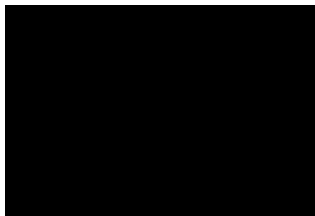


# NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, David Bliss, being the Branch Secretary-Treasurer of the Shop, Distributive and Allied Employees Association, Newcastle and Northern Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed



Dated: 19 December 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Newcastle and Northern	16.12.2024	Branch Councillor	Heather Anderson	Violeta Rakocevic	PO Box 2211 Dangar NSW 2309	Shop Assistant



17 December 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: gerard@sda.org.au

cc: Victoria Branch info@sdavic.org

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

#### Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

#### **Time frames for notifications of change**

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.



These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



#### **eLearning module – notifications of change**

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**

## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

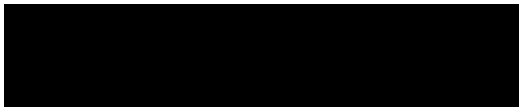
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
4 December 2024	Victoria Branch	Distribution Division Delegate to Branch Conference	Yes

# NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Michael John Donovan, being the Branch Secretary/Treasurer of the Shop, Distributive and Allied Employees Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated:

2 DEC 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	28 November 2024	Distribution Division Delegate to Branch Conference	vacant	Shaun Backhouse	Level 3, 65 Southbank Blvd Southbank	Distribution Worker



14 October 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: gerard@sda.org.au

cc: VIC- info@sdavic.org  
SA-secretary@sda.com.au

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

#### Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

#### **Time frames for notifications of change**

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement

#### **eLearning module – notifications of change**



The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**

## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
26/09/2024	VIC	Branch Delegate to National Council	Yes
08/10/2024	SA	Branch Committee of Management Member (5), Vice President, National Councillor (3)	Yes

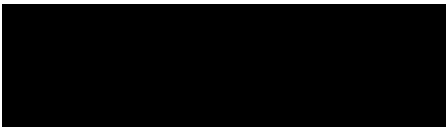


# **NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Joshua Mark David Peak, being the Secretary/Treasurer of the Shop, Distributive and Allied Employees' Association South Australian Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 8 October 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

## Changes to Offices and Office Holders in the Organisation and its Branches:

[Please note:

- delete the information highlighted: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
SA	19.09.2024	Branch Committee of Management Member	Sven Taapken	Beth Kendall	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Retail worker
SA	19.09.2024	Branch Committee of Management Member	Olivia Smith-Munro	Jasemin Hamdemir	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Fast food worker

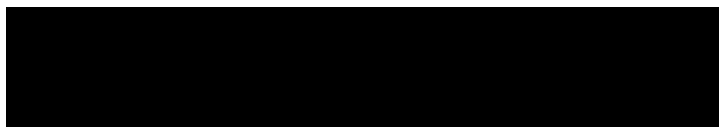
SA	19.09.2024	Branch Committee of Management Member	Vacant	Josh Magnusson	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Fast food worker
SA	19.09.2024	Branch Committee of Management Member	Robert O'Reilly	Brianna Hogben	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Retail worker
SA	19.09.2024	Branch Committee of Management Member	Vacant	Tony Viegas	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Retail worker
SA	19.09.2024	Vice President	Robert O'Reilly	Angela Sciancalepore	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Retail worker
SA	19.09.2024	National Councillor	Sonia Romeo	Jordan Paul Mumford	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Paid official
SA	19.09.2024	National Councillor	Roger Nicolls	Angela Sciancalepore	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Retail worker
SA	19.09.2024	National Councillor	Maree Appelkamp	Bente Rasmussen	c/- the Branch, 69 Fullarton Road, Kent Town, SA, 5067	Retail worker

## NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Michael John Donovan, being the Branch Secretary/Treasurer of the Shop, Distributive and Allied Employees Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 25 SEP 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	25 September 2024	Branch Delegate to National Council	vacant	Trevor Libbis	Level 3, 65 Southbank Blvd Southbank	Union Official



18 September 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: gerard@sda.org.au

cc: QLD- secretary@sdaq.asn.au

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

#### Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

#### **Time frames for notifications of change**

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



#### **eLearning module – notifications of change**

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**



## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

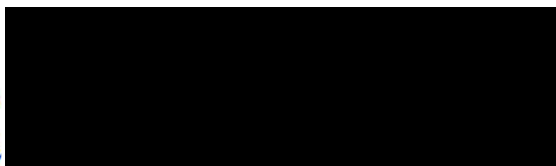
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
13/09/2024	QLD	State Council Member	Yes

## **NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Justin Power, being the Branch Secretary of the Shop Distributive and Allied Employees' Association Queensland Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 12.9.24

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
QLD	12/09/2024	State Council Member	vacant	Anthony Stapleton	PO Box 490 SPRING HILL QLD 4006	Paid Official



12 September 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: [gerard@sda.org.au](mailto:gerard@sda.org.au)

cc: Newcastle and Northern Branch- [secretary@sdan.org.au](mailto:secretary@sdan.org.au)  
VIC- [info@sdavic.org](mailto:info@sdavic.org)

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do financial training or obtain an exemption
- Inform all officers of their disclosure obligations
- Consider giving your new officers the link to the Commission's Officer Induction Kit

These next steps are explained below in more detail.

#### Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete financial training (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

#### **Time frames for notifications of change**

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement

#### **eLearning module – notifications of change**



The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**

## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

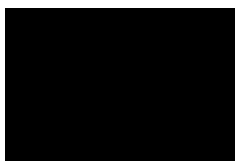
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
05/09/2024 (Amended NOC received on 10/09/2024)	Newcastle and Northern Branch	Branch Councillor, National Councillor (2)	Yes
05/09/2024	VIC	Branch Delegate to National Council	Yes

## **NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, David Bliss, being the Branch Secretary-Treasurer of the Shop, Distributive and Allied Employees Association, Newcastle and Northern Branch, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 9 September 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].



# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches:

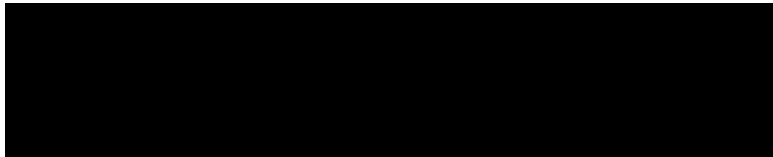
Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Newcastle and Northern	26.8.2024	Branch Councillor	Esyrahlyn Frost	Heather Anderson	PO Box 2211 Dangar NSW 2309	Shop Assistant
Newcastle and Northern	26.8.2024	National Councillor	Barbara Nebart	Debra Dunning	PO Box 2211 Dangar NSW 2309	Paid Official
Newcastle and Northern	26.8.2024	National Councillor	Lynette Wiebe	Garry Luxton	PO Box 2211 Dangar NSW 2309	Shop Assistant

## **NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Michael John Donovan, being the Branch Secretary/Treasurer of the Shop, Distributive and Allied Employees Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 4 SEP 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	23 August 2024	Branch Delegate to National Council	Helen Cooney	vacant	N/A	N/A



2 September 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: [gerard@sda.org.au](mailto:gerard@sda.org.au)

cc: Victoria Branch [info@sdavic.org](mailto:info@sdavic.org)  
National Branch [general@sda.org.au](mailto:general@sda.org.au)

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.



#### Late notification warning

Appendix A contains late notifications. Please inform the relevant officer that this has been recorded against AR2024/27.

Late notifications are a serious issue that impacts on the transparency of the whole organisation to its members. Members should be able to tell who their officers are.

We have included some resources below to help support your good governance in relation to notifications of change.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

## Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Appendix A shows late notifications

A notification from your organisation indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Late notifications have the potential to attract a civil penalty.

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement

### eLearning module – notifications of change



The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**

## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

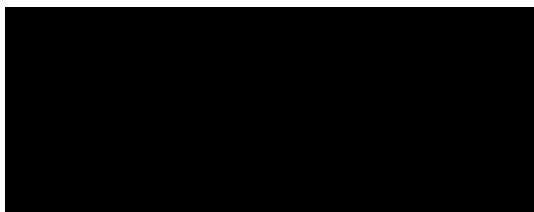
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
21 August 2024	Victoria Branch	Branch Delegate to National Council	Yes
23 August 2024	National Branch	Member of National Executive Member of National Executive	No, 46 days No, 36 days
23 August 2024	National Branch	Member of National Executive	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, **GERARD DWYER**, being the **National Secretary-Treasurer** of the **Shop, Distributive and Allied Employees' Association**, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



---

GERARD DWYER  
National Secretary-Treasurer

Dated: 23 August 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).]



## ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

*Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:*

[Please note:

- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

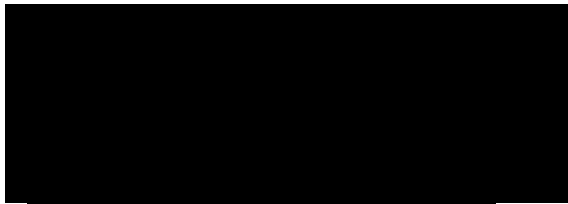
Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	23/08/2024	Member of National Executive	Vacant	Helen Cooney	Level 6, 53 Queen Street, Melbourne Vic 3000	National Assistant Secretary

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, **GERARD DWYER**, being the **National Secretary-Treasurer** of the **Shop, Distributive and Allied Employees' Association**, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



---

GERARD DWYER  
National Secretary-Treasurer

Dated: 23 August 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).]

## ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

*Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:*

[Please note:

- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

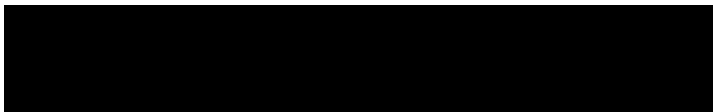
Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	04/06/2024	Member of National Executive	Vacant	David Bliss	c/- Level 1, 710 Hunter Street, Newcastle West, NSW 2302	Union Official
National	14/06/2024	Member of National Executive	Vacant	Justin Power	c/- 385 St Pauls Terrace, Fortitude Valley, QLD 4006	Union Official

# NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, Michael John Donovan, being the Branch Secretary/Treasurer of the Shop, Distributive and Allied Employees Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 21 AUG 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	15 August 2024	Branch Delegate to National Council	vacant	Helen Cooney	Level 3, 65 Southbank Blvd Southbank	Union Official



7 August 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: gerard@sda.org.au

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.



#### Late notification warning

Appendix A contains late notifications. Please inform the relevant officer that this has been recorded against AR2024/27.

Late notifications are a serious issue that impacts on the transparency of the whole organisation to its members. Members should be able to tell who their officers are.

We have included some resources below to help support your good governance in relation to notifications of change.

Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties
- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

## Time frames for notifications of change

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Appendix A shows late notifications

A notification from your organisation indicates that changes occurred more than 35 days prior to its lodgement. Please ensure that future notifications of change are lodged within 35 days of the change occurring.

Late notifications have the potential to attract a civil penalty.

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement

### eLearning module – notifications of change



The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**



## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

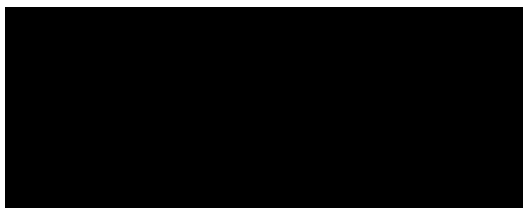
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
1 August 2024	National Branch	Member of National Executive	No, 35 days

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, **GERARD DWYER**, being the **National Secretary-Treasurer** of the **Shop, Distributive and Allied Employees' Association**, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



---

GERARD DWYER  
National Secretary-Treasurer

Dated: 1 August 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).]

## ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

*Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:*

[Please note:

- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	24.5.2024	Member of National Executive	Julia Fox	Vacant	N/A	Vacant



24 June 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: gerard@sda.org.au

cc: VIC- info@sdavic.org

Dear Gerard Dwyer

### Notification of changes – Action required

We acknowledge receipt of a Notification of Change to the office holders of the Shop, Distributive and Allied Employees Association (AR2024/27).

A list of those changes has been summarised in Appendix A at the end of this letter.

#### What you need to do right now

- Any person who has been elected or appointed to a new office that has financial management duties (which usually includes all the committee of management) **MUST** do [financial training](#) or [obtain an exemption](#)
- Inform all officers of their [disclosure obligations](#)
- Consider giving your new officers the link to the Commission's [Officer Induction Kit](#)

These next steps are explained below in more detail.

#### Financial training must be done within 6 months

Any officer who has been elected or appointed to a new office that has financial management duties must complete [financial training](#) (or obtain an exemption) **within 6 months** after taking office (section 293K of the *Fair Work (Registered Organisations) Act 2009* (RO Act)).

The organisation is responsible for this requirement. You should arrange for the relevant officers to have training as soon as possible.

Good governance processes around financial training are highly recommended. These include:

- keeping a list of all offices that have financial management duties

- having a single person or officer responsible for overseeing the process
- collecting records of who has done training or obtained an exemption, including any certificates and exemption letters
- doing refresher courses for officers who have been re-elected to the same office (and are not required to do training under the RO Act)
- extending training to non-officers who are essential to your financial processes



#### **Officer financial training audit**

An audit by the Commission into officer training found that organisations frequently misunderstood **which** officers are required to do training.

To help with this we have an [officer training online panel](#) with examples explaining what triggers the need to do training and how to identify the offices that require it.

Further information about training is provided in our [officer financial training fact sheet](#).

#### **Help for new officers: Officer Induction Kit**

The Commission has created an [Officer Induction Kit](#) to assist new officers. The Kit has resources that will help an officer to understand their general duties as an officer and their specific duties as an officer in your organisation. It also includes tools to guide an officer's understanding of compliance dates, disclosures and other reporting obligations.

Please direct your officers to the kit which is on the Commission's [officers and disclosures](#) page.

#### **Disclosure obligations: what officers must do**

All officers are required to make disclosures regarding remuneration, non-cash benefits and material personal interests. Details are contained in the RO Act and are summarised in the Commission's [Disclosures Fact Sheet](#).

The organisation and officers are both responsible for meeting this obligation.

#### **Time frames for notifications of change**

Notifications of change must be lodged within 35 days of the change occurring (regulation 151 *Fair Work (Registered Organisations) Regulations 2009*).

Resources to help you make your notifications of change

Notifications of change are vitally important to maintain the transparency of an organisation to its members. They empower members to hold the organisation properly to account for its decisions.

To ensure that organisations get these notifications right we have created resources to help you understand the notification of change requirement and complete it quickly.

These resources include:

- [notification of change template](#)
- a podcast that answers the question – [who is an officer?](#)
- and a [fact sheet on notifications of change](#) that explains the requirement



#### **eLearning module – notifications of change**

The Commission has launched an eLearning module to assist organisations in understanding when a notification of change is required.

The [eLearning module](#) is available on our website.

It will take approximately 20 minutes and has a short quiz at the end to help you test your knowledge.

Please contact 1300 341 665 or [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au) if you have any questions or would like to discuss this matter further.

Yours sincerely

**Fair Work Commission**

## Appendix A

The table below outlines the changes notified and when they were lodged.

Our records have been updated.

The notification of change and this filing letter can be viewed on the Commission Website through the [list of Registered Organisations](#).

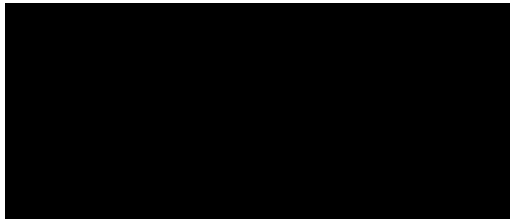
Date of lodgement	Branch	Change	Within prescribed period (Yes/No). If No, how many days late
11/06/2024	VIC	Branch Delegate to National Council	Yes
11/06/2024 (Amended NOC received on 19/06/2024)	National	Member of National Executive	Yes

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, **GERARD DWYER**, being the **National Secretary-Treasurer** of the **Shop, Distributive and Allied Employees' Association**, declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



---

GERARD DWYER  
National Secretary-Treasurer

Dated: 11 June 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).]



## ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

*Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:*

[Please note:

- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

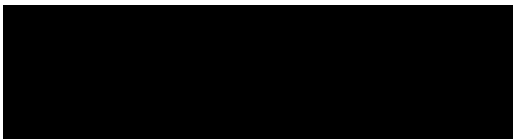
Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
National	4.6.2024	Member of National Executive	Vacant	Bernie Smith	c/- SDA NSW Branch, Level 3, 8 Quay Street, Sydney, NSW 2000	National Vice President

## **NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, Michael John Donovan, being the Branch Secretary/Treasurer of the Shop, Distributive and Allied Employees Association declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.

Signed:



Dated: 11 JUNE 2024

[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within **35 days**. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)].

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

Changes to Offices and Office Holders in the Organisation and its Branches [insert as many pages as required]:

[Please note:

- delete the information **highlighted**: this is instructional or provided by way of example only
- the Fair Work Commission must be notified within **35 days** of the change
- the 35 days begins at the earliest event (for instance when the officer retires) and **cannot be notified in advance** of the change
- a notification of a person leaving office and a notification of person filling the vacant office may need to be lodged separately if the appointment or election process takes longer than 35 days.]

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
Victoria	7 June 2024	Branch Delegate to National Council	John Gigliotti	vacant	N/A	N/A



15 April 2024

Gerard Dwyer  
National Secretary-Treasurer  
Shop, Distributive and Allied Employees Association  
Sent via email: [gerard@sda.org.au](mailto:gerard@sda.org.au)

Dear Gerard Dwyer

**The Shop, Distributive and Allied Employees Association's annual return of information (annual return) lodged under subsection 233(1) of the RO Act**

Thank you for providing your annual return lodged under subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

**Summary of your annual return and its assessment**

Year	2024
Matter number	AR2024/27
Lodgement date	28 March 2024
Review	Primary Review
Result	FILED

**Your primary review**

Your annual return had a **primary review** which checked whether it was signed by an officer, lodged on time, the required declarations were made, included the list of offices and office holders and whether you met the requirements that the regulator raised with you last year. A primary review does not examine all the requirements of subsection 233(1).



**Your annual return satisfied the requirements of the primary review and has been uploaded to the Fair Work Commission (the Commission) website.**

## **The Commission's risk-based approach**

This year your annual return was assessed against a primary review. Consistent with the Commission's risk-based approach, most annual returns are the subject of a primary review.

The remainder receive an advanced review which is a more comprehensive review.

Each organisation should expect that in some years their annual return will be the subject of an advanced review.

The Commission's [advanced review checklists](#) are published on our website.

## **Do you have any questions?**

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the Commission's subscription service to find out when we release new materials](#).

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

Yours sincerely

**Fair Work Commission**

**ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, Gerard Dwyer, being the National Secretary-Treasurer of the Shop, Distributive & Allied Employees' Association, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
  - The address of the National Office of the organisation is Level 6, 53 Queen Street, Melbourne VIC 3000.<sup>1</sup>
  - The name and address of each branch of the organisation is:<sup>2</sup>
    1. Shop, Distributive & Allied Employees' Association New South Wales Branch - Level 3, 8 Quay Street, Sydney, NSW 2000
    2. Shop, Distributive & Allied Employees' Association Victorian Branch - Level 3, 65 Southbank Boulevard, Southbank, VIC 3006
    3. Shop, Distributive & Allied Employees' Association Queensland Branch - 385 St. Pauls Terrace, Fortitude Valley, Qld 4006
    4. Shop, Distributive & Allied Employees' Association Western Australian Branch – Level 5, 25 Barrack Street Perth, WA 6000
    5. Shop, Distributive & Allied Employees' Association South Australian Branch - 69 Fullarton Road, Kent Town, SA 5067
    6. Shop, Distributive & Allied Employees' Association Newcastle and Northern Branch - Level 1, 710 Hunter Street, Newcastle West, NSW 2302
    7. Shop, Distributive & Allied Employees' Association Tasmanian Branch - 72 York Street, Launceston, Tasmania 7250

---

<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

- On 31 December in the previous year the number of members was 200,315.<sup>3</sup> They were spread among the Branches of the organisation as follows:

<b><u>Branch</u></b>	<b><u>Number of Members</u></b>
New South Wales	54,077
Victoria	42,601
Queensland	30,098
Western Australia	19,742
South Australia	33,967
Newcastle & Northern	13,602
Tasmania	6,228
<b>Total:</b>	<b>200,315</b>

- A list of offices of the National Office and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at **Annexure A** and forms part of this declaration.
- The documents annexed hereto and marked accordingly are the Annual Returns of Information for the Branches of the organisation, and form part of this declaration:

<b><u>Branch</u></b>	<b><u>Annexure</u></b>
New South Wales	<b>B</b>
Victoria	<b>C</b>
Queensland	<b>D</b>
Western Australia	<b>E</b>
South Australia	<b>F</b>
Newcastle & Northern	<b>G</b>
Tasmania	<b>H</b>

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2024:<sup>4</sup>
  - Elections are scheduled for 2024 for the following National offices of the organisation (this does not include casual vacancy elections): National

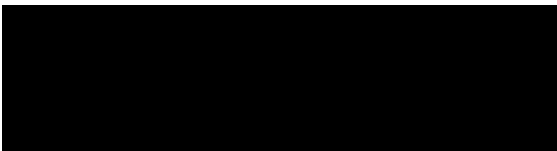
<sup>3</sup> s.230(1)(d); reg.147(f)

<sup>4</sup> s.230(1)(d); reg.147(e)

President (1 office), National Vice-President (1 office), National Executive (5 offices)

2. Branch elections (this does not include casual vacancy elections):

- a. NSW Branch – no elections scheduled THIS YEAR
  - b. Victorian Branch – no elections scheduled THIS YEAR
  - c. Queensland Branch – no elections scheduled THIS YEAR
  - d. Western Australian Branch – no elections scheduled THIS YEAR
  - e. South Australian Branch – Branch President (1), Branch Vice President (2), Branch Secretary/Treasurer (1), Branch Assistant Secretary (1), Committee of Management Members representing electorates (TBC), National Councillors (6)
  - f. Newcastle & Northern Branch – no elections scheduled THIS YEAR
  - g. Tasmanian Branch – no elections scheduled THIS YEAR
- During the previous 12 months NO branches COMMENCED or CEASED operation:<sup>5</sup>
  - The organisation has not entered into an agreement under s.151(1) of the Act with a state union.



Dated: 28 March 2024

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within 35 days of the change.<sup>6</sup>]*

---

<sup>5</sup> s.230(1)(d); reg.147(b) & (c)

<sup>6</sup> s.233(2); reg. 151



**ANNEXURE A**

**NATIONAL OFFICE**

# ANNEXURE A

THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the National Office of the Organisation”

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
National	President	Michael Donovan	c/- SDA Victorian Branch, Level 3, 65 Southbank Boulevard, Southbank, VIC 3006	Union Officer
	Vice President	Vacant	N/A	N/A
	Secretary-Treasurer	Gerard Dwyer	c/- SDA National Office, Level 6, 53 Queen Street, Melbourne VIC 3000	Union Officer
	Assistant Secretary	Julia Fox	c/- SDA National Office, Level 6, 53 Queen Street, Melbourne VIC 3000	Union Officer
	Member of National Executive	Bernie Smith	c/- SDA NSW Branch, Level 3, 8 Quay Street, Sydney, NSW 2000	Union Officer
	Member of National Executive	Justin Power	c/- SDA Queensland Branch 385 St. Pauls Terrace, Fortitude Valley QLD 4006	Union Officer
	Member of National Executive	Ben Harris	c/- SDA Western Australian Branch, 5th Floor, 25 Barrack Street Perth, WA 6000	Union Officer
	Member of National Executive	Josh Peak	c/- SDA South Australian Branch, Unit 1, 69 Fullarton Road, Kent Town, SA 5067	Union Officer
	Member of National Executive	Joel Tynan	c/- SDA Tasmanian Branch, 72 York Street Launceston TAS 7250	Union Officer

# **ANNEXURE B**

## **NEW SOUTH WALES**

**ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009**

I, Bernard Joseph Smith, being the Branch Secretary-Treasurer of the Shop, Distributive and Allied Employees' Association New South Wales Branch, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
  - The address of the Branch is Level 3, 8 Quay Street, Sydney NSW 2000.<sup>1</sup>
  - On 31 December in the previous year the number of members was 54,077.<sup>2</sup>
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - Under the rules of the Branch, there are no NSW Branch elections this year for Officers required between 1 January and 31 December 2024<sup>3</sup> (this does not include casual vacancy elections).

---

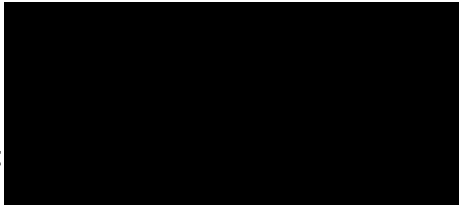
<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(f)

<sup>3</sup> s.230(1)(d); reg.147(e)

- During the previous 12 months:<sup>4</sup> no branches commenced or ceased operation.
- The NSW Branch of the organisation has not entered into an agreement under s.151(1) of the Act with a state union.

Signed



Bernard Smith

Branch Secretary-Treasurer

Dated: 8 March 2024

**[PLEASE NOTE:** This declaration and return of information must be lodged with the Fair Work Commission by 31 March. It is encouraged that it be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au) (there is no need to post the annual return). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within **35 days** of the change.<sup>5</sup>]

---

<sup>4</sup> s.230(1)(d); reg.147(b) & (c)

<sup>5</sup> s.233(2); s. 151

## ANNEXURE A

- Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
NSW	Branch President	Maria Dumycz	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Vice President	Carol Williams	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Secretary- Treasurer	Bernard Smith	C/- SDA PO Box K230 Haymarket NSW 1240	Union Official
NSW	Branch Assistant Secretary-Treasurer	Felicity Smithson	C/- SDA PO Box K230 Haymarket NSW 1240	Union Official
NSW	Branch Trustee	Suzanne Barros	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Trustee	Vincent Bollen	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant

NSW	Branch Councillor (Branch Membership)	Raymond Barakat	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Branch Membership)	Wayne Barlow	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Branch Membership)	Patricia Dibley	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Branch Membership)	Cheryl Dufty	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Branch Membership)	Suzanne Funge	C/- SDA PO Box K230 Haymarket NSW 1240	Online Retail Worker
NSW	Branch Councillor (Branch Membership)	Donna Tyrrell	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Branch Membership)	Jason Wright	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Branch Membership)	Cathy Yarwood	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant

NSW	Branch Councillor (Retail Membership)	Samantha Cahill	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Retail Membership)	Rita Fahd	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Retail Membership)	Nayfeh Rizk	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Councillor (Other Industry & Vocational Groupings)	Sam Sammak	C/- SDA PO Box K230 Haymarket NSW 1240	Warehouse Worker
NSW	Branch Delegate to National Council	Suzanne Barros	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Delegate to National Council	Greg Donnelly	C/- SDA PO Box K230 Haymarket NSW 1240	Member of Parliament
NSW	Branch Delegate to National Council	Maria Dumycz	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Delegate to National Council	Suzanne Funge	C/- SDA PO Box K230 Haymarket NSW 1240	Online Retail Worker



NSW	Branch Delegate to National Council	Sam Sammak	C/- SDA PO Box K230 Haymarket NSW 1240	Warehouse Worker
NSW	Branch Delegate to National Council	Bernard Smith	C/- SDA PO Box K230 Haymarket NSW 1240	Union Official
NSW	Branch Delegate to National Council	Felicity Smithson	C/- SDA PO Box K230 Haymarket NSW 1240	Union Official
NSW	Branch Delegate to National Council	Carol Williams	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant
NSW	Branch Delegate to National Council	Cathy Yarwood	C/- SDA PO Box K230 Haymarket NSW 1240	Shop Assistant

**ANNEXURE C**

**VICTORIA**

# **ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, MICHAEL JOHN DONOVAN, being the BRANCH SECRETARY/TREASURER of the SHOP, DISTRIBUTIVE AND ALLIED EMPLOYEES ASSOCIATION VICTORIAN BRANCH, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with section 230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is Level 3, 65 Southbank Boulevard, Southbank VICTORIA 3006.<sup>1</sup>
  - The name of the organisation is the Shop, Distributive and Allied Employees Association Victorian Branch:<sup>2</sup>
  - On 31 December in the previous year the number of members was 42,601.<sup>3</sup>
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:<sup>4</sup> [Delete any that do not apply]
    1. There are no elections scheduled THIS YEAR (this does not include casual vacancy elections)
  - The organisation: [Delete the dot point that does not apply]

---

<sup>1</sup> Section 230(1)(d); reg.147(d)

<sup>2</sup> Section 230(1)(d); reg.147(a) & (d)

<sup>3</sup> Section 230(1)(d); reg.147(f)

<sup>4</sup> Section 230(1)(d); reg.147(e)

- Has not entered into an agreement under section 151(1) of the Act with a state union.

Signed:



Dated: 12 MAR 2024

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to [regoras@fwc.gov.au](mailto:regoras@fwc.gov.au). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within 35 days of the change.<sup>5</sup>]*

---

<sup>5</sup> Section 233(2); reg. 151

## ANNEXURE A

### THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
VIC	Secretary/Treasurer	Michael Donovan	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Assistant Secretary/Treasurer	Mauro Moretta	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	President	Julie Davis	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Vice-President	Sue Nance	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Vice-President	Debra Becker	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	Kathryn Cannon	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant/Hairdresser
VIC	State Councillor	Julie Holland	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	Trevor Libbis	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official

VIC	State Councillor	Patricia Ryan	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	John Gigliotti	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Retired
VIC	State Councillor	Simon Preest	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	Suzanne Hollingsworth	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	Pauline Lethborg	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	Tammy Trimble	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	State Councillor	Manuel Zouros	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	State Councillor	Madella Sumner	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Ballarat Division Delegate to Branch Conference	Korinea Hunter-Begbie	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Ballarat Division Delegate to Branch Conference	Kim Winzar	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Bendigo Division Delegate to Branch Conference	William Cuffley	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Bendigo Division Delegate to Branch Conference	Patricia Ryan	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant

VIC	Geelong Division Delegate to Branch Conference	Eileen Cotter	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Geelong Division Delegate to Branch Conference	Debra-Anne Warfe	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Gippsland and Central Division Delegate to Branch Conference	Suzanne Hollingsworth	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Hair, Beauty and Modelling Division Delegate to Branch Conference	Kathryn Cannon	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Latrobe Division Delegate to Branch Conference	Julie Holland	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Mallee Division Delegate to Branch Conference	Scott Minion	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Michelle Bilston	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Wendy Chadwick	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	John Gigliotti	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Retired
VIC	Metropolitan Division Delegate to Branch Conference	Denver Girton	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant

VIC	Metropolitan Division Delegate to Branch Conference	Anne Johnstone	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Pauline Lethborg	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Trevor Libbis	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Metropolitan Division Delegate to Branch Conference	George Loncaric	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Gillian Madden	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Debbie Newton-Warner	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Simon Preest	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Deborah Schmidt	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Nicole Small	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant



VIC	Metropolitan Division Delegate to Branch Conference	Stephen Stapleton	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Madella Sumner	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Tammy Trimble	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Stephanie Willmott	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Michelle Wilton	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Metropolitan Division Delegate to Branch Conference	Manuel Zouros	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Metropolitan Division Delegate to Branch Conference	Vacant	N/A	N/A
VIC	Northern Division Delegate to Branch Conference	Christine Morrison	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	North Eastern Division Delegate to Branch Conference	Vacant	N/A	N/A

VIC	North-Western Division Delegate to Branch Conference	Karl Carman	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Western Division Delegate to Branch Conference	Fiona Lee	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Distribution Division Delegate to Branch Conference	Vacant	N/A	N/A
VIC	Branch Delegate to National Council, National President	Michael Donovan	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Branch Delegate to National Council	Kathryn Cannon	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Branch Delegate to National Council	Patricia Ryan	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Branch Delegate to National Council	John Gigliotti	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Retired
VIC	Branch Delegate to National Council	Mauro Moretta	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Branch Delegate to National Council	Julie Davis	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Union Official
VIC	Branch Delegate to National Council	Sue Nance	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant
VIC	Branch Delegate to National Council	Debra Becker	c/ SDA Vic Branch , Level 3 65 Southbank Blvd Southbank VIC 3006	Shop Assistant

**ANNEXURE D**

**QUEENSLAND**

# **ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, Justin Power, being the Secretary-Treasurer of the Shop Distributive and Allied Employees' Association Queensland Branch, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with section 230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is 385 Saint Pauls Terrace, Fortitude Valley Q 4006.<sup>1</sup>
  - On 31 December in the previous year the number of members was 30,098.
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of THIS YEAR:<sup>2</sup> [Delete any that do not apply]
    1. There are no elections scheduled THIS YEAR (this does not include casual vacancy elections)
  - During the previous 12 months:<sup>3</sup> [Delete any that do not apply]
    - NO branches COMMENCED or CEASED operation.
  - The organisation: [Delete the dot point that does not apply]
    - Has not entered into an agreement under section 151(1) of the Act with a state union.

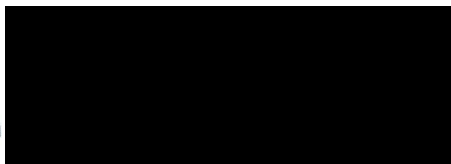
---

<sup>1</sup> Section 230(1)(d); reg.147(d)

<sup>2</sup> Section 230(1)(d); reg.147(e)

<sup>3</sup> Section 230(1)(d); reg.147(b) & (c)

Sign



Dated: 11.3.24.

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within **35 days** of the change.<sup>4</sup>]*

---

<sup>4</sup> Section 233(2); reg. 151

## ANNEXURE A

### THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Queensland	President	Mrs. Cassandra Blythe	PO Box 490 , Spring Hill QLD 4004	Shop Assistant
	Vice-President	Mrs. Belinda Flood	PO Box 490, Spring Hill QLD 4004	Shop Assistant
	Secretary-Treasurer	Mr. Justin Power	PO Box 490, Spring Hill QLD 4004	Union Official
	Assistant Secretary	Ms. Ellen Beswick	PO Box 490, Spring Hill QLD 4004	Retired
	Representatives from the Greater Brisbane Area	Mrs. Pierina Jarrett	PO Box 490, Spring Hill QLD 4004	Shop Assistant
		Ms. Dianne Moss	PO Box 490, Spring Hill QLD 4004	Shop Assistant
		Ms. Sharon Pulungan	PO Box 490, Spring Hill QLD 4004	Shop Assistant
		Ms. Kathleen Burgess	PO Box 490, Spring Hill QLD 4004	Shop Assistant
		Ms. Margaret Wedgwood	PO Box 490, Spring Hill QLD 4004	Shop Assistant



	Representative from the Southern and Western Districts	Mr. Bevan Knap	PO Box 490, Spring Hill QLD 4004	Distribution Assistant
		Ms. Stacy Ochola	PO Box 490, Spring Hill QLD 4004	Shop Assistant
	Representative from the Northern District	Ms. Mary McDuff	PO Box 490, Spring Hill QLD 4004	Shop Assistant
	Representative from the Area Covered by the Shop Assistants' and Storeman and Packers in Retail Stores Award-Central	Ms. Lynn Townsend	PO Box 490, Spring Hill QLD 4004	Shop Assistant
	Delegates to National Council	Mrs. Cassandra Blythe President	PO Box 490, Spring Hill QLD 4004	Shop Assistant
		Mr. Justin Power Secretary-Treasurer	PO Box 490, Spring Hill QLD 4004	Union Official
		Mrs. Belinda Flood Vice-President	PO Box 490, Spring Hill QLD 4004	Shop Assistant

		Ms. Ellen Beswick Assistant Secretary Life Member	PO Box 490, Spring Hill QLD 4004	Retired Shop Assistant
		Ms. Sharon Pulungan	PO Box 490, Spring Hill QLD 4004	Shop Assistant
		Ms. Margaret Wedgwood	PO Box 490, Spring Hill QLD 4004	Shop Assistant



# **ANNEXURE E**

## **WESTERN AUSTRALIA**

**ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 *Fair Work (Registered Organisations) Regulations 2009* and Sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, Ben Harris, being the Branch Secretary of the Shop, Distributive and Allied Employees Association Western Australian Branch, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with section 230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is Level 5, 25 Barrack Street, Perth WA 6000.
  - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.
  - On 31 December in the previous year the number of members was 19,742.
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2024:

No elections are scheduled in 2024.

- The organisation has not entered into an agreement under section 151(1) of the Act with a state union.

Signed:



Dated: 8<sup>th</sup> March 2024

## ANNEXURE A

- Offices and Office Holders in the Organisation:

<b>Name of Office (include any offices that are vacant)</b>	<b>Name of Office Holder</b>	<b>Postal Address of Office Holder</b>	<b>Occupation of Office Holder</b>
Branch Secretary	Ben Harris	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Paid Official
Branch Assistant Secretary	Jo Clossick	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Paid Official
Branch President	Trevor Cook	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Storeman
Branch Vice President	Tanya Farkas	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Treasurer	Teegan Adams	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Committee Member	Samantha Ireland	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Committee Member	Rosemary Moore	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Committee Member	Edmund Moriarty	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Committee Member	Cyril Peters	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Storeman
Branch Committee Member	Angela Nolan	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Committee Member	Debbie Johnson	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Fast Food Worker
Branch Committee Member	Tai Glasson	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Delegate to National Council	Jo Clossick	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Paid Official
Branch Delegate to National Council	Ben Harris	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Paid Official
Branch Delegate to National Council	Tanya Farkas	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Delegate to National Council	Teegan Adams	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Retail Worker
Branch Delegate to National Council	Trevor Cook	c/- SDA WA Branch, GPO Box 2556 Perth WA 6001	Storeman

# **ANNEXURE F**

## **SOUTH AUSTRALIA**

# **ANNUAL RETURN OF INFORMATION (organisation with no branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and sections 230 and 233 Fair Work (Registered Organisations) Act 2009**

I, Joshua Mark David Peak, being the Secretary/Treasurer of the Shop, Distributive and Allied Employees' Association South Australian Branch, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with section 230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is 69 Fullarton Road, KENT TOWN SA 5067.<sup>1</sup>
  - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.<sup>2</sup>
  - On 31 December in the previous year the number of members was 33,967.<sup>3</sup>
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2024:<sup>4</sup>

President (1)

Vice President (2)

---

<sup>1</sup> Section 230(1)(d); reg. 147(d)

<sup>2</sup> Section 230(1)(d); reg. 147(a), (b), (c) & (d)

<sup>3</sup> Section 230(1)(d); reg. 147(e)

<sup>4</sup> Section 230(1)(d); reg. 147(e)

Secretary/Treasurer (1)

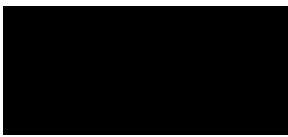
Assistant Secretary (1)

Committee of Management Members representing electorates (TBC)

National Councillors (6)

- The organisation:
  - Has not entered into an agreement under section 151(1) of the Act with a state union.

Signed:

A solid black rectangular box redacting the signature of the Secretary/Treasurer.

JOSHUA MARK DAVID PEAK

SECRETARY / TREASURER

Dated: 7 March 2024

[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within **35 days** of the change<sup>5</sup>.]

---

<sup>5</sup> Section 233(2); reg. 151

## Annexure A

### THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation *[insert as many pages as required]*:

Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Secretary/Treasurer	Joshua Mark David Peak	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Paid official
Assistant Secretary	Jordan Paul Mumford	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Paid official
President	Lynette Rivers	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retired
Vice President	Leanne Mason	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retail Worker
Vice President	Robert O'Reilly	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retail Worker
Committee of Management Member	Bente Rasmussen	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retail Worker



Committee of Management Member	Sven Taapken	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retail Worker
Committee of Management Member	Olivia Smith-Munro	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Fast Food Worker
Committee of Management Member	Helen Bryant	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retail Worker
Committee of Management Member	Vacant	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	
Committee of Management Member	Vacant	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	
National Councillor	Mareee Appelkamp	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retired
National Councillor	Roger Nicholls	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retired
National Councillor	Joshua Mark David Peak	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Paid Official
National Councillor	Leanne Mason	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retail Worker

National Councillor	Lynette Rivers	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Retired
National Councillor	Sonia Romeo	c/- the Branch, 69 Fullarton Road Kent Town SA 5067	Paid official

# **ANNEXURE G**

## **NEWCASTLE & NORTHERN**

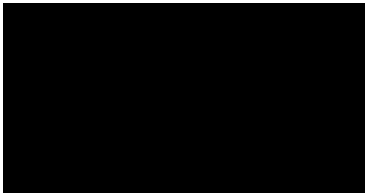
## DECLARATION OF BRANCH SECRETARY-TREASURER

I, DAVID JOHN BLISS of Level 1, 710 Hunter Street, Newcastle, NSW 2302, in the State of New South Wales, declare as follows:

- 1 I am the Branch Secretary-Treasurer of the Newcastle and Northern Branch of the Shop, Distributive and Allied Employees' Association, an organisation of employees duly registered under the *Fair Work (Registered Organisations) Act 2009*.
- 2 The register of members has, during the immediately preceding calendar year, been kept and maintained as required by paragraph 230(1)(a) and subsection (2) of the said Act. The attached copy of records lodged is a correct statement of information contained in those records.
- 3 The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:
  - The name under which the Branch is carried on is:

"Shop, Distributive and Allied Employees' Association, Newcastle and Northern Branch".
  - The address of the organisation is:

"Level 1, 710 Hunter Street  
Newcastle New South Wales 2302 Australia".
  - The organisation has no branches and no branches have ceased or commenced in the previous 12 months.
  - The number of members on 31 December in the previous year was 13602.
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at **Annexure A** and forms part of this declaration.
  - There are no elections for Branch Council nor for Delegate(s) to National Council to be conducted in 2024.
  - The organisation has not entered into an agreement under s.151(1) of the *Fair Work (Registered Organisations) Act 2009* with a state union.



Signed: \_\_\_\_\_

8 March 2024

Date: \_\_\_\_\_



**ANNEXURE H**

**TASMANIA**

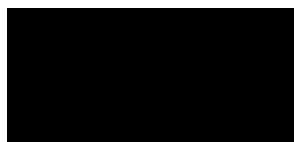
# **ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and sections 230 and 233 *Fair Work (Registered Organisations) Act 2009***

I, Joel Xavier Tynan], being the General Secretary of the Shop Distributive and Allied Employees' Association Tasmania Branch, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by section 230(1)(a) and section 230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with section 230(1)(b), (c), and (d) of the Act:
  - The address of the organisation is 72 York Street, Launceston, Tasmania, 7250.
  - On 31 December in the previous year the number of members was 6228.
  - A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.
  - There are no elections scheduled for 2024.
  - During the previous 12 months:
    - NO branches COMMENCED or CEASED operation.
  - The organisation:
    - Has not entered into an agreement under section 151(1) of the Act with a state union.

Signed: Joel Tynan – General Secretary – Tasmania Branch

Dated: 7/3/2024



.....

*[PLEASE NOTE: This declaration must be lodged with the Fair Work Commission by 31 March. It can be submitted to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within **35 days** of the change.<sup>1</sup>]*

---

<sup>1</sup> Section 233(2); reg. 151



## ANNEXURE A

### THIS IS A PUBLIC DOCUMENT THAT WILL BE PUBLISHED ON THE WEBSITE

- Offices and Office Holders in the Organisation and its Branches *[insert as many pages as required]*:

Branch	Name of Office (include any offices that are vacant)	Name of Office Holder	Postal Address of Office Holder	Occupation of Office Holder
Tasmania	Secretary	Joel Tynan	c/- 72 York Street, Launceston Tas 7250	Trade Union Secretary
	President	Isabell Wells	c/- 72 York Street, Launceston Tas 7250	Sales Assistant
	Vice President	Aniela Harris	c/- 72 York Street, Launceston Tas 7250	Sales Assistant
	Committee of Management Member	Paul Burrows	c/- 72 York Street, Launceston Tas 7250	Sales Assistant
	Committee of Management Member	Shandell Mowat	c/- 72 York Street, Launceston Tas 7250	Sales Assistant
	Committee of Management Member	Eileen Stevenson	c/- 72 York Street, Launceston Tas 7250	Sales Assistant
	Committee of Management Member	Katrina Barr	c/- 72 York Street, Launceston Tas 7250	Sales Assistant

	Committee of Management Member	Chris Stilgoe	c/- 72 York Street, Launceston Tas 7250	Sales Assistant
	Committee of Management Member	Leanne Porter	c/- 72 York Street, Launceston Tas 7250	Sales Assistant

Tasmania	Delegate to National Council	Joel Tynan	C/- 72 York Street, Launceston Tas 7250	Trade Union Secretary
	Delegate to National Council	Isabell Wells	C/- 72 York Street, Launceston Tas 7250	President