



7 July 2023

Stavros Yallouridis
CEO
Motor Traders' Association of New South Wales
Sent via email: stavros.yallouridis@mtansw.com.au

Dear Stavros Yallouridis

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Motor Traders' Association of New South Wales (AR2023/40).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
31/05/2023	National	Metropolitan District Division, Central Coast District, Australian Automobile Dealers Association Division, South District	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, **JOHN YOUNG**, being the President of the **MOTOR TRADERS' ASSOCIATION OF NEW SOUTH WALES**, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:  _____

Dated: 31/05/2023 _____

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A**THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE**

Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
26/04/23	METROPOLITAN DISTRICT DIVISION	BYRN Keith	Vacant		
28/04/23	CENTRAL COAST DISTRICT	MCINTYRE Scott	Vacant		
17/05/23	AUSTRALIAN AUTOMOBILE DEALERS' ASSOCIATION DIVISION	VAN RYSWYK Mark	Vacant		
18/05/23	SOUTH DISTRICT	LEE Scott	Vacant		



2 May 2023

Stavros Yallouridis
CEO
Motor Traders' Association of New South Wales
Sent via email: stavros.yallouridis@mtansw.com.au

Dear Stavros Yallouridis

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Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.


The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
6 April 2023	n/a	Body Repair Division	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 Fair Work (Registered Organisations) Act 2009 and regulation 147 Fair Work (Registered Organisations) Regulations 2009

I, **JOHN YOUNG**, being the **PRESIDENT** of the **MOTOR TRADERS' ASSOCIATION OF NEW SOUTH WALES**, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Fair Work (Registered Organisations) Act 2009:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:  _____

Dated: 6th April, 2023

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>24th March, 2023</i>	<i>Body Repair Division</i>	CONSALVI Mauro (Mick)	<i>Vacant</i>		



9 March 2023

John Young
President
Motor Traders' Association of New South Wales
Sent via email: executive@mtansw.com.au

cc: stavros.yallouridis@mtansw.com.au; stephen.jenkins@mtansw.com.au; bran.spirovska@mtansw.com.au

Dear John Young

The Motor Traders' Association of New South Wales's annual return of information (annual return) lodged under subsection 233(1) of the RO Act

Thank you for providing your annual return lodged under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009 (the RO Act)*.

Summary of your annual return and its assessment

Year	2023
Matter number	AR2023/40
Lodgement date	6 March 2023
Review	Primary Review
Result	FILED

Your primary review

Your annual return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the regulator raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your annual return satisfied the requirements of the primary review and has been uploaded to the Fair Work Commission (the Commission) website.

The Commission's risk-based approach

This year your annual return was assessed against a primary review. Consistent with the Commission's risk-based approach, most annual returns are the subject of a primary review.

The remainder receive an advanced review which is a more comprehensive review.

Each organisation should expect that in some years their annual return will be the subject of an advanced review.

The Commission's [advanced review checklists](#) are published on our website.

Do you have any questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the Commission's subscription service to find out when we release new materials](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission

ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009

I, **JOHN YOUNG**, being the **PRESIDENT** of the [**MOTOR TRADERS' ASSOCIATION OF NEW SOUTH WALES**], declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the Fair Work (Registered Organisations) Act 2009 (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is **214 Parramatta Road, Burwood, NSW, 2134**.¹
 - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.²
 - On 31 December in the previous year the number of members was **2,844**.³
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at **Annexure A** and forms part of this declaration.
 - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR.⁴

COUNCILLORS and ALTERNATE COUNCILLORS from the following divisions:

COUNCILLORS: Trade Divisions	
<ul style="list-style-type: none"> • Australian Automobile Dealers Association Metropolitan Division (1) • Australian Automobile Dealers Association North and North West Division (1) • Australian Automobile Dealers Association South and South West Division (1) • Australian Heavy Vehicle Repairers Association (1) • Auto Dismantlers Division (1) • Automotive and Marine Trimmers Division (1) • Automotive Electrical Specialists Division (1) • Automotive Mechanical Repair Division (6) • Automotive Transmission and Rebuilders Division (1) • Body Repair Division (2) • Brake Repair Specialist Division (1) • Caravan Industry Division (1) • Commercial Vehicle Industry Association of NSW Division (1) • Engine Reconditioners Association of NSW Division (1) 	<ul style="list-style-type: none"> • Exhaust System Specialist Division (1) • Farm Machinery Dealers Association Division (1) • General Trades Division (1) • Hire Car and Chauffeur Driven Limousines Division (1) • Licensed Used Car Dealers Division (1) • Motor Cycle Industry Association of NSW Division (1) • Motor Vehicle Assessor and Inspector Division (1) • Parts and Accessories Division (1) • Radiator Repair Specialist Division (1) • Rental Vehicle Division (1) • Rustproofing Specialists Division (1) • Service Station Division (1) • Steering and Suspension Specialists Division (1) • Tow-Truck Operators Division (1) • Tyre Dealers and Retreaders Association of NSW Division (2)

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a), (b), (c) & (d)

³ s.230(1)(d); reg.147(f)

⁴ s.230(1)(d); reg.147(e)

COUNCILLORS: District Divisions	
<ul style="list-style-type: none"> • Australian Capital Territory Division (1) • Central Coast District Division (1) • Central West District Division (2) • Clarence/Coffs Harbour District Division (1) • Gwydir/North West District Division (1) • Illawarra District Division (1) • Kempsey/Manning/Port Macquarie District Division (1) • Metropolitan District Division (7) 	<ul style="list-style-type: none"> • Newcastle and Hunter District Division (2) • North and New England District Division (1) • Richmond and Tweed District Division (2) • Shoalhaven District Division (1) • South Coast District Division (1) • South District Divisions (1) • South West District Division (2) • West District Division (1)

ALTERNATE COUNCILLORS: Trade Divisions	
<ul style="list-style-type: none"> • Australian Automobile Dealers Association Metropolitan Division (1) • Australian Automobile Dealers Association North and North West Division (1) • Australian Automobile Dealers Association South and South West Division (1) • Australian Heavy Vehicle Repairers Association (1) • Auto Dismantlers Division (1) • Automotive and Marine Trimmers Division (1) • Automotive Electrical Specialists Division (1) • Automotive Mechanical Repair Division (6) • Automotive Transmission and Rebuilders Division (1) • Body Repair Division (2) • Brake Repair Specialist Division (1) • Caravan Industry Division (1) • Commercial Vehicle Industry Association of NSW Division (1) • Engine Reconditioners Association of NSW Division (1) 	<ul style="list-style-type: none"> • Exhaust System Specialist Division (1) • Farm Machinery Dealers Association Division (1) • General Trades Division (1) • Hire Car and Chauffeur Driven Limousines Division (1) • Licensed Used Car Dealers Division (1) • Motor Cycle Industry Association of NSW Division (1) • Motor Vehicle Assessor and Inspector Division (1) • Parts and Accessories Division (1) • Radiator Repair Specialist Division (1) • Rental Vehicle Division (1) • Rustproofing Specialists Division (1) • Service Station Division (1) • Steering and Suspension Specialists Division (1) • Tow-Truck Operators Division (1) • Tyre Dealers and Retreaders Association of NSW Division (2)

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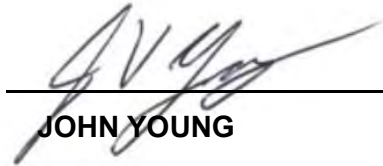
The following positions will also be required to be filled:-

- | |
|---|
| <ul style="list-style-type: none"> • Secretary (1) • Honorary Treasurer (1) • President (1) • Vice President - Metropolitan (4) • Vice President - Country (4) |
|---|

The organisation:

Has not entered into an agreement under s.151(1) of the Act with a state union.

Signed:



JOHN YOUNG

Dated:

3 MARCH 2023

*[PLEASE NOTE: This declaration must be lodged with the Registered Organisations Commission by 31 March. It can be submitted to regorgs@roc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the ROC within **35 days** of the change⁵.]*

⁵ s.233(2); reg. 151



GOVERNING COUNCIL 2022 - 2023

EXECUTIVE BOARD

President

John Young

Metropolitan Vice-Presidents (x4)

Adrian Carlson
David Marston
Darren Spinks
Vacant

Country Vice-Presidents (x4)

Mark Beard
Geoffrey Lowe
Mark Van Ryswyk
Lindsay Vidler

Honorary Treasurer

Donna Axiak

Secretary

John Bargwanna

AUSTRALIAN AUTOMOBILE DEALER'S ASSOCIATION (1) (METROPOLITAN DIVISION)

Councillor: Vacant

Alternate: Vacant

AUSTRALIAN AUTOMOBILE DEALER'S ASSOCIATION (1) (NORTH, NORTH WEST DIVISION)

Councillor:

M. (MARK) VAN RYSWYK
General Manager
Coffs Harbour Toyota
C/O MTA NSW

Alternate: Vacant

AUSTRALIAN AUTOMOBILE DEALER'S ASSOCIATION (1) (SOUTH, SOUTH WEST DIVISION)

Councillor: Vacant

Alternate: Vacant

AUSTRALIAN HEAVY VEHICLE REPAIRERS ASSOCIATION DIVISION (1)

Councillor:

R. (RICHARD) NATHAN
Business Development Manager
Royan Truck and Trailer Repairs
C/O MTA NSW

Alternate: Vacant

AUTO DISMANTLERS' (1)

Councillor: Vacant

Alternate: Vacant

AUTO ELECTRICAL SPECIALISTS' (1)

Councillor:

D. (DARREN) SPINKS
Working Director
Macarthur Auto Electrical Pty Ltd
C/O MTA NSW

Alternate: Vacant

AUTO & MARINE TRIMMERS' (1)

Councillor: Vacant

Alternate: Vacant

AUTOMOTIVE MECHANICAL REPAIRERS' (6)

Councillor:

D. (DAVID) MARSTON
Director
SSHT Pty Ltd
C/O MTA NSW

M. (MICHAEL) BOADEN
Working Director
Wauchope Motors
C/O MTA NSW

P. (PETER) FLANAGAN
Director
Kennedy's Auto Repairs
C/O MTA NSW

AUTOMOTIVE MECHANICAL REPAIRERS' (cont.)

P. (PATRICK) LENEHAN
Director
Regos Plus Tyre & Mechanical
C/O MTA NSW

Alternate: Vacant

AUTOMOTIVE TRANSMISSION & REBUILDERS' (1)

Councillor:

W. (WAYNE) MANNING
Working Director
Bullitt Transmissions
C/O MTA NSW

Alternate: Vacant

BODY REPAIR (2)

Councillor:

M. (MICK) CONSALVI
Working Director
Hume Smash Repairs
C/O MTA NSW

M. (MICHAEL) KILLEN
Working Director
Killens Smash Repairs
C/O MTA NSW

Alternate:

BRAKE & CLUTCH REPAIR SPECIALIST (1)

Councillor: Vacant

Alternate: Vacant

CARAVAN INDUSTRY DEALERS (1)

Councillor: Vacant

Alternate: Vacant

COMMERCIAL VEHICLE INDUSTRY ASSOCIATION OF NSW (1)

Councillor:

R. (ROBERT) GARLAND
Working Director
Advanced Automotive Taree
C/O MTA NSW

Alternate: Vacant

ENGINE RECONDITIONERS' ASSOCIATION OF NSW (1)

Councillor: Vacant

Alternate: Vacant

EXHAUST SYSTEM SPECIALISTS' (1)

Councillor: Vacant

Alternate: Vacant

FARM MACHINERY DEALERS ASSOCIATION (1)

Councillor:

R. (RON) ARTHUR
Managing Director
Nowra Truck & Tractor Repairs Pty Ltd
C/O MTA NSW

Alternate: Vacant

GENERAL TRADES (1)

Councillor:

R. (ROBT) TALBOTT
Director
Talbot Auctions Australia
C/O MTA NSW

Alternate:

R. (RAY) BEEKMAN
Director
RH & JA Beekman Auto Consultants
& Inspection Service
C/O MTA NSW

HIRE CAR & CHAUFFEURED LIMOUSINE OPERATORS' (1)

Councillor: Vacant

Alternate: Vacant

LICENSED USED CAR DEALERS' (1)

Councillor:

J. (JAMES) FOLLETT
Director
Coffs Harbour Motorworld
C/O MTA NSW

Alternate: Vacant

MOTOR CYCLE INDUSTRY ASSOCIATION (1)

Councillor:

A. (ASHLEY) BEATON
Working Director North
Coast V-Twins
C/O MTA NSW

Alternate: Vacant

MOTOR VEHICLE ASSESSOR & INSPECTOR DIVISION (1)

Councillor: Vacant

Alternate: Vacant

PARTS AND ACCESSORIES (1)

Councillor:

A. (AMANDA) REID
Business Development Manager
Wholesale Diesel Pty Ltd
C/O MTA NSW

Alternate: Vacant

RADIATOR REPAIR SPECIALISTS (1)

Councillor: Vacant

Alternate: Vacant

RENTAL VEHICLE (1)

Councillor: Vacant

Alternate: Vacant

RUSTPROOFING SPECIALISTS (1)

Councillor: Vacant

Alternate: Vacant

SERVICE STATION ASSOCIATION (1)

Councillor: Vacant

Alternate: Vacant

STEERING & SUSPENSION SPECIALISTS' (1)

Councillor:

G. (GEOFF) LOWE
Director
Proven Products Pty Ltd
C/O MTA NSW

Alternate: Vacant

TOW TRUCK OPERATORS' (1)

Councillor:

R. (RODNEY) HESELTINE
Director
Miranda Caringbah Towing
C/O MTA NSW

Alternate: Vacant

TYRE DEALERS & RETREADERS ASSOCIATION OF NSW (2)

Councillor:

M. (MARK) BEARD
Director
Mark Beard RallySport & Tyre
Centre C/O MTA NSW

Alternate: Vacant

DISTRICT DIVISIONS

AUSTRALIAN CAPITAL TERRITORY (1)

Councillor:

G. (GORDON) BUTT
Director
Mechanical Care
C/O MTA NSW

Alternate: Vacant

CENTRAL COAST (1)

Councillor:

S. (SCOTT) MCINTYRE
Director
Steve Kennedy Auto Repairs
C/O MTA NSW

Alternate: Vacant

CENTRAL WEST (2)

Councillor: Vacant

Alternate: Vacant

CLARENCE/COFFS HARBOUR (1)

Councillor: Vacant

Alternate: Vacant

GWYDIR/NORTH WEST (1)

Councillor: Vacant

Alternate: Vacant

ILLAWARRA (1)

Councillor: Vacant

Alternate: Vacant

KEMPSEY/MANNING/PORT MACQUARIE (1)

Councillor: Vacant

Alternate:

A. (ADAM) PRUSSING
Director
Supalook Smash
Repairs
C/O MTA NSW

METROPOLITAN (7)

Councillor:

D. (DONNA) AXIAK
Director
Elite Automotive Repairs
C/O MTA NSW

K. (KEITH) BYRN
Director
Premier Panel Beating
C/O MTA NSW

A. (ADRIAN) CARLSON
Working Director
AutoPersonnel
C/O MTA NSW

A. (BRIAN) COWAN
Director
Cronulla Smash Repairs
C/O MTA NSW

J. (JOHN) YOUNG
Director
Automotive Professionals Pty Ltd
C/O MTA NSW

Alternate:

A. (ANTHONY) NIKITARAS
Director
Nikitaras Holdings
C/O MTA NSW

NEWCASTLE & HUNTER (2)

Councillor:

G. (GARY) MAMIC Working
Director
Mamic Smash Repairs
C/O MTA NSW

S. (STEPHEN) WEST-SOOOBY
Working Director Menke
Auto Renewals
C/O MTA NSW

NORTH & NEW ENGLAND (1)

Councillor: Vacant

Alternate:

A. (ADAM) PRUSSING
Director
Supalook Smash
Repairs
C/O MTA NSW

RICHMOND TWEED (2)

Councillor:

K. (KEN) WEBB
Working Director Brenlee Motors
C/O MTA NSW

Alternate: Vacant

SHOALHAVEN (1)

Councillor: Vacant

Alternate: Vacant

SOUTH (1)

Councillor:

S. (SCOTT) LEE
Working Director
Bowral Auto Care
C/O MTA NSW

Alternate: Vacant

SOUTH COAST (1)

Councillor: Vacant

Alternate: Vacant

SOUTH WEST (2)

Councillor:

L. (LINDSAY) VIDLER
Director
Vidler Automotive Industries Pty Ltd
C/O MTA NSW

Alternate: Vacant

WEST (1)

Councillor: Vacant

Alternate: Vacant