



9 October 2024

Andrew Smith  
Branch Secretary  
CPSU, the Community and Public Sector Union-SPSF Group, Western Australian Prison Officers' Union Branch  
Sent via email: [wapou@wapou.asn.au](mailto:wapou@wapou.asn.au)

cc: Stewart Little, [slittle@psa.asn.au](mailto:slittle@psa.asn.au)

Dear Andrew Smith



**IMMEDIATE ACTION REQUIRED:**

**You must take steps after your recent election E2024/35**

An election has recently been completed by the Australian Electoral Commission (AEC) for the CPSU, the Community and Public Sector Union-SPSF Group, Western Australian Prison Officers' Union Branch and a post-election report has been issued by the AEC.

This letter explains the next steps you must take, including what information you need to give to members and what information you need to lodge with the Fair Work Commission (the Commission).

**What you must do right now**

- Let your members know about the election report issued by the AEC
- Arrange financial training for officers newly elected to an office with financial management duties. (This includes all members of the committee of management).
- Complete the notification of change and email it to the Commission at [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au)

This letter explains these steps and the tools available to help you.

## STEP 1: Notify members

You must put a notice on your website once you receive your post-election report. It must tell your members they can request a copy of the post-election report from you or the AEC (regulation 141). The notice must be on your website for at least three months.



Can we put more information on our website?

Yes! Being transparent is part of good governance. You can publish the whole report or the declaration of results, as well as your notice and leave them up longer than three months. You can always do more than the regulatory minimum.

The Commission will also publish your declaration of results on our [website](#).

## STEP 2: Financial training

You may have to arrange financial training for people elected to new roles.

All officers with financial management duties must complete approved financial training (section 293K). For information on when officers must redo training and hints on when to book training for officers taking up multiple offices [please see our fact sheet](#).

There are face-to-face and online [financial training packages on the Commission website](#).

You must act on this now, as affected officers **MUST** complete approved financial training OR receive an [exemption by the Commission](#) **within six months** of beginning to hold office.



### Good governance tip:

Organisations should instruct officer holders about their other obligations. This is especially important for committee of management members.

Our podcast covers the [benefits of officer induction](#). Officers have responsibilities under the rules, the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and disclosure requirements around conflicts of interest, remuneration and material personal interests. Officers will benefit from our [officer induction kit](#) and our [podcast](#), such as [episode 17 - conflicts of interest](#).

## STEP 3: Notifications of change



A notification of change must be lodged with the Commission within **35 days** of the change occurring.

We have a [template](#) to help you with this, which you can send to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au). An officer must sign the completed notification template.

You must lodge a notification of change if:

- any of your officers have not been re-elected;
- officers have changed offices; or
- you have new officers.

Only notify us of changes that have **already occurred**. If people take up office in the future, you must wait until the change happens before lodging the notification within 35 days of the change.

**Note:** One election may result in many notifications of change.



#### Penalties apply

Failing to lodge your notifications of change on time can expose your organisation and its officers to significant penalties.

**Real-life example of penalties in Court** An organisation failed to make a series of notifications of change on time.

The Full Court said ‘The record-keeping obligations imposed under the Registered Organisations Act are treated by the legislature as important and serious, and contravention of those obligations are correspondingly serious.’

The organisation was ordered to pay a penalty. More information is available in our [case summary](#).



#### Why do I need to tell you the results of the election when you’ve already received them?

The RO Act requires that **you** tell us this information about your officers – it is a legal obligation. The notification of change also contains information that is not in the declaration of results.

#### What if the officer has already done training?

Check out our [fact sheet](#) for when officers need to redo training, when they can get an exemption and when further training isn’t required.

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

Yours sincerely

**Fair Work Commission**



The Commission has an interim [Compliance Policy](#) which explains how we respond to issues of non-compliance. The policy is available on our website if you would like further information on the steps the compliance team may take in response to non-lodgement of a financial report.

8 October 2024

# Post-election report

**Community and Public Sector Union - SPSF Group**

**Western Australian Prison Officers Union Branch**

**Scheduled, casual vacancy and insufficient  
nominations election**

**E2024/35**

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# Election(s) Covered in Post-Election Report (PER)

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Organisation: Community and Public Sector Union - SPSF Group

Western Australian Prison Officers Union Branch

Election Decision No: E2024/35

Election: Scheduled, casual vacancy and insufficient nominations election

Date the nominations closed: 22 August 2024 (stage 1)  
25 September 2024 (stage 2)

Date results declared: 06 September 2024 (stage 1)  
25 September 2024 (stage 2)

Date PER due: 25 October 2024 (stage 2)

## Relevant legal provisions

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*Fair Work (Registered Organisations) Act 2009* ('the Act')

### **197 Post-election report by AEC**

#### *Requirement for AEC to make report*

- (1) After the completion of an election conducted under this Part by the AEC, the AEC must give a written report on the conduct of the election to:
  - (a) the General Manager; and
  - (b) the organisation or branch for whom the election was conducted.

Note: The AEC may be able, in the same report, to report on more than one election it has conducted for an organisation. However, regulations made under paragraph 359(2)(c) may impose requirements about the manner and timing of reports.

- (2) The report must include details of the prescribed matters.

#### *Contents of report—register of members*

- (3) If the AEC is of the opinion that the register of members, or the part of the register, made available to the AEC for the purposes of the election contained, at the time of the election:
  - (a) an unusually large proportion of members' addresses that were not current; or
  - (b) in the case of a register kept by an organisation of employees—an unusually large proportion of members' addresses that were workplace addresses;

this fact must be included in the report, together with a reference to any relevant model rules which, in the opinion of the AEC, could assist the organisation or branch to address this matter.

Note: Model rules are relevant only to the conduct of elections for office, not for elections for other positions (see section 147).

#### *Contents of report—difficult rules*

- (4) If the report identifies a rule of the organisation or branch that, in the AEC's opinion, was difficult to interpret or apply in relation to the conduct of the election, the report must also refer to any relevant model rules, which in the opinion of the AEC, could assist the organisation or branch to address this matter.

Note: For model rules, see section 147.

#### *Subsection (3) relevant only for postal ballots*

(5) Subsection (3) applies only in relation to elections conducted by postal ballot.

Note: An organisation can obtain an exemption from the requirement to hold elections for office by postal ballot (see section 144).

### 190 Organisation or branch must not assist one candidate over another

An organisation or branch commits an offence if it uses, or allows to be used, its property or resources to help a candidate against another candidate in an election under this Part for an office or other position.

Penalty: 100 penalty units.

### 193 Provisions applicable to elections conducted by AEC

- (1) If an electoral official is conducting an election, or taking a step in relation to an election, for an office or other position in an organisation, or branch of an organisation, the electoral official:
  - (a) subject to paragraph (b), must comply with the rules of the organisation or branch; and
  - (b) may, in spite of anything in the rules of the organisation or branch, take such action, and give such directions, as the electoral official considers necessary:
    - (i) to ensure that no irregularities occur in or in relation to the election; or
    - (ii) to remedy any procedural defects that appear to the electoral official to exist in the rules; or
    - (iii) to ensure the security of ballot papers and envelopes that are for use, or used, in the election.
- (2) A person commits an offence if the person does not comply with a direction under subsection (1).

Penalty: 30 penalty units.
- (3) Subsection (2) does not apply so far as the person is not capable of complying.

Note: A defendant bears an evidential burden in relation to the matter in subsection (3) (see subsection 13.3(3) of the *Criminal Code*).
- (4) Subsection (2) does not apply if the person has a reasonable excuse.

Note: A defendant bears an evidential burden in relation to the matter mentioned in subsection (4), see subsection 13.3(3) of the *Criminal Code*.
- (5) An offence against subsection (2) is an offence of strict liability.

Note: For *strict liability*, see section 6.1 of the *Criminal Code*.
- (6) An election for an office or other position conducted by an electoral official, or step taken in relation to such an election, is not invalid merely because of a breach of the rules of the organisation or branch because of:
  - (a) action taken under subsection (1); or
  - (b) an act done in compliance with a direction under subsection (1).
- (7) If an electoral official conducting, or taking a step in connection with, an election for an office or other position:
  - (a) dies or becomes unable to complete the conduct of the election or the taking of the step; or
  - (b) ceases to be qualified to conduct the election or to take the step;the Electoral Commissioner must arrange for the completion of the conduct of the election, or the taking of the step, by another electoral official.

## 6 Definitions

*irregularity*, in relation to an election or ballot, includes:

- (a) a breach of the rules of an organisation or branch of an organisation; and
- (b) an act or omission by means of which:
  - (i) the full and free recording of votes by all persons entitled to record votes and by no other persons; or
  - (ii) a correct ascertainment or declaration of the results of the voting;



- is, or is attempted to be, prevented or hindered; and
- (c) a contravention of section 190.

## *Fair Work (Registered Organisations) Regulations 2009* ('the Regulations')

### **140 Declaration of result of election (s 193)**

- (1) Within 14 days after the closing day of an election, the AEC must issue a declaration stating the following:
  - (a) the total number of persons on the roll of voters;
  - (b) the total number of ballot papers issued (if applicable);
  - (c) the total number of envelopes that were returned undelivered by the closing day of the ballot to the AEC (if applicable);
  - (d) the total number of ballot papers received by the electoral official by the closing day of the ballot (if applicable);
  - (e) the result of the election;
  - (f) the total number of informal ballot papers (if applicable).
- (2) In subregulation (1), ***closing day***, for an election, means:
  - (a) if a ballot is not required—the day on which nominations for the election close; or
  - (b) if a ballot is required—the closing day of the ballot.
- (3) Immediately after issuing a declaration under subregulation (1), the AEC must give a copy of the declaration to:
  - (a) the General Manager; and
  - (b) the organisation or branch for whom the election was conducted.

### **141 Post-election report by AEC (s 197(2))**

- (1) For subsection 197(2) of the Act, the following matters are prescribed for inclusion in the report (the ***post-election report***) given under subsection 197(1) of the Act:
  - (a) the declaration mentioned in regulation 140;
  - (b) any rules of the organisation or branch which because of ambiguity or other reason, were difficult to interpret or apply;
  - (c) any matters in relation to the roll of voters including those matters contained in subsection 197(3) of the Act;
  - (d) the number of written allegations (if any) of irregularities made to the AEC during the election;
  - (e) action taken by the AEC in relation to those allegations;
  - (f) any other irregularities identified by the AEC and action taken by the AEC in relation to those other irregularities.
- (2) The AEC must:
  - (a) give the post-election report within 30 days after the closing day of the election; and
  - (b) publish a notice on its web site advising that a copy of the post-election report can be obtained from the AEC on the request of a member who was eligible to vote in the election.
- (3) The AEC must supply a copy of the post-election report to the member as soon as practicable, but no later than 7 days, after receiving a request under paragraph (2)(b).

### **145 Elections conducted by AEC—no unauthorised action**

- (1) For any election conducted by the AEC under Part 2 of Chapter 7 of the Act, a person other than the person conducting the election must not do, or purport to do, any act in the conduct of the election other than as directed or authorised by the person conducting the election.

**Note:** This subregulation is a civil penalty provision (see regulation 168).

- (2) The AEC must advise the General Manager of a possible contravention of subregulation (1) not later than 21 days after the AEC has become aware of the possible contravention.

## Declaration of result of election

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In accordance with reg 140 of the Regulations, the AEC issued a declaration of the result of election E2024/35 on 06 September 2024 for stage 1 and 25 September 2024 for stage 2. For a copy, see **Attachment A and B**.

## CPSU – SPSF Group – Western Australian Prison Officers’ Union Branch Rules

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CPSU SPSF WAPOU Branch Rules used for the election:

- 090V-WAPS: CPSU SPSF WAPOU Branch rules made 30/05/2024 (R2024/39)

## Roll of Voters

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There were no matters in relation to the roll of voters including those matters contained in subsection 197(3) of the Act.

## Written allegations of any irregularities

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The AEC did not receive any written allegation of irregularities during the election.

## Other irregularities

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The AEC did not identify any other irregularities in the election.

## Signed

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Ishtiaq Ahmed  
Returning Officer  
Australian Electoral Commission  
E: [IEBEvents@aec.gov.au](mailto:IEBEvents@aec.gov.au)  
P: 03 9285 7111  
8 October 2024

## Attachments

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- A. Declaration of Results for Uncontested Offices – stage 1
- B. Declaration of Results for Uncontested Offices – stage 2

# Community and Public Sector Union SPSF Group Western Australian Prison Officers' Union Branch (WAPOU)

## DECLARATION OF RESULTS - E2024/35 - Stage 2 Uncontested Offices

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### Insufficient Nominations Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

#### Federal Office

##### Branch Delegate to Federal Council (1)

###### Candidates

HANLON Beven

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidate elected.

Ishtiaq Ahmed  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEBevents@aec.gov.au  
25/09/2024



**Community and Public Sector Union SPSF Group**  
**Western Australian Prison Officers' Union Branch**  
**DECLARATION OF RESULTS - E2024/35 - Stage 1**  
**Uncontested Offices**

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**Scheduled, Casual Vacancy and Insufficient Nominations Election**

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

**Northern Region Sub-Branches - Bandyup Women's Prison Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Northern Region Sub-Branches - Broome Regional Prison Sub-Branch**

**Branch Councillor (1)**

Candidates

SHAW Peter

**Northern Region Sub-Branches - Eastern Goldfields Regional Prison Sub-Branch**

**Branch Councillor (2)**

Candidates

CAVAZZI Keith

**Northern Region Sub-Branches - Greenough Regional Prison Sub-Branch**

**Branch Councillor (2)**

Candidates

*No Nominations Received*

**Northern Region Sub-Branches - Hakea Prison Sub-Branch**

**Branch Councillor (4)**

Candidates

JONES Chris

**Northern Region Sub-Branches - Roebourne Regional Prison Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Acacia Prison Sub-Branch**

**Branch Councillor (2)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Albany Regional Prison Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Boronia Pre-Release Centre Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Bunbury Regional Prison Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Casuarina Prison Sub-Branch**

**Branch Councillor (2)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Drug Detection Unit Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Karnet Prison Farm Sub-Branch**

**Branch Councillor (2)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Melaleuca Women's Prison Sub-Branch**

**Branch Councillor (2)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Special Operations Group Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Wandoo Rehabilitation Prison Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Non-Northern Region Sub-Branches - Wooroloo Prison Farm Sub-Branch**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

**Northern Region Sub-Branches - West Kimberley Regional Prison**

**Branch Councillor (1)**

Candidates

*No Nominations Received*

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.

Ishtiaq Ahmed  
Returning Officer  
Telephone: 03 9285 7111  
Email: IEEvents@aec.gov.au  
06/09/2024





## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**CPSU, the Community and Public Sector Union**  
(E2024/35)

MR STEENSON

SYDNEY, 31 MAY 2024

*Arrangement for conduct of election.*

[1] On 21 March 2024 the Western Australian Prison Officers' Union Branch (the Branch) of the Community and Public Sector Union SPSF Group, lodged with the Fair Work Commission (the Commission) prescribed information for an election to fill the following offices for a new term of office:

Branch Councillor (Delegate to Branch Council) for the following electorates:

Bandyup Women's Prison	(1)
Broome Regional Prison	(1)
Eastern Goldfields Regional Prison	(2)
Greenough Regional Prison	(2)
Hakea Prison	(4)
Roeburne Regional Prison	(1)
West Kimberley Regional Prison	(1)

[2] These electorates are collectively known as the Northern Region Sub-Branches.

[3] In addition, the Branch also lodged prescribed information to fill the following offices due to insufficient nominations received in a previous election (**E2022/25**) and to fill casual vacancies which have arisen, for the remainder of the term:

Branch Councillor (Delegate to Branch Council) for the following electorates:

Acacia Prison	(2)
Albany Regional Prison	(1)
Bunbury Regional Prison	(1)
Boronia Pre-Release Centre	(1)
Casuarina Prison	(2)
Drug Detection Unit	(1)
Karnet Prison Farm	(2)
Melaleuca Women's Prison	(2)
Special Operations Group	(1)
Wandoo Rehabilitation Prison	(1)
Wooroloo Prison Farm	(1)



Federal office

Branch Delegate to Federal Council (1)

[4] In the prescribed information lodged with the Commission, the Branch advised that an application under section 159 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) to alter certain Branch rules had been lodged with the Commission on 18 March 2024 (matter R2024/39). The rule alterations, as they pertain to the election, were certified yesterday.<sup>1</sup>

[5] One of the rule alterations is to synchronise the timing of the election for all of the Branch's senior office-bearers as well as all Branch Councillors (i.e. those Branch Council Delegates from each Sub-Branch, including the Northern Region Sub-Branches)<sup>2</sup>, such that the next scheduled election for all of these offices will be due to occur in 2026. To achieve this, the recently-certified rule alteration includes a transitional provision<sup>3</sup> whereby the scheduled term of Northern Region Sub-Branch Councillors elected in this election, **E2024/35**, will be for a two-year term. This will enable the synchronisation of all Branch elections in 2026 and each election thereafter.

[6] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the RO Act, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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PR755254

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<sup>1</sup> [2024] FWCD 1028 issued 30 May 2024 in matter R2024/39

<sup>2</sup> CPSU rules – Western Australian Prison Officers (WAPOU) Schedule B to the CPSU-SPSF rules - subrule 8.2 and 8.3

<sup>3</sup> Transitional provision in sub-rule 25.2 of the WAPOU rules, referred to in [2024] FWCD 1028 at [13]

**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009***

I, ANDREW JAMES SMITH, being the Branch Secretary of the Community and Public Sector Union-SPSF Group Western Australian Prison Officers Union Branch (the WAPOU Branch) make the following statement:

1. I am authorised to sign this statement containing prescribed information for the WAPOU Branch.
2. The following information is lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).
3. The elections that are required are set out in the table in **Annexure A**.
4. The change of officer details notification for each casual vacancy is attached.
5. Insufficient nominations were received in earlier election(s) and the declaration of results are attached.
6. This statement IS lodged at least 2 months before nominations open for the election(s) in Annexure A. (See CPSU Chapter C Rule 19.1b.)
7. The existing rules are at **Annexure B**.
8. The number of elected representatives is calculated on a formula(s) defined in the rules]:

The rule number which specifies the formula is:

- *CPSU Chapter C Schedule B Rule 6-Delegates to Branch Council*

The formula is:

- *the Delegates to Branch Council elected by each Sub-Branch on the basis of one delegate for each hundred financial members or part thereof. ( Chapter C Schedule B- Rule 6.2 (b) )*

The information for calculating the formula is:

- The number of members per Prison Sub-branch at Annexure A

The relevant date for membership numbers is:

- 31 December 2023

The relevant date of the current Rule Book:

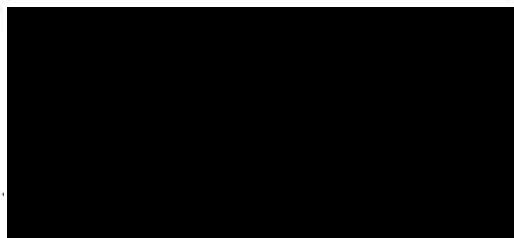
- 6 December 2023, (noting 9 below).

Rule alterations are pending.

An application to alter the Rules of the Branch were lodged on 18 March 2024. The impact of these Rule changes will be:

- a) To remove CPSU Chapter C Schedule B to become a stand-alone rule book; and
- b) To reduce the term of office for officer positions in Annexure A Sub-table A from 4 to 2 years.

A copy of the Rule Change application is attached.



Andrew Smith  
WAPOU Branch Secretary

Dated: 20 March 2024

**NOTE:** This statement, together with Annexure A, must be lodged with the Fair Work Commission at least 2 months prior to nominations opening. It can be submitted by email to [regorgs@fwc.gov.au](mailto:regorgs@fwc.gov.au).

**CPSU- WAPOU Branch PI Election and Other Vacancies**

**Table of Attached Documents**

Declaration by Andy Smith in accordance with S. 189 and Reg 138	
Required Elections	Annexure A
Existing Relevant Rule- 8 Delegates to Branch Council from Existing Chapter C- Schedule B (CPSU WAPOU Branch) Rules	Annexure B
Post Election Report E2022/25	Annexure C
Change of Officer Notifications for Casual Vacancy Elections from "Sub Branches" a) including: <ul style="list-style-type: none"> <li>i. Resignation of Councilor Roger Bisson dated 16 May 2023 from Casuarina "Sub Branch"</li> <li>ii. Resignation of Councillor Shad Elson- notification dated 27 September 2023 Bunbury "Sub Branch"</li> <li>iii. Resignation of Councillor Glenn Marriott dated 27 September 2023 from Drug Detection Unit "Sub Branch"</li> <li>iv. Resignation of Councillor William Edwards dated 5 February 2024 from Meleleuca "Sub Branch"</li> <li>v. Resignation of Councillor Brent Robbins dated 20 February 2024 from Wooroloo "Sub Branch"</li> </ul>	Annexure D
Complete Current Rules- Community and Public Sector Union- State Public Services Federation Group- Chapter C Rules (with Schedule B CPSU WAPOU Branch)	Annexure B.2

a) Please note that the term *Sub Branch* is a reference to its use as an electorate as per the CPSU WAPOU Rule based around a prison complex or function and not a registered or constituted "sub branch" as per the Fair Work (Registered Organisations) Act 2009.

Annexure A

Elections that are required			Annexure A		
Delegates to Branch Council (Northern Region Sub-Branches Rule 8.3 Schedule B WAPOU Branch)					
Number of Delegates in accordance with Rule 6.2 (b)					
A	Bandyup Women's Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Scheduled
	Broome Regional Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Scheduled
	Eastern Goldfields Regional Prison Sub-Branch	Branch Councillor	2	Direct Voting System - by all members of the Sub-Branch	Scheduled
	Greenough Regional Prison Sub-Branch	Branch Councillor	2	Direct Voting System - by all members of the Sub-Branch	Scheduled
	Hakea Prison Sub-Branch	Branch Councillor	4	Direct Voting System - by all members of the Sub-Branch	Scheduled
	Roebourne Regional Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Scheduled
	West Kimberley Regional Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Scheduled
Election for Branch Offices marked A are for a four year term however a Rule change application has been made that would reduce the term for this election to 2 years.					
For Offices marked A the electorate is all financial members of each Sub-Branch (rules 6.2(b) and 8.1). Below is a list of the Sub-Branches identifying the total number of financial members as at the end of the quarter of the year preceding the calling of elections and therefore the number of delegates for each Sub-Branch.					

<b>A</b>	<b>Sub-Branch</b>	<b>Members</b>	<b>Sub-Branch</b>	<b>Members</b>	<b>Sub-Branch</b>	<b>Members</b>
	Bandyup (1)	94	Broome (1)	37	Eastern Goldfields (2)	109
	Greenough (2)	112	Hakea (4)	395	Roebourne (1)	63
	West Kimberley (1)	74				
<b>Delegates to Branch Council (Non-Northern Region Sub-Branches Rule 8.4 Schedule B WAPOU Branch)</b>						
<b>Vacancies created by insufficient nominations in prior elections or resignation of elected councillor</b>						
<b>Number of Delegates in accordance with Rule 6.2 (b)</b>						
<b>B</b>	<b>Sub-Branch</b>	<b>Members</b>	<b>System</b>	<b>Reason</b>		
	Acacia Prison Sub-Branch	Branch Councillor	2	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Albany Regional Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Boronia Pre-Release Centre Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Bunbury Regional Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Resignation ELSON Shad	
	Casuarina Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Casuarina Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Resignation BISSON Roger	
	Drug Detection Unit Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Resignation MARRIOTT Glen	



	Karnet Prison Farm Sub-Branch	Branch Councillor	2	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Melaleuca Women's Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Melaleuca Women's Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Resignation EDWARDS Will	
	Special Operations Group Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Wandoo Rehabilitation Prison Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Insufficient Nominations	
	Wooroloo Prison Farm Sub-Branch	Branch Councillor	1	Direct Voting System - by all members of the Sub-Branch	Resignation ROBBINS Brent	
Election for Branch Offices marked B are required due to insufficient nominations from prior elections or the resignation of Sub-Branch Councillors.						
For positions under B the electorate is all financial members of each Sub-Branch (rules 6.2(b) and 8.1). Below is a list of the Sub-Branches identifying the total number of financial members as at the end of the quarter of the year preceding the calling of the <b>relevant</b> election and therefore the number of delegates for each Sub-Branch.						
<b>B</b>	<b>Sub-Branch</b>	<b>Members</b>	<b>Sub-Branch</b>	<b>Members</b>	<b>Sub-Branch</b>	<b>Members</b>
	Acacia (2)	155	Albany (2)	185	Boronia (1)	29
	Bunbury (3)	207	Casuarina (5)	474	Drug Detection Unit (1)	14
	Karnet (2)	119	Melaleuca (2)	112	Special Operations Group (1)	51
	Wandoo (1)	52	Wooroloo (1)	115		
<b>Delegates to Branch Council (Non-Northern Region Sub-Branches Rule 8.3 Schedule B WAPOU Branch)</b>						

<b>Vacancies created by insufficient nominations in prior election.</b>					
<b>C</b>	Federal Council	Branch Delegate to Federal Council *	<b>1</b>	Collegiate Electoral System - by all members of the Branch Council	Insufficient Nominations
* Under Rule 32.2 of Chapter C WAPOU is entitled to four Federal Council Delegates					
	The Branch Secretary (ex officio) (see Rule 32.2 (b) (i))				
	The Branch Representative on Federal Executive (ex officio) (see Rule 32.2 (b) (ii))				
	Two elected Delegates to Federal Council (see Rule 32.2 (b) (iii))				
	<b>Nominations open:</b>				
	To be determined by the Returning Officer. (At the earliest permissible date (Rule 17.2, CPSU - SPSF Group Rules).				
	<b>Nominations close:</b>				
	To be determined by the Returning Officer. (At 12 Noon on the earliest permissible date (Rule 17.2, CPSU - SPSF Group Rules).				
	<b>Cut-off date for roll:</b>				
	As directed by the Returning Officer under Rule 7.2, CPSU - SPSF Group Rules.				



**Existing CPSU Chapter C- Schedule B (CPSU WAPOU Branch) Rules**

**8 – DELEGATES TO BRANCH COUNCIL**

8.1 For the purpose of determining the number of delegates to be elected in accordance with sub-rule 6.2 (b) hereof, the number shall be determined in accordance with the number of financial members in each Sub-Branch at the end of the quarter of the year preceding the calling for nominations for election to the Branch Council.

8.2 **Delegates elected by each Sub-Branch shall be elected every four years with Northern Region Sub-Branches elections** and elections for Sub-Branches other than Northern Region Sub-Branches being held separately in alternative even-numbered years.

**(emphasis added)**

8.3 For the purpose of this rule the Northern Region Sub-Branches shall be **Roebourne Regional Prison, Broome Regional Prison, Greenough Regional Prison, Eastern Goldfields Regional Prison, Hakea Prison, Bandyup Women's Prison and West Kimberley Regional Prison.**

**(emphasis added)**

8.4 For the purposes of this rule, Sub-Branches other than Northern Region Sub-Branches are those that are not listed in Rule 8.3.

8.5 A Delegate to Branch Council transferred to another Sub-Branch other than on a temporary basis for less than six (6) months shall cease to be eligible to hold office in such circumstances.

8.6 With the exception of Delegates to Branch Council who reside fifty kilometres or more away from the Perth Metropolitan Area, a Delegate to Branch Council or Branch Executive who, without good and sufficient reasons acceptable to Branch Council, absents themselves from three (3) consecutive meetings, may with the consent of a General Meeting be removed from office and the vacancy filled as provided for under these rules.