



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Association of Consulting Architects - Australia
(E2026/38)

MR STEENSON

SYDNEY, 28 APRIL 2026

Arrangement for conduct of election.

[1] On 9 April 2026 the Association of Consulting Architects - Australia lodged with the Fair Work Commission prescribed information for an election to fill the following offices for a new term of office:

New South Wales/Australian Capital Territory Branch

Branch Committee Members	(13)
Branch President	(1)
Branch Vice-President	(1)
Branch Secretary	(1)
Branch Treasurer	(1)

Queensland/Northern Territory Branch

Branch Committee Members	(15)
Branch President	(1)
Branch Vice-President	(1)
Branch Secretary	(1)
Branch Treasurer	(1)

South Australia Branch

Branch Committee Members	(15)
Branch President	(1)
Branch Vice-President	(1)
Branch Secretary	(1)
Branch Treasurer	(1)

Victoria/Tasmania Branch

Branch Committee Members	(15)
Branch President	(1)
Branch Vice-President	(1)
Branch Secretary	(1)
Branch Treasurer	(1)

Western Australia Branch

Branch Committee Members	(13)
Branch President	(1)
Branch Vice-President	(1)
Branch Secretary	(1)
Branch Treasurer	(1)

National Executive Committee

National President	(1)
National Vice-President	(1)
National Secretary	(1)
National Treasurer	(1)

[2] I am satisfied that an election for the abovementioned offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

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PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, BRETT HUDSON being the National Secretary of the Association of Consulting Architects – Australia (ACA-A) make the following statement:

1. I am authorised to sign this statement containing prescribed information for ACA-A and its Branches being the ACA-NSW/ACT, ACA-QLD/NT, ACA-SA, ACA-VIC/TAS and ACA-WA.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annexures A, B, C, D, E and F.
4. This statement is lodged in accordance with Association’s Rule 36 Election of Branch Committee Members and Rule 19 Constitution and Election of the Committee and officeholders.
5. That [REDACTED] co-ordinate the elections on behalf of the ACA-A and its Branches, with the Australian Electoral Commission.
6. In accordance with the Association’s Rule 31 Constitution of Branch Committee, the Association has confirmed with each Branch that the following number of Branch Committee of Management members shall be:

ACA-WA	13 CoM
ACA-NSW/ACT	13 CoM
ACA-QLD/NT	15 CoM
ACA-VIC/TAS	15 CoM
ACA-SA	15 CoM

7. Annexure G is a copy of the ACA-WA Committee Meeting Minutes of 10 November 2025. Item 5.3 notes increase of Committee of Management members from 11 to 13.
8. On 13 February 2026 ACA lodged a Rule alteration application with the Fair Work Commission, R2026/12, requesting the following rule change:

Rule 19 – Constitution and Election of the Committee and Office-Holders

- (1) The Committee shall consist of one representative from each Branch, being the President of each Branch.

TO

- (1) The Committee shall consist of one representative from each Branch, being the elected President of each Branch, together with the National President. The Branch President elected as National President vacates their Branch President office; that vacancy shall be treated as a casual vacancy and managed in accordance with Rule 31(5).

NOTE: This statement should be lodged with the Registered Organisations Commission at least 2 months prior to nominations opening. It can be submitted to regorgs@roc.gov.au.



National Secretary

Date: 9 April 2026

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Annexure A

- Elections that are required:**

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
NSW/ACT	President	1	Collegiate electoral system (Rule 35)	Scheduled	Elected Branch Committee of Management Members
	Vice President	1	As above	As above	As above
	Secretary	1	As above	As above	As above
	Treasurer	1	As above	As above	As above
	Committee Members	13	Direct voting system (Rule 31(2))	Scheduled	All financial members of the relevant Branch

- Important dates:**

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	To be determined by the Returning Officer; no later than 30 June 2026 (Rule 36(b))	Nominations to open within 14 days after Branch Committee members are elected (Rule 19(3)(a) and Rule 35)
Nominations CLOSE	To be determined by the Returning Officer; but at least 14 days after nominations open (Rule 36(b))	To be determined by the Returning Officer; there is no reference to time (Rule 19(3)(a) and Rule 35)
Roll of Voters cut off date	7 days prior to nominations opening (Rule 19(3)(f))	7 days prior to nominations opening (Rule 19(3)(f) and Rule 35)

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Annexure B

- Elections that are required:**

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
QLD/NT	President	1	Collegiate electoral system (Rule 35)	Scheduled	Elected Branch Committee of Management Members
	Vice President	1	As above	As above	As above
	Secretary	1	As above	As above	As above
	Treasurer	1	As above	As above	As above
	Committee Members	15	Direct voting system (Rule 31(2))	Scheduled	All financial members of the relevant Branch

- Important dates:**

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	To be determined by the Returning Officer; no later than 30 June 2026 (Rule 36(b))	Nominations to open within 14 days after Branch Committee members are elected (Rule 19(3)(a) and Rule 35)
Nominations CLOSE	To be determined by the Returning Officer; but at least 14 days after nominations open (Rule 36(b))	To be determined by the Returning Officer; there is no reference to time (Rule 19(3)(a) and Rule 35)
Roll of Voters cut off date	7 days prior to nominations opening (Rule 19(3)(f))	7 days prior to nominations opening (Rule 19(3)(f) and Rule 35)

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Annexure C

- Elections that are required:**

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
SA	President	1	Collegiate electoral system (Rule 35)	Scheduled	Elected Branch Committee of Management Members
	Vice President	1	As above	As above	As above
	Secretary	1	As above	As above	As above
	Treasurer	1	As above	As above	As above
	Committee Members	15	Direct voting system (Rule 31(2))	Scheduled	All financial members of the relevant Branch

- Important dates:**

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	To be determined by the Returning Officer; no later than 30 June 2026 (Rule 36(b))	Nominations to open within 14 days after Branch Committee members are elected (Rule 19(3)(a) and Rule 35)
Nominations CLOSE	To be determined by the Returning Officer; but at least 14 days after nominations open (Rule 36(b))	To be determined by the Returning Officer; there is no reference to time (Rule 19(3)(a) and Rule 35)
Roll of Voters cut off date	7 days prior to nominations opening (Rule 19(3)(f))	7 days prior to nominations opening (Rule 19(3)(f) and Rule 35)

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Annexure D

- Elections that are required:**

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
VIC/TAS	President	1	Collegiate electoral system (Rule 35)	Scheduled	Elected Branch Committee of Management Members
	Vice President	1	As above	As above	As above
	Secretary	1	As above	As above	As above
	Treasurer	1	As above	As above	As above
	Committee Members	15	Direct voting system (Rule 31(2))	Scheduled	All financial members of the relevant Branch

- Important dates:**

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	To be determined by the Returning Officer; no later than 30 June 2026 (Rule 36(b))	Nominations to open within 14 days after Branch Committee members are elected (Rule 19(3)(a) and Rule 35)
Nominations CLOSE	To be determined by the Returning Officer; but at least 14 days after nominations open (Rule 36(b))	To be determined by the Returning Officer; there is no reference to time (Rule 19(3)(a) and Rule 35)
Roll of Voters cut off date	7 days prior to nominations opening (Rule 19(3)(f))	7 days prior to nominations opening (Rule 19(3)(f) and Rule 35)

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Annexure E

- Elections that are required:**

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
WA	President	1	Collegiate electoral system (Rule 35)	Scheduled	Elected Branch Committee of Management Members
	Vice President	1	As above	As above	As above
	Secretary	1	As above	As above	As above
	Treasurer	1	As above	As above	As above
	Committee Members	13	Direct voting system (Rule 31(2))	Scheduled	All financial members of the relevant Branch

- Important dates:**

	Direct Voting System	Collegiate Electoral System
Nominations OPEN	To be determined by the Returning Officer; no later than 30 June 2026 (Rule 36(b))	Nominations to open within 14 days after Branch Committee members are elected (Rule 19(3)(a) and Rule 35)
Nominations CLOSE	To be determined by the Returning Officer; but at least 14 days after nominations open (Rule 36(b))	To be determined by the Returning Officer; there is no reference to time (Rule 19(3)(a) and Rule 35)
Roll of Voters cut off date	7 days prior to nominations opening (Rule 19(3)(f))	7 days prior to nominations opening (Rule 19(3)(f) and Rule 35)

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Annexure F

- Elections that are required:**

Branch	Name of Office	Number required	Voting System <i>Direct voting system; Collegiate electoral system</i>	Reason for Election <i>Scheduled; Casual vacancy; New office created; Insufficient nominations</i>	Electorate
National	National President	1	Collegiate electoral system	Scheduled	Electorate Representatives to the National Executive Committee (Rule 19(3))
	National Vice President	1	As above	As above	As above
	National Secretary	1	As above	As above	As above
	National Treasurer	1	As above	As above	As above

- Important dates:**

	Direct Voting System	Collegiate Electoral System
Nominations OPEN		To be determined by the Returning Officer; within 14 days after the Branch Committee of Management officeholders are elected (Rule19(3)(a))
Nominations CLOSE		To be determined by the Returning Officer (Rule 193(a))
Roll of Voters cut off date		7 days prior to nominations opening (rule 19(3)(f))

NOTES: For insufficient nominations and casual vacancies, the date nominations open and close, unless specified in the rules, should be listed as ‘To be determined by the returning officer’. This also applies where rules are silent as to the nominated dates.

If the nomination dates are ‘To be Determined by the Returning Officer’, but your organisation has a preference, please state ‘To be Determined by Returning Officer’ and clearly indicate that your nominated date is a preference.

If the P.I. includes a position that is not an office, please refer to our template [Prescribed information for the election of officer and non-officer positions](#)