



24 October 2022

Abbie Spencer
Branch Secretary
Australian Municipal, Administrative, Clerical and Services Union-South Australian and Northern Territory Branch

Sent via email: aspencer@asu-sant.asn.au

cc: DBrooks@asu.asn.au; psewell@asu-sant.asn.au

Dear Abbie Spencer

The Australian Municipal, Administrative, Clerical and Services Union-South Australian and Northern Territory Branch's Officer and related party disclosure statement (ORP Statement)

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

Summary of your ORP Statement and Review Outcome

Financial year ending	30 June 2022
Matter number	ORP2022/105
Lodgement date	20 October 2022
Review	Primary Review
Result	FILED

Your primary review

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met the requirements that the ROC raised with you last year.



Your ORP statement satisfied the requirements of the primary review and has been uploaded to the ROC website.

You do not need to do anything further this year, however the following comments are made to assist you when you prepare next year's ORP statement.

In your ORP statement, the section which contains the 'Payments to related parties and declared persons or bodies' was left blank and did not contain any 'NIL' statements. I note that above the relevant section you inserted the words 'NIL to REPORT'. If applicable again next year, please insert those words in the relevant section, rather than outside the box where it is not clearly visible to all.

It is the view of the ROC that 'NIL' statements in the relevant section provides greater clarity and transparency for members. Such statements reassure the organisation's members and the ROC that the organisation or branch has turned its attention to payments to related parties.

Please ensure that next year's ORP statement contains NIL statements instead of blanks.

The ROC's risk-based approach

This year your ORP statement was assessed against a primary review. A primary review does not check all legislative requirements.

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review.

The ROC's [advanced review checklist](#) is published on our website.

Do you have any questions?

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@roc.gov.au.

Yours sincerely

Registered Organisations Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J Fair Work (Registered Organisations) Act 2009

I, Abbie Spencer, being the Secretary of the Australian Municipal, Administrative, Clerical and Services Union declare the following Officer and Related Party (ORP) Disclosure Statement.

Organisation name	Australian Services Union	Branch name	South Australia and Northern Territory
Financial year start date	1/07/2021	Financial year end date	30/06/2022

INSTRUCTIONS FOR COMPLETING THIS STATEMENT:

1. Answer the question about how many officers receive remuneration (remember this includes remuneration from external boards)
2. Enter information into the tables about your branch or organisation. Add extra lines if needed (e.g. if more than one officer receives the same remuneration)
3. If there are no disclosures in any of the cells below, please insert 'NIL'

Top five rankings of officers – relevant remuneration and non-cash benefits

How many officers do you have who receive remuneration?	<i>Please circle</i>	0	1	2	3	4	5	5+
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Remuneration includes wages and salary (including superannuation), fees, allowances, benefits and other entitlements paid by the organisation AND payments from external board positions (even if not retained by the officer).

When all officers in the Australian Municipal, Administrative, Clerical and Services Union are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Full Name	Office (e.g. Secretary)	Actual amount of relevant remuneration	Value of relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
1. Abbie Spencer	Secretary	\$153,555	\$8563	Motor Vehicle
2. Scott Cowen	Assistant Secretary	\$138,200	\$9022	Motor vehicle
3. NIL		\$	\$	
4. NIL		\$	\$	
5. NIL		\$	\$	

Payments to related parties and declared persons or bodies

During the financial year, the following payments were made to related parties or declared persons or bodies. The details of these payments are included below. (This list does not include payments that are exempted from disclosure under section 293G).

NIL TO REPORT

Date	Name	Nature of relationship <i>(e.g. company owned by Secretary)</i>	Purpose of payment <i>(e.g. catering)</i>	Amount	Other relevant details
				\$	
				\$	
				\$	
				\$	
				\$	
				\$	

I declare that:

- the officers listed in this ORP statement are those whose relevant remuneration places them in the top five rankings of officers;
- where fewer officers are listed, this is because only those listed officers received relevant remuneration;
- the only officers in the top five rankings who received non-cash benefits are those for whom an amount is listed in the non-cash benefits column;
- the persons and entities listed under 'payments to related parties' are the only related parties or declared persons or bodies that are required to be disclosed under s.293G, where none are listed this is because there were no disclosable payments;

Signed:



Dated:

20 October 2022

PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to all members and a copy lodged with the Registered Organisations Commission (ROC) within six months of the end of the financial year. It can be lodged with the ROC by emailing to regorgs@roc.gov.au. ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement. It is then published on the ROC website.