



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Shop, Distributive and Allied Employees Association
(E2025/136)

MR STEENSON

SYDNEY, 29 AUGUST 2025

Arrangement for conduct of election.

[1] On 21 August 2025 the Victorian Branch (the **Branch**) of the Shop, Distributive and Allied Employees Association (the **organisation**) lodged with the Fair Work Commission (the **Commission**) prescribed information for an election to fill the following offices for a new term of office:

| | |
|--------------------------------------|-----|
| Branch Secretary/Treasurer | (1) |
| Assistant Branch Secretary/Treasurer | (1) |
| Branch Delegate to National Council | (7) |

Division Delegates to Conference from the following Divisions:

| | |
|----------------------------|------|
| Distribution | (1) |
| Hair, Beauty and Modelling | (1) |
| Ballarat | (2) |
| Bendigo | (2) |
| Geelong | (2) |
| Gippsland and Central | (1) |
| Latrobe | (1) |
| Mallee | (1) |
| Metropolitan | (20) |
| North-Eastern | (1) |
| North-Western | (1) |
| Northern | (1) |
| Western | (1) |

[2] On 9 July 2025, the organisation lodged rule alterations in matter **R2025/113** which seek to make changes to rules 11B – Special Meetings, 36A(a) – Team Nominations for Division Delegates to Conference and Branch Delegates to National Council, 38(da) – Duties of Returning Officer, and 44 – Casual vacancies.

[3] On 19 August 2025, the organisation lodged further rule alterations in matter **R2025/138**, which seek to amend rule 42 – Eligibility for Nomination. These alterations lodged in August 2025 were noted in the prescribed information lodged for this election.

[4] The above rule alterations may affect the conduct of this election. It appears that while the proposed changes (if certified) would affect eligibility to nominate, the offices to be elected remain unchanged.

[5] It is possible that these rule alterations may be certified on a date before the election commences, i.e. the rules may be certified before the date that nominations are due to open. Given this, if and when the alterations are certified, Commission staff will notify the organisation and the Australian Election Commission (AEC) as a matter of course.

[6] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the AEC.



DELEGATE OF THE GENERAL MANAGER

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PR790999

21 August 2025

Registered Organisation
Fair Work Commission
regorgs@fwc.gov.au

Dear Sir/Madam

Re: Provision of Prescribed Information re Election in SDA Victorian Branch

Please find, attached the prescribed information in respect of an election in the Shop, Distributive & Allied Employees' Association, Victorian Branch.

The information supplied is in accordance with sub-section 189(1) of the Fair Work (Registered Organisations) Act 2009 and with Regulation 138 of the Fair Work (Registered Organisations) Regulations 2009.

I advise that on Wednesday, 20 August 2025 State Council of the Victorian Branch passed the following resolution:

"Pursuant to Rules 36 and 40 State Council resolves that nominations for Secretary/Treasurer and Assistant Secretary/Treasurer, for Division Delegates to Conference and for Branch Delegates to National Council shall be called on 2 December 2025 and shall close at 10 am on 5 January 2026 and in the event of a ballot being necessary it shall open on 20 February 2026 and close at 9 am on 19 March 2026."

Should you require any further information please do not hesitate to contact the undersigned on 9698 1400.

Yours sincerely



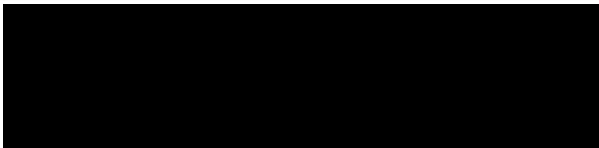
Michael Donovan
Branch Secretary/Treasurer

**PRESCRIBED INFORMATION FOR ELECTIONS in accordance with
Section 189 *Fair Work (Registered Organisations) Act 2009* and
Regulation 138 *Fair Work (Registered Organisations) Regulations
2009***

I, MICHAEL DONOVAN, being the Branch Secretary/Treasurer of the Shop, Distributive and Allied Employees Association Victoria Branch make the following statement:

1. I am authorised to sign this statement containing prescribed information for the Victorian Branch of the Shop, Distributive and Allied Employees Association.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexure A.
4. Rule alterations are pending that will impact **THIS** election. A brief outline of the proposed rule alterations affecting this election is attached. These rule alterations HAVE been lodged with the Fair Work Commission. The proposed alterations were lodged on 19 August 2025.
5. This statement **IS** lodged at least 2 months before nominations open for the elections in Annexure A.

Signed:



Dated:

21 AUG 2025

NOTE: This statement should be lodged with the Fair Work Commission at least 2 months prior to nominations opening. It can be submitted to regorgs@fwc.gov.au.

Annexure A

- Elections that are required

| Branch | Name of Office | Number required | Voting System Direct voting system; Collegiate electoral system | Reason for Election Scheduled; Casual vacancy; New office created; Insufficient nominations | Electorate |
|----------|---------------------------------|-----------------|---|---|-------------------------------------|
| Victoria | Secretary/Treasurer | 1 | Direct Voting System | Scheduled | Victoria |
| Victoria | Assistant Secretary/Treasurer | 1 | Direct Voting System | Scheduled | Victoria |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Distribution Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Hair, Beauty and Modelling Division |
| Victoria | Division Delegate to Conference | 2 | Direct Voting System | Scheduled | Ballarat Division |
| Victoria | Division Delegate to Conference | 2 | Direct Voting System | Scheduled | Bendigo Division |
| Victoria | Division Delegate to Conference | 2 | Direct Voting System | Scheduled | Geelong Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Gippsland & Central Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Latrobe Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Mallee Division |

| | | | | | |
|----------|--------------------------------------|----|----------------------|-----------|------------------------|
| Victoria | Division Delegate to Conference | 20 | Direct Voting System | Scheduled | Metropolitan Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | North Eastern Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | North Western Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Northern Division |
| Victoria | Division Delegate to Conference | 1 | Direct Voting System | Scheduled | Western Division |
| Victoria | Branch Delegates to National Council | 7 | Direct Voting System | Scheduled | Victoria |

- Important dates:

| | Direct Voting System | Collegiate Electoral System |
|------------------------------------|---|-----------------------------|
| Nominations OPEN | 2 December 2025 | |
| Nominations CLOSE | 10 am, 5 January 2025 | |
| Roll of Voters cut off date | 25 November 2025 7 days prior to nominations opening | |

NOTES: For insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as 'To be determined by the returning officer'. This also applies where rules are silent as to the nominated dates.

If the nomination dates are 'To be Determined by the Returning Officer', but your organisation has a preference, please state 'To be Determined by Returning Officer' and clearly indicate that your nominated date is a preference.

If the P.I. includes a position that is not an office, please refer to our template [*Prescribed information for the election of officer and non-officer positions*](#).

Schedule A

42 – ELIGIBILITY FOR NOMINATION

- (b) No member shall be eligible to nominate for election for Division Delegate to Conference unless he or she is, at the close of nominations, a financial member of the Branch, ~~and~~ a member in the Division he or she seeks to represent and eligible to vote in accordance with sub-rule 36(d).
- (c) No member shall be eligible to nominate for election as a Branch Delegate to National Council unless, he or she is, at the close of nominations, a financial member of the Branch and eligible to vote in accordance with sub-rule 36(d).