



Fair Work  
Commission

8 January 2024

Robert Potter  
National Secretary  
Australian Municipal, Administrative, Clerical and Services Union  
Sent via email: [rpotter@asu.asn.au](mailto:rpotter@asu.asn.au)

Dear Robert Potter

**The Australian Municipal, Administrative, Clerical and Services Union's Officer and Related Party Disclosure Statement (ORP Statement)**

Thank you for providing your ORP Statement. Your ORP Statement includes information required to be provided to your members and lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

**Summary of your ORP Statement and Review Outcome**

Financial year ending 30 June 2023

Matter number ORP2023/101

Date lodged 29 November 2023

Result FILED

**Your assessment**

Your ORP Statement has been assessed. The review confirmed that the officer and related party disclosure obligations set out in the RO Act have been satisfied and that the ORP Statement was lodged within the required timeframe. The ORP Statement has now been filed.

We note that the section of your ORP statement titled 'payments to related parties and declared persons or bodies' included two amounts for the purpose of 'superannuation'. This information should ideally be included in the relevant remuneration section, and not in the payments to related parties. **This was noted in the ORP filing letter for 2022 as well.** For your next ORP statement, we recommend this be amended accordingly.

**Do you have any questions?**

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the Commission's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

Yours sincerely  
**Fair Work Commission**

# OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Robert Potter, being the National Secretary of the Australian Municipal, Administrative, Clerical and Services Union (ASU), declare the following Officer and Related Party (ORP) Disclosure Statement.

<b>Organisation name</b>	Australian Municipal, Administrative, Clerical and Services Union	<b>Branch name</b>	National Office
<b>Financial year start date</b>	1 July 2022	<b>Financial year end date</b>	30 June 2023
<b>INSTRUCTIONS FOR COMPLETING THIS STATEMENT:</b>			
<ol style="list-style-type: none"> <li>1. Answer the question about how many officers receive remuneration (remember this includes remuneration from external boards)</li> <li>2. Enter information into the tables about your branch or organisation. Add extra lines if needed (e.g. if more than one officer receives the same remuneration)</li> <li>3. If there are no disclosures in any of the cells below, please insert 'NIL'</li> </ol>			

## Top five rankings of officers – relevant remuneration and non-cash benefits

<b>How many officers do you have who receive remuneration?</b>	<i>Please circle</i>	0	1	<b>2</b>	3	4	5	5+
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Remuneration includes wages and salary (including superannuation), fees, allowances, benefits and other entitlements paid by the organisation AND payments from external board positions (even if not retained by the officer).

When all officers in the ASU are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Full Name	Office (e.g. Secretary)	Actual amount of relevant remuneration	Value of relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)	Notes
1. Robert Potter	National Secretary	\$218,580.29	\$4,004.08	Tolls Car	\$102,091.06 Director's fees (CareSuper) received directly by ASU for the benefit of the entire membership
2. Emeline Gaske	Assistant National Secretary	\$190,320.63 includes superannuation on Director's fees (HESTA) \$7,234.20	\$2,340.53	Tolls Car	\$62,633.75 Director's fees (HESTA) received directly by ASU for the benefit of the entire membership
3. NIL		\$	\$		
4. NIL		\$	\$		
5. NIL		\$	\$		

## Payments to related parties and declared persons or bodies

During the financial year, the following payments were made to related parties or declared persons or bodies. The details of these payments are included below. (This list does not include payments that are exempted from disclosure under section 293G).

Date	Name	Nature of relationship (e.g. company owned by Secretary)	Purpose of payment (e.g. catering)	Amount	Other relevant details
Paid fortnightly	Robert Potter	National Secretary	Superannuation	\$27,490.06	Vision Super Agreement with 16% employer contribution
Paid fortnightly	Emeline Gaske	Assistant National Secretary	Superannuation	\$16,843.62	Vision Super Agreement with 14.2% employer contribution

I declare that:

- the officers listed in this ORP statement are those whose relevant remuneration places them in the top five rankings of officers;
- where fewer officers are listed, this is because only those listed officers received relevant remuneration;
- the only officers in the top five rankings who received non-cash benefits are those for whom an amount is listed in the non-cash benefits column;
- the persons and entities listed under 'payments to related parties' are the only related parties or declared persons or bodies that are required to be disclosed under section.293G, where none are listed this is because there were no disclosable payments;

Signed (by the officer making the declaration):

A handwritten signature in black ink, appearing to be 'B. Smith', written over a horizontal line.

Dated: 29<sup>th</sup> November 2023

**PLEASE NOTE: The Officer and Related Party Disclosure Statement must be provided to all members and a copy lodged with the Fair Work Commission (the Commission) within six months of the end of the financial year.** It can be lodged with the Commission by emailing to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). ALL BRANCHES are required to lodge an Officer and Related Party Disclosure Statement. It is then published on the Commission website.