



4 December 2015

Mr Paul Bastian  
National Secretary

"Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU)

[national.secretary@amwu.asn.au](mailto:national.secretary@amwu.asn.au)

Dear Mr Bastian,

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Commission a declaration of results for the election [E2015/191]. This letter is a reminder of certain obligations imposed on organisations and persons elected to office.

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Also, section 233(2) of the RO Act requires that an organisation must notify the Fair Work Commission (the Commission) within 35 days of any changes to the holders of office in the organisation. If the election has resulted in any changes to the holders of office, the "Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;
  - the postal address of the person (generally the postal address of the organisation); and
  - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. I have attached a template notification of changes which may assist you. If any change does not apply until a specific date, you don't need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Debbie Ball  
Regulatory Compliance Branch



**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. [include OLD name and address and NEW name and address of every branch that has changed]
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED/CEASED operation:
    1. [include name of each new branch]
    2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

**[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]**

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder (for privacy reasons, we recommend NOT a private address)	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Retiring</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
...							
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Resignation</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>Scheduled Election</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
...							

**Automotive, Food, Metals, Engineering, Printing and  
Kindred Industries Union  
SA Election E2015/191**

**Declaration of Results for Uncontested Offices**

**E2015/191**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

**Food and Confectionery Division**

**Delegate to Regional Council/ Committee Members**

Candidates

COTTER, Vicki Lynne

**Printing Division**

**Regional Councillors**

Candidates

BARROS, Michael

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Jim Leane  
Returning Officer  
7 September 2015

# Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union NSW Vacancy Election E2015/191

## Declaration of Results for Uncontested Offices

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### Manufacturing Membership

#### Delegate to State Conference

Candidates

CHARLES, Albert

### Vehicle Division

#### General Councillors

Candidates

SHEDDEN, Simon

### Food and Confectionery Division

#### Regional Assistant Secretary

Candidates

WELSH, Danny

#### Regional Vice President

Candidates

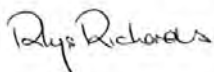
BURGESS, Michelle

#### Delegate to State Conference

Candidates

O'DRISCOLL, Kelly

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Rhys Richards  
Returning Officer

3 September 2015



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

**“Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union” known as the Australian Manufacturing Workers’ Union (AMWU)**  
(E2015/191)

MR ENRIGHT

MELBOURNE, 29 JUNE 2015

*Arrangement for conduct of election.*

[1] On 23 June 2015 the “Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union” known as the Australian Manufacturing Workers’ Union (AMWU) lodged with the Fair Work Commission the prescribed information in relation to an election for the following offices:

### **New South Wales**

#### Manufacturing Membership

Delegate to State Conference (1)

#### Vehicle Division

General Councillor (1)

#### Food & Confectionery Division

Regional Assistant Secretary (Honorary)

Regional Vice President (1)

Delegate to State Conference (1)

### **Victoria**

#### Printing Division

Regional Vice President (1)

Delegates to State Conference (2)

Regional Councillors (7)

**South Australia**

Food and Confectionery Division

Delegate to Regional Council/Committee Member (1)

Printing Division

Regional Councillor (1)

**Western Australia**

Manufacturing Membership

Delegates to National Conference (2)

Delegates to State Conference (8)

Printing Division

Delegate to State Conference (1)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE GENERAL MANAGER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR568797>





18 June, 2015

The General Manager  
Fair Work Commission  
GPO Box 1994  
Melbourne Vic 3001



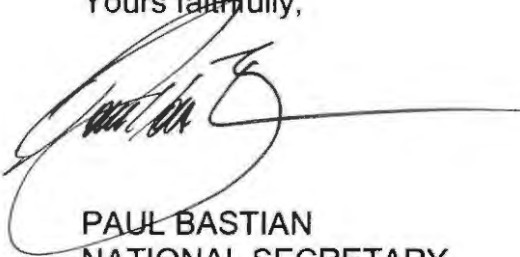
Dear Madam,

Re: Prescribed Information for AMWU Elections.

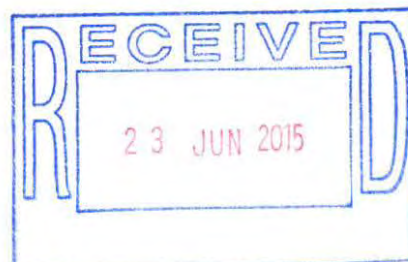
Please find attached the Prescribed Information and Statement of Facts pursuant to section 189 of the *Fair Work (Registered Organisations) Act 2009* concerning elections due to be conducted in the second half of 2015.

If you have any questions or comments in relation to the attached documentation please contact Peter Cozens on (02) 8868 1500.

Yours faithfully,



PAUL BASTIAN  
NATIONAL SECRETARY



Australian Manufacturing  
Workers' Union  
Registered as AFMEPKIU  
**National Office**  
Level 4  
133 Parramatta Road  
Granville NSW 2142  
Telephone: 02 8868 1500  
Facsimile: 02 9897 9274  
amwu@amwu.asn.au

*Fair Work (Registered Organisations) Act 2009*  
*s189*  
*Regulation 138 of the Fair Work (Registered Organisations) Regulations 2009*  
*Prescribed Information for Elections*

**“Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union” known as the Australian Manufacturing Workers’ Union (AMWU)**

**PRESCRIBED INFORMATION FOR ELECTIONS**

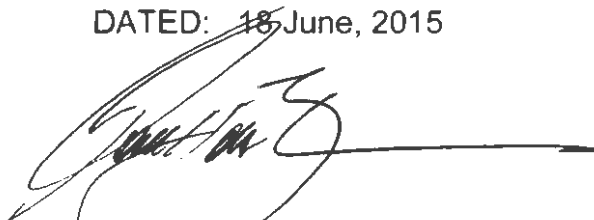
**SUPPORTING STATEMENT**

I, Paul Bastian, of 133 Parramatta Road, Granville, in the State of New South Wales, union official, state as follows:

1. I am the National Secretary of the “Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union” known as the Australian Manufacturing Workers’ Union (AMWU), an organisation of employees registered under the *Fair Work (Registered Organisations) Act 2009* (the Act).
2. I am authorised to lodge the information prescribed by regulation 138 of the *Fair Work (Registered Organisations) Regulations 2009*.
3. Elections are required for the offices specified in the attached document.
4. There are a number of additional offices in the Union for which no member nominated in the previous ballot where the relevant operational area has advised that these positions are unlikely to attract further nominations should they be put to ballot again. The National Council meeting in June 2015 considered proposals for these offices to be suspended pending review of the structure of the relevant bodies upon which they sit. This resolution, as attached, applied to various offices on the Printing Division Regional Council in Queensland, the Food and Confectionary Regional Council and the Printing Division Regional Council in Western Australia and the Printing Division Regional Council in Tasmania.

5. This information is lodged under subsection 189(1) of the Act.

DATED: 18 June, 2015

A handwritten signature in black ink, appearing to read 'Paul Bastian', is written over a horizontal line. The signature is stylized and cursive.

PAUL BASTIAN  
NATIONAL SECRETARY

**“Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union” known as the Australian Manufacturing Workers’ Union (AMWU)**

**PRESCRIBED INFORMATION FOR ELECTIONS**

1. The following offices and / or positions require elections to be conducted by the Australian Electoral Commission for the reasons given in italics. Pursuant to paragraph 138(1)(d) of the *Fair Work (Registered Organisations) Regulations 2009* (“the Regulations”) the electorate for each office / position is given under the title of the office or position.
  
2. Pursuant to subregulation 138(1) of the Regulations, Fair Work Australia is advised that for all of the listed offices and / or positions in the Rules of the “Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union” known as the Australian Manufacturing Workers’ Union (AMWU) provide that:
  - (a) Nominations for all offices shall open on the twenty eighth day of the first month of the Quarter which immediately precedes the Quarter in which the term of office of the offices for election expires, and shall close at 12 noon on the twenty-first day after nominations have opened.
  
  - (b) The roll of voters is to be closed no earlier than 30 days and no later than 7 days before the day on which nominations for the election open. Wherever the last day of a Quarter falls within this period, the roll of voters is to be closed on that day. Otherwise the roll of voters is to be closed 7 days prior to the date for the opening of nominations
  
  - (c) A direct voting system is to be used in the conduct of the elections.

## NEW SOUTH WALES

### Manufacturing Membership

Delegate to State Conference  
(Electorate: All financial members of the Manufacturing Membership in NSW as defined in Rule 4A.2(e))

Office or position not filled at previous election – E2014/202; Rule 4 Part A and Rule 23

### Vehicle Division

General Councillor  
(Electorate: All financial members of the Vehicle Division in NSW and the ACT)

Office or position not filled at previous election – E2014/202; Rule 53 Part C

### Food & Confectionery Division

Assistant Regional Secretary (Honorary)  
(Electorate: All financial members of the Food & Confectionery Division in NSW and the ACT)

Office or position not filled at previous election – E2014/202; Rule 53 Part C

Regional Vice President  
(Electorate: All financial members of the Food & Confectionery Division in NSW and the ACT)

Office or position not filled at previous election – E 2014/202; Rule 53 Part C

Delegate to State Conference  
(Electorate: All financial members of the Food & Confectionery Division in NSW and the ACT)

Office or position not filled at previous election – E2014/202; Rule 53 Part F and Rule 23

## VICTORIA

### Printing Division

Regional Vice President  
(Electorate: All financial members of the Printing Division in Victoria)

Office or position not filled at previous election – E2014/202; Rule 53 Part C

Delegates to State Conference (2)  
(Electorate: All financial members of the Printing Division in Victoria)

Office or position not filled at previous election – E 2014/202; Rule 53 Part F and Rule 23

Regional Councillors (7)  
(Electorate: All financial members of the Printing Division in Victoria)

Office or position not filled at previous election – E 2014/202; Rule 53 Part C

## **SOUTH AUSTRALIA**

### **Food & Confectionery Division**

Delegate to Regional Council/Committee Member  
(Electorate: All financial members of the Food & Confectionery Division in SA)

*Office or position not filled at previous election – E2014/202; Rule 53 Part C and Rule 50.27*

### **Printing Division**

Regional Councillor  
(Electorate: All financial members of the Printing Division in SA)

*Office or position not filled at previous election – E2014/202; Rule 53 Part C*

## **WESTERN AUSTRALIA**

### **Manufacturing Membership**

Delegates to National Conference (2)  
(Electorate: All financial members of the Manufacturing Membership in WA as defined in Rule 4A.2(f))

*Office or position not filled at previous election – E 2014/202; Rule 4 Part A and Rule 5.3(b)*

Delegates to State Conference (8)  
(Electorate: All financial members of the Manufacturing Membership in WA as defined in Rule 4A.2(e))

*Office or position not filled at previous election – E 2014/202; Rule 4 Part A and Rule 23*

### **Printing Division**

Delegate to State Conference  
(Electorate: All financial members of the Printing Division in WA)

*Office or position not filled at previous election – E 2014/202; Rule 53 Part F and Rule 23*