



12 September 2023

Natasha Brown
Branch Secretary
CPSU, the Community and Public Sector Union-SPSF Group, South Australian Branch
Sent via email: enquiries@psaofsa.asn.au
CC: skedwards@kpmg.com.au

Dear Natasha Brown

**CPSU, the Community and Public Sector Union-SPSF Group, South Australian Branch
Financial Report for the year ended 30 June 2023 – (FR2023/48)**

I acknowledge receipt of the financial report for the year ended 30 June 2023 for the CPSU, the Community and Public Sector Union-SPSF Group, South Australian Branch (the reporting unit). The documents were lodged with the Fair Work Commission (the Commission) on 25 August 2023.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under sections 253, 265, 266 and 268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under section 268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The Commission will confirm these concerns have been addressed prior to filing next year's report.

Please note that the financial report for the year ending 30 June 2024 may be subject to an advanced compliance review.

You must rotate your registered auditor

Correspondence was provided to the reporting unit on 23 June 2023, which alerted you that your registered auditor is approaching their statutory limit on how many consecutive financial years they are permitted to audit your financial report. The financial report lodged identifies that Sheenagh Edwards was the reporting unit's registered auditor for this financial year. Our records indicate that you have now used your current registered auditor for five consecutive financial years, which is the statutory limit under section 256A.

Please ensure that Sheenagh Edwards is not assigned to audit the financial report of the reporting unit for at least the following two financial years. Further information on the rotation of registered auditor requirement can be found via [this link](#).

Nil activities disclosure

Item 21 of the reporting guidelines states that if any of the activities identified within items 10-20 of the reporting guidelines have not occurred in the reporting period, a statement to this effect must be included either in the financial statements, the notes or in the officer's declaration statement. The reporting unit

confirmed on the 8 September 2023 that the balance of the following expenses were nil for the 2023 financial year, however no disclosure statements were made:

- Grants that were \$1,000 or less
- Grants that exceeded \$1,000
- Donations that were \$1,000 or less
- Donations that exceeded \$1,000

Please ensure in future years that the above-mentioned items are disclosed in either the financial statements, the notes or in the officer's declaration statement as per the reporting guidelines.

Reference to Commissioner

The Fair Work Commission has been the regulator for registered organisations since 6 March 2023. All references to the Registered Organisations Commission and Commissioner must be changed to the Fair Work Commission and General Manager of the Fair Work Commission.

I note that item (e)(v) of the committee of management statement and Note 3 of the financial statements refer to the Commissioner instead of the General Manager of the Fair Work Commission.

Please ensure that these items are updated accordingly in the next financial year.

Reporting Requirements

The Commission's website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the section 253 reporting guidelines and a model set of financial statements.

The Commission recommends that reporting units use these model financial statements to assist in complying with the RO Act, the section 253 reporting guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please call Kylie Ngo 1300 341 665 or email regorgs@fwc.gov.au.

Yours sincerely

Kylie Ngo
Fair Work Commission



CPSU (SPSF GROUP) SA BRANCH

CERTIFICATE OF SECRETARY PERIOD ENDED 30 JUNE 2023

S268 Fair Work (Registered Organisations) Act 2009

I, Natasha Brown being the Branch Secretary of the CPSU/(SPSF Group)
– SA Branch certify;

- that the documents lodged herewith are copies of the full report for the CPSU (SPSF Group) – SA Branch for the period ended 30 June 2023 referred to in S268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the reporting unit on 1 August 2023; and
- that the full report was presented to the Annual General Meeting of members of the reporting unit on 25 August 2023, in accordance with S266 (1) of the Fair Work (Registered Organisations) Act 2009.

Signature of prescribed designated officer:

A handwritten signature in blue ink, appearing to read 'Natasha Brown', is written over a dotted line.

Name of prescribed designated officer: Natasha Brown

Title of prescribed designated officer: Branch Secretary

Dated: 25/8/23



Independent Auditor's Report

To the Members of The Community and Public Sector Union/SPSF Group South Australian Branch

Opinion

We have audited the **Financial Report** of The Community and Public Sector Union/SPSF Group South Australian Branch (the Branch).

In our opinion, the accompanying Financial Report presents fairly, in all material respects, the financial position of the Branch as at 30 June 2023, and of its financial performance and its cash flows for the year then ended, in accordance with Australian Accounting Standards and Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act) or any other requirements imposed by the Registered Organisations reporting guidelines.

The **Financial Report** comprises:

- Statement of financial position as at 30 June 2023;
- Statement of profit or loss and other comprehensive income, Statement of changes in equity, and Statement of cash flows for the year then ended;
- Notes including a summary of significant accounting policies;
- Committee of Management Statement;
- Subsection 255(2A) Report; and
- Officer Declaration Statement.

Basis for opinion

We conducted our audit in accordance with *Australian Auditing Standards*. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Financial Report* section of our report.

We are independent of the Branch in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the *Financial Report* in Australia. We have fulfilled our other ethical responsibilities in accordance with these requirements.

Restriction on use and distribution

The Financial Report has been prepared to assist The Community and Public Sector Union/SPSF Group South Australian Branch in meeting the requirements of Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act) or any other requirements imposed by the Registered Organisations reporting guidelines.

As a result, the Financial Report and this Auditor's Report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Our report is intended solely for the Members of The Community and Public Sector Union/SPSF Group South Australian Branch and should not be used by parties other than the Members of The Community and Public Sector Union/SPSF Group South Australian Branch. We disclaim any assumption of responsibility for any reliance on this report, or on the Financial Report to which it relates, to any person other than the Members of The Community and Public Sector Union/SPSF Group South Australian Branch or for any other purpose than that for which it was prepared.



Other Information

Other Information is financial and non-financial information in The Community and Public Sector Union/SPSF Group South Australian Branch's annual reporting which is provided in addition to the Financial Report and the Auditor's Report. The Councillors are responsible for the Other Information.

The Other Information we obtained prior to the date of this Auditor's Report was the Officer and related party disclosure statement in accordance with Section 293J Fair Work (Registered Organisations) Act 2009, Statement of loans, grants and donations exceeding \$1,000 for financial year ending 30 June 2023 and the CPSU (SPSF Group) SA Branch Operating Report for the period ended 30 June 2023 S254 Fair Work (Registered Organisations) Act 2009.

Our opinion on the Financial Report does not cover the Other Information and, accordingly, we do not express an audit opinion or any form of assurance conclusion thereon.

In connection with our audit of the Financial Report, our responsibility is to read the Other Information. In doing so, we consider whether the Other Information is materially inconsistent with the Financial Report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We are required to report if we conclude that there is a material misstatement of this Other Information, and based on the work we have performed on the Other Information that we obtained prior to the date of this Auditor's Report we have nothing to report.

Responsibilities of Councillors for the Financial Report

The Councillors are responsible for:

- the preparation and fair presentation of the Financial Report for the purpose of meeting the requirements of Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act) or any other requirements imposed by the Registered Organisations reporting guidelines;
- implementing necessary internal control to enable the preparation of a Financial Report that is free from material misstatement, whether due to fraud or error; and
- assessing the Branch's ability to continue as a going concern and whether the use of the going concern basis of accounting is appropriate. This includes disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless they either intend to liquidate the Branch or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objective is:

- to obtain reasonable assurance about whether the Financial Report as a whole is free from material misstatement, whether due to fraud or error; and
- to issue an Auditor's Report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with *Australian Auditing Standards* will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error. They are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the Financial Report.

A further description of our responsibilities for the audit of the Financial Report is located at the *Auditing and Assurance Standards Board* website at http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf (Non-listed entities) This description forms part of our Auditor's Report.



Report on other legal and regulatory requirements

In our opinion, the Councillors' use of the going concern basis of accounting in the preparation of the financial report is appropriate.

KPMG
KPMG

Sheenagh Edwards
Partner

Registered Company Auditor: RegistrationNumber 424330
Member of the Institute of Chartered Accountants Australian New
Zealand: Registration Number 496618
Registered Auditor under section 255A of the Fair Work
(Registered Organisations) Act 2009: Registration Number AA201912

Adelaide

1 August 2023



Independent Reasonable Assurance Report to the Councillors of the CPSU SPSF Group (SA Branch)

Conclusion

In our opinion, in all material respects, the membership records of the CPSU SPSF Group (SA Branch), being 8,695, has been prepared by CPSU SPSF Group (SA Branch) in accordance with Section 3 of the Rules of the CPSU, the Community and Public Sector Union Chapter C – SPSF Group Rules as at 30 June 2023.

Information Subject to Assurance

Membership records of the CPSU SPSF Group (SA Branch) (“the Federation”) which state that the number of financial members as at 30 June 2023 is 8,695.

Criteria Used as the Basis of Reporting

The Federation has submitted membership records to us which state the number of financial members as defined by Section 3 of the Rules of the CPSU, the Community and Public Sector Union Chapter C – SPSF Group Rules (“the criteria”).

Basis for Our Conclusion

We conducted our work in accordance with Australian Standard on Assurance Engagements ASAE 3000. We believe that the assurance evidence we have obtained is sufficient and appropriate to provide a basis for our conclusion.

In accordance with the ASAE 3000 we have:

- used our professional judgement to assess the risk of material misstatement and plan and perform the engagement to obtain reasonable assurance that the membership records of the Federation as at 30 June 2023 is free from material misstatement, whether due to fraud or error;
- considered relevant internal controls when designing our assurance procedures, however we do not express a conclusion on their effectiveness; and
- ensured that the engagement team possesses the appropriate knowledge, skills and professional competencies.

How We Define Reasonable Assurance and Material Misstatement

- Reasonable assurance is a high level of assurance but is not a guarantee that it will always detect a material misstatement when it exists.
- Misstatements, including omissions, are considered material if, individually or in the aggregate, they could reasonably be expected to influence relevant decisions of the intended users taken on the basis of the membership records of the Federation as at 30 June 2023.



Use of this Assurance Report

This report has been prepared for the Councillors of the Federation for the purpose of providing an assurance conclusion on the membership records of the Federation in accordance with Section 3 of the Rules of the CPSU, the Community and Public Sector Union Chapter C – SPSF Group Rules and may not be suitable for another purpose. We disclaim any assumption of responsibility for any reliance on this report, to any person other than the Councillors of the Federation, or for any other purpose than that for which it was prepared.

Management' Responsibility

Management are responsible for:

- determining that the criteria is appropriate to meet their needs;
- preparing and presenting the membership records of the Federation in accordance with the criteria; and
- establishing internal controls that enable the preparation and presentation of the membership records of the Federation as at 30 June 2023 that is free from material misstatement, whether due to fraud or error.

Our Responsibility

Our responsibility is to perform a reasonable assurance engagement in relation to the membership records of the Federation as at 30 June 2023, and to issue an assurance report that includes our conclusion.

Our Independence and Quality Control

We have complied with our independence and other relevant ethical requirements of the *Code of Ethics for Professional Accountants (including Independence Standards)* issued by the Australian Professional and Ethical Standards Board and complied with the applicable requirements of Australian Standard on Quality Management 1 to design, implement and operate a system of quality management.



Sheenagh Edwards
Partner

Adelaide

1 August 2023

Committee of Management Statement

I, Christian Hagivassilis being the officer responsible for THE COMMUNITY AND PUBLIC SECTOR UNION / SP GROUP SOUTH AUSTRALIAN BRANCH, certify that as at 30 June 2023 the number of members of the Branch was 8,695 and do state on behalf of the Council, and in accordance with a resolution passed by the Council on 1 August 2023 that in relation to the General Purpose Financial Report (GPFR) of the reporting unit for the year ended 30 June 2023 that:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Commissioner;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the general purpose financial report relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the (RO Act); and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a manner consistent with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or Commissioner duly made under section 272 of the RO Act, that information has been provided to the member or Commissioner; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Council.

The financial report was authorised for issue by the Council during the Councillors' meeting on 1 August 2023.

Signature of designated officer:



Name and Title of designated officer: Christian Hagivassilis Acting Branch Secretary

Dated: 1 August 2023

Statement of Profit or Loss and Other Comprehensive Income

	Note	2023	2022
		\$	\$
Revenue			
Membership contributions received from the Public Service Association of SA Inc		235,380	245,570
Total Revenue		235,380	245,570
Expenditure			
Audit fees	13	10,600	10,264
Affiliation Fees ACTU	8	61,323	64,625
Bank charges		735	735
EDP costs		5,981	5,579
Capitation fee paid to CPSU/SPSF Federal Office	9	152,879	160,676
Total expenditure		231,518	241,879
Financial Income		-	-
Profit for the year		3,862	3,691
Other Comprehensive Income		-	-
Total comprehensive income for the year		3,862	3,691

The accompanying notes form part of these financial statements.

Statement of Financial Position At 30 June 2023

	Note	2023	2022
		\$	\$
Current Assets			
Cash and cash equivalents	5	155,928	155,566
Trade and Other Receivables	6	1,810	1,810
Total Assets		157,738	157,376
Current Liabilities			
Trade and other payables	6.1	16,354	19,854
Total Liabilities		16,354	19,854
Net Assets		141,384	137,522
Equity			
Retained earnings	7	141,384	137,522
Total equity attributable to equity holders		141,384	137,522

The accompanying notes form part of these financial statements.

Statement of Changes in Equity

	Note	Retained Earnings \$	Total Equity \$
Balance as at 1 July 2021		133,831	133,831
Profit for the period		3,691	3,691
Balance as at 30 June 2022	7	137,522	137,522
Balance as at 1 July 2022		137,522	137,522
Profit for the period		3,862	3,862
Balance as at 30 June 2023	7	141,384	141,384

There are no other movements in equity arising from transactions with owners.

The accompanying notes form part of these financial statements.

Statement of Cash Flows

	Note	2023 \$	2022 \$
Cash flows from operating activities			
Member receipts from associated body (Public Service Association of SA Inc)		235,380	245,569
Payments to associated body (CPSU/SPSF Federal Office and ACTU)		(223,518)	(233,328)
Payments to suppliers		(11,500)	(6,624)
Net cash from operating activities	4	362	5,617
Increase in cash and cash equivalents		362	5,617
Cash and cash equivalents at beginning of financial year		155,566	149,949
Cash and cash equivalents at end of financial year	5	155,928	155,566

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Accounts

Note 1 Statement of significant accounting policies

The Branch is a not for profit entity and domiciled in Australia. The Branch was Incorporated in Australia. The address of the Branch's registered office is 122 Pirie Street, Adelaide South Australia. The financial report was authorised for issue by the Council during the Councillors' meeting on 1 August 2023.

(a) Statement of Compliance

The financial report of the Branch is a Tier 1 general purpose financial report which has been prepared in accordance with Australian Accounting Standards – adopted by the Australian Accounting Standards Board (AASB) and Fair Work (Registered Organisations) Act 2009 (the RO Act).

(b) Basis of Preparation

The financial report is presented in Australian dollars. The financial statements, except for cash flow information, have been prepared using the accrual basis of accounting. The financial report is prepared on the historical cost basis. The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates. These accounting policies have been consistently applied by the Branch. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and the future periods if the revision affects both current and future periods.

The accounting policies set out below have been applied consistently to all periods presented in the financial report.

(c) Taxation

The branch is exempt from paying income tax due to being a trade union in terms of Section 50 (15) of the Income Tax Assessment Act 1997.

(d) Financial Assets

Financial Assets measured at amortised cost

A Financial asset is measured at amortised cost if it meets both of the following conditions and is not designated as FVTPL:

- The asset is held within a business model whose objective is to hold asset to collect contractual cash flow; and
- The contractual terms of the financial assets give rise on specified dates to cash flows that are solely payments of principal and interest ("SPPI")

The Branch's cash and trade and other receivables are classified as financial assets at amortised cost. Amortised cost is the amount at which a financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount and, for financial assets, adjusted for any loss allowance. Cash include cash in bank. Cash is recognised at its nominal amount.

Subsequent measurement

Financial assets at amortised cost are subsequently measured using the effective interest rate method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

Derecognition

Financial assets are derecognised when the rights to receive cash flows from the asset have expired. For trade and receivables, the Branch directly reduces the gross carrying amount of a receivable when it has no reasonable expectations of recovering the receivable or contract asset in its entirety or a portion thereof.

(e) Impairment

Measurement of ECL

ECL are a probability - weighted estimate of credit losses. Credit losses are measured as the present value of all cash shortfalls ie the difference between the cash flows due to the entity in accordance with the contract and the cash flows that the Branch expects to receive. ECL are discounted at the effective interest rate of the financial asset.

At each reporting date, Branch assesses whether financial asset carried at amortised cost are credit – impaired. A financial asset is "credit – impaired" when one or more events that have a detrimental impact on the estimated future cash flows of the financial asset have occurred.

When there is an event of impairment, the Branch recognises an impairment loss using an allowance account which is subsequently reversed if in a subsequent period the amount of an impairment loss decreases and the decrease can be linked objectively to an event occurring after the impairment loss was recognised.

The Branch has not recognised any allowance for impairment as at the 30 June 2023.

The carrying amounts of the Branch assets determine whether there is any indication of impairment.

If any such indication exists, the assets recoverable amount is estimated see note 1(e)

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Statement of Comprehensive Income, unless an asset has previously been revalued, in which case the impairment loss is recognised as a reversal to the extent of that previous revaluation with any excess recognised through the Statement of Comprehensive Income.

(i) Calculation of recoverable amount

The recoverable amount of the Branch receivables carried at amortised cost is calculated as the present value of estimated future cash flows, discounted at the original effective interest rate i.e. the effective interest rate computed at initial recognition of these financial assets. Receivables with a short duration are not discounted.

The recoverable amount of other assets is the greater of their net selling price and value in use. In the case of a non-current asset of a not-for-profit entity, "value in use" means "depreciated replacement cost" of an asset when the future economic benefits of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits.

Depreciated replacement cost is defined as the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. The current replacement cost of an asset is its cost measured by reference to the lowest cost at which the gross future economic benefits of that asset could currently be obtained in the normal course of business.

(ii) Reversal of impairment

An impairment loss in respect of receivables carried at amortised cost is reversed if the subsequent increase in recoverable amount can be related objectively to an event occurring after the impairment loss was recognised. In respect of other assets, an impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

(f) Trade and Other Receivables

Trade and other receivables are stated at their cost less impairment losses. The cost of the receivables is the fair value of consideration receivable at the date of the transaction.

(g) Trade and Other payables

Trade and other payables are stated at cost. The cost of the payable is the fair value if the amount payable at the date of transaction.

(h) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the statement of financial position. Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

(i) Members' Subscriptions

Membership contributions is received from Public Service Association of SA over time as services or benefits are delivered to the members over the subscription period.

(j) New and revised accounting standards

Certain new accounting standards and interpretations have been published that are not mandatory for the 30 June 2023 reporting period and have not been early adopted by the Branch. None of these are expected to have a material impact on the financial statements of the Branch.

(k) The following disclosures are made for the purpose of Section 253 with paragraph numbers referring to the specific requirements under the Reporting Guidelines:

Paragraph 10 - The reporting unit's ability to continue as a going concern is not reliant on the agreed financial support of another reporting unit as defined under the Fair Work (Registered Organisations) Act 2009.

Paragraph 11 - The reporting unit pays capitation fees to the Federal Office of the State Public Services Federation Group, Community and Public Sector Union in accordance with the terms and conditions defined in the Rules of that organisation as registered by the Fair Work (Registered Organisations) Act 2009. The reporting unit pays affiliation fees to the ACTU in accordance with the terms and conditions defined in the Rules of that organisation as registered by the Fair Work (Registered Organisations) Act 2009.

Paragraph 12 - No asset or a liability was acquired during the financial year as a result of:

- a) an amalgamation under Part 2 of Chapter 3, of the RO Act in which the organisation (of which the reporting unit form part) was the amalgamated organisation; or
- b) a determination by the General Manager under subsection 245(1) of the RO Act of an alternative reporting structure for the organisation; or
- c) a revocation by the General Manager under subsection 249(1) of the RO Act of a certificate issued to an organisation under subsection 245(1).

Paragraph 13 - The following items were received during the year:

a) Revenue is receipted from Public Service Association of SA Inc and not directly from members.

Paragraph 13 - The following items were not received during the year:

b) a capitation fee from another reporting unit of the organisation or any financial support from another reporting unit.

c) levies, donations and grants.

d) any revenue derived from undertaking recovery of wages.

Statement of Profit or Loss and Other Comprehensive Income

Expense

Paragraph 14 - The following items were not incurred during the year:

a) expenses incurred as consideration for employers making payroll deductions of membership subscriptions.

b) compulsory levies imposed on the reporting unit, for each such levy.

c) employee expenses related to holders of office of the reporting unit.

d) employee expenses related to employees of the reporting unit including wages and salaries, superannuation, leave, separation/redundancies or other employee expenses occurred during the financial year.

e) fees and/or allowances paid to persons in respect of their attendances as representatives of the reporting unit at conferences or other meetings.

f) expenses incurred in connection with holding meetings of members of the reporting unit and any conferences or meetings of councils, committees, panels or other bodies for the holding of which the reporting unit was wholly or partly responsible;

g) legal costs and other expenses related to:

i) litigation; and

ii) other legal matters;

iii) penalties imposed on the organisation under the RO Act with respect to conduct of the reporting unit.

Statement of Financial position

Assets

Paragraph 15

a) there were no receivables or other right to receive cash which have been derived as a result of one or more transactions and/or other past events with another reporting unit of the organisation.

b) there were no payables or other financial liabilities which have been incurred as a result of one or more transactions and/or other past events with another reporting unit of the organisation.

Statement of Financial position

Liabilities

Paragraph 16 - No amounts are payable in respect of:

a) employers as consideration for the employers making payroll deductions of membership subscriptions;

b) legal costs and other expenses related to litigation or other legal matters;

c) employee provisions in respect of holders of offices in the reporting unit;

d) employee provisions in respect of employees.

Statement of changes in equity

Paragraph 17 - No amounts are included in equity in respect of:

a) compulsory levies raised by the reporting unit or voluntary contributions collected from members of the reporting unit;

b) monies, or the balance of monies referred to in subparagraph (a) have been invested in any asset;

c) fund or account, the operation of which is required by the rules of the organisation including the rules of a branch of the organisation;

d) transfer(s) and/or withdrawal(s) to a fund, account or controlled entity, when any of these are kept for a specific purpose(s) by the reporting unit.

The reporting unit has nil general funds and reserves.

Statement of Cash Flows

Paragraph 18 - Amounts included in cash inflows or cash outflows are from another reporting unit and/or controlled entity of the organisation. The CPSU / SPSF Federal Office is another reporting unit.

Additional reporting requirements

Paragraph 19

a) the financial affairs of the branch are administered by the Public Service Association of SA Inc which includes receipting of income from the PSA of SA Inc and payments of relevant expenses paid in the form of audit fees, affiliation fees to the ACTU, computer costs, capitation fees paid to CPSU Federal Office, BAS payments and bank charges.

b) terms and conditions are such that the PSA of SA Inc will conduct, at no cost or obligation to the Branch, receipting and payment processes in the normal course of business and within the Branch's own accounts and set of accounts.

Note 3 Information to be provided to members or Commissioner.

In accordance with the requirements of the RO Act, the attention of members is drawn to the provision of subsections (1), (2), (3) of Section 272, which reads as follows;

(1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

(3) A reporting unit must comply with an application made under subsection (1).

Note 4 Reconciliation of net cash provided by operating activities with operating profit	2023	2022
	\$	\$
Profit for the year	3,862	3,691
(Increase)/ Decrease in trade and other receivables	-	(1)
(Decrease)/ Increase in trade and other payables	(3,500)	1,927
Net cash from operating activities	362	5,617

Note 5 Cash and cash equivalents	2023	2022
	\$	\$
Cash at bank	155,928	155,566

Note 6 Trade and Other Receivables	2023	2022
	\$	\$
Receivable from Public Service Association of SA	1,810	1,810

Note 6.1 Trade and Other Payables	2023	2022
	\$	\$
Audit fees	5,600	6,500
BAS Clearing Account	(2,008)	(210)
Capitation fees due to CPSU/SPSF National	12,762	13,564
Trade and Other Payables	16,354	19,854

Note 7 Retained earnings	2023	2022
	\$	\$
Balance at 1 July	137,522	133,831
Profit for the period	3,862	3,691
Balance at 30 June	141,384	137,522

Note 8 Affiliation Fees	2023	2022
	\$	\$
ACTU	61,323	64,625
Total Affiliation fees	61,323	64,625

Note 9 Capitation Fees	2023	2022
	\$	\$
CPSU/SPSF Federal Office	152,879	160,676
Total Capitation Fees	152,879	160,676

Note 10 Financial risk management**Overview**

The Branch has exposure to the following risks from use of financial instruments:

- credit risk - liquidity risk - market risk

This note presents information about the Branch exposure to each of the above risks, its objectives, policies and processes for measuring and managing risk. Further quantitative disclosures are included throughout this financial report. The Council has overall responsibility for risk management and oversight of the Branch's investments. Management policy has been established to identify and analyse the risk faced by the Branch, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

Credit Risk

Credit risk is the risk of financial loss to the Branch if a customer fails to meet payment obligations, and arises principally from the Branch's receivables from customers.

Trade receivables

The Branch's exposure to credit risk is influenced mainly by the individual characteristics of each customer. The Branch's only customer is The Public Service Association of SA.

Investments

The Branch limits its exposure to credit risk by only investing in a Cheque Account with a regulated Financial Institution.

Liquidity Risk

Liquidity risk is the risk that the Branch will not be able to meet its financial obligations as they fall due. The Branch's approach to managing liquidity is to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Branch's reputation. The Branch has no borrowings or overdraft facilities in place and is always in a position to meet expected operational expenses, including the potential impact of extreme circumstances that cannot reasonably be predicted, such as natural disasters.

Market Risk

Market risk is the risk that changes in interest rates will affect the Branch's income or the value of financial instruments.

Interest Rate Risk

The Branch adopts a policy of ensuring that investments are for fixed term with a fixed interest rate for that chosen term.

Capital Management

The Branch policy is to maintain a strong capital base so as to maintain member and creditor confidence and to sustain future development of the Branch. There were no changes in the Branch's approach to capital management during the year. The Branch is not subject to externally imposed capital requirements.

Note 11 Financial instruments**Financial Instruments Credit Risk**

The carrying amount of the Branch's financial assets represents the maximum credit exposure.

The Branch's maximum exposure to credit risk at the reporting date was:

	Note	Carrying amount	
		2023 \$	2022 \$
Cash and cash equivalents	5	155,928	155,566

The Branch's maximum exposure to credit risk at the reporting date was \$155,928 (2022 \$155,566)

The Branch's maximum exposure to credit risk for trade receivables at the reporting by geographic region was \$1,810 (2022: \$1,810).

The Branch's only customer is the Public Service Association of SA Inc.

The Branch's receivables are \$1,810 (2022: \$1,810).

No impairment loss was recognised in current year (2023: nil).

There are no financial instruments for which the credit risk has significantly increased since initial recognition.

Liquidity Risk

The following are the contracted maturities of financial liabilities of the Branch:

	Note	Carrying Amount \$	Less than 6 months \$
30 June 2022			
Trade and other payables	6.1	19,854	19,854
		19,854	19,854
30 June 2023			
Trade and other payables	6.1	16,354	16,354
		16,354	16,354

Trade creditor payments are made as per creditors' payment terms.

At reporting date the interest rate profile of the Branch interest bearing instruments was:

Interest Bearing Instruments	Note	Carrying amount	
		2023 \$	2022 \$
Financial assets	5	155,928	155,566
		155,928	155,566

Cash flow sensitivity analysis for interest bearing instruments

A change of 100 basis points (i.e. 1%) in interest rates at the reporting date would have increased (decreased) equity and profit or loss by the amounts shown below. This analysis assumes that all other variables remain constant. The analysis is performed on the same basis for 2022.

	Profit or Loss		Equity	
	100bp increase \$	100bp decrease \$	100bp increase \$	100bp decrease \$
30 June 2022				
Interest Bearing Instruments	(26)	26	(26)	26
Cash flow sensitivity	(26)	26	(26)	26
30 June 2023				
Interest Bearing Instruments	-	-	-	-
Cash flow sensitivity	-	-	-	-

Fair Values

Fair values versus carrying amounts

The fair values of the financial assets and liabilities, together with the carrying amounts shown in the balance sheet, are as follows:

	Note	30 June 2023		30 June 2022	
		Carrying Amount \$	Fair Value \$	Carrying Amount \$	Fair Value \$
Financial assets	Categories of Financial Instruments				
Cash & cash equivalents	Amortised costs	5	155,928	155,928	155,566
Trade and Other Receivables	Amortised costs	6	1,810	1,810	1,810
Financial Liability					
Trade and other payables	Other Financial Liabilities		(16,354)	(16,354)	(19,854)
			141,384	141,384	137,522

The Fair value of the cash and cash equivalents are determined to be Level 1. There have not been any changes in the fair value classification between levels during the year (2022: nil).

Note 12 Related Party Disclosures**(a) Councillors**

The names of each person holding the position of councillor during the financial year are listed below.

The persons listed held the position for the whole year unless otherwise stated.

Bates	Craig	
Beck	Andrew	
Brown	Natasha	
Chen	Mary-Anne	
Cooke	Anthony	
Correnti	Gemma	
Dawson	Raylene	
Dunstan	Jenny	
Edwards	Renee	
Francis	Derek	
Grantham	Kym	
Hagivassilis	Christian	
Hewish	Peter	
Muggridge	Heather	
Musserad	Catherine	
Peak	Gayle	
Pearson	Kate	
Rozaklis	Lillia	
Rubini	Anita	
Stevens	Mark	
Wallman	Miriam	
Watson	Julie	
Baumann	Max	01/07/22 - 04/11/22
Jacobs	Vicki	01/07/22 - 01/02/23
Wilson	Susan	01/07/22 - 19/07/22
Ludlam	Bronwyn	20/02/23 -
McEntee	Joanne	16/01/23 -
Whalen	Corrine	20/02/23 -

(b) Councillors' remuneration

No amounts were paid to councillors or Key Management Personnel during the financial year. All payments are paid through the PSA of SA inc.

(c) Related Party Disclosure

Members upon joining the Union are in fact joint members of the Public Service Association of SA Inc and the Community and Public Sector Union/SPSF Group South Australia Branch.

Member receipts are paid directly to the Public Service Association of SA Inc.

With the Public Service Association of SA (PSA) and the Branch sharing a common membership the PSA provides administrative support, including employment of staff who provide such support.

In view of the working relationship between the Public Service Association of SA Inc and the Branch, sustentation fees payable by the PSA of SA Inc to the Branch, are calculated on the basis of the actual costs of the Branch.

We have trade receivables as at 30 June 2023 which relate to PSA.

The outstanding balances between the PSA of SA Inc and the Branch as at 30 June 2023 are as follows:
- Trade and other receivables \$1,810 (2022: \$1,810).

The payment of Capitation Fees to the Federal Office of the State Public Services Federation Group, Community and Public Sector Union in accordance with the terms and conditions defined in the Rules of that organisation as registered by the Fair Work (Registered Organisations) Act 2009 has been disclosed in Note 6.1. The outstanding balance as at 30 June 2023 is \$12,762 (2022: \$13,564).

Note 13 Remuneration of Auditors

Value of the services provided	2023 \$	2022 \$
Financial statement audit services	5,000	4,764
Assurance engagement on membership records	5,600	5,500
Total remuneration of auditors	10,600	10,264

Note 14 Subsequent events

There have been no events subsequent to balance date.

CPSU SPSF GROUP - SA BRANCH OPERATING REPORT

for period ended 30 June 2023



S254 Fair Work (Registered Organisations) Act 2009

I, Christian Hagivassilis being the Acting Branch Secretary of the CPSU SPSF Group – SA Branch, on behalf of the Council of the reporting unit for the financial year ended 30 June 2023, state;

(a) Principal activities during the year were of an Industrial nature including campaigning for improved wages and conditions. Activities are reviewed throughout the year, with no change deemed necessary to the nature of activities. The Branch has been successful in achieving its objectives.

(b) Financial affairs. No significant changes.

(c) Resignation procedure.

A member may resign from membership in accordance with Rule 8 by notice in writing to the Branch Secretary, 122 Pirie St. Adelaide SA 5000.

In accordance with S.174 of the RO Act two weeks notice shall apply for resignation, other than where the member leaves the industry in which case no notice period is required.

(d) Number of members as at 30 June 2023 is 8695.

(e) Number of employees as at 30 June 2023 is nil

(f) Persons who have been a member of the Committee of Management of the reporting unit at any time during the reporting period, and the period of which they held the positions(Attached)

(g) Five Highest Paid Officers. Nil Report, no salaries paid. No cash benefit paid.

Officer and related party disclosure statement included however the salaries and other payments are paid from the Accounts of the Public Service Association of SA Inc. This declaration is enclosed as PSA members are also eligible CPSU SPSF members under the rules of both organisations.



(i) Related Party Disclosure

Councillors

The names of each person holding the position of Councillor during the financial year are listed below. The persons listed held the position for the whole year unless otherwise stated.

Bates	Craig	
Baumann	Maxwell	Resigned 04/11/2022
Beck	Andrew	
Brown	Natasha	
Chen	Mary - Anne	
Cooke	Anthony	
Correnti	Gemma	
Dawson	Raylene	
Dunstan	Jenny	
Edwards	Renee	
Francis	Derek	
Grantham	Kym	
Hagivassilis	Christian	
Hewish	Peter	
Jacobs	Vicki	Resigned 01/02/2023
Ludlam	Bronwyn	Commenced 20/02/2023
McEntee	Joanne	Commenced 16/01/2023
Muggeridge	Heather	
Mussared	Catherine	
Peak	Gayle	
Pearson	Kate	
Rozaklis	Lillia	
Rubini	Anita	
Stevens	Mark	
Wallman	Miriam	
Watson	Julie	
Whalen	Corrine	Commenced 20/02/2023
Wilson	Susan	Resigned 19/07/2022

Signature of designated officer: 

Name and title of designated officer: Christian Hagivassilis, Acting Branch Secretary

Dated: 1/8/2023

CPSU (SPSF GROUP) SA BRANCH

For the year ended 30 June 2023



Subsection 255 (2a) Fair Work (Registered Organisations) Act 2009

The Branch Council presents the expenditure report as required under subsection 255(2A) on the reporting unit for the year ended 30 June 2023.

Categories of Expenditure	2023	2022
	\$	\$
Remuneration and other employment-related costs and expenses – employees	-	-
Advertising	-	-
Operating Costs	17,316	16,578
Donations to Political Parties	-	-
Legal Costs	-	-
Total	17,316	16,578

Note: Operating Costs include Audit fees \$10,600 EDP costs \$5,981 and Bank Charges \$735.

Note: Operating Costs include Audit fees \$10,264, EDP costs \$5,579 and Bank Charges \$735. (2022)

Signature of designated officer: 

Name and title of designated officer: Christian Hagivassilis, Acting Branch Secretary

Dated: *1 August 2023*

CPSU (SPSF GROUP) SA BRANCH Officer Declaration Statement



I, Christian Hagivassilis , being the Acting Branch Secretary of the Community and Public Sector Union State Public Services Federation Group South Australia Branch (CPSU SPSF GROUP (SA Branch)), declare that the following activities did not occur during the reporting period ending 30 June 2023.

The reporting unit did not:

- agree to provide financial support to another reporting unit to ensure they continue as going concern.
- receive revenue by compulsory levies.
- make a payment to a former related party of the reporting unit.

Signature of officer:.....

Name and title of officer: Christian Hagivassilis, Acting Branch Secretary

Dated: 1 August 2023