



Fair Work  
Commission

28 September 2023

Naomi McCrae  
Branch Secretary  
Health Services Union-Western Australia Branch  
Sent via email: [union@hsuwa.com.au](mailto:union@hsuwa.com.au)  
CC: [bill@amwaudit.com.au](mailto:bill@amwaudit.com.au)

Dear Naomi McCrae

**Health Services Union-Western Australia Branch  
Financial Report for the year ended 30 June 2023 – (FR2023/38)**

I acknowledge receipt of the financial report for the year ended 30 June 2023 for the Health Services Union-Western Australia Branch. The documents were lodged with the Fair Work Commission (the Commission) on 19 September 2023.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under sections 253, 265, 266 and 268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under section 268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 June 2024 may be subject to an advanced compliance review.

**Reporting Requirements**

The Commission's website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the section 253 reporting guidelines and a model set of financial statements.

The Commission recommends that reporting units use these model financial statements to assist in complying with the RO Act, the section 253 reporting guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please call Kylie Ngo on 1300 341 665 or email [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

Yours sincerely

**Kylie Ngo**  
**Fair Work Commission**

**HEALTH SERVICES UNION  
WESTERN AUSTRALIA BRANCH**

**ABN 39 370 757 126**

**GENERAL PURPOSE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

**ABN 39 370 757 126**

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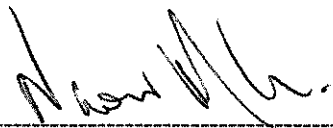
**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

**ABN 39 370 757 126**

**CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER  
FOR THE YEAR ENDED 30 JUNE 2023**

I, Naomi McCrae, being the Branch Secretary of the Health Services Union Western Australia Branch, certify:

- that the documents lodged herewith are copies of the full report for the Health Services Union Western Australia Branch (the "Branch") for the year ended 30 June 2023 referred to in s.268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members of the Branch on 17 August 2023; and
- that the full report was presented to a meeting of Committee of Management of the Branch on 18 September 2023 in accordance with s.266 of the *Fair Work (Registered Organisations) Act 2009*.



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**Naomi McCrae**

Branch Secretary

Dated: 19 September 2023

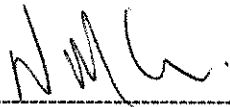
HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

REPORT REQUIRED UNDER SUBSECTION 255(2A)  
FOR THE YEAR ENDED 30 JUNE 2023

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Health Services Union Western Australia Branch for the year ended 30 June 2023.

Categories of expenditures	2023 \$	2022 \$
Remuneration and other employment-related costs and expenses – employees	Nil	Nil
Advertising	Nil	Nil
Operating costs	175,795	177,698
Donations to political parties	Nil	Nil
Legal costs	Nil	Nil



Naomi McCrae

Branch Secretary

Dated: 14 August 2023

# HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

## OPERATING REPORT FOR THE YEAR ENDED 30 JUNE 2023

The Branch Committee of Management (the "Committee") presents its operating report on the Reporting Unit (the "Branch") for the year ended 30 June 2023.

### **Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year**

The principal activities and results of those activities during the year were as follows:

- Representing individual members in grievance disputes with employers resulting in members being treated fairly and their rights respected.
- Representing all members at various workplaces regarding disputes with employers resulting in a fair outcome.
- Negotiating Enterprise Agreements resulting in increased wages and conditions for members covered by those Agreements.
- Negotiating agreements at a number of worksites resulting in the settlement of disputes or in flexibility in working arrangements.
- Providing union Workplace Representatives with training and education to enable them to better represent members in the workplace.
- Providing union members with training and education resulting in them better understanding their rights and responsibilities in the workplace and under their Enterprise Agreement.
- Providing members with professional indemnity insurance resulting in increased security for members.
- Providing members with a range of ancillary services resulting in improved lifestyle and protection for members.

There have been no significant changes in the nature of these activities during the year.

### **Significant changes in financial affairs**

No matters or circumstances arose during the reporting year which significantly affected the financial affairs of the Branch.

### **Right of members to resign**

Subject to Rule 10 of the rules of the Union and sec 174 of the Fair Work (Registered Organisations) Act 2009 a member has the right to resign from membership by giving written notice addressed and delivered to the Branch Secretary.

**Officers or members who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee where being a member or officer of a registered organisation is a criterion for them holding such position**

Nil.

### **Number of members**

The number of persons that were members of the union at 30 June 2023 was 6,795 (2022: 6,438).

## HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

### Number of employees

As at 30 June 2023, there are currently 2 Officers and 22 appointed persons who are employees of the Branch. These employees hold joint positions with the Health Services Union of Western Australia (Union of Workers) ("HSUWA"), an industrial organisation registered under the WA Industrial Relations Act, and by agreement between the Branch and the HSUWA salary and conditions of employment are provided by the HSUWA.

### Names of Committee Members and period positions held during the financial year

As at 30 June 2023, the names of the Committee Members in office at any time during or since the end of the financial year are:

- |     |                                |   |
|-----|--------------------------------|---|
| 1.  | Naomi McCrae                   | Branch Secretary (1 July 2022 – continuing)           |
| 2.  | Adrian Barrett                 | Branch Assistant Secretary (1 July 2022 – continuing) |
| 3.  | Cheryl Hamill                  | Branch President (1 July 2022 – continuing)           |
| 4.  | Brendan McKernan               | Senior Vice President (1 July 2022 – continuing)      |
| 5.  | Suvi Bird                      | Junior Vice President (1 July 2022 – continuing)      |
| 6.  | Sarah Silver                   | Branch Trustee (1 July 2022 – continuing)             |
| 7.  | Craig Russell                  | Branch Trustee (4 August 2022 – continuing)           |
| 8.  | Jonathan Nugent                | Branch Committee Member (1 July 2022 – continuing)    |
| 9.  | Drazen Nikolic                 | Branch Committee Member (1 July 2022 – continuing)    |
| 10. | Trish Smith<br>(formally Ward) | Branch Committee Member (1 July 2022 – continuing)    |
| 11. | Michael Berry                  | Branch Committee Member (1 July 2022 – continuing)    |
| 12. | Ric Skipworth                  | Branch Committee Member (1 July 2022 – continuing)    |
| 13. | Ruth Marshall                  | Branch Committee Member (4 August 2022 – continuing)  |
| 14. | Alex Trpevski                  | Branch Committee Member (4 August 2022 – continuing)  |

Members have been in office since the start of the financial year to the date of this report unless otherwise stated.

Signed in accordance with a resolution of the Committee of Members passed on 14 August 2023.



**Naomi McCrae**

Branch Secretary

Dated: 14 August 2023

## HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

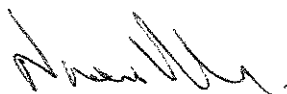
### COMMITTEE OF MANAGEMENT STATEMENT

On 14 August 2023, the Committee of Management of Health Services Union Western Australia Branch (the "Branch") passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2023:

The Branch Committee of Management of the Health Services Union Western Australia Branch declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the Branch's financial performance, financial position and cash flows, and the changes in equity for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
  - (i) meetings of the Committee of Management were held in accordance with the rules of the organisation including the rules of the Branch concerned; and
  - (ii) the financial affairs of the Branch have been managed in accordance with the rules of the organisation including the rules of the Branch concerned; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with the RO Act; and
  - (iv) the Branch is a sole reporting unit, the financial records of the Branch have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
  - (v) no information has been sought in any request by a member of the Branch or the Commissioner duly made under section 272 of the RO Act, that information has been provided to the member or the Commissioner;
  - (vi) no order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.



**Naomi McCrae**

Branch Secretary

Dated: 14 August 2023





**AUDITORS' INDEPENDENCE DECLARATION  
TO THE MEMBERS OF  
HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

As auditor for the audit of Health Services Union Western Australia Branch for the year ended 30 June 2023, I declare that, to the best of my knowledge and belief, during the year ended 30 June 2023 there has been:

- i. No contraventions of any applicable code of professional conduct in relation to the audit.

*AMW Audit*

**AMW AUDIT**  
Chartered Accountants

A handwritten signature in black ink, appearing to read 'BJT'.

**BILLY-JOE THOMAS**  
Director & Registered Company Auditor  
RO Registration number AA2017/62

Dated at Perth, Western Australia this 15<sup>th</sup> day of August 2023

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023 \$	2022 \$
<b>Revenue from contracts with customers</b>	3		
Membership subscription		10,847	10,867
Capitation fees	3A	-	-
Levies	3B	-	-
<b>Total Revenue from contracts with customers</b>		<b>10,847</b>	<b>10,867</b>
<b>Income for furthering objectives</b>	3		
Grants and/or donations	3C	-	-
Income recognised from volunteer services	3D	-	-
Transfers from HSU of Western Australia		171,997	150,356
National Office Surplus		-	20,410
<b>Total income for furthering objectives</b>		<b>171,997</b>	<b>170,766</b>
<b>Other income</b>			
Revenue from recovery of wages activity	3E	-	-
<b>Total other income</b>		<b>-</b>	<b>-</b>
<b>Total income</b>		<b>182,844</b>	<b>181,633</b>
<b>Expenses</b>			
Employee expenses	4A	-	-
Capitation fees and other expense to another reporting unit	4B	(172,328)	(171,965)
Affiliation fees	4C	-	-
Administration expenses	4D	(3,467)	(5,733)
Grants or donations	4E	-	-
Legal costs	4F	-	-
Other expenses	4G	-	-
<b>Total expenses</b>		<b>(175,795)</b>	<b>(177,698)</b>
<b>Surplus for the year</b>		<b>7,049</b>	<b>3,935</b>
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<b>7,049</b>	<b>3,935</b>

The accompanying notes form part of these financial statements.

## HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

STATEMENT OF FINANCIAL POSITION  
AS AT 30 JUNE 2023

	Note	2023 \$	2022 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5A	41,800	34,790
Trade and other receivables	5B	4,969	4,930
<b>TOTAL CURRENT ASSETS</b>		<b>46,769</b>	<b>39,720</b>
<b>NON-CURRENT ASSETS</b>			
<b>TOTAL NON-CURRENT ASSETS</b>		<b>-</b>	<b>-</b>
<b>TOTAL ASSETS</b>		<b>46,769</b>	<b>39,720</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade payables	7A	-	-
Other payables	7B	-	-
<b>TOTAL CURRENT LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>NON-CURRENT LIABILITIES</b>			
<b>TOTAL NON-CURRENT LIABILITIES</b>	9A	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>NET ASSETS</b>		<b>46,769</b>	<b>39,720</b>
<b>EQUITY</b>			
Retained earnings		46,769	39,720
<b>TOTAL EQUITY</b>		<b>46,769</b>	<b>39,720</b>

The accompanying notes form part of these financial statements.

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

STATEMENT OF CHANGES OF EQUITY  
FOR THE YEAR ENDED 30 JUNE 2023

	Retained Earnings	Total equity
	\$	\$
<b>Balance at 1 July 2021</b>	<b>35,785</b>	<b>35,785</b>
Surplus for the year	3,935	3,935
Other comprehensive income	-	-
<b>Balance at 30 June 2022</b>	<b>39,720</b>	<b>39,720</b>
Surplus for the year	7,049	7,049
Other comprehensive income	-	-
<b>Balance at 30 June 2023</b>	<b>46,769</b>	<b>46,769</b>

The accompanying notes form part of these financial statements.

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 30 JUNE 2023

		2023	2022
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipt from members		10,808	10,624
Transfers from HSU of Western Australia		171,997	150,356
Transfers from national office		-	20,410
Payment to national office		(172,328)	(171,965)
Payment to suppliers		(3,467)	(5,733)
Net cash from operating activities	11A	<u>7,010</u>	<u>3,692</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Cash used in investing activities		<u>-</u>	<u>-</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Cash used in financing activities		<u>-</u>	<u>-</u>
Net Increase in cash held		7,010	3,692
Cash and cash equivalents at the beginning of the year		34,790	31,098
Cash and cash equivalents at the end of the year	5A	<u>41,800</u>	<u>34,790</u>

The accompanying notes form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies**

**1.1 Basis of preparation of the financial statements**

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the Fair Work (Registered Organisation) Act 2009. For the purpose of preparing the general purpose financial statements, the Branch is a not-for-profit entity.

The financial statements, except for cash flow information, have been prepared using the accrual basis of accounting. The financial statements have been prepared on a historical cost basis, except for certain assets and liabilities measured at fair value, as explained in the accounting policies below. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

**1.2 Comparative amounts**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**1.3 Significant accounting judgements and estimates**

The Branch evaluates estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Branch.

**Key estimates**

*Impairment*

Nil

**Key judgements**

*Available-for-sale investments*

Nil

**1.4 New Australian Accounting Standards**

***Adoption of New Australian Accounting Standard requirements***

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year.

***Future Australian Accounting Standards Requirements***

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods. The Committee of Management have decided not to early adopt any of the new and amended pronouncements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.5 Acquisition of assets and or liabilities that do not constitute a business combination**

The Branch did not acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of the organisation, a determination or revocation by the General Manager of the Fair Work Commission under subsections 245(1) or 249(1) of the RO Act.

**1.6 Current versus non-current classification**

The Branch presents assets and liabilities in the statement of financial position based on current/non-current classification.

An asset is current when it is:

- Expected to be realised or intended to be sold or consumed in the normal operating cycle;
- Held primarily for the purpose of trading;
- Expected to be realised within twelve months after the reporting period; or
- Cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period.

All other assets are classified as non-current.

A liability is current when:

- It is expected to be settled in the normal operating cycle;
- It is held primarily for the purpose of trading;
- It is due to be settled within twelve months after the reporting period; or
- There is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period.

The terms of the liability that could, at the option of the counterparty, result in its settlement by the issue of equity instruments do not affect its classification.

The Branch classifies all other liabilities as non-current.

**1.7 Revenue**

The Branch enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, capitation fees, levies, grants, and donations.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

**Revenue from contracts with customers**

Where the Branch has a contract with a customer, the Branch recognises revenue when or as it transfers control of goods or services to the customer. The Branch accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.7 Revenue (continued)**

**Membership subscriptions**

For membership subscription arrangements that meet the criteria to be contracts with customers, revenue is recognised when the promised goods or services transfer to the customer as a member of the Branch.

If there is only one distinct membership service promised in the arrangement, the Branch recognises revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the Branch's promise to stand ready to provide assistance and support to the member as required.

If there is more than one distinct good or service promised in the membership subscription, the Branch allocates the transaction price to each performance obligation based on the relative standalone selling prices of each promised good or service. In performing this allocation, standalone selling prices are estimated if there is no observable evidence of the price that the Branch charges for that good or service in a standalone sale. When a performance obligation is satisfied, which is either when the customer obtains control of the good (for example, books or clothing) or as the service transfers to the customer (for example, member services or training course), the Branch recognises revenue at the amount of the transaction price that was allocated to that performance obligation.

For member subscriptions paid annually in advance, the Branch has elected to apply the practical expedient to not adjust the transaction price for the effects of a significant financing component because the period from when the customer pays and the good or services will transfer to the customer will be one year or less.

When a member subsequently purchases additional goods or services from the Branch at their standalone selling price, the Branch accounts for those sales as a separate contract with a customer.

**Capitation fees**

Where the Branch's arrangement with a branch or another reporting unit meets the criteria to be a contract with a customer, the Branch recognises the capitation fees promised under that arrangement when or as it transfers the funds.

In circumstances where the criteria for a contract with a customer are not met, the Branch will recognise capitation fees as income upon receipt (as specified in the income recognition policy below).

**Levies**

Levies paid by a member (or other party) in an arrangement that meets the criteria to be a contract with a customer is recognised as revenue when or as the Branch transfers the funds.

In circumstances where the criteria for a contract with a customer are not met, the Branch will recognise levies as income upon receipt (as specified in the income recognition policy below).



NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.7 Revenue (continued)**

**Income of the Branch as a not-for-profit entity**

Consideration is received by the Branch to enable the entity to further its objectives. The Branch recognises each of these amounts of consideration as income when the consideration is received (which is when the Branch obtains control of the cash) because, based on the rights and obligations in each arrangement:

- the arrangements do not meet the criteria to be contracts with customers because either the arrangement is unenforceable or lacks sufficiently specific promises to transfer goods or services to the customer; and
- the Branch's recognition of the cash contribution does not give to any related liabilities.

During the year, the Branch did not receive cash consideration whereby that consideration will be recognised as income upon receipt.

**Volunteer services**

In circumstances where the fair value of the volunteer services can be measured reliably, the Branch recognises the fair value of volunteer services received as income together with a corresponding expense where the economic benefits of the volunteer services are consumed as the services are acquired. Where the volunteer services will contribute to the development of an asset, the fair value is included in the carrying amount of that asset.

During the year, the Branch did not recognise any volunteer services as revenue because it could not reliably measure the fair value of those services.

**Income recognised from transfers to acquire or construct a non-financial asset**

Where, as part of an enforceable agreement, the Branch receives consideration to acquire or construct a non-financial asset such as property, plant and equipment to an identified specification and for the Branch's own use, a liability is recognised for the obligation to acquire or construct the asset. Income is recognised as the obligation to acquire or construct the asset is satisfied, which is typically at a point in time for acquired assets and over time for constructed assets. The asset that is being acquired or constructed is recognised in accordance with the policy on property, plant and equipment.

**Gains from sale of assets**

An item of property, plant and equipment is derecognised upon disposal (which is at the date the recipient obtains control) or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of profit or loss when the asset is derecognised.

**Interest income**

Interest revenue is recognised on an accrual basis using the effective interest method.

# HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

ABN 39 370 757 126

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

### Note 1: Summary of Significant Accounting Policies (continued)

#### 1.8 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits due within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the Branch in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The Branch recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

#### 1.9 Leases

The Branch assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

##### Branch as a lessee

The Branch applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Branch recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

##### Right-of-use assets

The Branch recognises right-of-use assets at the commencement date of the lease (i.e., the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

	2023	2022
Land & buildings	40 years	40 years
Plant and equipment	2 years to 22.22 years	2 years to 22.22 years

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.9 Leases (continued)**

If ownership of the leased asset transfers to the Branch at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset. The right-of-use assets are also subject to impairment.

**Lease liabilities**

At the commencement date of the lease, the Branch recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments (including in-substance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by the Branch and payments of penalties for terminating the lease, if the lease term reflects the Branch exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

In calculating the present value of lease payments, the Branch uses the incremental borrowing rate if the implicit lease rate is not readily determinable. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments (e.g., changes to future payments resulting from a change in an index or rate used to determine such lease payments) or a change in the assessment of an option to purchase the underlying asset.

**Peppercorn or below market leases**

The Branch has elected to recognise the fair value of the leased property at inception of the lease. The difference between the fair value of the leased asset and the lease liability measured at the present value of the 'peppercorn' lease rental, is recognised as income.

**Short-term leases and leases of low-value assets**

The Branch's short-term leases are those that have a lease term of 12 months or less from the commencement. It also applies the lease of low-value assets recognition exemption to leases that are below \$7,000. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

**1.10 Borrowing costs**

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

**1.11 Cash**

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the consolidated statement of financial position.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.12 Financial instruments**

Financial assets and financial liabilities are recognised when the Branch becomes a party to the contractual provisions of the instrument.

**1.13 Financial assets**

**Contract assets and receivables**

A contract asset is recognised when the Branch's right to consideration in exchange goods or services that has transferred to the customer when that right is conditioned on the Branch's future performance or some other condition.

A receivable is recognised if an amount of consideration that is unconditional is due from the customer (i.e. only the passage of time is required before payment of the consideration is due).

Contract assets and receivables are subject to impairment assessment. Refer to accounting policies on impairment of financial assets below.

**Initial recognition and measurement**

Financial assets are classified, at initial recognition, and subsequently measured at amortised cost, fair value through other comprehensive income, or fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Branch's business model for managing them. With the exception of trade receivables that do not contain a significant financing component, the Branch's initially measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

In order for a financial asset to be classified and measured at amortised cost or fair value through other comprehensive income, it needs to give rise to cash flows that are 'solely payments of principal and interest' (SPPI) on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The Branch's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the marketplace (regular way trades) are recognised on the trade date, i.e. the date that the Branch commits to purchase or sell the asset.

**Subsequent measurement**

For purposes of subsequent measurement, financial assets are classified in five categories:

- (Other) financial assets at amortised cost
- (Other) financial assets at fair value through other comprehensive income
- Investments in equity instruments designated at fair value through other comprehensive income
- (Other) financial assets at fair value through profit or loss
- (Other) financial assets designated at fair value through profit or loss

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.13 Financial assets (continued)**

**Financial assets at amortised cost**

The Branch measures financial assets at amortised cost if both of the following conditions are met:

- The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows and
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Financial assets at amortised cost are subsequently measured using the effective interest (EIR) method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

The Branch's financial assets at amortised cost includes trade receivables and loans to related parties.

**Financial assets at fair value through other comprehensive income**

The Branch measures debt instruments at fair value through other comprehensive income (OCI) if both of the following conditions are met:

- The financial asset is held within a business model with the objective of both holding to collect contractual cash flows and selling; and
- The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

For debt instruments at fair value through other comprehensive income, interest income, foreign exchange revaluation and impairment losses or reversals are recognised in profit or loss and computed in the same manner as for financial assets measured at amortised cost.

The remaining fair value changes are recognised in OCI. Upon derecognition, the cumulative fair value change recognised in OCI is recycled to profit or loss.

The Branch's debt instruments at fair value through other comprehensive income includes investments in quoted debt instruments included under other non-current financial assets.

**Investments in equity instruments designated at fair value through other comprehensive income**

Upon initial recognition, the Branch can elect to classify irrevocably its equity investments as equity instruments designated at fair value through other comprehensive income when they meet the definition of equity under AASB 132 Financial Instruments: Presentation and are not held for trading. The classification is determined on an instrument-by-instrument basis.

Gains and losses on these financial assets are never recycled to profit or loss. Dividends are recognised as other income in profit or loss when the right of payment has been established, except when the Branch benefits from such proceeds as a recovery of part of the cost of the financial asset, in which case, such gains are recorded in OCI. Equity instruments designated at fair value through other comprehensive income are not subject to impairment assessment.

The Branch elected to classify irrevocably its listed and non-listed equity investments under this category.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.13 Financial assets (continued)**

**Financial assets at fair value through profit or loss (including designated)**

Financial assets at fair value through profit or loss include financial assets held for trading, financial assets designated upon initial recognition at fair value through profit or loss, or financial assets mandatorily required to be measured at fair value. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Derivatives, including separated embedded derivatives, are also classified as held for trading unless they are designated as effective hedging instruments. Financial assets with cash flows that are not solely payments of principal and interest are classified and measured at fair value through profit or loss, irrespective of the business model. Notwithstanding the criteria for debt instruments to be classified at amortised cost or at fair value through other comprehensive income, as described above, debt instruments may be designated at fair value through profit or loss on initial recognition if doing so eliminates, or significantly reduces, an accounting mismatch.

Financial assets at fair value through profit or loss are carried in the statement of financial position at fair value with net changes in fair value recognised in profit or loss.

**Derecognition**

A financial asset is derecognised when:

- The rights to receive cash flows from the asset have expired; or
- The Branch has transferred its rights to receive cash flows from the asset or has assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
  - a) the Branch has transferred substantially all the risks and rewards of the asset, or
  - b) the Branch has neither transferred nor retained substantially all the risks and rewards of the asset, but has transferred control of the asset.

When the Branch has transferred its rights to receive cash flows from an asset or has entered into a pass-through arrangement, it evaluates if, and to what extent, it has retained the risks and rewards of ownership.

When it has neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Branch continues to recognise the transferred asset to the extent of its continuing involvement together with associated liability.

**Offsetting**

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

**Impairment**

**Expected credit losses**

Receivables for goods and services, which have 30-day terms, are recognised at the nominal amounts due less any loss allowance due to expected credit losses (ECLs) at each reporting date. A provision matrix that is based on historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment has been established.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.13 Financial assets (continued)**

**(i) Trade receivables**

For trade receivables that do not have a significant financing component, the Branch applies a simplified approach in calculating expected credit losses (ECLs) which requires lifetime expected credit losses to be recognised from initial recognition of the receivables.

Therefore, the Branch does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Branch has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

**(ii) Debt instruments other than trade receivables**

For all debt instruments other than trade receivables and debt instruments not held at fair value through profit or loss, the Branch recognises an allowance for ECLs using the general approach. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Branch expects to receive, discounted at an approximation of the original EIR.

ECLs are recognised in two stages:

- Where there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses from possible default events within the next 12-months (a 12-month ECL).
- Where there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the debt, irrespective of the timing of the default (a lifetime ECL).

The Branch considers a financial asset in default when contractual payments are 90 days past due. However, in certain cases, the Branch may also consider a financial asset to be in default when internal or external information indicates that the Branch is unlikely to receive the outstanding contractual amounts in full. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

**1.14 Financial liabilities**

**Initial recognition and measurement**

Financial liabilities are classified, at initial recognition, at amortised cost unless or at fair value through profit or loss.

All financial liabilities are recognised initially at fair value and, in the case of financial liabilities at amortised cost, net of directly attributable transaction costs.

The Branch's financial liabilities include trade and other payables.

**Subsequent measurement**

**Financial liabilities at fair value through profit or loss (including designated)**

Financial liabilities at fair value through profit or loss include financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss.

Gains or losses on liabilities held for trading are recognised in profit or loss.

Financial liabilities designated upon initial recognition at fair value through profit or loss are designated at the initial date of recognition, and only if the criteria in AASB 9 Financial Instruments are satisfied.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.14 Financial liabilities (continued)**

**Financial liabilities at amortised cost**

After initial recognition, trade payables and interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in profit or loss.

**Derecognition**

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in profit or loss.

**1.15 Liabilities relating to contracts with customers**

**Contract liabilities**

A contract liability is recognised if a payment is received or a payment is due (whichever is earlier) from a customer before the Branch transfers the related goods or services. Contract liabilities include deferred income. Contract liabilities are recognised as revenue when the Branch performs under the contract (i.e., transfers control of the related goods or services to the customer).

**Refund liabilities**

A refund liability is recognised for the obligation to refund some or all of the consideration received (or receivable) from a customer. The Branch's refund liabilities arise from customers' right of return. The liability is measured at the amount the Branch ultimately expects it will have to return to the customer. The Branch updates its estimates of refund liabilities (and the corresponding change in the transaction price) at the end of each reporting period.

**1.16 Contingent liabilities and contingent assets**

Contingent liabilities and contingent assets are not recognised in the statement of financial position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)****1.17 Land, buildings, plant and equipment****Asset recognition threshold**

Purchases of land, buildings, plant and equipment are recognised initially at cost in the statement of financial position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

**Revaluations – land and buildings**

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

**Depreciation**

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight-line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

<b>Class of Fixed Asset</b>	<b>2023</b>	<b>2022</b>
Land & Buildings	<b>40 years</b>	40 years
Plant and Equipment	<b>2 years to 22.22 years</b>	2 years to 22.22 years

**Derecognition**

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

# HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

### Note 1: Summary of Significant Accounting Policies (continued)

#### 1.18 Investment property

Investment properties are properties held to earn rentals and/or for capital appreciation (including property under construction for such purposes). Investment properties are measured initially at its cost, including transaction costs. Subsequent to initial recognition, investment properties are measured at fair value. Gains and losses arising from changes in the fair value of investment properties are included in profit and loss in the period in which they arise.

An investment property is derecognised upon disposal or when the investment property is permanently withdrawn from use and no future economic benefits are expected from the disposal. Any gain or loss arising on derecognition of the property (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in profit or loss in the period in which the property is derecognised.

#### 1.19 Intangibles

Intangible assets with finite lives that are acquired separately are carried at cost less accumulated amortisation and accumulated impairment losses. Amortisation is recognised on a straight-line basis over their estimated useful life. The estimated useful lives and amortisation method are reviewed at the end of each reporting period, with the effect of any changes in estimate being accounted for on a prospective basis. Intangible assets with indefinite useful lives that are acquired separately are carried at cost less accumulated impairment losses. The useful life of the Branch intangible assets is:

	2023	2022
Intangibles	10 to 20 years	10 to 20 years

Intangible assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired

#### Derecognition

An intangible asset is derecognised on disposal, or when no future economic benefits are expected from use or disposal. Gains or losses arising from derecognition of an intangible asset, measured as the difference between the net disposal proceeds and the carrying amount of the asset are recognised in profit and loss when the asset is derecognised.

#### 1.20 Impairment of non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Branch were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

# HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

### Note 1: Summary of Significant Accounting Policies (continued)

#### 1.21 Non-current assets held for sale

Non-current assets are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the non-current asset is available for immediate sale in its present condition. Management must be committed to the sale, which should be expected to qualify for recognition as a completed sale within one year from the date of classification.

Non-current assets classified as held for sale are measured at the lower of their previous carrying amount and fair value less costs of disposal.

#### 1.22 Taxation

The Branch is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO); and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO is classified within operating cash flows.

#### 1.23 Fair value measurement

The Branch measures financial instruments, such as, financial assets as at fair value through the profit and loss, financial assets at fair value through OCI, and non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date. Also, fair values of financial instruments measured at amortised cost are disclosed in Note 16A *Financial assets and liabilities*.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Branch. The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Branch uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 1: Summary of Significant Accounting Policies (continued)**

**1.23 Fair value measurement (continued)**

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Branch determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period. External valuers are involved for valuation of significant assets, such as land and buildings and investment properties. Selection criteria include market knowledge, reputation, independence and whether professional standards are maintained. For the purpose of fair value disclosures, the Branch has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy.

**1.24 Going concern**

The Branch is not reliant on the agreed financial support of another reporting unit to continue on a going concern basis. However, the Branch is reliant on the financial support of the Health Services Union of Western Australia (Union of Workers). See Note 13.

The Branch provides no financial support to ensure another reporting unit can continue on a going concern basis.

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 2: Events after the reporting period**

There has not been any matter or circumstance occurring subsequent to the end of the financial year that has significantly affected or may significantly affect, the operations of the Branch, the results of the operations, or the state of affairs of in subsequent financial periods.

**Note 3: Revenue and income**

**Disaggregation of revenue from contracts with customers**

A disaggregation of the Branch's revenue by type of arrangements is provided on the face of the Statement of Comprehensive Income. The table below also sets out a disaggregation of revenue by type of customer.

	2023	2022
	\$	\$
<b>Type of customer</b>		
Members	10,847	10,867
<b>Total revenue from contracts with customers</b>	<u>10,847</u>	<u>10,867</u>

**Disaggregation of income for furthering activities**

A disaggregation of the Branch's income by type of arrangement is provided on the face of the Statement of Comprehensive Income. The table below also sets out a disaggregation of income by funding source:

<b>Income funding sources</b>		
Transfer from HSU of WA	171,997	150,356
<b>Total income for furthering activities</b>	<u>171,997</u>	<u>150,356</u>

No income was received during the reporting period for Capitation Fees, Levies, Grants or Donations.

<b>Note 3A: Capitation fees</b>	<u>-</u>	<u>-</u>
<b>Note 3B: Levies</b>	<u>-</u>	<u>-</u>
<b>Note 3C: Grants or donations</b>	<u>-</u>	<u>-</u>
<b>Note 3D: Income recognised from volunteer services</b>	<u>-</u>	<u>-</u>
<b>Note 3E: Revenue from recovery of wages activity</b>	<u>-</u>	<u>-</u>

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

**Note 4: Expenses**

During the reporting period no expenses were incurred as consideration for employers making payroll deductions of membership subscriptions, compulsory levies imposed, legal costs or penalties imposed on the Branch under the RO Act with respect to its conduct.

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>Note 4A: Employee expenses</b>		
Holders of office:		
– Wages and salaries	-	-
– Superannuation	-	-
– Leave and other entitlements	-	-
– Separation and redundancies	-	-
– Other employee expenses	-	-
Subtotal employee expenses holders of office	<hr/> -	<hr/> -
Employees other than office holders:		
– Wages and salaries	-	-
– Superannuation	-	-
– Leave and other entitlements	-	-
– Separation and redundancies	-	-
– Other employee expenses	-	-
Subtotal employee expenses employees other than office holders	<hr/> -	<hr/> -
Total employee expenses	<hr/> <hr/> -	<hr/> <hr/> -
<b>Note 4B: Capitation fees</b>		
National office membership (HSU)	(130,885)	(130,376)
Australian Council of Trade Union affiliation fees	(41,443)	(41,589)
Total capitation fees	<hr/> (172,328)	<hr/> (171,965)
<b>Note 4C: Affiliation fees</b>		
	<hr/> -	<hr/> -
<b>Note 4D: Administration expenses</b>		
Audit fees	(3,467)	(5,733)
Bank charges	-	-
Total paid to employers for payroll deductions of membership subscriptions	-	-
Compulsory levies	-	-
Fees/allowance – meeting & conferences	-	-
Conference and meeting expenses	-	-
Total administration expenses	<hr/> (3,467)	<hr/> (5,733)

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

	2023	2022
	\$	\$
<b>Note 4E: Grants or donations</b>		
Grants		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Donations		
Total paid that were \$1,000 or less	-	-
Total paid that exceeded \$1,000	-	-
Total grants or donations	<u>-</u>	<u>-</u>
 <b>Note 4F: Legal costs</b>		
Litigation	-	-
Other legal matters	-	-
Total legal costs	<u>-</u>	<u>-</u>
 <b>Note 4G: Other expenses</b>		
Penalties - via RO Act or the Fair Work Act 2009	-	-
	<u>-</u>	<u>-</u>
 <b>Note 5: Current assets</b>		
The Branch has no fund or account operated in respect of compulsory levies or voluntary contributions, and therefore has no such monies invested in any assets. The Branch has no fund or account (other than the general fund) the operation of which is required by its rules or by the rules of the organisation, and therefore no transfers and/or withdrawal(s) from such an account.		
 <b>Note 5A: Cash and cash equivalents</b>		
Cash at bank	41,800	34,790
Total cash and cash equivalents	<u>41,800</u>	<u>34,790</u>
 <b>Note 5B: Trade and other receivables</b>		
Receivables from other reporting unit	-	-
Less allowance for expected credit losses	-	-
Total receivables – net	<u>-</u>	<u>-</u>
Other receivables:		
– GST receivable	4,031	4,031
– Subscriptions receivable	938	899
Total other receivables	<u>4,969</u>	<u>4,930</u>
Total trade and other receivables	<u>4,969</u>	<u>4,930</u>

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 6: Non-current assets**

The Branch has no non-current assets.

**Note 7: Current liabilities**

The Branch has no payables or other financial liability to any other reporting unit of the organisation.

The Branch has no payables to employers as consideration for the employer making payroll deductions for membership subscriptions, or in respect of legal costs and other expenses related to litigation or other legal matters.

	2023	2022
	\$	\$
<b>Note 7A: Trade payables</b>		
Payables to other reporting units	-	-
Total trade payables	-	-
<b>Note 7B: Other payables</b>		
Payable to employers for making payroll deductions of membership subscriptions	-	-
Legal costs:		
Litigation	-	-
Other legal costs	-	-
GST payable	-	-
Total other payables	-	-
Total trade and other payables	-	-
<b>Note 8: Provisions</b>		
<b>Note 8A: Employee provisions</b>		
Office holders:		
– Annual leave	-	-
– Long service leave	-	-
– Separation and redundancies	-	-
– Other employee provisions	-	-
Subtotal employee provisions – office holders	-	-
Employees other than office holders:		
– Annual leave	-	-
– Long service leave	-	-
– Separation and redundancies	-	-
– Other employee provisions	-	-
Subtotal employee provisions – employees other than office holders	-	-
Total employee provisions	-	-



HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

	2023	2022
	\$	\$
<b>Note 8A: Employee provisions (continued)</b>		
Current	-	-
Non-current	-	-
Total employee provisions	<u>-</u>	<u>-</u>
<b>Note 9: Non-current liabilities</b>		
<b>Note 9A: Other non-current liabilities</b>		
Total other non-current liabilities	<u>-</u>	<u>-</u>
<b>Note 10: Equity</b>		
<b>Note 10A: Other specific disclosures – funds</b>		
Compulsory levy/voluntary contribution fund – if invested in assets	-	-
Other funds required by rules	-	-
Total other specific disclosures	<u>-</u>	<u>-</u>
<b>Note 11: Cash flow</b>		
<b>Note 11A: Cash flow reconciliation</b>		
<b>Reconciliation of cash and cash equivalents as per Balance Sheet to the cash flow statement:</b>		
<b>Cash and cash equivalents as per:</b>		
Cash Flow Statement	41,800	34,790
Balance Sheet	41,800	34,790
Difference	<u>-</u>	<u>-</u>
<b>Reconciliation of surplus to net cash from operating activities:</b>		
Surplus for the year	7,049	3,935
Changes in assets/liabilities		
– Decrease/ (Increase) in trade and other receivables	(39)	(243)
Net cash generated from operating activities	<u>7,010</u>	<u>3,692</u>
<b>Note 11B: Cash flow information</b>		
Cash inflows		
Transfers from HSU of WA	171,997	150,356
Total cash inflows	<u>171,997</u>	<u>150,356</u>

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

**ABN 39 370 757 126**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

	2023	2022
	\$	\$
<b>Note 11B: Cash flow information (continued)</b>		
Cash outflows		
National office membership (HSU)	(130,885)	(130,376)
Australian Council of Trade Union affiliation fees	(41,443)	(41,589)
Total cash outflows	<u>(172,328)</u>	<u>(171,965)</u>

**Note 12: Contingent liabilities, assets and commitments**

The Branch had no contingent liabilities, assets and commitments as at 30 June 2023.

**Note 13: Related party disclosures**

The Health Services Union of Western Australia (Union of Workers) is registered as an industrial organisation under the provisions of the Industrial Relations Act 1979 (WA) and has since the inception of the Health Services Union of Western Australia Branch in September 1992 provided financial and other resource support to the Branch. The HSUWA has in correspondence dated 10 July 2023 formalised the nature of that support and resolved to continue to fund the operations of the Branch by way of transfer of funds from time to time and/or the provision of staff and other resources.

The HSUWA has undertaken to consult with the Branch should it become necessary to alter or cease this support and in any event will give at least three months' notice of any such alteration or cessation.

**Note 13A: Related party transactions for the reporting period**

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

Revenue received from the following:

– Health Services Union of Western Australia (Union of Workers)	171,997	150,356
Expenses paid to related party	-	-
Amounts owed by related party	-	-
Amounts owed to related party	-	-
Loans from/to related party	-	-
Assets transferred from/to related party	-	-
Payments made to a former related party	-	-
	<u>171,997</u>	<u>150,356</u>

**Terms and conditions of transactions with related parties**

The terms of the revenue received from the related party are as per Note 13 above. There have been no guarantees required or provided by the Branch for any of the revenue received from the related party. For the year ended 30 June 2023 there are no amounts owed to the Branch by a related party, declared person or body (2022: \$Nil). This assessment is undertaken each financial year through examining the financial position of the related party and the market in which the related party operates.

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

	2023	2022
	\$	\$
<b>Note 13B: Key management personnel remuneration for the reporting period</b>		
Short-term employee benefits:		
– Salary (including annual leave taken)	-	-
– Annual leave accrued	-	-
– Remuneration for attending meeting & conferences & travel allowance	-	-
– Committee honorariums	-	-
– Meeting expenses	-	-
Total short-term employee benefits	<u>-</u>	<u>-</u>
Post-employment benefits:		
– Superannuation	-	-
Total post-employment benefits	<u>-</u>	<u>-</u>
Other long-term benefits:		
– Long service leave	-	-
Total long-term benefits	<u>-</u>	<u>-</u>
<b>Note 13C: Transactions with key management personnel and their close family members</b>		
Loans to/from key management personnel	-	-
Other transactions with key management personnel	-	-
<b>Note 14: Remuneration of auditors</b>		
Value of the services provided		
– Financial statement audit services	3,467	5,733
– Other services	-	-
Total remuneration of auditors	<u>3,467</u>	<u>5,733</u>

HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 15: Financial instruments**

The Branch's financial instruments consist mainly of deposits with banks and accounts receivables.

<b>2023</b>	<b>2022</b>
<b>\$</b>	<b>\$</b>

**Note 15A: Categories of financial instruments**

***Financial assets***

Cash and cash equivalents	41,800	34,790
Trade and other receivables	938	899
<b><i>Carrying amount of financial assets</i></b>	<b>42,738</b>	<b>35,689</b>

***Financial liabilities***

Trade payables	-	-
<b><i>Carrying amount of financial liabilities</i></b>	<b>-</b>	<b>-</b>

**Note 15B: Net income and expense from financial assets**

The Branch had no net income and expense from financial assets during the year ended 30 June 2023.

**Note 15C: Net income and expense from financial liabilities**

The Branch had no net income and expense from financial liabilities during the year ended 30 June 2023.

**Note 15D: Credit risk**

The Branch is not exposed to any credit risk.

The Branch does not monitor the credit risks in relation to cash and cash equivalent, which are transacted through creditworthy financial institutions. The management believes that these institutions are being subject to strict prudential norms imposed by Legislation, Reserve Bank and other regulatory authorities.

**Credit quality of financial instruments not past due or individually determined as impaired**

	Not past due nor impaired	Past due or impaired	Not past due nor impaired	Past due or impaired
	2023	2023	2022	2022
	\$	\$	\$	\$
Trade and other receivables	4,969	-	4,930	-
	<b>4,969</b>	<b>-</b>	<b>4,930</b>	<b>-</b>

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

**Note 15D: Credit risk (continued)**

Set out below is the information about the credit risk exposure on financial assets using a provision matrix:

**Ageing of financial assets that were past due but not impaired for 2023**

	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$
Trade and other receivables	938	-	-	-	938
	<u>938</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>938</u>

**Ageing of financial assets that were past due but not impaired for 2022**

	0 to 30 days	31 to 60 days	61 to 90 days	90+ days	Total
	\$	\$	\$	\$	\$
Trade and other receivables	899	-	-	-	899
	<u>899</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>899</u>

The Branch's maximum exposure to credit risk for the components of the statement of financial position at 30 June 2023 and 2022 is the carrying amounts as illustrated above.

**Note 15E: Liquidity risk**

Liquidity risk is the risk that the Branch will encounter difficulties in meeting the contractual obligations of its financial liabilities (principally due to shortage of funds).

The Branch is not exposed to any significant liquidity risk and is therefore not actively managing its liquidity risk.

**Contractual maturities for financial liabilities 2023**

	On Demand	1 – 2 years	2 – 5 years	> 5 years	Total
	\$	\$	\$	\$	\$
Trade and other payables	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**Contractual maturities for financial liabilities 2022**

	On Demand	1 – 2 years	2 – 5 years	> 5 years	Total
	\$	\$	\$	\$	\$
Trade and other payables	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 15E: Liquidity risk (continued)**

**Lease liability maturities for 2023**

	On Demand	1 – 2 years	2 – 5 years	> 5 years	Total
	\$	\$	\$	\$	\$
Lease liabilities	-	-	-	-	-
	-	-	-	-	-

**Lease liability maturities for 2022**

	On Demand	1 – 2 years	2 – 5 years	> 5 years	Total
	\$	\$	\$	\$	\$
Lease liabilities	-	-	-	-	-
	-	-	-	-	-

**Note 15F: Market risk**

***Interest rate risk***

Interest rate risk is the risk that the fair values and cash-flows of the Branch's financial instruments will be affected by changes in the market interest rates.

The management of the Branch believes that the risk of interest rate movement would not have material impact on Branch's operations.

***Other price risk***

Other price risk relates to the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk) of securities held.

***Sensitivity analysis***

The following table illustrates sensitivities to the Branch's exposures to changes in interest rates and equity prices. The table indicates the impact on how profit and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible.

These sensitivities assume that the movement in a particular variable is independent of other variables.

	Change in risk variable %	Effect on	
		Profit	Equity
		\$	\$
<b>Year ended 30 June 2023</b>			
Interest rate risk	+/-1%	-	-
<b>Year ended 30 June 2022</b>			
Interest rate risk	+/-1%	-	-

# HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

### Note 16: Fair value measurement

#### Note 16A: Financial assets and liabilities

Management of the Branch assessed that cash and cash equivalents, trade receivables, trade payables, accruals and other current liabilities approximate their carrying amounts largely due to the short-term maturities of these instruments.

The fair value of financial assets and liabilities is included at the amount which the instrument could be exchanged in a current transaction between willing parties. The following methods and assumptions were used to estimate the fair values:

- Fair values of the Branch's interest-bearing borrowings and loans are determined by using a discounted cash flow method. The discount rate used reflects the issuer's borrowing rate as at the end of the reporting period. The own performance risk as at 30 June 2023 was assessed to be insignificant
- Fair value of available-for-sale financial assets is derived from quoted market prices in active markets.
- Long-term fixed-rate and variable-rate receivables/borrowings are evaluated by the Branch based on parameters such as interest rates and individual credit worthiness of the customer. Based on this evaluation, allowances are taken into account for the expected losses of these receivables. As at 30 June 2023 the carrying amounts of such receivables, net of allowances, were not materially different from their calculated fair values.

The following table contains the carrying amounts and related fair values for the Branch's financial assets and liabilities:

	Carrying Amount 2023 \$	Fair Value 2023 \$	Carrying amount 2022 \$	Fair Value 2022 \$
<b>Financial assets</b>				
Cash and cash equivalents	41,800	41,800	34,790	34,790
Trade and other receivables	938	938	899	899
<b>Total financial assets</b>	<b>42,738</b>	<b>42,738</b>	<b>35,689</b>	<b>35,689</b>
<b>Financial liabilities</b>				
Trade and other payables	-	-	-	-
<b>Total financial liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Note 17: Comparative figures

Certain comparative figures have been restated to conform with current year's presentation.

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

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**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023**

**Note 18: Administration of financial affairs by a third party**

Name of entity providing service: Not Applicable

Terms and conditions: Not Applicable

Nature of expenses/consultancy service: Not Applicable

**Detailed breakdown of revenues collected and/or expenses incurred**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>Revenue</b>		
Membership subscription	-	-
Capitation fees	-	-
Levies	-	-
Interest	-	-
Rental income	-	-
Other revenue	-	-
Grants and/or donations	-	-
<b>Total revenue</b>	<hr/> -	<hr/> -
<b>Expenses</b>		
Employee expense	-	-
Capitation fees	-	-
Affiliation fees	-	-
Consideration to employers for payroll deductions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses	-	-
Administration expenses	-	-
Grants or donations	-	-
Finance costs	-	-
Legal costs	-	-
Audit fees	-	-
Penalties - via RO Act or the Fair Work Act 2009	-	-
Other expenses	-	-
<b>Total expenses</b>	<hr/> -	<hr/> -



HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

**Note 19: Section 272 Fair Work (Registered Organisations) Act 2009**

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or the Commissioner:

- (1) A member of the Branch, or the Commissioner, may apply to the Branch for specified prescribed information in relation to the Branch to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the Branch.
- (3) The Branch must comply with an application made under subsection (1).



## **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

### **Report on the Audit of the Financial Report**

#### **Opinion**

I have audited the financial report of Health Services Union Western Australia Branch (the "Branch"), which comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended 30 June 2023, notes to the financial statements, including a summary of significant accounting policies, the committee of management statement, the subsection 255(2A) report and the officer declaration statement.

In my opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of Health Services Union Western Australia Branch as at 30 June 2023, and its financial performance and its cash flows for the year ended on that date in accordance with:

- a) the Australian Accounting Standards; and
- b) any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

I declare that management's use of the going concern basis in the preparation of the financial statements of the Branch is appropriate.

#### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Branch in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### **Information Other than the Financial Report and Auditor's Report Thereon**

The Committee of Management is responsible for the other information. The other information obtained at the date of this auditor's report is in the Operating Report accompanying the financial report.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this other information; I am required to report that fact. I have nothing to report in this regard.

#### **Responsibilities of Committee of Management for the Financial Report**

The Committee of Management of the Branch is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the Committee of Management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee of Management is responsible for assessing the Branch's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Branch or to cease operations, or have no realistic alternative but to do so.

## Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Branch's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Committee of Management.
- Conclude on the appropriateness of the Committee of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Branch's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Branch to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Branch to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Branch audit. I remain solely responsible for my audit opinion.

I communicate with the Committee of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I declare that I am an auditor registered under the RO Act.

*AMW Audit*

**AMW AUDIT**

Chartered Accountants

Address: Unit 8, 210 Winton Road, Joondalup, Western Australia



**BILLY-JOE THOMAS**

Director & Registered Company Auditor

RO Registration number AA2017/62

Dated at Perth, Western Australia this 15<sup>th</sup> day of August 2023

**HEALTH SERVICES UNION WESTERN AUSTRALIA BRANCH**

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**OFFICER DECLARATION STATEMENT**

**FOR THE YEAR ENDED 30 JUNE 2023**

I, Naomi McCrae, being the Branch Secretary of the Health Services Union Western Australia Branch, declare that the following activities did not occur during the reporting period ended 30 June 2023.

The Branch did not:

- acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission
- receive capitation fees or any other revenue amount from another reporting unit
- receive revenue via compulsory levies
- receive donations or grants
- receive revenue from undertaking recovery of wages activity
- incur fees as consideration for employers making payroll deductions of membership subscriptions
- pay affiliation fees to other entity
- pay compulsory levies
- pay a grant that was \$1,000 or less
- pay a grant that exceeded \$1,000
- pay a donation that was \$1,000 or less
- pay a donation that exceeded \$1,000
- pay wages and salaries to holders of office
- pay superannuation to holders of office
- pay leave and other entitlements to holders of office
- pay separation and redundancy to holders of office
- pay other employee expenses to holders of office
- pay wages and salaries to employees (other than holders of office)
- pay superannuation to employees (other than holders of office)
- pay leave and other entitlements to employees (other than holders of office)
- pay separation and redundancy to employees (other than holders of office)
- pay other employee expenses to employees (other than holders of office)
- pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit
- incur expenses due to holding a meeting as required under the rules of the organisation
- pay legal costs relating to litigation
- pay legal costs relating to other legal matters
- pay a penalty imposed under the RO Act or the *Fair Work Act 2009*
- have a receivable with other reporting unit(s)
- have a payable with other reporting unit(s)
- have a payable to an employer for that employer making payroll deductions of membership subscriptions
- have a payable in respect of legal costs relating to litigation
- have a payable in respect of legal costs relating to other legal matters

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- have a annual leave provision in respect of holders of office
- have a long service leave provision in respect of holders of office
- have a separation and redundancy provision in respect of holders of office
- have other employee provisions in respect of holders of office
- have a annual leave provision in respect of employees (other than holders of office)
- have a long service leave provision in respect of employees (other than holders of office)
- have a separation and redundancy provision in respect of employees (other than holders of office)
- have other employee provisions in respect of employees (other than holders of office)
- have a fund or account for compulsory levies, voluntary contributions or required by the rules of the organisation or branch
- transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity
- provide cash flows to another reporting unit and/or controlled entity
- receive cash flows from another reporting unit and/or controlled entity
- make a payment to a former related party of the reporting unit



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**Naomi McCrae**

Branch Secretary

Dated: 14 August 2023