



13 January 2025

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: South Western District Branch- ADavey@meusw.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
17/12/2024	South Western District	District Relief Check Inspector – Western Region	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 17 December 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Western District	1/12/2024	District Relief Check Inspector – Western Region	Vacant	Joel Warren	c/- 636 Northcliffe Drive, Kembla Grange NSW 2526	Coal Miner



4 November 2024

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: TAS-taspresident@meu.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
19/10/2024	TAS	Board of Management Member	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 19 October 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Tasmanian District	1/10/2024	Board of Management Member	Pren Cetaj	Vacant		



14 October 2024

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: Queensland District reception@meuqld.org.au
South Western District ADavey@meusw.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

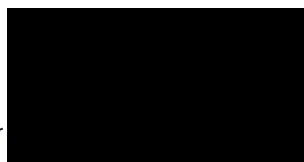
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
1 October 2024	Queensland District	District Union Inspector District Relief Union Inspector	Yes
	South Western District	District Check Inspector- Western Region District Relief Check Inspector- Western Region	

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signature



Dated: 1 October 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Queensland District	1 October 2024	District Union Inspector	Vacant	Craig Smith	c/- 61 Bowen Street, Spring Hill Qld 4000	Paid official
Queensland District	1 October 2024	District Relief Union Inspector	Vacant	Blair Kidd	c/- 61 Bowen Street, Spring Hill Qld 4000	Miner
South Western District	1 October 2024	District Check Inspector – Western Region	Stephen Luck	Todd Jones	c/- 636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
South Western District	1 October 2024	District Relief Check Inspector – Western Region	Todd Jones	Vacant		



10 July 2024

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: Northern Mining and NSW Energy-sthompson@meunsw.org.au
QLD District - reception@meuqld.org.au
South Western District- ADavey@meusw.org.au
Victorian District- info@MEUvic.org.au
Western Australian District- admin@meuwa.org.au
Tasmanian District- taspresident@meu.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement

eLearning module – notifications of change



The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
01/07/2024 (Amended NOC received on 10/07/2024)	Northern Mining and NSW Energy	Female Central Councillor, Board of Management, District Female Representative.	Yes
	Queensland District	District Senior Vice President, District Vice President (2), District Union Inspector, District Relief Union Inspector, Female Central Councillor, Central Councillor (2), Female Representative, Board of Management (3)	
	South Western District	District President/ Central Councillor, District Vice President (5), Honorary District Vice President, Board of Management	
	Victorian District	Board of Management (2)	
	Western Australia District	District President, District Vice President (2), Board of Management (2)	

	Tasmanian District	Board of Management	
01/07/2024	South Western District	Board of Management (2)	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly, being the General Secretary of the Mining and Energy Union, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 1 July 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches

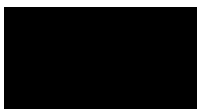
Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Western District					
01/07/2024	Board of Management – Western Region – Area 2	Vacant	Jake Blunt	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
01/07/2024	Board of Management – Western Region – Area 3	Mark Jenkins	Brian Moloney	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly, being the General Secretary of the Mining and Energy Union, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 1 July 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches

Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Northern Mining and NSW Energy District					
01/07/2024	Female Central Councillor – (New Position)	N/A	Clare Bailey	67a Aberdare Road, Cessnock NSW 2325	Miner
01/07/2024	Board of Management (Gunnedah)	Vacant	David Boxsell	67a Aberdare Road, Cessnock NSW 2325	Miner
01/07/2024	District Female Representative	Clare Bailey	Rebecca McDonald	67a Aberdare Road, Cessnock NSW 2325	Miner
Queensland District					
01/07/2024	District Senior Vice President	Vacant	Heath Timmins	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Paid official
01/07/2024	District Vice President – Mackay	Steven Pierce	Brodie Brunker	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Paid official

01/07/2024	District Vice President – Mackay (New position)	N/A	George Pearce	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Paid official
01/07/2024	District Union Inspector – Mackay	Vacant	Vacant		
01/07/2024	District Relief Union Inspector	Vacant	Vacant		
01/07/2024	Female Central Councillor (New position)	N/A	Logan Muller	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Miner
01/07/2024	Central Councillor	Heath Timmins	Jason Noonan	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Miner
01/07/2024	Central Councillor	George Pearce	Simon West	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Miner
01/07/2024	Female Representative	Vacant	Richelle Tomkins	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Miner
01/07/2024	Board of Management – Division 2	Brodie Brunker	Scott Jensen	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Miner
01/07/2024	Board of Management – Division 5	Michael Howells	Daniel Boyce	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Miner
01/07/2024	Board of Management - Division 7	Mark Zerner	Michael Gleeson	Level 2, 61 Bowen Street, Spring Hill QLD 4000	Port Worker

South Western District					
01/07/2024	District President/ Central Councillor	Graeme Osborne	Robert Timbs	636 Northcliffe Drive, Kembla Grange, NSW 2526	Paid Official
01/07/2024	District Vice President – Western (Position abolished)	Craig Carberry	N/A		
01/07/2024	District Vice President – Southern (Position abolished)	Robert Timbs	N/A		
01/07/2024	District Vice President – Metalliferous (Position abolished)	Gregory Braes	N/A		
01/07/2024	District Vice President (A) – Lithgow (New position)	N/A	Mark Jenkins	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
01/07/2024	District Vice President (B) – Mudgee (New Position)	N/A	Craig Carberry	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
01/07/2024	Honorary District Vice President – Far Western Region (New Position)	N/A	Jamie McConnell	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
01/07/2024	Board of Management – Southern Region – Area 3	Murray Dakers	Mark Bryant	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner

Victorian District					
01/07/2024	Board of Management – Loy Yang 'B' Power Station Lodge President	Terry Jongerius	Adam Halsall	Wing 5, Lignite Court, Morwell VIC 3840	Power Station Operator
01/07/2024	Board of Management – Emergency Services Lodge President	Brett Leighton	Cale Savage	Wing 5, Lignite Court, Morwell VIC 3840	Emergency Services Officer
Western Australia District					
01/07/2024	District President	Robert Sanford	Kim Praetz	75 Throssell Street, Collie WA 6225	Miner
01/07/2024	District Vice President – Northern Region	Justin Parry	Hank Wiltshut	75 Throssell Street, Collie WA 6225	Train Driver
01/07/2024	District Vice President – Southern Region	Kim Praetz	Darren Crowe	75 Throssell Street, Collie WA 6225	Miner
01/07/2024	Board of Management – Northern Region	Greg Brandis	Rodney Slapp	75 Throssell Street, Collie WA 6225	Train Driver
01/07/2024	Board of Management – Southern Region	Darren Crowe	Robert Sanford	75 Throssell Street, Collie WA 6225	Miner
Tasmanian District					
01/07/2024	Board of Management – Graymont Lodge (New position)	N/A	Mike Cohen	c- 215-217 Clarence Street, Sydney NSW 2000	Miner



20 May 2024

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: Queensland District Branch reception@meuqld.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
15 May 2024	Queensland District Branch	District Branch Union Inspector - Mackay	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 15 May 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Queensland District Branch	8 May 2024	District Branch Union Inspector – Mackay	Stephen Woods	Vacant		



29 April 2024

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: info@meu.org.au

cc: Northern Mining & NSW Energy District Branch sthompson@meunsw.org.au
Victorian District Branch mrichards@meuvic.org.au
Queensland District Branch reception@meuqld.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

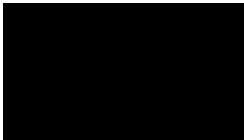
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
5 March 2024	Northern Mining & NSW Energy District Branch	Female Affirmative Action Representative	Yes
	Victorian District Branch	District President	
28 March 2024	Queensland District Branch	Board of Management Representative-Division 5	Yes
	Northern Mining & NSW Energy District Branch	Female Affirmative Action Representative	

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 28 March 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Queensland District Branch	4 March 2024	Board of Management Representative – Division 5	Michael Howells	Vacant		
Northern Mining & NSW Energy District Branch	7 March 2024	Female Affirmative Action Representative	Vacant	Clare Bailey	PO Box 364, Cessnock NSW 2325	Miner



22 April 2024

Grahame Kelly
General Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

Cc: info@meu.org.au

Dear Grahame Kelly

The Mining and Energy Union's annual return of information (annual return) lodged under subsection 233(1) of the RO Act

Thank you for providing your annual return lodged under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Summary of your annual return and its assessment

Year	2024
Matter number	AR2024/93
Lodgement date	25 March 2024
Review	Primary Review
Result	FILED

Your primary review

Your annual return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the regulator raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



Your annual return satisfied the requirements of the primary review and has been uploaded to the Fair Work Commission (the Commission) website.

The Commission's risk-based approach

This year your annual return was assessed against a primary review. Consistent with the Commission's risk-based approach, most annual returns are the subject of a primary review.

The remainder receive an advanced review which is a more comprehensive review.

Each organisation should expect that in some years their annual return will be the subject of an advanced review.

The Commission's [advanced review checklists](#) are published on our website.

Do you have any questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the Commission's subscription service to find out when we release new materials](#).

If you have any queries we can be contacted on 1300 341 665 or by email at regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission

ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and sections 230 and 233 *Fair Work (Registered Organisations) Act 2009*

I, Grahame Kelly, being the General Secretary of the Mining and Energy Union, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with section 230(1)(b), (c), and (d) of the Act:
 - The address of the organisation is 215-217 Clarence Street, Sydney NSW 2000.¹
 - The name and address of each branch of the organisation is:²
 1. Northern Mining and NSW Energy District Branch, 67a Aberdare Street, Cessnock NSW 2325
 2. Queensland District Branch, 61 Bowen Street, Spring Hill QLD 4004
 3. South Western District Branch, 636 Northcliffe Drive, Kembla Grange NSW 2526
 4. Tasmanian District Branch, 215-217 Clarence Street, Sydney NSW 2000
 5. Western Australian District Branch, 75 Throssell Street, Collie WA 6225
 6. Victorian District Branch, Wing 5, Lignite Court, Morwell VIC 3840
 - On 31 December in the previous year the number of members was 22,720.³
 - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

¹ Section 230(1)(d); reg.147(d)

² Section 230(1)(d); reg.147(a) & (d)

³ Section 230(1)(d); reg.147(f)

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2024:⁴

1. Organisation elections

National Office:

General President (x1)

General Secretary (x1)

General Vice President (x1)

2. Branch elections

Northern Mining & NSW Energy District Branch

District President (x1)

District Secretary (x1)

District Vice President A (x1)

District Vice President B (x1)

District Vice President C (x1)

District Vice President D (x1)

District Check Inspector (A) (x1)

District Check Inspector (B) (x1)

Central Councillor (x4)

Female Central Councillor (x1)

Board of Management (x11)

Queensland District Branch

District President (x1)

District Secretary (x1)

District Senior Vice President (x1)

District Vice President – Mackay (x2)

District Vice President – Rockhampton (x1)

District Vice President – Emerald (x1)

District Union Inspectors – Rockhampton (x2)

District Union Inspectors – Mackay (x1)

⁴ Section 230(1)(d); reg.147(e)

District Union Inspector - Relief (x1)

Central Councillor (x3)

Female Central Councillor (x1)

Lodge Representatives (x8)

South Western District Branch

District President (x1)

District Secretary (x1)

District Vice President (A) (x1)

District Vice President (B) (x1)

Honorary District Vice President – Far Western Region (x1)

District Check Inspector – Western (x1)

District Check Inspector – Southern (x1)

District Relief Check Inspector – Western (x1)

District Relief Check Inspector – Southern (x1)

Central Councillor – (x1)

Board of Management – (x8)

Tasmanian District Branch

Honorary District President (x1)

Board of Management (x4)

Western Australian District Branch

District President (x1)

District Secretary (x1)

District Vice President – Northern Region (x1)

District Vice President – Southern Region (x1)

District Board of Management (x4)

Victorian District Branch

District President (x1)

District Secretary (x1)

District Vice President (x1)

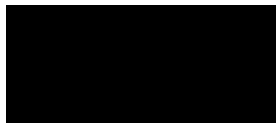
Lodge Representatives – Board of Management (x7)

- During the previous 12 months:⁵

The following branches COMMENCED operation:

- Mining and Energy Union, National Office, 215-217 Clarence Street, Sydney NSW 2000
 - Mining and Energy Union, Northern Mining and NSW Energy District Branch, 67a Aberdare Street, Cessnock NSW 2325
 - Mining and Energy Union, Queensland District Branch, 61 Bowen Street, Spring Hill QLD 4004
 - Mining and Energy Union, South Western District Branch, 636 Northcliffe Drive, Kembla Grange NSW 2526
 - Mining and Energy Union, Tasmanian District Branch, 215-217 Clarence Street, Sydney NSW 2000
 - Mining and Energy Union, Western Australian District Branch, 75 Throssell Street, Collie WA 6225
 - Mining and Energy Union, Victorian District Branch, Wing 5, Lignite Court, Morwell VIC 3840
- The organisation:
 - Has not entered into an agreement under section 151(1) of the Act with a state union.

Signed:



Dated: 25 March 2024

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to regorgs@fwc.gov.au. If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within **35 days** of the change.⁶]*

⁵ Section 230(1)(d); reg.147(b) & (c)

⁶ Section 233(2); reg. 151

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
National Office				
National	General President	Anthony Maher	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	General Secretary	Grahame Kelly	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	General Vice President	Stephen Smyth	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	Central Councillor	Mitch Hughes	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	Central Councillor	Robin Williams	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	Central Councillor	Graeme Osborne	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	Central Councillor	Greg Busson	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	Central Councillor	Ricky Gale	215-217 Clarence Street, Sydney NSW 2000	Paid Official
	Central Councillor	Michael Schofield	215-217 Clarence Street, Sydney NSW 2000	Miner
	Central Councillor	Simon Duff	215-217 Clarence Street, Sydney NSW 2000	Miner
	Central Councillor	Scott Baird	215-217 Clarence Street, Sydney NSW 2000	Miner

	Central Councillor	Peter Compton	215-217 Clarence Street, Sydney NSW 2000	Power Station Worker
	Central Councillor	Heath Timmins	215-217 Clarence Street, Sydney NSW 2000	Miner
	Central Councillor	George Pearce	215-217 Clarence Street, Sydney NSW 2000	Miner
	Central Councillor	Brett Smith	215-217 Clarence Street, Sydney NSW 2000	Miner
	Central Councillor	Daniel Hopkins	215-217 Clarence Street, Sydney NSW 2000	Miner
	Affirmative Action Councillor	Sharon Smoothy	215-217 Clarence Street, Sydney NSW 2000	Miner
Northern Mining & NSW Energy District				
	District President	Robin Williams	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Secretary	Shane Thompson	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Vice President (A)	Jeremy McWilliams	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Vice President (B)	Michael Taggart	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Vice President (C)	Matthew Howard	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Vice President (D)	Chad Hanson	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Check Inspector (A)	Stephen Tranter	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Check Inspector (B)	Anthony Watson	67a Aberdare Road, Cessnock NSW 2325	Paid Official
	District Central Councillor	Scott Baird	67a Aberdare Road, Cessnock NSW 2325	Miner

	District Central Councillor	Michael Schofield	67a Aberdare Road, Cessnock NSW 2325	Miner
	District Central Councillor	Peter Compton	67a Aberdare Road, Cessnock NSW 2325	Power Station Worker
	District Central Councillor	Simon Duff	67a Aberdare Road, Cessnock NSW 2325	Miner
	Female Representative	Clare Bailey	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (U/G)	Luke Thomas	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (U/G)	Joseph Price	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (U/G)	Stuart Clark	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (O/C)	Adam Hewitt	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (O/C)	Kyle Hunter	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (O/C)	Mark Wicks	67a Aberdare Road, Cessnock NSW 2325	Miner
	Board of Management (Energy)	Glenn Kollner	67a Aberdare Road, Cessnock NSW 2325	Power Station Worker
	Board of Management (Energy)	Scott King	67a Aberdare Road, Cessnock NSW 2325	Power Station Worker
	Board of Management (Energy)	Jason Porter	67a Aberdare Road, Cessnock NSW 2325	Energy Worker
	Board of Management (Gunnedah)	Vacant		
Queensland District				
	District President	Mitch Hughes	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official

	District Secretary	Glenn Power	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Senior Vice President	Vacant		
	District Vice President – Emerald	Shane Bruner	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Vice President – Rockhampton	Jeffery Scales	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Vice President – Mackay	Steven Pierce	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Branch Union Inspector – Rockhampton	Stephen Watts	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Branch Union Inspector – Rockhampton	Jason Hill	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Branch Union Inspector – Mackay	Stephen Woods	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Paid Official
	District Branch Relief Union Inspector	Vacant		
	District Central Councillor	Brett Smith	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	District Central Councillor	George Pearce	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	District Central Councillor	Heath Timmins	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	Female Representative	Vacant		
	Board of Management – Division 1	Justin Kelly	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner

	Board of Management – Division 2	Brodie Brunker	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	Board of Management – Division 3	Russell Herdman	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	Board of Management – Division 4	David Wieden	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	Board of Management – Division 5	Michael Howells	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	Board of Management – Division 6	Adam Hammett	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Miner
	Board of Management – Division 7	Mark Zerner	Level 2, 61 Bowen Street, Spring Hill Qld 4000	Port Worker
South Western District				
	District President	Graeme Osborne	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Secretary	Andrew Davey	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Vice President – Western	Craig Carberry	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Vice President – Southern	Robert Timbs	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Vice President – Metalliferous	Gregory Braes	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Check Inspector – Western	Stephen Luck	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Check Inspector – Southern	Stephen Barrett	636 Northcliffe Drive, Kembla Grange NSW 2526	Paid Official
	District Relief Check Inspector – Western	Todd Jones	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner

	District Relief Check Inspector - Southern	Anthony Davis	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	District Central Councillor	Daniel Hopkins	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	Board of Management – Southern	Joseph Sleiman	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	Board of Management – Southern	Matthew Gosek	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	Board of Management – Southern	Steven Ockers	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	Board of Management – Southern	Murray Dakers	636 Northcliffe Drive, Kembla Grange NSW 2526	Port Worker
	Board of Management – Western	Vacant		
	Board of Management – Western	Matthew Purtell	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	Board of Management – Western	Mark Jenkins	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
	Board of Management – Western	Clay Windle	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
Victorian District				
	District President	Andrew Smith	Wing 5, Lignite Court, Morwell VIC 3840	Paid Official
	District Secretary	Mark Richards	Wing 5, Lignite Court, Morwell VIC 3840	Paid Official
	District Vice President	Ashley Schoer	Wing 5, Lignite Court, Morwell VIC 3840	Power Station Worker
	Board of Management	Ritchie Barber	Wing 5, Lignite Court, Morwell VIC 3840	Miner
	Board of Management	Joseph Pedemont	Wing 5, Lignite Court, Morwell VIC 3840	Power Station Worker

	Board of Management	Terry Jongerius	Wing 5, Lignite Court, Morwell VIC 3840	Power Station Worker
	Board of Management	Mark Micallef	Wing 5, Lignite Court, Morwell VIC 3840	Miner
	Board of Management	Mustafa Karabadjak	Wing 5, Lignite Court, Morwell VIC 3840	Power Station Worker
	Board of Management	Brett Leighton	Wing 5, Lignite Court, Morwell VIC 3840	Emergency Services officer
Western Australian District				
	District President	Robert Sanford	75 Throssel Street, Collie WA 6225	Miner
	District Secretary	Gregory Busson	75 Throssel Street, Collie WA 6225	Paid Official
	District Vice President – Southern Region	Kim Praetz	75 Throssel Street, Collie WA 6225	Miner
	District Vice President – Northern Region	Justin Parry	75 Throssel Street, Collie WA 6225	Train Driver
	Board of Management – Southern Region	Darren Crowe	75 Throssel Street, Collie WA 6225	Miner
	Board of Management – Southern Region	Nathan Rowlands	75 Throssel Street, Collie WA 6225	Power House Operator
	Board of Management – Northern Region	Greg Brandis	75 Throssel Street, Collie WA 6225	Train Driver

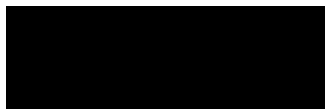
	Board of Management – Northern Region	Gary Howard	As above	Train Driver
Tasmanian District				
	State Executive Officer	Vacant		
	Honorary District President	Ricky Gale	215-217 Clarence Street, Sydney NSW 2000	Miner
	Board of Management	Darren Redshaw	215-217 Clarence Street, Sydney NSW 2000	Miner
	Board of Management	Brent Ashman	215--217 Clarence Street, Sydney NSW 2000	Smelter Worker
	Board of Management	Pren Cetaj	215-217 Clarence Street, Sydney NSW 2000	Miner

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 5 March 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Northern Mining & NSW Energy District Branch	31 January 2024	Female Affirmative Action Representative	Kerry Konieczny	Vacant		
Victorian District Branch	1 March 2024	District President	Vacant	Andrew Smith	Wing 5, Lignite Court, Morwell Vic 3225	Full time official



4 March 2024

Grahame Kelly
National Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: Queensland District Branch reception@meuqld.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

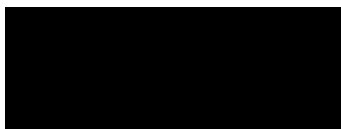
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
21 February 2024	Queensland District Branch	Female Affirmative Action Representative	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly being the General Secretary of the Mining and Energy Union declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 21 February 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Queensland District Branch	20 February 2024	Female Affirmative Action Representative	Josey Watson	Vacant		



12 February 2024

Grahame Kelly
National Secretary
Mining and Energy Union
Sent via email: gkelly@meu.org.au

cc: South Western District Branch ADavey@meusw.org.au

Dear Grahame Kelly

Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Mining and Energy Union (AR2024/93).

A list of those changes has been summarised in Appendix A at the end of this letter.

What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



Officer financial training audit

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

Help for new officers: Officer Induction Kit

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

Disclosure obligations: what officers must do

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



eLearning module – notifications of change

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or regorgs@fwc.gov.au if you have any questions or would like to discuss this matter further.

Yours sincerely

Fair Work Commission

Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

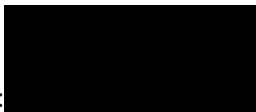
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
3 January 2024	South Western District Branch	Board of Management – Western Area 1 Board of Management Western Area 2	Yes

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Grahame Kelly, being the General Secretary of the Mining and Energy Union, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
 - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 3 January 2023

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to regorgs@fwc.gov.au].

ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches:

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
South Western District Branch	4 December 2023	Board of Management – Western – Area 1	Vacant	Matthew Purtle	636 Northcliffe Drive, Kembla Grange NSW 2526	Miner
South Western District Branch	4 December 2023	Board of Management - Western – Area 2	Jeffrey Barber	Vacant		