



29 April 2024

Joanne Blair
Branch Secretary/Treasurer
Australian Hotels Association - New South Wales Branch
Sent via email: enquiries@ahansw.com.au

cc: Stephen Ferguson, aha@aha.org.au

Dear Joanne Blair



IMMEDIATE ACTION REQUIRED:

You must take steps after your recent election E2023/129

An election has recently been completed by the Australian Electoral Commission (AEC) for the Australian Hotels Association - New South Wales Branch and a post-election report has been issued by the AEC.

This letter explains the next steps you must take, including what information you need to give to members and what information you need to lodge with the Fair Work Commission (the Commission).

What you must do right now

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to the Commission at regorgs@fwc.gov.au

This letter explains these steps and the tools available to help you.

STEP 1: Notify members

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (regulation 141). The notice must be on your website for at least three months.



Can we put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than three months. You can always do more than the regulatory minimum.

The Commission will also publish your declaration of results on our [website](#).

STEP 2: Financial training

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete approved financial training (section 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face-to-face and online [financial training packages on the Commission website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR receive an [exemption by the Commission](#) **within six months** of beginning to hold office.



Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast](#), such as [episode 17 - conflicts of interest](#).

STEP 3: Notifications of change



A notification of change must be lodged with the Commission within **35 days** of the change occurring.

We have a [template](#) to help you with this, which you can send to regorgs@fwc.gov.au. An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

Note: One election may result in many notifications of change.



Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

Real-life example of penalties in Court An organisation failed to make a series of notifications of change on time.

The Full Court said ‘The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.’

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).



Why do I need to tell you the results of the election when you’ve already received them?

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

What if the officer has already done training?

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn’t required.

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission



The Commission has an interim [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.

24 April 2024

Post-election report

Australian Hotels Association

New South Wales Branch

Scheduled election

E2023/129

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Election(s) Covered in Post-Election Report (PER)

Organisation:	Australian Hotels Association – New South Wales Branch		
Election Decision No:	E2023/129		
Election:	Scheduled		
Date nominations closed:	Stage 1:	1 November 2023	
	Stage 2:	26 March 2024	
Date ballot closed:	Stage 1:	20 December 2023 (contested)	
Date results declared:	Stage 1:	21 November 2023 (uncontested)	
	Stage 1:	20 December 2023 (contested)	
	Stage 2:	3 April 2024 (uncontested)	
Date PER due:	25 April 2024		

Relevant legal provisions

Fair Work (Registered Organisations) Act 2009 ('the Act')

197 Post-election report by AEC

Requirement for AEC to make report

- (1) After the completion of an election conducted under this Part by the AEC, the AEC must give a written report on the conduct of the election to:
 - (a) the General Manager; and
 - (b) the organisation or branch for whom the election was conducted.

Note: The AEC may be able, in the same report, to report on more than one election it has conducted for an organisation. However, regulations made under paragraph 359(2)(c) may impose requirements about the manner and timing of reports.
- (2) The report must include details of the prescribed matters.

Contents of report—register of members

- (3) If the AEC is of the opinion that the register of members, or the part of the register, made available to the AEC for the purposes of the election contained, at the time of the election:
 - (a) an unusually large proportion of members' addresses that were not current; or
 - (b) in the case of a register kept by an organisation of employees—an unusually large proportion of members' addresses that were workplace addresses;this fact must be included in the report, together with a reference to any relevant model rules which, in the opinion of the AEC, could assist the organisation or branch to address this matter.

Note: Model rules are relevant only to the conduct of elections for office, not for elections for other positions (see section 147).

Contents of report—difficult rules

- (4) If the report identifies a rule of the organisation or branch that, in the AEC's opinion, was difficult to interpret or apply in relation to the conduct of the election, the report must also refer to any relevant model rules, which in the opinion of the AEC, could assist the organisation or branch to address this matter.

Note: For model rules, see section 147.

Subsection (3) relevant only for postal ballots

- (5) Subsection (3) applies only in relation to elections conducted by postal ballot.

Note: An organisation can obtain an exemption from the requirement to hold elections for office by postal ballot (see section 144).

190 Organisation or branch must not assist one candidate over another

An organisation or branch commits an offence if it uses, or allows to be used, its property or resources to help a candidate against another candidate in an election under this Part for an office or other position.

Penalty: 100 penalty units.

193 Provisions applicable to elections conducted by AEC

- (1) If an electoral official is conducting an election, or taking a step in relation to an election, for an office or other position in an organisation, or branch of an organisation, the electoral official:
- (a) subject to paragraph (b), must comply with the rules of the organisation or branch; and
 - (b) may, in spite of anything in the rules of the organisation or branch, take such action, and give such directions, as the electoral official considers necessary:
 - (i) to ensure that no irregularities occur in or in relation to the election; or
 - (ii) to remedy any procedural defects that appear to the electoral official to exist in the rules; or
 - (iii) to ensure the security of ballot papers and envelopes that are for use, or used, in the election.
- (2) A person commits an offence if the person does not comply with a direction under subsection (1).
- Penalty: 30 penalty units.
- (3) Subsection (2) does not apply so far as the person is not capable of complying.
- Note: A defendant bears an evidential burden in relation to the matter in subsection (3) (see subsection 13.3(3) of the *Criminal Code*).
- (4) Subsection (2) does not apply if the person has a reasonable excuse.
- Note: A defendant bears an evidential burden in relation to the matter mentioned in subsection (4), see subsection 13.3(3) of the *Criminal Code*.
- (5) An offence against subsection (2) is an offence of strict liability.
- Note: For **strict liability**, see section 6.1 of the *Criminal Code*.
- (6) An election for an office or other position conducted by an electoral official, or step taken in relation to such an election, is not invalid merely because of a breach of the rules of the organisation or branch because of:
- (a) action taken under subsection (1); or
 - (b) an act done in compliance with a direction under subsection (1).
- (7) If an electoral official conducting, or taking a step in connection with, an election for an office or other position:
- (a) dies or becomes unable to complete the conduct of the election or the taking of the step; or
 - (b) ceases to be qualified to conduct the election or to take the step;
- the Electoral Commissioner must arrange for the completion of the conduct of the election, or the taking of the step, by another electoral official.

6 Definitions

irregularity, in relation to an election or ballot, includes:

- (a) a breach of the rules of an organisation or branch of an organisation; and
- (b) an act or omission by means of which:
 - (i) the full and free recording of votes by all persons entitled to record votes and by no other persons; or
 - (ii) a correct ascertainment or declaration of the results of the voting; is, or is attempted to be, prevented or hindered; and
- (c) a contravention of section 190.

Fair Work (Registered Organisations) Regulations 2009 ('the Regulations')

140 Declaration of result of election (s 193)

- (1) Within 14 days after the closing day of an election, the AEC must issue a declaration stating the following:
 - (a) the total number of persons on the roll of voters;
 - (b) the total number of ballot papers issued (if applicable);
 - (c) the total number of envelopes that were returned undelivered by the closing day of the ballot to the AEC (if applicable);
 - (d) the total number of ballot papers received by the electoral official by the closing day of the ballot (if applicable);
 - (e) the result of the election;
 - (f) the total number of informal ballot papers (if applicable).
- (2) In subregulation (1), **closing day**, for an election, means:
 - (a) if a ballot is not required—the day on which nominations for the election close; or
 - (b) if a ballot is required—the closing day of the ballot.
- (3) Immediately after issuing a declaration under subregulation (1), the AEC must give a copy of the declaration to:
 - (a) the General Manager; and
 - (b) the organisation or branch for whom the election was conducted.

141 Post-election report by AEC (s 197(2))

- (1) For subsection 197(2) of the Act, the following matters are prescribed for inclusion in the report (the **post-election report**) given under subsection 197(1) of the Act:
 - (a) the declaration mentioned in regulation 140;
 - (b) any rules of the organisation or branch which because of ambiguity or other reason, were difficult to interpret or apply;
 - (c) any matters in relation to the roll of voters including those matters contained in subsection 197(3) of the Act;
 - (d) the number of written allegations (if any) of irregularities made to the AEC during the election;
 - (e) action taken by the AEC in relation to those allegations;
 - (f) any other irregularities identified by the AEC and action taken by the AEC in relation to those other irregularities.
- (2) The AEC must:
 - (a) give the post-election report within 30 days after the closing day of the election; and
 - (b) publish a notice on its web site advising that a copy of the post-election report can be obtained from the AEC on the request of a member who was eligible to vote in the election.
- (3) The AEC must supply a copy of the post-election report to the member as soon as practicable, but no later than 7 days, after receiving a request under paragraph (2)(b).

145 Elections conducted by AEC—no unauthorised action

- (1) For any election conducted by the AEC under Part 2 of Chapter 7 of the Act, a person other than the person conducting the election must not do, or purport to do, any act in the conduct of the election other than as directed or authorised by the person conducting the election.

Note: This subregulation is a civil penalty provision (see regulation 168).

- (2) The AEC must advise the General Manager of a possible contravention of subregulation (1) not later than 21 days after the AEC has become aware of the possible contravention.

Declaration of result of election

In accordance with reg 140 of the Regulations, the AEC issued a declaration of the result of election E2023/129 on the following dates. For a copy, see **Attachment A, B and C**.

- **Stage 1**

Uncontested	21 November 2023
Contested	20 December 2023
- **Stage 2**

Uncontested	3 April 2024
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Australian Hotels Association Rules

Australian Hotels Association Rules used for the election:

- 024N-NSW: Incorporates alterations of 28/8/2009

Given the organisation's rules are silent in relation to the withdrawal of nominations, I applied paragraph 10.1.1 b) of the AEC's Model Rules, see: Model rules Guide - for the conduct of elections for office (aec.gov.au) to allow nominees to withdraw their nomination up to, but not later than 7 days after the close of nominations. It is suggested that the AHA may wish to review its rules in relation to a withdrawal period.

- Rule 30.3(g) states that:

Each ballot paper shall be accompanied by a notification of the closing date for the receipt of the ballot papers. This date shall be not earlier than seven not later than fourteen days after the date of the posting of the last ballot papers.

A ballot opening period of not more than fourteen days would not allow adequate time for the delivery and return of postal ballots. For this reason, I set this rule aside to allow 28 days for the ballot period to ensure voters were able to fully participate.

It is suggested that the AHA may wish to review its rules in relation to the ballot period.

- Rule 31.9 (c) states that:

A proxy form may be lodged by post, facsimile or electronic mail. Where electronic mail is used, the proxy form must be forwarded to the electronic mail address of the Chief Executive or such other employee or officer of the Association as nominated by the Chief Executive on the website of the Association from time to time.

It is suggested that the organisation review this rule, and delete the facsimile method of lodgement.

Roll of Voters

There were no issues in relation to the roll of voters including those matters contained in subsection 197(3) of the Act.

Written allegations of any irregularities

The AEC did not receive any written allegations of irregularities.

Other irregularities

The AEC did not identify any other irregularities during the election.

Signed

Chris King
Returning Officer
Australian Electoral Commission
E: IEBevents@aec.gov.au
P: 03 9285 7111
24 April 2024

Attachments

- A. Declaration of Results for Uncontested Offices – Stage 1
- B. Declaration of Results for Contested Offices – Stage 1
- C. Declaration of Results for Uncontested Offices – Stage 2

Australian Hotels Association
New South Wales Branch
DECLARATION OF RESULTS - E2023/129 - Stage 2
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

All Delegates to Council

President (1)

Candidates

LEACH Scott

Vice President (1)

Candidates

MALONEY Kim G.

Secretary/Treasurer (1)

Candidates

BLAIR Joanne

Accommodation Division Delegates to Council

Senior Vice President (1)

Candidates

No Nominations Received

Country Sub-Branch Delegates to Council

Executive Committee Member (3)

Candidates

BROWN Gavin

KENNEDY Des

STARKEY Michael

Metropolitan Sub-Branch Delegates to Council

Executive Committee Member (3)

Candidates

COLOSIMO Leon

KELLY Carolyn

LEES Robert E

Accommodation Division Council Delegates

Executive Committee Member (1)

Candidates

No Nominations Received

General Division Delegates to Council

Senior Vice President (1)

Candidates

HUMPHREYS Lyn

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Chris King
Returning Officer
Telephone: (03) 9285 7111
Email: IEBevents@aec.gov.au
03/04/2024





24 January 2024

Joanne Blair
Branch Secretary/Treasurer
Australian Hotels Association - New South Wales Branch
Sent via email: enquiries@ahansw.com.au

cc: Stephen Ferguson, aha@aha.org.au

Dear Joanne Blair



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You must take steps after your recent election E2023/129

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This letter explains the next steps you must take, including what information you need to give to members and what information you need to lodge with the Fair Work Commission (the Commission).

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Can we put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than three months. You can always do more than the regulatory minimum.

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Note: One election may result in many notifications of change.



Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

Real-life example of penalties in Court An organisation failed to make a series of notifications of change on time.

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If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission



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Australian Hotels Association
New South Wales Branch
DECLARATION OF RESULTS - E2023/129 - Stage 1
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Accommodation Division Sub-Branch

Delegates to Council (2)

Candidates

No Nominations Received

Albury Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

Bankstown Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

Barrier Sub-Branch

Delegate to Council (1)

Candidates

TRENGOVE Dean

Blacktown and District Sub-Branch

Delegate to Council (1)

Candidates

WALKER Kent

Castlereagh/Barwon Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

Central Coast Sub-Branch

Delegate to Council (1)

Candidates

HARRIS Jordan Peter

Chifley Sub-Branch

Delegate to Council (1)

Candidates

LYONS Ash

City Central Sub-Branch

Delegates to Council (3)

Candidates

MALONEY Kim G

SPEED Steven

WEST Jack

Clarence River Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

East Central Sub-Branch

Delegates to Council (2)

Candidates

KELLY Carolyn

THOMAS Chris

Eastern Suburbs Sub-Branch

Delegates to Council (2)

Candidates

CRAWFORD Damon

LEES Robert E

Fairfield/Liverpool Sub-Branch

Delegate to Council (1)

Candidates

WEBSTER Vicki

Far North Coast Sub-Branch

Delegate to Council (1)

Candidates

BROWN Gavin

Far South Coast Sub-Branch

Delegate to Council (1)

Candidates

CREARY David

Goulburn and District Sub-Branch

Delegate to Council (1)

Candidates

BURKE Partrick

Hastings/Manning Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

Illawarra Sub-Branch

Delegate to Council (1)

Candidates

DENNIS Michael

Lachlan Sub-Branch

Delegate to Council (1)

Candidates

JONES Kim

Leichhardt/Glebe Sub-Branch

Delegates to Council (2)

Candidates

BLAIR Joanne

MCGIRR Paul

Macarthur/Southern Highlands Sub-Branch

Delegate to Council (1)

Candidates

GUEST Adrian

Manly/Warringah Sub-Branch

Delegate to Council (1)

Candidates

BAYFIELD Kaine

Mid North Coast Sub-Branch

Delegate to Council (1)

Candidates

RICHARDS David

Mudgee Sub-Branch

Delegate to Council (1)

Candidates

KENNEDY Des

Murray Sub-Branch

Delegate to Council (1)

Candidates

PRETSCHERER Peter John

Near West and Blue Mountains Sub-Branch

Delegates to Council (2)

Candidates

JENKINS Bradley

LAZARUS Peter

Newcastle Sub-Branch

Delegates to Council (3)

Candidates

DE WITH Rolly

STARKEY Michael

Newtown Sub-Branch

Delegates to Council (2)

Candidates

HEWLETT Penny

LEACH Scott

New England Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

North Sydney Sub-Branch

Delegate to Council (1)

Candidates

CALLIGEROS Peter George

Northern Suburbs Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Accepted

Orana Sub-Branch

Delegate to Council (1)

Candidates

PILON Gregory

Outback Sub-Branch

Delegate to Council (1)

Candidates

RICE Liam

Parramatta Sub-Branch

Delegate to Council (1)

Candidates

COLOSIMO Leon

Riverina Sub-Branch

Delegate to Council (1)

Candidates

OLIVERO Tim

Snowy Mountains Sub-Branch

Delegate to Council (1)

Candidates

SHARKEY Michael John

South Coast Sub-Branch

Delegate to Council (1)

Candidates

KAPETANOS Paul

South Sydney Sub-Branch

Delegates to Council (2)

Candidates

WALKER Trevor

South West Slopes Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

St George/Sutherland Sub-Branch

Delegate to Council (1)

Candidates

HUMPHREYS Lyn

Tamworth and District Sub-Branch

Delegate to Council (1)

Candidates

No Nominations Received

Upper Hunter Sub-Branch

Delegate to Council (1)

Candidates

SMITH Gregory

Wagga and District Sub-Branch

Delegates to Council (2)

Candidates

MCREDMOND John

OATES Mathew

Western Suburbs Sub-Branch

Delegate to Council (1)

Candidates

GALLAGHER Patrick

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Chris King
Returning Officer
Telephone: (03) 9285 7110
Email: IEBevents@aec.gov.au
21/11/2023



Australian Hotels Association
New South Wales Branch
DECLARATION OF RESULTS - E2023/129 - Stage 1
Contested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Canobolas Sub-Branch

VOTING MATERIAL ISSUED	
Total number of people on the roll of voters (a)	32
Number of voters issued with voting material	32
Total number of voters issued with replacement voting material	0
Total number of voting material packs issued	32
VOTING MATERIAL RETURNED	
Total number of envelopes returned for scrutiny by closing date of ballot (b)	4
Number of declaration envelopes rejected at preliminary scrutiny (minus)	1
Number of ballot papers returned outside declaration envelopes (minus)	0
COUNT	
Total ballot papers admitted to the count	3
LATE OR UNRETURNED VOTING MATERIAL	
Voting material returned as unclaimed mail by closing date of ballot	0
Voting material packs not returned by voters by closing date of the ballot	28
Percentage of voting material packs returned by voters to number of people on the roll of voters (b/a)	12.5%

Delegate to Council (1)

Candidates

BROUWERS, Paul
ROLLINGS, Gary John

Final Votes

2
1

Total ballot papers admitted for this office

Formal Ballot papers	3
Informal Ballot papers	0

I declare the following elected:

- BROUWERS, Paul

Chris King
Returning Officer
20/12/2023



Fair Work
Commission

DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Hotels Association
(E2023/129)

MS GUINA

MELBOURNE, 29 AUGUST 2023

Arrangement for conduct of election.

[1] On 3 August 2023 the New South Wales Branch of the Australian Hotels Association lodged with the Fair Work Commission prescribed information for an election to fill the following offices:

Executive Committee

President	(1)
Senior Vice President (General Division)	(1)
Senior Vice President (Accommodation Division)	(1)
Vice President	(1)
Secretary/Treasurer	(1)
Country members (General Division)	(3)
Metropolitan members (General Division)	(3)
Accommodation Division member	(1)

State Council

Delegates to Council from the electorates listed in **Annexure A.** (57)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer
PR755132

Annexure A***Delegates to Council: Sub-Branch electorates***

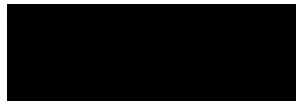
Accommodation Division	(2)
Albury	(1)
Bankstown	(1)
Barrier	(1)
Blacktown & District	(1)
Canobolas	(1)
Castlereagh/Barwon	(1)
Central Coast	(1)
Chifley	(1)
City Central	(3)
Clarence River	(1)
East Central	(2)
Eastern Suburbs	(2)
Fairfield/Liverpool	(1)
Far North Coast	(1)
Far South Coast	(1)
Goulburn & District	(1)
Hastings/Manning	(1)
Illawarra	(1)
Lachlan	(1)
Leichardt/Glebe	(2)
Macarthur/Southern Highlands	(1)
Manly/Warringah	(1)
Mid North Coast	(1)
Mudgee	(1)
Murray	(1)
Near West & Blue Mountains	(2)
Newcastle	(3)
Newtown	(2)
New England	(1)
North Sydney	(1)
Northern Suburbs	(1)
Orana	(1)
Outback	(1)
Parramatta	(1)
Riverina	(1)
Snowy Mountains	(1)
South Coast	(1)
South Sydney	(2)
South West Slopes	(1)
St George/Sutherland	(1)
Tamworth & District	(1)
Upper Hunter	(1)
Wagga & District	(2)
Western Suburbs	(1)

STATEMENT OF PRESCRIBED INFORMATION FOR ELECTIONS

SECTION 189 *FAIR WORK (REGISTERED ORGANISATIONS) ACT 2009* AND REGULATION 138 *FAIR WORK (REGISTERED ORGANISATIONS)* *REGULATIONS 2009*

I, Joanne Blair, being the Secretary/Treasurer of the NSW Branch of the Australian Hotels Association NSW, Level 15, 131 Macquarie Street, Sydney NSW 2000, make the following statement:

1. I am authorised to sign this statement containing prescribed information for the New South Wales Branch of the Australian Hotels Association.
2. The following information is lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.
3. The elections that are required are set out in the table in Annexure A. The offices of Delegates to Council are set out in the table in Annexure B.
4. This statement is lodged at least 2 months before nominations open for the election below.



Signed

02-08-2023
Date

ANNEXURE A

- Elections that are required

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
NSW	President	1	Collegiate	Scheduled	All Delegates to Council (rr.4.1(o), 21.8, 31)
NSW	Senior Vice President (General Division)	1	Collegiate	Scheduled	All Delegates to Council representing the General Division (rr.4.1(o), 21.8, 23.5)
NSW	Senior Vice President (Accommodation Division)	1	Collegiate	Scheduled	All Delegates to Council representing the Accommodation Division (rr.4.1(o), 21.8, 23.5)
NSW	Vice President	1	Collegiate	Scheduled	All Delegates to Council (rr.4.1(o), 21.8, 31)
NSW	Secretary/Treasurer	1	Collegiate	Scheduled	All Delegates to Council (rr.4.1(o), 21.8, 31)
NSW	Country members (General Division)	3	Collegiate	Scheduled	All Delegates to Council representing the Country Sub-Branched (rr.21.8, 23.3 23.5)
NSW	Metropolitan members (General Division)	3	Collegiate	Scheduled	All Delegates to Council representing the Metropolitan Sub-Branched (rr.21.8, 23.3, 23.5)
NSW	Accommodation Division member	1	Collegiate	Scheduled	All Delegates to Council representing the Accommodation Division (r.23.5)
NSW	Delegates to Council	57	Direct Voting System	Scheduled	All members of NSW Branch (rr.3, 18, 20.2, 30.1(g))

- Important dates:

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	At some time prior to 15 October 2023 (r.30.1(a))	At least 28 days prior to the meeting of the Council in April 2024 (r.31.2(a))
Nominations CLOSE	21 days after notice of nominations opening (r.30.1(b)(ii))	14 days prior to the meeting of the Council in April 2024 (r.31.2(a))
Roll of Voters cut-off date	7 days before nominations open (r.30.1(h))	

ANNEXURE B

- Offices of Delegates to Council for the Australian Hotels Association, NSW Branch

Sub-Branch Name	Number of Vacancies
Accommodation Division	2
Albury	1
Bankstown	1
Barrier	1
Blacktown & District	1
Canobolas	1
Castlereagh/Barwon	1
Central Coast	1
Chifley	1
City Central	3
Clarence River	1
East Central	2
Eastern Suburbs	2
Fairfield/Liverpool	1
Far North Coast	1
Far South Coast	1
Goulburn & District	1
Hastings/Manning	1
Illawarra	1

Lachlan	1
Leichhardt/Glebe	2
Macarthur/Southern Highlands	1
Manly/Warringah	1
Mid North Coast	1
Mudgee	1
Murray	1
Near West & Blue Mountains	2
Newcastle	3
Newtown	2
New England	1
North Sydney	1
Northern Suburbs	1
Orana	1
Outback	1
Parramatta	1
Riverina	1
Snowy Mountains	1
South Coast	1
South Sydney	2
South West Slopes	1

St George/Sutherland	1
Tamworth & District	1
Upper Hunter	1
Wagga & District	2
Western Suburbs	1

