



General Manager
Fair Work Commission
GPO Box 1994
Melbourne VIC 3001
By email: regorgs@fwc.gov.au

5 February 2026

Re: Officer and Related Party Disclosure Statement – Late Lodgement (Financial Year Ending 30 June 2025)

Dear General Manager,

We refer to your correspondence dated 9 January 2026 regarding the late lodgement of the Australian Meat Industry Council's Officer and Related Party Disclosure Statement for the financial year ended 30 June 2025.

AMIC acknowledges that the ORP Statement was lodged outside the statutory timeframe prescribed under section 293J of the Fair Work (Registered Organisations) Act 2009. We also acknowledge the Commission's concerns regarding the timing of lodgement and the multiple reminders issued.

Following internal review, the delay was the result of an administrative oversight. The financial reporting process and ORP process were being tracked through separate internal mechanisms. While the financial report followed an established audit-driven timeline, the ORP obligation was not embedded within the same compliance schedule. This created a gap in deadline visibility rather than any absence of the required information, which was available well before lodgement.

We recognise that this does not meet the standard expected of a registered organisation and we have addressed the issue through structural process improvements outlined below.

Actions Implemented

1. Formal Compliance Calendar

A centralised statutory compliance calendar has been established covering all Registered Organisation reporting obligations. This calendar is now embedded into:

- the Board governance calendar, and
- the executive management planning cycle.

2. Automated Reminder System

Automated reminders have been configured at 120, 90, 60 and 30 days prior to each statutory deadline. These reminders are issued to the Assistant Company Secretary and CEO and to create shared accountability.

3. Standing Agenda Item

Registered Organisation compliance has been added as a standing item at quarterly executive meetings and Board meetings, ensuring visibility and escalation if required.

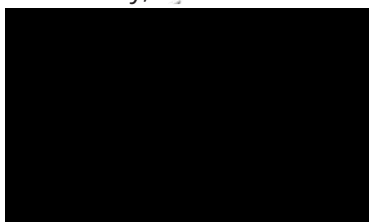
4. Training and Reference Materials

Relevant staff have reviewed Fair Work Commission guidance materials and templates. AMIC has subscribed to Commission updates to ensure awareness of any legislative or procedural changes.

We trust these measures demonstrate AMIC's commitment to strengthening governance controls and ensuring on-time lodgement of all future ORP Statements and other statutory returns.

Please do not hesitate to contact the undersigned should you require any further information or supporting documentation regarding these processes.

Yours sincerely,



Tom
Chair



9 January 2026

Tom Maguire
Chair
Australian Meat Industry Council
Sent via email: admin@amic.org.au

Dear Tom Maguire

The Australian Meat Industry Council 's Officer and Related Party Disclosure Statement (ORP Statement)

Thank you for lodging your ORP Statement. Your ORP Statement includes information required to be provided to your members and lodged under subsection 293J of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

Summary of your ORP Statement and Review Outcome

Financial year ending 30 June 2025

Matter number ORP2025/165

Date lodged 7 January 2026

Result FILED (After being submitted late)

Assessment of ORP Statement

Your ORP Statement has been assessed. As indicated above, it was submitted late, contrary to section 293J of the RO Act.

Time frames

Section 293J requires that the ORP Statement must be provided to members and lodged with the Commission within 6 months of the end of the organisation's financial year. That is, by 31 December for an organisation with a 30 June financial year. Section 293J is a civil penalty provision and non-compliance (whether non-lodgement or late lodgement) may expose an organisation to Federal Court proceedings and penalties.

In the case of your organisation, the ORP Statement for the 2025 financial year was lodged more than 6 months after the end of that financial year.

Communications about ORP statement

It is concerning that the statement was lodged late, despite multiple contacts being made by Commission staff regarding lodgement of this ORP statement. The Commission contacted the organisation on:

- 14 August 2025 – a courtesy letter was sent regarding the need to lodge an ORP statement for the financial year ended 30 June 2025

- 23 October 2025 – a reminder letter was sent regarding the need to lodge the ORP statement
- 3 December 2025 – a final reminder letter was sent regarding lodgement of the ORP statement
- 15 December 2025 - a telephone call was made to the organisation requesting lodgement of the ORP statement by the due date
- 31 December 2025 – a voicemail message was left for the organisation requesting lodgement of the ORP statement by the due date
- 7 January 2026 – a further telephone call from Commission staff was made to the organisation advising that the ORP statement was now overdue. The organisation promptly lodged the ORP statement soon after, albeit late.

Action required

In these circumstances, the Commission expects the Branch to put in place processes and procedures to prevent a recurrence of late lodgement of ORP statements in the future.

Any amounts that need to be included in the ORP statement would have been paid before 30 June, so the expectation is that the Branch would have had the necessary information on hand for several months before the ORP statement was actually lodged.

It is also concerning that the ORP statement was lodged late in circumstances where the financial report for the same period was able to be lodged on time.

We request that the Branch provide the Commission with details of the actions that it proposes to take to ensure on-time lodgement of future ORP statements. We seek the Branch's response by **Monday 9 February 2026**.

To assist, the Commission has information and education materials available on our [website](#) including fact sheets, webinars, templates and other materials regarding ORP statements. These materials are regularly updated. We recommend the Branch familiarises itself with its statutory requirements and [subscribes to the Commission's subscription service](#).

The ORP Statement has now been filed.

Do you have any questions?

If you have any queries we can be contacted on 1300 341 665 or by email regorgs@fwc.gov.au.

Yours sincerely

Fair Work Commission

OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009*

I, Tom Maguire, being the Chair of the Australia Meat Industry Council, declare the following Officer and Related Party (ORP) Disclosure Statement.

Organisation name	Australia Meat Industry Council	Branch name	National Office
Financial year start date	1 July 2024	Financial year end date	30 June 2025
INSTRUCTIONS FOR COMPLETING THIS STATEMENT: 1. Answer the question about how many officers receive remuneration (remember this includes remuneration from external boards) 2. Enter information into the tables about your branch or organisation. Add extra lines if needed (e.g. if more than one officer receives the same remuneration) 3. If there are no disclosures in any of the cells below, please insert 'NIL'			

Top five rankings of officers – relevant remuneration and non-cash benefits

How many officers do you have who receive remuneration?	<i>Please circle</i>	0	1	2	3	4	5	5+
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Remuneration includes wages and salary (including superannuation), fees, allowances, benefits and other entitlements paid by the organisation AND payments from external board positions (even if not retained by the officer).

When all officers in the Australian Meat Industry Council are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

Full Name	Office (e.g. Secretary)	Actual amount of relevant remuneration	Value of relevant non-cash benefits	Form of relevant non-cash benefits (e.g. car)
1. Tom Maguire	Chairman	\$78,551 (incl. \$38,551 from external board position)	\$	
2. Robert Constable	Deputy Chairman	\$6,000	\$	
3. Franz Knoll	Treasurer	\$6,000	\$	
4. Terry Nolan	Member	\$6,000	\$	
5. Simon Linke, Dominick Melrose, Stacey McKenna, Trevor Hill, Peter Stocker, Emily Pullen, Andrew Simpson.	Member	\$1,500	\$	

Payments to related parties and declared persons or bodies

During the financial year, the following payments were made to related parties or declared persons or bodies. The details of these payments are included below. (This list does not include payments that are exempted from disclosure under section 293G).

Date	Name	Nature of relationship (e.g. company owned by Secretary)	Purpose of payment (e.g. catering)	Amount	Other relevant details
				\$	
				\$	
				\$	

Date	Name	Nature of relationship <i>(e.g. company owned by Secretary)</i>	Purpose of payment <i>(e.g. catering)</i>	Amount	Other relevant details
				\$	
				\$	
				\$	

I declare that:

- the officers listed in this ORP statement are those whose relevant remuneration places them in the top five rankings of officers;
- where fewer officers are listed, this is because only those listed officers received relevant remuneration;
- the only officers in the top five rankings who received non-cash benefits are those for whom an amount is listed in the non-cash benefits column;
- the persons and entities listed under 'payments to related parties' are the only related parties or declared persons or bodies that are required to be disclosed under ~~Section~~ 293G, where none are listed this is because there were no disclosable payments;



Dated:

7-1-26

[This form must be signed by an officer]