



5 March 2024

David Canny  
Branch President  
Australian Hotels Association - Victorian Branch  
Sent via email: [d.canny@ahavic.com.au](mailto:d.canny@ahavic.com.au)

cc: Stephen Ferguson [aha@aha.org.au](mailto:aha@aha.org.au)

Dear David Canny



**IMMEDIATE ACTION REQUIRED:**

**You must take steps after your recent election E2023/115**

An election has recently been completed by the Australian Electoral Commission (AEC) for the Australian Hotels Association - Victorian Branch and a post-election report has been issued by the AEC.

This letter explains the next steps you must take, including what information you need to give to members and what information you need to lodge with the Fair Work Commission (the Commission).

**What you must do right now**

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to the Commission at [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)

This letter explains these steps and the tools available to help you.

## STEP 1: Notify members

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (regulation 141). The notice must be on your website for at least three months.



Can we put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than three months. You can always do more than the regulatory minimum.

The Commission will also publish your declaration of results on our [website](#).

## STEP 2: Financial training

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete approved financial training (section 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face-to-face and online [financial training packages on the Commission website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR receive an [exemption by the Commission](#) **within six months** of beginning to hold office.



### Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast](#), such as [episode 17 - conflicts of interest](#).

## STEP 3: Notifications of change



A notification of change must be lodged with the Commission within **35 days** of the change occurring.

We have a [template](#) to help you with this, which you can send to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

**Note:** One election may result in many notifications of change.



#### Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

**Real-life example of penalties in Court** An organisation failed to make a series of notifications of change on time.

The Full Court said ‘The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.’

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).



#### Why do I need to tell you the results of the election when you’ve already received them?

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

#### What if the officer has already done training?

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn’t required.

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

Yours sincerely

**Fair Work Commission**



The Commission has an interim [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.

4 March 2024

# Post-election report

Australian Hotels Association  
Victoria Branch  
Scheduled Election  
E2023/115

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# Election(s) Covered in Post-Election Report (PER)

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Organisation: Australian Hotels Association – Victoria Branch  
Election Decision No: E2023/115  
Election: Scheduled

## Date ballot closed:

Stage 1: Uncontested 8 September 2023  
Contested 18 October 2023

Stage 2: Uncontested 15 December 2023  
Contested 5 February 2024

## Date results declared:

Stage 1: Uncontested 27 September 2023  
Contested 19 October 2023

Stage 2: Uncontested 22 December 2023  
Contested 5 February 2024

Date PER due: 6 March 2024

## Relevant legal provisions

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### *Fair Work (Registered Organisations) Act 2009 ('the Act')*

#### **197 Post-election report by AEC**

##### *Requirement for AEC to make report*

- (1) After the completion of an election conducted under this Part by the AEC, the AEC must give a written report on the conduct of the election to:

- (a) the General Manager; and
- (b) the organisation or branch for whom the election was conducted.

Note: The AEC may be able, in the same report, to report on more than one election it has conducted for an organisation. However, regulations made under paragraph 359(2)(c) may impose requirements about the manner and timing of reports.

- (2) The report must include details of the prescribed matters.

##### *Contents of report—register of members*

- (3) If the AEC is of the opinion that the register of members, or the part of the register, made available to the AEC for the purposes of the election contained, at the time of the election:

- (a) an unusually large proportion of members' addresses that were not current; or
- (b) in the case of a register kept by an organisation of employees—an unusually large proportion of members' addresses that were workplace addresses;

this fact must be included in the report, together with a reference to any relevant model rules which, in the opinion of the AEC, could assist the organisation or branch to address this matter.

Note: Model rules are relevant only to the conduct of elections for office, not for elections for other positions (see section 147).

*Contents of report—difficult rules*

- (4) If the report identifies a rule of the organisation or branch that, in the AEC's opinion, was difficult to interpret or apply in relation to the conduct of the election, the report must also refer to any relevant model rules, which in the opinion of the AEC, could assist the organisation or branch to address this matter.

Note: For model rules, see section 147.

*Subsection (3) relevant only for postal ballots*

- (5) Subsection (3) applies only in relation to elections conducted by postal ballot.

Note: An organisation can obtain an exemption from the requirement to hold elections for office by postal ballot (see section 144).

## **190 Organisation or branch must not assist one candidate over another**

An organisation or branch commits an offence if it uses, or allows to be used, its property or resources to help a candidate against another candidate in an election under this Part for an office or other position.

Penalty: 100 penalty units.

## **193 Provisions applicable to elections conducted by AEC**

- (1) If an electoral official is conducting an election, or taking a step in relation to an election, for an office or other position in an organisation, or branch of an organisation, the electoral official:
- (a) subject to paragraph (b), must comply with the rules of the organisation or branch; and
  - (b) may, in spite of anything in the rules of the organisation or branch, take such action, and give such directions, as the electoral official considers necessary:
    - (i) to ensure that no irregularities occur in or in relation to the election; or
    - (ii) to remedy any procedural defects that appear to the electoral official to exist in the rules; or
    - (iii) to ensure the security of ballot papers and envelopes that are for use, or used, in the election.

- (2) A person commits an offence if the person does not comply with a direction under subsection (1).

Penalty: 30 penalty units.

- (3) Subsection (2) does not apply so far as the person is not capable of complying.

Note: A defendant bears an evidential burden in relation to the matter in subsection (3) (see subsection 13.3(3) of the *Criminal Code*).

- (4) Subsection (2) does not apply if the person has a reasonable excuse.

Note: A defendant bears an evidential burden in relation to the matter mentioned in subsection (4), see subsection 13.3(3) of the *Criminal Code*.

- (5) An offence against subsection (2) is an offence of strict liability.

Note: For *strict liability*, see section 6.1 of the *Criminal Code*.

- (6) An election for an office or other position conducted by an electoral official, or step taken in relation to such an election, is not invalid merely because of a breach of the rules of the organisation or branch because of:

- (a) action taken under subsection (1); or
- (b) an act done in compliance with a direction under subsection (1).



- (7) If an electoral official conducting, or taking a step in connection with, an election for an office or other position:
- (a) dies or becomes unable to complete the conduct of the election or the taking of the step; or
  - (b) ceases to be qualified to conduct the election or to take the step;
- the Electoral Commissioner must arrange for the completion of the conduct of the election, or the taking of the step, by another electoral official.

## 6 Definitions

*irregularity*, in relation to an election or ballot, includes:

- (a) a breach of the rules of an organisation or branch of an organisation; and
- (b) an act or omission by means of which:
  - (i) the full and free recording of votes by all persons entitled to record votes and by no other persons; or
  - (ii) a correct ascertainment or declaration of the results of the voting; is, or is attempted to be, prevented or hindered; and
- (c) a contravention of section 190.

## *Fair Work (Registered Organisations) Regulations 2009* ('the Regulations')

### 140 Declaration of result of election (s 193)

- (1) Within 14 days after the closing day of an election, the AEC must issue a declaration stating the following:
  - (a) the total number of persons on the roll of voters;
  - (b) the total number of ballot papers issued (if applicable);
  - (c) the total number of envelopes that were returned undelivered by the closing day of the ballot to the AEC (if applicable);
  - (d) the total number of ballot papers received by the electoral official by the closing day of the ballot (if applicable);
  - (e) the result of the election;
  - (f) the total number of informal ballot papers (if applicable).
- (2) In subregulation (1), ***closing day***, for an election, means:
  - (a) if a ballot is not required—the day on which nominations for the election close; or
  - (b) if a ballot is required—the closing day of the ballot.
- (3) Immediately after issuing a declaration under subregulation (1), the AEC must give a copy of the declaration to:
  - (a) the General Manager; and
  - (b) the organisation or branch for whom the election was conducted.

### 141 Post-election report by AEC (s 197(2))

- (1) For subsection 197(2) of the Act, the following matters are prescribed for inclusion in the report (the ***post-election report***) given under subsection 197(1) of the Act:
  - (a) the declaration mentioned in regulation 140;
  - (b) any rules of the organisation or branch which because of ambiguity or other reason, were difficult to interpret or apply;
  - (c) any matters in relation to the roll of voters including those matters contained in subsection 197(3) of the Act;
  - (d) the number of written allegations (if any) of irregularities made to the AEC during the election;
  - (e) action taken by the AEC in relation to those allegations;
  - (f) any other irregularities identified by the AEC and action taken by the AEC in relation to those other irregularities.
- (2) The AEC must:

- (a) give the post-election report within 30 days after the closing day of the election; and
  - (b) publish a notice on its web site advising that a copy of the post-election report can be obtained from the AEC on the request of a member who was eligible to vote in the election.
- (3) The AEC must supply a copy of the post-election report to the member as soon as practicable, but no later than 7 days, after receiving a request under paragraph (2)(b).

#### **145 Elections conducted by AEC—no unauthorised action**

- (1) For any election conducted by the AEC under Part 2 of Chapter 7 of the Act, a person other than the person conducting the election must not do, or purport to do, any act in the conduct of the election other than as directed or authorised by the person conducting the election.

Note: This subregulation is a civil penalty provision (see regulation 168).

- (2) The AEC must advise the General Manager of a possible contravention of subregulation (1) not later than 21 days after the AEC has become aware of the possible contravention.

## Declaration of result of election

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In accordance with reg 140 of the Regulations, the AEC issued a declaration of the result of election E2023/115 on the following dates:

Stage 1:	Uncontested	27 September 2023
	Contested	19 October 2023
Stage 2:	Uncontested	22 December 2023
	Contested	5 February 2024

For a copy, see Attachment A, B, C and D.

## Australian Hotels Association Rules

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Australian Hotels Association Rules used for the election:

- 024N-VIC: Incorporates alterations of 16 January 2023 [R2022/132]  
(replaces rulebook dated 3 March 2022 [R2021/186])

The following rules Australian Hotels Association rules were difficult to apply, and for this reason I issued directions under s.193 of the *Fair Work (Registered Organisations) Act 2009*:

Rule 15(A)(3), which provides the following, was difficult to apply because it did not allow sufficient time between the closing of nominations and opening of the ballot:

Within fourteen (14) days after the close of nominations forward by post to each financial member entitled to vote in that election one ballot paper in each election in which that member is entitled to vote which the Returning Officer shall have initialled together with a declaration envelope and a

prepaid envelope, both in the form prescribed by the Fair Work (Registered Organisations) Regulations 2009 for the return of ballot papers as hereinafter provided.

I allowed an additional week after nominations closed in Stage 1 before opening the ballot to allow sufficient time for candidates to correct defects and to allow for the sufficient time for printing of the ballot papers.

Rule 15A(4), which provides the following, was difficult to apply because 15 October 2023 was a Sunday:

With such ballot paper forward to each member a notification of the closing date of the ballot which shall be the fifteenth day of October in that year.

I altered the closing date for the ballot in stage 1 by one day and scheduled the ballot to close on 18 October 2023.

## Roll of Voters

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There were no matters in relation to the roll of voters including those matters contained in subsection 197(3) of the Act.

## Written allegations of any irregularities

The AEC did not receive any written allegations of irregularities during the election.

## Other irregularities

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The AEC did not identify any other irregularities in relation to the conduct of the election.

## Signed

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Chris King  
Returning Officer  
Australian Electoral Commission  
E: [IEBevents@aec.gov.au](mailto:IEBevents@aec.gov.au)  
P: 03 9285 7111  
4 March 2024

## Attachments

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- A. Declaration of Results for Uncontested Offices – Stage 1
- B. Declaration of Results for Contested Offices – Stage 1
- C. Declaration of Results for Uncontested Offices – Stage 2
- D. Declaration of Results for Contested Offices – Stage 2

**Australian Hotels Association**  
**Victoria Branch**  
**DECLARATION OF RESULTS - E2023/115 - Stage 2**  
**Uncontested Offices**

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**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Victoria Branch Council**

**President (1)**

Candidates

CANNY David

**Country Vice President (1)**

Candidates

CLARK Andrew

**Metropolitan Vice President (1)**

Candidates

O'REILLY Mark

**Honorary Minute Secretary (1)**

Candidates

CURRY David John

**Honorary Treasurer (1)**

Candidates

CHECINSKI Rachel

**Executive Board Members- Accommodation Hotels Division (2)**

Candidates

DAVEY Lee

D'CRUZ Shaun

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Chris King  
Returning Officer  
22/12/2023

**Australian Hotels Association**  
**Victoria Branch**  
**DECLARATION OF RESULTS - E2023/115 - Stage 2**  
**Contested Offices**

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**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Victoria Branch Council**

<b>VOTING MATERIAL ISSUED</b>	
Total number of people on the roll of voters (a)	72
Number of voters issued with voting material	72
Total number of voters issued with replacement voting material	2
<b>Total number of voting material packs issued</b>	<b>74</b>
<b>VOTING MATERIAL RETURNED</b>	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	51
Number of declaration envelopes rejected at preliminary scrutiny (minus)	3
Number of ballot papers returned outside declaration envelopes (minus)	0
<b>COUNT</b>	
Total ballot papers admitted to the count	48
<b>LATE OR UNRETURNED VOTING MATERIAL</b>	
Voting material returned as unclaimed mail by closing date of ballot	1
Voting material packs not returned by voters by closing date of the ballot	20
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	71 %

**Executive Board Member (6)**

<u>Candidates</u>	<u>Final Votes</u>
FRANCIS, Tom	38
GEBERT, Sally	28
GIUSTINIANO, Joe	11
MULLINS, Matt	30
NAISMITH, Stewart	39
NIKAKIS, Matt	33
SHARAWARA, Ray	28
WILLIAMS, Peter	37

<b>Total ballot papers admitted for this office</b>	<b>48</b>
Formal Ballot papers	48
Informal Ballot papers	0

I declare the following elected:	Order Elected
• NAISMITH, Stewart	1
• FRANCIS, Tom	2
• WILLIAMS, Peter	3
• NIKAKIS, Matt	4
• MULLINS, Matt	5
• GEBERT, Sally	6

Chris King  
Returning Officer  
Telephone: (03) 9285 7111  
Email: iebevents@aec.gov.au  
05/02/2024



**Australian Hotels Association**  
**Victoria Branch**  
**DECLARATION OF RESULTS - E2023/115 - Stage 1**  
**Uncontested Offices**

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**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Accommodation Hotel Division**

**Councillor (6)**

Candidates

DAVEY Lee

D'CRUZ Shaun

**North-Eastern Metropolitan**

**Councillor (9)**

Candidates

APPLEBY Peter

COCK Kelly

JUNKARIS Madeleine

LAMBOURN Melanie

MITCHELL Ryan

PAYNE John

PAYNE Tom

ROBERTSON Mark

**South-Eastern Metropolitan**

**Councillor (9)**

Candidates

FRANCIS Ian

GIUSTINIANO Joe

NEWSHAM Ros

STOCKS Paul

TOMSIC David

WHINNEN Peter

**Western Metropolitan**

**Councillor (9)**

Candidates

FRANCIS Tom

HUNTER Paul

LISTER-SMITH Josh

NEEDHAM Andrew

**Eastern Victoria**

**Councillor (15)**

Candidates

APPLEBY Simon

CLARK Dylan

COX Fiona



DE LANY Chad  
FISHER Ben  
JOHNSON Simon  
JONES Rachel  
MARTIN Daniel  
MELBOURNE Brett  
NIKAKIS Andrew  
TOMSIC Dante  
WELLS Guy  
WILLIAMS Peter

## **Northern Victoria**

### **Councillor (15)**

#### Candidates

GEBERT Sallyanne  
KARAILIS Andrea  
LETHLEAN Andrew  
MAKIN Shannon James  
SHARAWARA Ray  
SHEEHAN Patrick  
THOMAS Darren  
ZURCAS Nick

## **Western Victoria**

### **Councillor (15)**

#### Candidates

ARCHBOLD Peter  
BENJAMIN Sam  
CANNY David  
CLARK Andrew  
CRONIN Daniel  
GLENANE Patrick  
HACK Teagan  
KORONEOS Mitchell  
MURRAY Nick  
QUINLAN Daniel  
RAMIA George  
SIZELAND Rhys  
TAYLOR John  
TAYLOR Joel

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Benjamin Murray  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEBevents@aec.gov.au  
27/09/2023

**Australian Hotels Association**  
**Victoria Branch**  
**DECLARATION OF RESULTS - E2023/115 - Stage 1**  
**Contested Offices**

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**Scheduled Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Northern Metropolitan**

<b>VOTING MATERIAL ISSUED</b>	
Total number of people on the roll of voters (a)	126
Number of voters issued with voting material	126
Total number of voters issued with replacement voting material	1
<b>Total number of voting material packs issued</b>	<b>127</b>
<b>VOTING MATERIAL RETURNED</b>	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	53
Number of declaration envelopes rejected at preliminary scrutiny (minus)	20
Number declaration envelopes returned without a Ballot paper (minus)	0
<b>COUNT</b>	
Total ballot papers admitted to the count	33
<b>LATE OR UNRETURNED VOTING MATERIAL</b>	
Voting material returned as unclaimed mail by closing date of ballot	1
Voting material packs not returned by voters by closing date of the ballot	73
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	42 %

**Councillor (9)**

<u>Candidates</u>	<u>First Preference Votes</u>
CHECINSKI, Rachel	20
CIMAROSTI, Gina	11
DAVIS, Richard	8
GRANT, Prue	7
KIRWAN, Gary	15
MOLAN, Anthony	11
MOLAN, Daniel	7
MULLINS, Matt	22
MULQUINY, Paul	14
NAISMITH, Stewart	22
NICHOLSON, Nici	8
NIKITAS, Con	17

O'BRIEN, Russell	15
O'KANE, Bob	16
ROBERTSON, Michael	18
STEELE, Stuart	16
TASSONE, Mark	4

<b>Total ballot papers admitted for this office</b>	<b>33</b>
Formal Ballot papers	28
Informal Ballot papers	5

I declare the following elected:	Order Elected
• MULLINS, Matt	1
• NAISMITH, Stewart	2
• CHECINSKI, Rachel	3
• ROBERTSON, Michael	4
• NIKITAS, Con	5
• STEELE, Stuart	6
• O'KANE, Bob	7
• O'BRIEN, Russell	8
• KIRWAN, Gary	9

### Southern Metropolitan

<b>VOTING MATERIAL ISSUED</b>	
Total number of people on the roll of voters (a)	101
Number of voters issued with voting material	101
Total number of voters issued with replacement voting material	0
<b>Total number of voting material packs issued</b>	<b>101</b>
<b>VOTING MATERIAL RETURNED</b>	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	38
Number of declaration envelopes rejected at preliminary scrutiny (minus)	13
Number declaration envelopes returned without a Ballot paper (minus)	2
<b>COUNT</b>	
Total ballot papers admitted to the count	23
<b>LATE OR UNRETURNED VOTING MATERIAL</b>	
Voting material returned as unclaimed mail by closing date of ballot	2
Voting material packs not returned by voters by closing date of the ballot	61
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	38 %

### Councillor (9)

#### Candidates

BARNETT, Craig

#### First Preference Votes

8

BROWN, Andrew	9
BURKE, Michael	15
CALA, Monika	11
CURRY, David	16
GLENANE, Eloise	9
GRIFFIN, Paige Elizabeth	7
NASH, Ross	
NIKAKIS, Matthew	16
O'REILLY, Mark	16
SHERREN, Jonathan	11

<b>Total ballot papers admitted for this office</b>	<b>23</b>
Formal Ballot papers	20
Informal Ballot papers	3

I declare the following elected:	Order Elected
• NIKAKIS, Matthew	1
• O'REILLY, Mark	2
• CURRY, David	3
• BURKE, Michael	4
• CALA, Monika	5
• SHERREN, Jonathan	6
• BROWN, Andrew	7
• GLENANE, Eloise	8
• BARNETT, Craig	9

Chris King  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEBevents@aec.gov.au  
19/10/2023.



Fair Work  
Commission

## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**Australian Hotels Association**  
(E2023/115)

MR STEENSON

SYDNEY, 21 JULY 2023

*Arrangement for conduct of election.*

[1] On 7 and 21 July 2023 the Victorian Branch of the Australian Hotels Association lodged with the Fair Work Commission prescribed information for an election to fill the following offices for a new term of office:

**Councillors from the following Divisions:**

Northern Metropolitan	(9)
Southern Metropolitan	(9)
Western Metropolitan	(9)
South-Eastern Metropolitan	(9)
North-Eastern Metropolitan	(9)
Northern Victoria	(15)
Eastern Victoria	(15)
Western Victoria	(15)
Accommodation Hotel Division	(6)

**Executive Committee**

President	(1)
Country Vice President	(1)
Metropolitan Vice President	(1)
Honorary Minute Secretary	(1)
Honorary Treasurer	(1)
Executive Board Members	(6)
Executive Board Members – Accommodation Hotels Division	(2)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered*

*Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

PR755109



## AUSTRALIAN HOTELS ASSOCIATION (VICTORIA)

ABN 79 948 978 376

Email: [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)

**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 Fair Work (Registered Organisations) Act 2009 and Regulation 138 Fair Work (Registered Organisations) Regulations 2009**

I, David Canny, being the President of the Victorian Branch of the Australian Hotels Association, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Victorian Branch of the Australian Hotels Association
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. No rule alterations are pending that will impact the election.
5. This statement is lodged at least 2 months before nominations open for the election(s) in Annexure A.

It is requested that Registered Organisations Commission approve arrangements for the Australian Electoral Commission (AEC) to conduct elections for the name and numbers of each office or position as detailed in Annexure A.

Signed:

Dated: 21/7/2023

## Annexure A

- Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
Victorian	Councillor Accommodation Hotel Division	6	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division, and such additional number of representatives for any particular Division, as considered necessary by Council, other than the Accommodation Hotel Division, which shall elect six (6) representatives to Council. (Rule 13c)
Victorian	Councillor – Northern Metropolitan	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Northern Metropolitan	8	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Southern Metropolitan	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Southern Metropolitan	8	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))



Victorian	Councillor – Western Metropolitan	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Western Metropolitan	8	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – South-Eastern Metropolitan	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – South-Eastern Metropolitan	8	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – North-Eastern Metropolitan	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))

Victorian	Councillor – North-Eastern Metropolitan	8	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Northern Victoria	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Northern Victoria	14	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Eastern Victoria	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Eastern Victoria	14	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))

Victorian	Councillor – Western Victoria	1	Direct Voting System	Scheduled	The Council shall consist of one (1) representative from each Division... all such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	Councillor – Western Victoria	14	Direct Voting System	Scheduled	The Council shall consist of... such additional number of representatives for any particular Division as considered necessary by Council. All such representatives shall be elected by and from the financial members of the respective Divisions in the manner hereinafter prescribed. (Rule 13(c))
Victorian	President	1	Collegiate electoral system	Scheduled	<i>Victorian Branch Council (elected Councillors following the declaration of results provided by the AEC). (Rule 17)</i>
Victorian	Country Vice President	1	Collegiate electoral system	Scheduled	<i>Victorian Branch Council (elected Councillors following the declaration of results provided by the AEC). (Rule 17)</i>
Victorian	Metropolitan Vice President	1	Collegiate electoral system	Scheduled	<i>Victorian Branch Council (elected Councillors following the declaration of results provided by the AEC). (Rule 17)</i>
Victorian	Honorary Minute Secretary	1	Collegiate electoral system	Scheduled	<i>Victorian Branch Council (elected Councillors following the declaration of results provided by the AEC). (Rule 17)</i>
Victorian	Honorary Treasurer	1	Collegiate electoral system	Scheduled	<i>Victorian Branch Council (elected Councillors following the declaration of results provided by the AEC). (Rule 17)</i>
Victorian	Executive Board Member	6	Collegiate electoral system	Scheduled	<i>Victorian Branch Council (elected Councillors following the declaration of results provided by the AEC). (Rule 17)</i>

Victorian	Executive Board Member – Accommodation Division	2	Collegiate electoral system	Scheduled	<i>Victorian Branch Councilmembers from the Accommodation Hotels Division (elected Councillors by members in Accommodation Hotels Division following the declaration of results provided by the AEC). (Rule 17)</i>
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- Important dates:

	<b>Direct Voting System</b>	<b>Collegiate Electoral System</b>
<b>Nominations OPEN</b>	Elections for Council, nominations open in the first week of September on or before the seventh day. (Rule 15)	For offices/positions of the Executive Committee of Management to be elected at the first meeting of Council following the election of Councillors. .
<b>Nominations CLOSE</b>	Nominations are required to be lodged on or before 21 September 2023, pursuant to Rule 15.	. For offices/positions of the Executive Committee of Management to be elected at the first meeting of Council following the election of Councillors.
<b>Roll of Voters cut off date</b>	For Councillors, Pursuant to Rule 15, the roll of voters is to be closed seven days before the day on which nominations open, and	For offices/positions of the Executive Committee of Management, All members of Council at the first Council meeting following the election of Councillors if all elected Councillors are present, if not, all Councillors on the register within 14 days after the first Council meeting. Rule 17, and Rule 17(2)(v)(a)