



23 August 2023

Earl Setches

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Plumbing Division

Sent via email: info@pteu.asn.au

cc: Allen Hicks, allen@etuaustralia.org.au

Dear Earl Setches



IMMEDIATE ACTION REQUIRED:

You must take steps after your recent election E2023/12

An election has recently been completed by the Australian Electoral Commission (AEC) for the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Plumbing Division and a post-election report has been issued by the AEC.

This letter explains the next steps you must take, including what information you need to give to members and what information you need to lodge with the Fair Work Commission (the Commission).

What you must do right now

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to the Commission at regorgs@fwc.gov.au

This letter explains these steps and the tools available to help you.

STEP 1: Notify members

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (regulation 141). The notice must be on your website for at least three months.



Can we put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than three months. You can always do more than the regulatory minimum.

The Commission will also publish your declaration of results on our [website](#).

STEP 2: Financial training

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete approved financial training (section 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face-to-face and online [financial training packages on the Commission website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR receive an [exemption by the Commission](#) **within six months** of beginning to hold office.



Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast](#), such as [episode 17 - conflicts of interest](#).

STEP 3: Notifications of change



A notification of change must be lodged with the Commission within **35 days** of the change occurring.

We have a [template](#) to help you with this, which you can send to regorgs@fwc.gov.au. An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

Note: One election may result in many notifications of change.



Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

Real-life example of penalties in Court An organisation failed to make a series of notifications of change on time.

The Full Court said ‘The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.’

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).



Why do I need to tell you the results of the election when you’ve already received them?

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

What if the officer has already done training?

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn’t required.

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission



The Commission has an interim [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.

9 June 2023

Post-election report

**Communications, Electrical,
Electronic, Energy, Information,
Postal, Plumbing and Allied Services
Union of Australia**
Plumbing Division
Scheduled election
E2023/12

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Election(s) Covered in this Report

Organisation: Plumbing Division
Election: Scheduled
Election Decision No/s: E2023/12

Rules

Rules used for the election: 128V-PLU Incorporates alterations certified on 20 October 2022 in matter [R2022-86] (Replaces 16 December 2021 [R2021/101] version)

Rules difficult to apply/interpret: No

Model Rule reference (if any): N/A

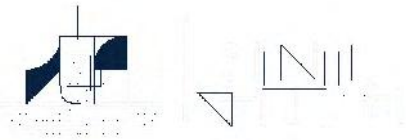
For more details see the Model Rules on the AEC website: www.aec.gov.au/ieb/

Signed

Chris King
Returning Officer
Australian Electoral Commission
9 June 2023

Attachments

A. Declaration of results for Uncontested Offices



15 June 2023

Earl Setches

Division General Secretary

Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia - Plumbing Division

Sent via email: info@pteu.asn.au

cc:

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ROC v CEPU

The organisation failed to make a series of notifications of change on time.

The Full Court said ‘The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.’

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Yours sincerely

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**Communications, Electrical, Electronic, Energy,
Information, Postal, Plumbing and Allied Services Union
of Australia**

Plumbing Division

DECLARATION OF RESULTS - E2023/12
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Divisional Council

Divisional President (1)

Candidates

MCCRUDDEN Paddy

Divisional Deputy President (1)

Candidates

SAMARTZOPOULOS Theo

General Secretary (1)

Candidates

SETCHES Earle

Assistant General Secretary (1)

Candidates

O'HALLORAN Gary

Divisional Trustees (3)

Candidates

MCCRUDDEN Paddy

MENZIES Glenn

SAMARTZOPOULOS Theo

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Chris King
Returning Officer
Telephone: 03 9285 7111
Email: IEBevents@aec.gov.au
09/06/2023



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

**Communications, Electrical, Electronic, Energy, Information, Postal,
Plumbing and Allied Services Union of Australia**
(E2023/12)

MR STEENSON

SYDNEY, 13 FEBRUARY 2023

Arrangement for conduct of election.

[1] On 18 January 2023 the *Plumbing Division of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia* lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Divisional President	(1)
Divisional Deputy President	(1)
General Secretary	(1)
Assistant General Secretary	(1)
Divisional Trustees	(3)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

PR352412

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Earl Setches, being the General Secretary of the Communications, Electrical, Electronic, Energy, Information, Postal, Plumbing and Allied Services Union of Australia, Plumbing Division (CEPU Plumbing Division), make the following statement:

1. I am authorised to sign this statement containing prescribed information for the CEPU, Plumbing Division.
2. The following information is lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement **IS** lodged at least 2 months before nominations open for the election below.

Signed: 

Dated: 18 January 2023

[PLEASE NOTE: This statement, together with Annexure A, must be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted by email to regorgs@roc.gov.au.]

ANNEXURE A - Elections that are required:

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
<i>Divisional Council</i>	<i>Divisional President</i>	<i>1</i>	<i>CES</i>	<i>Scheduled</i>	<i>Divisional Council (rule 28.2)</i>
<i>Divisional Council</i>	<i>Divisional Deputy President</i>	<i>1</i>	<i>CES</i>	<i>Scheduled</i>	<i>Divisional Council (rule 28.2)</i>
<i>Divisional Council</i>	<i>General Secretary</i>	<i>1</i>	<i>CES</i>	<i>Scheduled</i>	<i>Divisional Council (rule 28.2)</i>
<i>Divisional Council</i>	<i>Assistant General Secretary</i>	<i>1</i>	<i>CES</i>	<i>Scheduled</i>	<i>Divisional Council (rule 28.2)</i>
<i>Divisional Council</i>	<i>Divisional Trustees</i>	<i>3</i>	<i>CES</i>	<i>Scheduled</i>	<i>Divisional Council (rule 31.1)</i>

- Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN		at the first session of the Biennial meeting of the Divisional Council held after the declaration of the quadrennial branch elections in 2023 (rule 28)
Nominations CLOSE		at the first session of the Biennial meeting of the Divisional Council held after the declaration of the quadrennial branch elections in 2023 (rule 28)
Roll of Voters cut off date		at the first session of the Biennial meeting of the Divisional Council held after the declaration of the quadrennial branch elections in 2023 (rule 28)