



19 December 2024

Wayne Wood
Secretary
Australian Municipal, Administrative, Clerical and Services Union-Western Australian Branch

Sent via email: branch.secretary@asuwa.org

CC: scross@pkfmack.com.au

Dear Wayne Wood

**Australian Municipal, Administrative, Clerical and Services Union-Western Australian Branch
Financial Report for the year ended 30 June 2024 – FR2024/43**

I acknowledge receipt of the financial report for the year ended 30 June 2024 for the Australian Municipal, Administrative, Clerical and Services Union-Western Australian Branch (the reporting unit). The documents were lodged with the Fair Work Commission (the Commission) on 6 December 2024.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under sections 253, 265, 266 and 268 of the *Fair Work (Registered Organisations) Act 2009 (RO Act)* have been satisfied, all documents required under section 268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that next year's financial report may be subject to an advanced compliance review.

You are not required to take any further action in respect of the report lodged. I make the following comments to assist you when you next prepare a financial report. The Commission will confirm these matters have been addressed prior to filing next year's report.

Incorrect legislative references

Reference to Commissioner

The Commission has been the regulator for registered organisations since 6 March 2023. All references to the Registered Organisations Commission and Commissioner of the Registered Organisations Commission must be changed to the Fair Work Commission and General Manager of the Fair Work Commission.

I note that item e (v) of the Committee of Management Statement and Note 18 to the General Purpose Financial Report both refer to Commissioner instead of General Manager.

Reporting Requirements

The Commission's website provides a number of factsheets in relation to the financial reporting process and associated timelines. The website also contains the section 253 reporting guidelines and a model set of financial statements.

The Commission recommends that reporting units use these model financial statements to assist in complying with the RO Act, the section 253 reporting guidelines and Australian Accounting Standards. Access to this information is available via [this link](#).

If you have any queries regarding this letter, please call 1300 341 665 or email regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission



**Australian Services Union
(Western Australian Branch)**

Financial Report

For the year ended 30 June 2024

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

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PKF Perth
ABN 64 591 268 274
Dynons Plaza,
Level 8, 905 Hay Street,
Perth WA 6000
PO Box 7206,
Cloisters Square, WA 6850
Australia

+61 8 9426 8999
perth@pkfperth.com.au
pkf.com.au

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF AUSTRALIAN SERVICES UNION (WESTERN AUSTRALIAN BRANCH)

Report on the Audit of the Financial Report

Opinion

We have audited the financial report Australian Services Union (Western Australian Branch) (the reporting unit), which comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of material accounting policies, and the committee of management statement, the subsection 255(2A) report and the officer declaration Statement.

In our opinion the accompanying financial report presents fairly, in all material aspects, the financial position of Australian Services Union (Western Australian Branch) as at 30 June 2024 and its financial performance and its cash flows for the year ended on that date in accordance with:

- (a) the Australian Accounting Standards; and
- (b) any other requirements imposed by reporting guidelines or Part 3 of Chapter 8 of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

We declare that management's use of the going concern basis in the preparation of the financial statements of the reporting unit is appropriate.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the reporting unit in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Requirements) (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Information Other than the Financial Report and Auditor's Report Thereon

The committee of management is responsible for the other information. The other information obtained at the date of this auditor's report is in the operating report accompanying the financial report.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of the Committee of Management for the Financial Report

The committee of management of the reporting unit is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the RO Act, and for such internal control as the committee of management determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee of management is responsible for assessing the reporting unit's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee of management either intend to liquidate the reporting unit or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the reporting unit's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee of management.
- Conclude on the appropriateness of the committee of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to



events or conditions that may cast significant doubt on the reporting unit's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the reporting unit to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the reporting unit to express an opinion on the financial report. We are responsible for the direction, supervision and performance of the reporting unit audit. We remain solely responsible for our audit opinion.

We communicate with the committee of management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

I declare that I am an auditor registered under the RO Act.

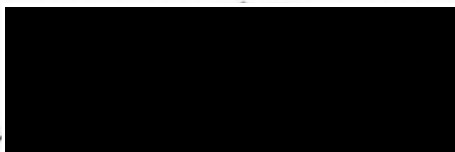
Report on Other Legal and Regulatory Requirements

In accordance with the requirements of section 257(7) of the RO Act, we are required to describe any deficiency, failure or shortcoming in respect of the matters referred to in section 252 and 257(2) of the RO Act.

We have no items to report in this regard.

A handwritten signature in black ink that reads 'PKF Perth'.

PKF PERTH



SHANE CROSS

PARTNER

3 SEPTEMBER 2024

PERTH, WESTERN AUSTRALIA

Registration number (as registered by the RO Commissioner under the RO Act): AA2017/100.



PKF Perth
ABN 64 591 268 274
Dynons Plaza,
Level 8, 905 Hay Street,
Perth WA 6000
PO Box 7206,
Cloisters Square, WA 6850
Australia

+61 8 9426 8999
perth@pkfperth.com.au
pkf.com.au

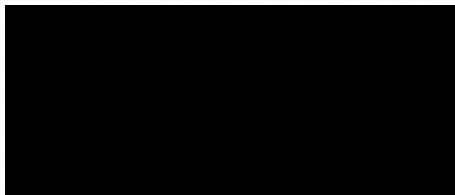
AUDITOR'S INDEPENDENCE DECLARATION

**TO THE COMMITTEE MEMBERS OF AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)**

In relation to our audit of the financial report of Australian Services Union (Western Australian Branch) for the year ended 30 June 2024, to the best of my knowledge and belief, there have been no contraventions of the auditor independence requirements of the Accounting Professional and Ethical Standard Board's APES 110 Code of Ethics for Professional Accountants or any applicable code of professional conduct.

A handwritten signature in black ink that reads 'PKF Perth' in a cursive, stylized font.

PKF PERTH



**SHANE CROSS
PARTNER**

**3 SEPTEMBER 2024
PERTH, WESTERN AUSTRALIA**

AUSTRALIAN SERVICES UNION

(WESTERN AUSTRALIAN BRANCH)


Australian Services Union (Western Australian Branch)
s.268 Fair Work (Registered Organisations) Act 2009

CERTIFICATE BY PRESCRIBED DESIGNATED OFFICER

Certificate for the year ended 30 June 2024

I, Wayne Wood, being the Branch Secretary of the Australian Services Union (Western Australian Branch) certify:

- that the documents lodged herewith are copies of the full report for the Australian Services Union (Western Australian Branch) for the period ended referred to in s.268 of the Fair Work (Registered Organisations) Act 2009; and
- that the full report was provided to members of the Reporting Unit on 01 October 2024; and
- that the full report was presented to a meeting of the committee of management of the reporting unit on 03 December 2024 in accordance with s.266 of the Fair Work (Registered Organisations) Act 2009.

Signature of prescribed designated officer: 

Name of prescribed designated officer: WAYNE WOOD

Title of prescribed designated officer: BRANCH SECRETARY

Dated: 3/12/2024

**AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)**

Australian Services Union (Western Australian Branch)

REPORT REQUIRED UNDER SUBSECTION 255(2A)

for the year ended 30 June 2024

The Committee of Management presents the expenditure report as required under subsection 255(2A) on the Reporting Unit for the year ended 30 June 2024.

Categories of expenditures	2024 \$	2023 \$
Remuneration and other employment-related costs and expenses - employees	2,081,356	2,302,675
Advertising	-	-
Operating costs	273,150	123,204
Donations to political parties	-	-
Legal costs	525,493	50,480

Signature of designated officer: *WAYNE WOOD*

Name and title of designated officer: *W. Wood BRANCH SECRETARY*

Dated: *3/19/24*

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

OPERATING REPORT

for the year ended 30 June 2024

The Committee of Management presents its operating report on the Reporting Unit for the year ended 30 June 2024.

1. Review of principal activities, the results of those activities and any significant changes in the nature of those activities during the year

The principal activities of the Australian Services Union (Western Australian Branch), during the financial year were the provision of industrial, professional and managerial services to the members, consistent with the object and rules of the Union and in particular, protecting and improving the interests of members.

2. Operating Result

The operating result of the Union/Branch for the year ended 30 June 2024 was a deficit of \$318,051 (2023: deficit of \$58,557). No provision for tax was necessary as the union/branch is considered exempt.

3. Significant changes in financial affairs

There were no significant changes in the nature of the Union's principal activities or financial affairs during the financial year.

4. Right of members to resign

Rule 32 of the Australian Services Union Rules states as follows:

- a) A member may resign membership of the Union by written notice addressed and delivered to the Branch Secretary.
- b) A notice of resignation takes effect:
 - (i) where the member ceases to be eligible for membership of the Union:
 1. on the day on which the notice is received; or
 2. the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member; whichever is the later; or
 - (ii) in any other case:
 1. at the end of 2 weeks after the notice is received; or
 2. on the day specified in the notice; whichever is the later.
- c) Notice of resignation shall be addressed to the Branch Secretary and delivered to that officer.
- d) Any member resigning shall be liable for the payment of all subscriptions, fines and levies owing to the Union under these Rules at the date of leaving, and such monies may be sued for and recovered in the name of the Union.
- e) Any subscription paid by a member in respect of a period beyond the end of the quarter in which the member's notice of resignation expires shall be remitted to the member if so requested and a member who pays annual subscription by instalments shall not be liable to pay any instalment for any period after the end of the quarter in which the member's notice of resignation expires and a member who resigns where the member ceased to be eligible to become a member of the Union as hereinbefore mentioned shall be entitled to the same remission.

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

OPERATING REPORT (continued)

for the year ended 30 June 2024

- f) A notice delivered to the Branch Secretary shall be taken to have been received by the Union when it was delivered.
 - g) A notice of resignation that has been received by the Union is not invalid because it was not addressed and delivered to the Branch Secretary.
 - h) A resignation from membership of the Union is valid, even if not affected in accordance with sub-clauses a. to g. of this Rule, if the member is informed in writing by or on behalf of the Union, that the resignation has been accepted.
 - i) A member on leaving the Union after compliance with this Rule shall be entitled, on written application to the Secretary of the member's Branch, to a clearance certificate in the prescribed form.
- 5. Officers or members who are superannuation fund trustee(s) (include position details) or director of a company that is a superannuation fund trustee where being a member or officer of a registered organisation is a criterion for them holding such position**

Officer/Member/ Employee	Trustee Company	Entity/Scheme	Position	Period position held for
Wayne Wood	Aware Super Pty Ltd	Aware Super (Fund)	Member of Aware Super Western Australia Advisory Panel	No fixed term

6. Officers & employees who are directors of a company or members of a board

	Name of company or board	Principal activities of company or board	How appointed [by virtue of position held, nomination by union or other]
Nil	Nil	Nil	Nil

7. Number of members

In accordance with Regulation 159 of the Fair Work (Registered Organisations) Regulations 2009:

The number of persons that were at the end of the financial year recorded in the register of members for sec. 230 of the RAO Schedule and who are taken to be members of the registered organisation/branch under sec. 244 of the RAO Schedule was 5,503 (2023: 5,387).

8. Number of employees

The number of persons who were at the end of the financial year employees of the organisation/branch including both full-time and part-time employees measured on a full-time equivalent basis was 16 (2023: 16).

AUSTRALIAN SERVICES UNION

(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

OPERATING REPORT (continued)

for the year ended 30 June 2024

9. Names of Committee of Management members and period positions held during the financial year

Name	Title and Term of Officer
Paul O'Neill	Branch President – full year
Elizabeth Hodgson	Deputy Branch President – full year
Jodie Richardson	Branch Vice President (Women) – full year
Georgia McMahon	Branch Treasurer – full year
Wayne Wood	Branch Secretary – full year
Jill Hugo	Assistant Branch Secretary – full year
Robert Bates	Executive Councillor – full year
Armand Lemonnier	Executive Councillor – full year
Gregory Sbizzirri	Executive Councillor – full year
Allan Jauncey	Executive Councillor – full year
Sara Meese	Executive Councillor – full year
Thomas Wenbourne	Executive Councillor – full year
Karen Colli	Executive Councillor – full year
Jesse Steele	Executive Councillor – full year
Claire Brown	Executive Councillor – full year
Denise Callagher	Executive Councillor – full year
Marsha Reid	Executive Councillor – full year
Melinda Martinez	Executive Councillor – full year

Signature of designated officer: 

Name and title of designated officer: WAYNE WOOD BRANCH SECRETARY

Dated: 3/9/24

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

COMMITTEE OF MANAGEMENT STATEMENT

for the year ended 30 June 2024

On 03 September 2024 the Branch Executive Council of the Australian Services Union (Western Australian Branch) passed the following resolution in relation to the general purpose financial report (GPFR) for the year ended 30 June 2024:

The Branch Executive Council declares that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act);
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RO Act; and
 - (iv) where the organisation consists of two or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner with each of the other reporting units of the organisation; and
 - (v) where information has been sought in any request by a member of the reporting unit or the Commissioner duly made under section 272 of the RO Act that information has been provided to the member or the Commissioner; and
 - (vi) where any order for inspection of financial records has been made by the Fair Work Commission under section 273 of the RO Act, there has been compliance.

This declaration is made in accordance with a resolution of the Committee of Management.

Signature of designated officer: 

Name and title of designated officer: WAYNE WOOD BRANCH SECRETARY

Dated: 3/9/24

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2024

	Notes	2024 \$	2023 \$
Revenue from contracts with customers			
Membership subscriptions	3	3,115,944	3,008,757
Capitation fees and other revenue from another reporting unit	3A	94,750	-
Levies	3B	-	-
Interest	3C	27,558	14,654
Other revenue		53,886	74,544
Revenue from recovery of wages activity	3E	-	-
Total revenue from contracts with customers	3	3,292,138	3,097,955
Income from furthering objectives			
Grants and/or donations	3D	-	-
Income recognised from volunteer services	3F	-	-
Total income from furthering objectives		-	-
Total income		3,292,138	3,097,955
Expenses			
Employee expenses	4A	2,081,356	2,302,675
Capitation fees and other expense to another reporting unit	4B	225,876	191,491
Affiliation fees	4C	110,188	97,392
Administration expenses	4D	280,624	282,886
Grants or donations	4E	2,304	2,285
Depreciation and amortisation	4F	83,804	84,040
Finance costs	4G	171	889
Legal costs	4H	525,493	50,480
Audit fees	14	27,200	21,160
Write-down and impairment of assets	4I	-	-
Net losses from sale of assets	4J	23	10
Other expenses	4K	273,150	123,204
Total expenses		3,610,189	3,156,512
Surplus (deficit) for the year		(318,051)	(58,557)
Other comprehensive income			
<i>Items that will not be subsequently reclassified to profit or loss</i>		-	-
Gain or (loss) on revaluation of land & buildings		499,333	-
Total comprehensive income for the year		181,280	(58,557)

The above statement should be read in conjunction with the notes.

AUSTRALIAN SERVICES UNION

(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

STATEMENT OF FINANCIAL POSITION

as at 30 June 2024

	Notes	2024 \$	2023 \$
ASSETS			
Current Assets			
Cash and cash equivalents	5A	866,024	991,198
Trade and other receivables	5B	30,975	22,887
Other current assets	5C	35,515	50,208
Total current assets		<u>932,514</u>	<u>1,064,293</u>
Non-Current Assets			
Land and buildings	6A	2,550,000	2,055,716
Plant and equipment	6B	167,401	234,962
Right-of-use assets	6C	-	11,194
Other non-current assets		-	-
Total non-current assets		<u>2,717,401</u>	<u>2,301,872</u>
Total assets		<u>3,649,915</u>	<u>3,366,165</u>
LIABILITIES			
Current Liabilities			
Trade payables	7A	132,185	109,060
Other payables	7B	205,580	155,339
Employee provisions	8A	745,384	704,397
Lease liabilities	6C	-	11,885
Total current liabilities		<u>1,083,149</u>	<u>980,681</u>
Non-Current Liabilities			
Employee provisions	8A	-	-
Lease liabilities	6C	-	-
Other non-current liabilities	9A	-	-
Total non-current liabilities		<u>-</u>	<u>-</u>
Total liabilities		<u>1,083,149</u>	<u>980,681</u>
Net assets		<u>2,566,766</u>	<u>2,385,484</u>
EQUITY			
Asset revaluation reserve	10A	2,551,387	2,052,054
General fund/retained earnings		15,379	333,430
Total equity		<u>2,566,766</u>	<u>2,385,484</u>

The above statement should be read in conjunction with the notes.

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2024

	Notes	Asset revaluation reserve \$	Retained earnings \$	Total equity \$
Balance as at 1 July 2022		2,052,054	391,987	2,444,041
Adjustment for errors		-	-	-
Adjustment for changes in accounting policies		-	-	-
Surplus / (deficit)		-	(58,557)	(58,557)
Other comprehensive income		-	-	-
Transfer from retained earnings		-	-	-
Closing balance as at 30 June 2023		2,052,054	333,430	2,385,484
Adjustment for errors		-	-	-
Adjustment for changes in accounting policies		-	-	-
Surplus / (deficit)		-	(318,051)	(318,051)
Other comprehensive income		499,333	-	499,333
Transfer from retained earnings		-	-	-
Closing balance as at 30 June 2024		2,551,387	15,379	2,566,766

The above statement should be read in conjunction with the notes.

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

Australian Services Union (Western Australian Branch)

STATEMENT OF CASH FLOWS

for the year ended 30 June 2024

	Notes	2024 \$	2023 \$
OPERATING ACTIVITIES			
Cash received			
Receipts from other reporting units/controlled entity(s)	11B	104,225	-
Members		3,112,713	3,013,745
Interest		22,701	14,559
Other		53,209	42,090
Cash used			
Employees		(2,040,369)	(2,267,944)
Suppliers		(1,090,525)	(577,490)
Short term lease payments	6C	-	-
Payment to other reporting units/controlled entity(s)		(275,726)	(196,413)
Net cash from (used by) operating activities	11A	(113,772)	28,547
INVESTING ACTIVITIES			
Cash received			
Proceeds from sale of plant and equipment		654	49,092
Proceeds from sale of land and buildings		-	-
Other		-	-
Cash used			
Purchase of plant and equipment		-	(164,307)
Purchase of land and buildings		-	(750)
Other		-	-
Net cash from (used by) investing activities		654	(115,965)
FINANCING ACTIVITIES			
Cash received			
Contributed funds		-	-
Other		-	-
Cash used			
Repayment of lease liabilities	6C	(11,885)	(17,219)
Interest	6C	(171)	(889)
Net cash from (used by) financing activities		(12,056)	(18,108)
Net increase (decrease) in cash held		(125,174)	(105,526)
Cash & cash equivalents at the beginning of the reporting period		991,198	1,096,724
Cash & cash equivalents at the end of the reporting period	5A	866,024	991,198

The above statement should be read in conjunction with the notes.

AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

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AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)

NOTES TO THE FINANCIAL STATEMENTS

Note 1 Summary of material accounting policies

1.1 Basis of preparation of the financial statements

The financial statements are general purpose financial statements and have been prepared in accordance with Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period, and the *Fair Work (Registered Organisation) Act 2009 (RO Act)*. For the purpose of preparing the general purpose financial statements, *Australian Services Union (Western Australian Branch)* is a not-for-profit entity.

The financial statements except the cash flow information have been prepared on an accrual basis of accounting. The financial statements have been prepared on a historical cost basis, except for certain classes of property, plant and equipment and investment properties. Historical cost is generally based on the fair values of the consideration given in exchange for assets. The financial statements are presented in Australian dollars.

1.2 Going concern

The Australian Services Union (Western Australian Branch) is not reliant on the agreed financial support of another reporting unit to continue on a going concern basis.

The Australian Services Union (Western Australian Branch) has not agreed to provide financial support to another reporting unit to ensure they can continue on a going concern basis.

1.3 Comparative amounts

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

1.4 Significant accounting judgements and estimates

The Australian Services Union (Western Australian Branch) has made judgements in the process of applying its accounting policies that have the most significant effect on the amounts recognised in the financial statements.

The following accounting assumptions or estimates have been made in the process of applying the reporting unit's accounting policies and that have the most significant effect on the amounts recognised in the financial statements:

Employee provisions

The liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised if the employee has recorded 5 years of continuous service.

Estimation of useful lives of assets

The Australian Services Union (Western Australian Branch) determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

Professional judgement used by independent valuer in determining fair value of Land and Buildings.

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1.5 New Australian Accounting Standards

Adoption of New Australian Accounting Standard requirements

The accounting policies adopted are consistent with those of the previous financial year.

No accounting standard has been adopted earlier than the application date stated in the standard.

Future Australian Accounting Standards Requirements

New standards, amendments to standards or interpretations that were issued prior to the sign-off date and are applicable to the future reporting period that are expected to have a future financial impact on the Reporting Unit are detailed below. It is not expected to have a material impact on the Reporting Unit.

AASB No.	Title	Application date of standard	Issue date
AASB 2014-10	Amendments to AASs – Sale or Contribution of Assets between an Investor and its Associate or Joint Venture	1 January 2025	March 2020

1.6 Current versus non-current classification

The Australian Services Union (Western Australian Branch) presents assets and liabilities in the statement of financial position based on current/non-current classification.

An asset is current when it is:

- Expected to be realised or intended to be sold or consumed in the normal operating cycle;
- Held primarily for the purpose of trading;
- Expected to be realised within twelve months after the reporting period; or
- Cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period

All other assets are classified as non-current.

A liability is current when:

- It is expected to be settled in the normal operating cycle;
- It is held primarily for the purpose of trading;
- It is due to be settled within twelve months after the reporting period; or
- There is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period

The terms of the liability that could, at the option of the counterparty, result in its settlement by the issue of equity instruments do not affect its classification.

The Australian Services Union (Western Australian Branch) classifies all other liabilities as non-current.

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1.7 Revenue

The Australian Services Union (Western Australian Branch) enters into various arrangements where it receives consideration from another party. These arrangements include consideration in the form of membership subscriptions, capitation fees, levies, grants, and donations.

The timing of recognition of these amounts as either revenue or income depends on the rights and obligations in those arrangements.

Revenue from contracts with customers

Where the Australian Services Union (Western Australian Branch) has a contract with a customer, the Australian Services Union (Western Australian Branch) recognises revenue when or as it transfers control of goods or services to the customer. The Australian Services Union (Western Australian Branch) accounts for an arrangement as a contract with a customer if the following criteria are met:

- the arrangement is enforceable; and
- the arrangement contains promises (that are also known as performance obligations) to transfer goods or services to the customer (or to other parties on behalf of the customer) that are sufficiently specific so that it can be determined when the performance obligation has been satisfied.

Membership subscriptions

For membership subscription arrangements that meet the criteria to be contracts with customers, revenue is recognised when the promised goods or services transfer to the customer as a member of the Australian Services Union (Western Australian Branch).

If there is only one distinct membership service promised in the arrangement, the Australian Services Union (Western Australian Branch) recognises revenue as the membership service is provided, which is typically based on the passage of time over the subscription period to reflect the Australian Services Union (Western Australian Branch) promise to stand ready to provide assistance and support to the member as required.

If there is more than one distinct good or service promised in the membership subscription, the Australian Services Union (Western Australian Branch) allocates the transaction price to each performance obligation based on the relative standalone selling prices of each promised good or service. In performing this allocation, standalone selling prices are estimated if there is no observable evidence of the price that the Australian Services Union (Western Australian Branch) charges for that good or service in a standalone sale. When a performance obligation is satisfied, which is either when the customer obtains control of the good (for example, books or clothing) or as the service transfers to the customer (for example, member services or training course), the Australian Services Union (Western Australian Branch) recognises revenue at the amount of the transaction price that was allocated to that performance obligation.

For member subscriptions paid annually in advance, the Australian Services Union (Western Australian Branch) has elected to apply the practical expedient to not adjust the transaction price for the effects of a significant financing component because the period from when the customer pays and the good or services will transfer to the customer will be one year or less.

When a member subsequently purchases additional goods or services from the Australian Services Union (Western Australian Branch) at their standalone selling price, the Australian Services Union (Western Australian Branch) accounts for those sales as a separate contract with a customer.

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Capitation fees

Where the Australian Services Union (Western Australian Branch)'s arrangement with a branch or another reporting unit meets the criteria to be a contract with a customer, the Australian Services Union (Western Australian Branch) recognises the capitation fees promised under that arrangement when or as it transfers the goods or services to the branch or other reporting unit.

In circumstances where the criteria for a contract with a customer are not met, the Australian Services Union (Western Australian Branch) will recognise capitation fees as income upon receipt (as specified in the income recognition policy below).

Levies

Levies paid by a member (or other party) in an arrangement that meets the criteria to be a contract with a customer is recognised as revenue when or as the Australian Services Union (Western Australian Branch) transfers the goods or services to the member or other party.

In circumstances where the criteria for a contract with a customer are not met, the Australian Services Union (Western Australian Branch) will recognise levies as income upon receipt (as specified in the income recognition policy below).

Income of the Union as a Not-for-Profit Entity

Consideration is received by the Australian Services Union (Western Australian Branch) to enable the entity to further its objectives. The Australian Services Union (Western Australian Branch) recognises each of these amounts of consideration as income when the consideration is received (which is when the Australian Services Union (Western Australian Branch) obtains control of the cash) because, based on the rights and obligations in each arrangement:

- the arrangements do not meet the criteria to be contracts with customers because either the arrangement is unenforceable or lacks sufficiently specific promises to transfer goods or services to the customer; and
- the Australian Services Union (Western Australian Branch)'s recognition of the cash contribution does not give to any related liabilities.

During the year, the Australian Services Union (Western Australian Branch) received cash consideration from the following arrangements whereby that consideration will be recognised as income upon receipt:

- donations and voluntary contribution from members (including whip arounds).

Volunteer services

During the year, the Australian Services Union (Western Australian Branch) did not recognise any volunteer services as revenue as the Australian Services Union (Western Australian Branch) did not receive any volunteer services.

Gains from sale of assets

An item of property, plant and equipment is derecognised upon disposal (which is at the date the recipient obtains control) or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of profit or loss when the asset is derecognised.

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Interest income

Interest revenue is recognised on an accrual basis using the effective interest method.

1.8 Employee benefits

A liability is recognised for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave and termination benefits when it is probable that settlement will be required and they are capable of being measured reliably.

Liabilities for short-term employee benefits (as defined in AASB 119 *Employee Benefits*) and termination benefits which are expected to be settled within twelve months of the end of reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Other long-term employee benefits which are expected to be settled beyond twelve months are measured as the present value of the estimated future cash outflows to be made by the reporting unit in respect of services provided by employees up to reporting date.

Payments to defined contribution retirement benefit plans are recognised as an expense when employees have rendered service entitling them to the contributions.

Provision is made for separation and redundancy benefit payments. The reporting unit recognises a provision for termination as part of a broader restructuring when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations. A provision for voluntary termination is recognised when the employee has accepted the offer of termination.

1.9 Leases

The Australian Services Union (Western Australian Branch) assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

The Australian Services Union (Western Australian Branch) as a lessee

The Australian Services Union (Western Australian Branch) applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Australian Services Union (Western Australian Branch) recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

Right-of-use assets

The Australian Services Union (Western Australian Branch) recognises right-of-use assets at the commencement date of the lease (i.e. the date the underlying asset is available for use). Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follow:

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	2024	2023
Land and building	2 years	2 years

Lease liabilities

At the commencement date of the lease, The Australian Services Union (Western Australian Branch) recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments (including in-substance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by The Australian Services Union (Western Australian Branch) and payments of penalties for terminating the lease if the lease term reflects The Australian Services Union (Western Australian Branch) exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

In calculating the present value of lease payments, The Australian Services Union (Western Australian Branch) uses the incremental borrowing rate. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments (e.g., changes to future payments resulting from a change in an index or rate used to determine such lease payments) or a change in the assessment of an option to purchase the underlying asset.

Short-term leases and leases of low-value assets

The Australian Services Union (Western Australian Branch)'s short-term leases are those that have a lease term of 12 months or less from the commencement. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

1.10 Borrowing costs

All borrowing costs are recognised in profit and loss in the period in which they are incurred.

1.11 Cash

Cash is recognised at its nominal amount. Cash and cash equivalents include cash on hand, deposits held at call with bank, other short-term highly liquid investments with original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

1.12 Financial instruments

Financial assets and financial liabilities are recognised when the Australian Services Union (Western Australian Branch)'s entity becomes a party to the contractual provisions of the instrument.

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1.13 Financial assets

Contract assets and receivables

A contract asset is recognised when the Australian Services Union (Western Australian Branch)'s right to consideration in exchange goods or services that has transferred to the customer when that right is conditioned on the Australian Services Union (Western Australian Branch)'s future performance or some other condition.

A receivable is recognised if an amount of consideration that is unconditional is due from the customer (i.e., only the passage of time is required before payment of the consideration is due).

Initial recognition and measurement

The Australian Services Union (Western Australian Branch)'s financial assets include cash and cash equivalents and trade and other receivables.

The Australian Services Union (Western Australian Branch)'s financial assets are classified as financial assets subsequently measured at amortised cost because both of the following conditions are met:

- the financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows; and
- the contractual terms of the financial asset give rise on specified dates to cash flows that are 'solely payments of principal and interest' on the principal amount outstanding.

The classification of financial assets is performed at an instrument level at initial recognition of the financial asset.

The Australian Services Union (Western Australian Branch) initially measures a financial asset at its fair value plus transaction costs. However contract assets and trade receivables that do not contain a significant financing component are measured at the transaction price as determined in accordance with the revenue policy in Note 1.7.

Subsequent measurement

Financial assets at amortised cost are subsequently measured using the effective interest rate (EIR) method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

Derecognition

Financial assets are derecognised when the rights to receive cash flows from the asset have expired. For receivables and contract assets, the Australian Services Union (Western Australian Branch) directly reduces the gross carrying amount of a receivable or contract asset when it has no reasonable expectations of recovering the receivable or contract asset in its entirety or a portion thereof.

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Offsetting

Financial assets and financial liabilities are offset and the net amount is reported in the statement of financial position if the Australian Services Union (Western Australian Branch) currently has a legally enforceable right to offset the recognised amounts and there is an intention to settle on a net basis or realise the assets and settle the liabilities simultaneously.

Impairment

Expected credit losses (ECLs)

i. Debt instruments other than trade receivables

The Australian Services Union (Western Australian Branch) recognises an allowance for ECLs for all contract assets, receivables and any other financial assets measured at amortisation cost. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the reporting unit expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

ii. Trade receivables and contract assets

For trade receivables that do not have a significant financing component, the Australian Services Union (Western Australian Branch) applies a simplified approach in calculating ECLs. Therefore, the Reporting Unit does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at each reporting date. The Australian Services Union (Western Australian Branch) has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

1.14 Financial Liabilities

Initial recognition and measurement

The Australian Services Union (Western Australian Branch)'s financial liabilities include trade and other payables and lease liabilities.

The Australian Services Union (Western Australian Branch)'s financial liabilities are classified as financial liabilities subsequently measured at amortised cost.

The financial liabilities are recognised initially at fair value and net of directly attributable transaction costs.

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Subsequent measurement

Financial liabilities at amortised cost

After initial recognition, trade payables and interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in profit or loss.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in profit or loss.

1.15 Liabilities relating to contracts with customers

Contract liabilities

A contract liability is recognised if a payment is received or a payment is due (whichever is earlier) from a customer before the Australian Services Union (Western Australian Branch) transfers the related goods or services. Contract liabilities include deferred income. Contract liabilities are recognised as revenue when the Australian Services Union (Western Australian Branch) performs under the contract (i.e., transfers control of the related goods or services to the customer).

Refund liabilities

A refund liability is recognised for the obligation to refund some or all of the consideration received (or receivable) from a customer. The Australian Services Union (Western Australian Branch)'s refund liabilities arise from customers' right of return. The liability is measured at the amount the Australian Services Union (Western Australian Branch)'s ultimately expects it will have to return to the customer. The Australian Services Union (Western Australian Branch) updates its estimates of refund liabilities (and the corresponding change in the transaction price) at the end of each reporting period.

1.16 Contingent Liabilities and Contingent Assets

Contingent liabilities and contingent assets are not recognised in the Statement of Financial Position but are reported in the relevant notes. They may arise from uncertainty as to the existence of a liability or asset or represent an existing liability or asset in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable but not virtually certain, and contingent liabilities are disclosed when settlement is greater than remote.

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1.17 Land, Buildings, Plant and Equipment

Asset Recognition Threshold

Purchases of land, buildings, plant and equipment are recognised initially at cost in the Statement of Financial Position. The initial cost of an asset includes an estimate of the cost of dismantling and removing the item and restoring the site on which it is located.

Land and Buildings

Following initial recognition at cost, land and buildings are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. Revaluations are performed with sufficient frequency such that the carrying amount of assets do not differ materially from those that would be determined using fair values as at the reporting date.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reversed a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised directly in the profit or loss except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset is restated to the revalued amount.

Depreciation

Depreciable property, plant and equipment assets are written-off to their estimated residual values over their estimated useful life using, in all cases, the straight line method of depreciation. Depreciation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate.

Depreciation rates applying to each class of depreciable asset are based on the following useful lives:

	2024	2023
Land & buildings	2.5%	2.5%
Plant and equipment	5% - 40%	5% - 40%

Derecognition

An item of land, buildings, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying amount of the asset and is recognised in the profit and loss.

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1.18 Impairment of non-financial assets

All assets are assessed for impairment at the end of each reporting period to the extent that there is an impairment trigger. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment made if the asset's recoverable amount is less than the carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the Australian Services Union (Western Australian Branch) were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

1.19 Taxation

The Australian Services Union (Western Australian Branch) is exempt from income tax under section 50.1 of the Income Tax Assessment Act 1997 however still has obligation for Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Revenues, expenses and assets are recognised net of GST except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO); and
- for receivables and payables.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO is classified within operating cash flows.

1.20 Fair value measurement

The Australian Services Union (Western Australian Branch) measures non-financial assets such as land and buildings and investment properties, at fair value at each balance sheet date.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability

The principal or the most advantageous market must be accessible by the Australian Services Union (Western Australian Branch). The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

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- Level 1—Quoted (unadjusted) market prices in active markets for identical assets or liabilities
- Level 2—Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable
- Level 3—Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For assets and liabilities that are recognised in the financial statements on a recurring basis, the Australian Services Union (Western Australian Branch) determines whether transfers have occurred between Levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

External valuers are involved for valuation of significant assets, such as land and buildings and investment properties.

Note 2 Events after the reporting period

There were no events that occurred after 30 June 2024, and/or prior to the signing of the financial statements, that would affect the ongoing structure and financial activities of the Australian Services Union (Western Australian Branch).

Note 3 Revenue and Income

Disaggregation of revenue from contracts with customers

A disaggregation of the Australian Services Union (Western Australian Branch)'s revenue by type of arrangement is provided on the face of the Statement of Comprehensive Income. The table below also sets out a disaggregation of revenue by type of customer:

	2024	2023
	\$	\$
<i>Type of customer</i>		
Members	3,115,944	3,008,757
Other reporting units	94,750	-
Government	-	-
Other parties *	81,444	89,198
Total revenue from contracts with customers	3,292,138	3,097,955

* It includes \$677 profit on sale of assets (2023: \$32,454).

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Note 3A: Capitation fees and other revenue from another reporting unit

	2024	2023
	\$	\$
Capitation fees	-	-
Subtotal capitation fees	-	-
Other revenue from another reporting unit:		
ASU National Office Melbourne & Sydney	34,132	-
ASU Queensland (Services and Northern Administrative) Branch	8,247	-
ASU Victorian and Tasmanian Authorities and Services Branch	17,853	-
ASU South Australian and Northern Territory Branch	1,800	-
United Services Union	32,718	-
Subtotal other revenue from another reporting unit	94,750	-
Total capitation fees and another revenue from other reporting unit	94,750	-

Note 3B: Levies

Levies	-	-
Total levies	-	-

Note 3C: Interest

Deposits	27,558	14,654
Loans	-	-
Total interest	27,558	14,654

Note 3D: Grants or donations

Grants	-	-
Donations	-	-
Total grants or donations	-	-

Note 3E: Revenue from recovery of wages activity

Amounts recovered from employers in respect of wages	-	-
Interest received on recovered money	-	-
Total revenue from recovery of wages activity	-	-

Note 3F: Income recognised from volunteer services

Amounts recognised from volunteer services	-	-
Total income recognised from volunteer services	-	-

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Note 4 Expenses

Note 4A: Employee expenses

	2024	2023
	\$	\$
Holders of office:		
Wages and salaries	339,243	340,404
Superannuation	52,194	55,039
Leave and other entitlements	(2,009)	25,937
Separation and redundancies	-	-
Other employee expenses	18,332	24,925
Subtotal employee expenses holders of office	407,760	446,305
Employees other than office holders:		
Wages and salaries	1,310,567	1,475,807
Superannuation	175,923	194,761
Leave and other entitlements	42,996	8,794
Separation and redundancies	-	-
Other employee expenses	144,111	177,008
Subtotal employee expenses employees other than office holders	1,673,597	1,856,370
Total employee expenses	2,081,356	2,302,675

Note 4B: Capitation fees and other expense to another reporting unit

Capitation fees

Australian Services Union	190,057	191,491
Subtotal capitation fees	190,057	191,491

Other expense to another reporting unit

Australian Services Union	35,819	-
Subtotal other expense to another reporting unit	35,819	-
Total capitation fees and other expense to another reporting unit	225,876	191,491

Note 4C: Affiliation fees

Australian Services Union	15,463	4,922
WA Labor	48,726	47,279
Unions WA	45,999	45,191
Total affiliation fees/subscriptions	110,188	97,392

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Note 4D: Administration expenses

	2024	2023
	\$	\$
Total paid to employers for payroll deductions of membership subscriptions	-	-
Compulsory levies	-	-
Fees/allowances - meeting and conferences	-	-
Conference and meeting expenses	-	-
Contractors/consultants	12,755	-
Property expenses	-	-
Office expenses	68,009	70,873
Information communications technology	48,491	44,260
Other	151,322	167,753
Subtotal administration expense	280,577	282,886
Operating lease rentals:		
Short term, low value and variable lease payments	47	-
Total administration expenses	280,624	282,886

Note 4E: Grants or donations

Grants:		
Total expensed that were \$1,000 or less	-	-
Total expensed that exceeded \$1,000	-	-
Donations:		
Total expensed that were \$1,000 or less	-	-
Total expensed that exceeded \$1,000	2,304	2,285
Total grants or donations	2,304	2,285

Note 4F: Depreciation and amortisation

Depreciation		
Buildings	5,049	5,034
Plant and equipment	67,561	62,215
Total depreciation	72,610	67,249
Amortisation		
Buildings	11,194	16,791
Total amortisation	11,194	16,791
Total depreciation and amortisation	83,804	84,040

Note 4G: Finance costs

Leases	171	889
Overdrafts/loans	-	-
Unwinding of discount	-	-
Total finance costs	171	889

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Note 4H: Legal costs

	2024	2023
	\$	\$
Litigation	-	-
Other legal costs	525,493	50,480
Total legal costs	525,493	50,480

Note 4I: Write-down and impairment of assets

Asset write-downs and impairments of:

Land and buildings	-	-
Plant and equipment	-	-
Intangible assets	-	-
Other	-	-
Total write-down and impairment of assets	-	-

Note 4J: Net losses from sale of assets

Land and buildings	-	-
Plant and equipment	23	10
Intangibles	-	-
Total net losses from asset sales	23	10

Note 4K: Other expenses

Penalties - via RO Act or the <i>Fair Work Act 2009</i>	-	-
Organising expenses	267,431	117,766
Other expenses	5,719	5,438
Total other expenses	273,150	123,204

Note 5 Current Assets

Note 5A: Cash and Cash Equivalents

Cash at bank	5,270	6,584
Cash on hand	-	-
Short term deposits	860,754	984,614
Other	-	-
Total cash and cash equivalents	866,024	991,198

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NOTES TO THE FINANCIAL STATEMENTS

Note 5B: Trade and Other Receivables

	2024	2023
	\$	\$
Receivables from other reporting unit[s]		
Receivables from other reporting units	-	-
Total receivables from other reporting unit[s]	-	-
Less allowance for expected credit losses		
Provision for expected credit losses	-	-
Total allowance	-	-
Receivable from other reporting unit[s] (net)	-	-
Other receivables:		
Interest receivable	5,004	147
Other trade receivables	25,971	22,740
Total other receivables	30,975	22,887
Total trade and other receivables (net)	30,975	22,887

Note 5C: Other Current Assets

Rental bond	15	4,830
Prepaid expenses	35,500	45,378
Total other current assets	35,515	50,208

Note 6 Non-current Assets

Note 6A: Land and buildings

Land and buildings:		
fair value	2,566,833	2,067,500
at cost	-	-
accumulated depreciation	(16,833)	(11,784)
Total land and buildings	2,550,000	2,055,716

**AUSTRALIAN SERVICES UNION
(WESTERN AUSTRALIAN BRANCH)**

NOTES TO THE FINANCIAL STATEMENTS

Reconciliation of Opening and Closing Balances of Land and Buildings

	2024	2023
	\$	\$
Opening balances		
Gross book value	2,130,750	2,130,000
Accumulated depreciation and impairment	(75,034)	(70,000)
Net book value at beginning of year	2,055,716	2,060,000
Additions:		
By purchase	-	750
From acquisition of entities	-	-
Revaluations	499,333	-
Impairments	-	-
Depreciation expense	(5,049)	(5,034)
Other movement	-	-
Disposals:		
From disposal of entities	-	-
Other	-	-
Net book value at end of year	2,550,000	2,055,716
Net book value as of 30 June represented by:		
Gross book value	2,630,083	2,130,750
Accumulated depreciation and impairment	(80,083)	(75,034)
Net book value 30 June	2,550,000	2,055,716

The revalued land and buildings consist of the property at 102 East Parade, East Perth. Management determined that this constitute one class of assets under AASB 13, based on the nature, characteristics and risk of the property.

The fair value of the properties was determined using the market comparable method. This means that valuations performed by the valuer are based on active market prices, significantly adjusted for the difference in the nature, location or condition of the specific property. The property was last revalued on 10 June 2024 by independent valuation conducted by Valuations WA.

The Union's national office (the Australian Municipal, Administrative, Clerical and Services Union) is the registered owner of the property. Under rule 21 of the national rules, the Union's national office delegates sole control, custody, administration and management of the property to the Union (Australian Services Union Western Australian Branch).

	2024	2023
	\$	\$
Note 6B: Plant and equipment		
Plant and equipment:		
at cost	474,940	574,409
accumulated depreciation	(307,539)	(339,447)
Total plant and equipment	167,401	234,962

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NOTES TO THE FINANCIAL STATEMENTS

Reconciliation of Opening and Closing Balances of Plant and Equipment

	2024	2023
	\$	\$
Opening balance		
Gross book value	574,409	496,221
Accumulated depreciation and impairment	(339,447)	(346,703)
Net book value at beginning of year	234,962	149,518
Additions:		
By purchase	-	164,307
From acquisition of entities (including restructuring)	-	-
Impairments	-	-
Depreciation expense	(67,561)	(62,215)
Other movement (asset write-off)	-	(185)
Other movement (asset write-off depreciation adjustment)	-	175
Disposals	-	(16,638)
Add back depreciation on disposals	-	-
Net book value at end of year	167,401	234,962
Net book value as of 30 June represented by:		
Gross book value	474,940	574,409
Accumulated depreciation and impairment	(307,539)	(339,447)
Net book value 30 June	167,401	234,962

Note 6C: Leases

Australian Services Union (Western Australian Branch as a lessee)

Set out below are the carrying amounts of right-of-use assets recognised and the movements during the period:

	Property
	\$
As at 1 July 2022	27,985
Additions	
Depreciation expense	(16,791)
Impairment	-
Disposal	-
Other movement	-
As at 1 July 2023	11,194
Additions	-
Depreciation expense	(11,194)
Impairment	-
Disposal	-
Other movement	-
As at 30 June 2024	-

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NOTES TO THE FINANCIAL STATEMENTS

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

	2024	2023
	\$	\$
As at beginning of year	11,885	29,104
Additions	-	-
Accretion of interest	171	889
Payments	(12,056)	(18,108)
As at end of year	<u>-</u>	<u>11,885</u>
Current	-	11,885
Non-current	-	-

The following are the amounts recognised in profit or loss:

Depreciation expense of right-of-use assets	11,194	16,791
Interest expense on lease liabilities	171	889
Expense relating to short-term leases	-	-
Expense relating to leases of low-value assets (included in administrative expenses)	-	-
Variable lease payments	-	-
Total amount recognised in profit or loss	<u>11,365</u>	<u>17,680</u>

The following provides information on the Australian Services Union (Western Australian Branch)'s variable lease payments, including the magnitude in relation to fixed payments:

	Fixed payments	Variable payments	Total
	\$	\$	\$
2024			
Fixed rent	12,056	-	12,056
Variable rent with minimum payment	-	-	-
Variable rent only	-	-	-
	<u>12,056</u>	<u>-</u>	<u>12,056</u>
2023			
Fixed rent	18,108	-	18,108
Variable rent with minimum payment	-	-	-
Variable rent only	-	-	-
	<u>18,108</u>	<u>-</u>	<u>18,108</u>

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NOTES TO THE FINANCIAL STATEMENTS

Note 7 Current Liabilities

	2024	2023
	\$	\$
Note 7A: Trade payables		
Trade creditors and accruals	130,781	109,060
Operating lease rentals	-	-
Subtotal trade creditors	130,781	109,060
Payables to other reporting unit[s]		
Payables	1,404	-
Subtotal payables to other reporting unit[s]	1,404	-
Total trade payables	132,185	109,060

Settlement is usually made within 30 days.

Note 7B: Other payables

Wages and salaries	-	-
Superannuation	-	10,649
Payable to employers for making payroll deductions of membership subscriptions	-	-
Legal costs	-	-
Litigation	-	-
Other legal costs	110,118	-
Prepayments received/unearned revenue	48,318	54,714
GST payable	9,944	40,142
Other	37,200	49,834
Total other payables	205,580	155,339
Total other payables are expected to be settled in:		
No more than 12 months	205,580	155,339
More than 12 months	-	-
Total other payables	205,580	155,339

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NOTES TO THE FINANCIAL STATEMENTS

Note 8 Provisions

	2024	2023
	\$	\$
Note 8A: Employee Provisions		
Office Holders:		
Annual leave	30,140	46,740
Long service leave	226,207	209,886
Separations and redundancies	-	-
Other	2,156	3,886
Subtotal employee provisions—office holders	258,503	260,512
Employees other than office holders:		
Annual leave	174,563	190,732
Long service leave	304,604	244,950
Separations and redundancies	-	-
Other	7,714	8,203
Subtotal employee provisions—employees other than office holders	486,881	443,885
Total employee provisions	745,384	704,397
Current	745,384	704,397
Non Current	-	-
Total employee provisions	745,384	704,397

Note 9 Non-current Liabilities

Note 9A: Other non-current liabilities

Other non-current liabilities	-	-
Total other non-current liabilities	-	-

Note 10 Equity

Note 10A: Asset Revaluation Reserve

Asset Revaluation Reserve		
Balance as at start of year	2,052,054	2,052,054
Other comprehensive income	499,333	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance as at end of year	2,551,387	2,052,054
Total	2,551,387	2,052,054

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NOTES TO THE FINANCIAL STATEMENTS

Note 10B: Other Specific disclosures – Funds

	2024	2023
	\$	\$
Compulsory levy/voluntary contribution fund – if invested in assets	-	-
Other fund(s) required by rules		
Balance as at start of year	-	-
Transferred to reserve	-	-
Transferred out of reserve	-	-
Balance as at end of year	-	-

Note 11 Cash Flow

Note 11A: Cash Flow Reconciliation

Reconciliation of cash and cash equivalents as per Balance Sheet to Cash Flow Statement:

Cash and cash equivalents as per:

Cash flow statement	866,024	991,198
Balance sheet	866,024	991,198
Difference	-	-

Reconciliation of profit/(deficit) to net cash from operating activities:

Profit/(deficit) for the year	(318,051)	(58,557)
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Adjustments for non-cash items

Depreciation/amortisation	83,804	84,040
Net write-down of non-financial assets	-	-
Fair value movements in investment property	-	-
Interest expense	171	889
Loss/(Gain) on disposal of assets	(654)	(32,444)

Changes in assets/liabilities

(Increase)/decrease in net receivables	(8,088)	4,893
(Increase)/decrease in prepayments	14,693	(21,964)
Increase/(decrease) in supplier payables	133,243	24,299
Increase/(decrease) in other payables	(59,877)	(7,340)
Increase/(decrease) in employee provisions	40,987	34,731
Increase/(decrease) in leases	-	-
Net cash from (used by) operating activities	(113,772)	28,547

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NOTES TO THE FINANCIAL STATEMENTS

Note 11B: Cash flow information

	2024	2023
	\$	\$
Cash inflows		
ASU National Office Melbourne & Sydney	37,545	-
ASU Queensland (Services and Northern Administrative) Branch	9,072	-
ASU Victorian and Tasmanian Authorities and Services Branch	19,638	-
ASU South Australian and Northern Territory Branch	1,980	-
United Services Union	35,990	-
Total cash inflows	104,225	-
Cash outflows		
Australian Services Union	275,726	196,413
Total cash outflows	275,726	196,413

Note 12 Contingent Liabilities, Assets and Commitments

Note 12A: Commitments and Contingencies

Operating lease commitments—as lessee

Operating lease for Unit 7 Wesley Business Centre, 4 Stirling St, Bunbury Western Australian. Lease term of 2 years from 12 February 2022.

Future minimum rentals payable under non-cancellable operating leases as at 30 June are:

Within one year	-	12,072
After one year but not more than five years	-	-
More than five years	-	-
	-	12,072

Capital commitments

At 30 June 2024, the Australian Services Union (Western Australian Branch) does not have any capital commitments, contingent assets or contingent liabilities.

Contingent Liability

The Australian Services Union (Western Australian Branch) has received a Concerns Notice dated 11 May 2021 pursuant to section 14 of the Defamation Act 2005 (WA) relating to the possibility of legal action by a third party. No other information is currently available in relation to this notice and for this reason it is not possible to determine if a liability exists or to quantify possible damages.

On 15 March 2022, a person initiated defamation proceedings in the District Court of Western Australia against the ASU and one of its employees. The ASU did not become aware of those

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proceedings until around 23 December 2022, when the complainant served the application on the ASU.

The complainant's statement of claim does not claim any specific amount against the ASU or its employee. Nor has the complainant furnished any evidence in support of its claim. As such, it is impossible to accurately estimate the extent of the potential contingent liability arising from the proceedings.

Before commencing District Court proceedings, the complainant had asked for \$42,500 to settle the claim. That amount was agreed to in principle by the ASU. However, the complainant refused to agree to the other terms of the settlement paperwork and elected to continue with his legal case. The ASU believes that the complainant's conduct in refusing the settlement offer may give rise to a full defence to the claim.

The ASU and its employee have pleaded a number of defences against the claim. If those defences succeed, then the ASU have no liability to the complainant and will likely obtain a costs order in its favour against the complainant.

On Tuesday, 30 April 2024 ASU attended a mediation conference in the District Court of Western Australia for the matter CIV1040/2022 Jones vs the ASU + Price. In the mediation, ASU was unable to negotiate an outcome. ASU proposed to pay Ron Jones compensation of \$25,000. His position was that he would not accept anything less than \$115,000 plus legal costs. ASU was scheduled for a directions hearing, however the complainant cancelled. ASU is waiting for a new date for the directions hearing where ASU can further engage in mediation.

Note 13 Related Party Disclosures

Note 13A: Related Party Transactions for the Reporting Period

The following table provides the total amount of transactions that have been entered into with related parties for the relevant year.

	2024	2023
	\$	\$
Revenue received from councillors for the following:		
Membership subscriptions	106,705	9,587
Revenue received for Capitation fees and other revenue		
ASU National Office Melbourne & Sydney	34,132	-
ASU Queensland (Services and Northern Administrative) Branch	8,247	-
ASU Victorian and Tasmanian Authorities and Services Branch	17,853	-
ASU South Australian and Northern Territory Branch	1,800	-
United Services Union	32,718	-
	94,750	-
Paid to Australian Services Union		
Capitation Fees	190,057	191,491
Affiliation Fees	15,463	4,922
Other Costs	35,819	-

Note 13B: Key Management Personnel Remuneration for the Reporting Period

Short-term employee benefits

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Salary (including annual leave taken)	339,243	340,404
Annual leave accrued	(16,600)	3,921
Other	(1,730)	1,282
Total short-term employee benefits	320,913	345,607

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Post-employment benefits:		
Superannuation	52,194	55,039
Total post-employment benefits	<u>52,194</u>	<u>55,039</u>
Other long-term benefits:		
Long-service leave	16,321	20,734
Total other long-term benefits	<u>16,321</u>	<u>20,734</u>
Termination benefits	-	-
Total	<u>389,428</u>	<u>421,380</u>

Note 14 Remuneration of Auditors

	2024	2023
	\$	\$
Value of the services provided		
Financial statement audit services	27,200	21,160
Other services	-	-
Total remuneration of auditors	<u>27,200</u>	<u>21,160</u>

Note 15 Financial Instruments

The Australian Services Union (Western Australian Branch) has financial instruments that are cash or cash equivalents, trade and other receivables, trade and other payables and lease liabilities that are carried at amortised cost.

Foreign currency risk

The Australian Services Union (Western Australian Branch) is not exposed to any foreign currency risk.

Credit risk

The Australian Services Union (Western Australian Branch) is not exposed to any significant credit risk.

Interest rate risk

The Australian Services Union (Western Australian Branch)'s main interest rate risk arises from cash deposits. Cash deposits issued at variable rates expose the Australian Services Union (Western Australian Branch) to interest rate risk. Cash deposits at fixed rates expose the Australian Services Union (Western Australian Branch) to fair value risk. The Australian Services Union (Western Australian Branch) maintains approximately 70% of cash reserves in term deposits at a fixed rate to manage exposure to interest rate risk.

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Liquidity Risk

Vigilant liquidity risk management requires the Australian Services Union (Western Australian Branch) to maintain sufficient liquid assets (mainly cash and cash equivalents) to be able to pay debts as and when they become due and payable.

The Australian Services Union (Western Australian Branch) manages liquidity risk through budgeting and monitoring cash flows. Budgets are established annually and monitored through bi-monthly meetings of the committee of management.

Note 15A: Categories of Financial Instruments

Financial Assets

	2024	2023
	\$	\$
Amortised cost:		
Cash and cash equivalents	866,024	991,198
Trade and other receivables	30,975	22,887
<i>Carrying amount of financial assets</i>	<u>896,999</u>	<u>1,014,085</u>

Financial Liabilities

Amortised cost:		
Trade and other payables	337,765	264,399
Lease liabilities	-	11,885
<i>Carrying amount of financial liabilities</i>	<u>337,765</u>	<u>276,284</u>

Note 15B: Net income and expense from financial assets

Financial assets at amortised cost

Interest revenue	27,558	14,654
Impairment	-	-
Net income/(expense) from financial assets	<u>27,558</u>	<u>14,654</u>

Note 15C: Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

The following table details the Australian Services Union (Western Australian Branch)'s remaining contractual maturity for its financial instrument liabilities. The tables have been drawn up based on the undiscounted cash flows of financial liabilities based on the earliest date on which the financial liabilities are required to be paid. The table include both interest and principal cash flows disclosed as remaining contractual maturities and therefore these totals may differ from their carrying amount in the statement of financial position

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Contractual maturities for financial liabilities and lease liabilities are as follows:

30 June 2024	On Demand	< 1 year \$	1– 2 years \$	2– 5 years \$	>5 years \$	Total \$
Trade and other payables	-	337,765	-	-	-	337,765
Lease liabilities	-	-	-	-	-	-
Total	-	337,765	-	-	-	337,765

30 June 2023	On Demand	< 1 year \$	1– 2 years \$	2– 5 years \$	>5 years \$	Total \$
Trade and other payables	-	264,399	-	-	-	264,399
Lease liabilities	-	12,067	-	-	-	12,067
Total	-	276,466	-	-	-	276,466

Note 15D: Market risk

Sensitivity analysis of the Interest Rate risk that the Reporting Unit is exposed to for 2024:

Risk variable	Change in risk variable %	Effect on	
		Profit and loss \$	Equity \$
Interest rate risk	1% increase	8,660	8,660
Interest rate risk	1% decrease	(8,660)	(8,660)

Sensitivity analysis of the risk that the entity is exposed to for 2023

Risk variable	Change in risk variable %	Effect on	
		Profit and loss \$	Equity \$
Interest rate risk	1% increase	9,912	9,912
Interest rate risk	1% decrease	(9,912)	(9,912)

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NOTES TO THE FINANCIAL STATEMENTS

Note 16 Fair Value Measurement

The following tables provide an analysis of financial and non-financial assets and liabilities that are measured at fair value, by fair value hierarchy.

Fair value hierarchy – 30 June 2024

	Date of valuation	Level 1	Level 2	Level 3
Assets measured at fair value	\$	\$	\$	
Land and buildings	30-Jun-24	-	2,550,000	-
Total		-	2,550,000	-

Fair value hierarchy - 30 June 2023

Land and buildings	30-Jun-23	-	2,055,716	-
Total		-	2,055,716	-

Note 16A: Financial Assets and Liabilities

Management of the Australian Services Union (Western Australian Branch) assessed that cash, trade receivables and trade payables approximate their carrying amounts largely due to the short term maturities of these instruments.

Note 17 Administration of financial affairs by a third party

No third parties administrated the financial affairs of the Australian Services Union (Western Australian Branch) during the financial year ended 30 June 2024 or 30 June 2023.

Note 18 Section 272 Fair Work (Registered Organisations) Act 2009

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of subsections (1) to (3) of section 272, which reads as follows:

Information to be provided to members or Commissioner:

- (1) A member of a reporting unit, or the Commissioner, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

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Australian Services Union (Western Australian Branch)

OFFICER DECLARATION STATEMENT

I, Wayne Wood, being the Branch Secretary of the Australian Services Union (Western Australian Branch), declare that the following activities did not occur during the reporting period ending 30 June 2024.

The reporting unit did not:

- agree to receive financial support from another reporting unit to continue as a going concern (refers to agreement regarding financial support not dollar amount)
- agree to provide financial support to another reporting unit to ensure they continue as a going concern (refers to agreement regarding financial support not dollar amount)
- acquire an asset or liability due to an amalgamation under Part 2 of Chapter 3 of the RO Act, a restructure of the branches of an organisation, a determination or revocation by the General Manager, Fair Work Commission
- receive revenue via compulsory levies
- receive donations or grants
- receive revenue from undertaking recovery of wages activity
- incur fees as consideration for employers making payroll deductions of membership subscriptions
- pay compulsory levies
- pay a grant that was \$1,000 or less
- pay a donation that was \$1,000 or less
- pay separation and redundancy to holders of office
- pay separation and redundancy to employees (other than holders of office)
- pay to a person fees or allowances to attend conferences or meetings as a representative of the reporting unit
- pay legal costs relating to litigation
- pay a penalty imposed under the RO Act or the Fair Work Act 2009
- have a receivable with other reporting unit(s)
- have a payable to an employer for that employer making payroll deductions of membership subscriptions
- have a payable in respect of legal costs relating to litigation
- have a separation and redundancy provision in respect of holders of office
- have a separation and redundancy provision in respect of employees (other than holders of office)
- transfer to or withdraw from a fund (other than the general fund), account, asset or controlled entity

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- have another entity administer the financial affairs of the reporting unit
- make a payment to a former related party of the reporting unit

Signed by the officer: *Mr Wood*

Dated: *3/9/24*