Secretary of the Australian Nursing Federation, WA Branch.

I am authorised to lodge the following prescribed information concerning forthcoming elections in the Western Australia Branch of the Australian Nursing Federation and

I confirm that the following information is being lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009

**Offices/Positions**

Branch Secretary 1 Direct Voting System
Branch Vice-Presidents 1 Direct Voting System
Branch Executive Committee Members (2) (DVS)
Branch Councillors (5) (DVS)

**Reasons for election:**

- Election for offices and positions is required as the terms of office are due to expire in the normal course of events under the rules of the organisation.

**Elected by:**

- The electorate for the direct voting system is the whole of the Branch.

**Nominations open:**

- For offices to be elected by direct voting system – after 1 September

**Nominations close:**

- For offices to be elected by direct voting system no later than - 12 noon, 30<sup>th</sup> October

**Cut off date for roll:**

- In all cases - 7 days prior to the opening date for nominations - rule 85.4.1