



15 March 2016

Mr Rohan Webb  
Qld State Secretary  
Queensland Branch

"Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU)

[rohan.webb@amwu.asn.au](mailto:rohan.webb@amwu.asn.au)

CC: Norman Hoare, Morris & Batzloff, by email: [info@morrisbatzloff.com.au](mailto:info@morrisbatzloff.com.au)

Dear Mr Webb,

**"Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) - Queensland Branch  
Financial Report for the year ended 30 September 2015 - [FR2015/357]**

I acknowledge receipt of the financial report of the "Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) - Queensland Branch. The documents were lodged with the Fair Work Commission on 9 March 2016.

The financial report has now been filed.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

Please note that the financial report for the year ending 30 September 2016 may be subject to an advanced compliance review.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the report lodged. The FWC will confirm these concerns have been addressed prior to filing next year's report.

**Disclosure of payables in respect of legal costs**

Reporting Guideline 20(b) requires a payable in relation to legal costs to be disclosed by *litigation* and by *other legal matters*. Note 8 discloses this liability but does not distinguish based on the categories indicated above.

Please ensure that next year's financial report breaks down the payable for legal costs by *litigation* and *other legal matters*.

**Reporting Requirements**

On the FWC website a number of factsheets in relation to the financial reporting process and associated timelines are available. The most recent copy of the Reporting Guidelines and a model set of financial statements can also be found. The FWC recommends reporting units use this

model as it will assist in ensuring compliance with the RO Act, the s.253 Reporting Guidelines and the Australian Accounting Standards. Access to this information may be obtained via [this link](#).

If you have any queries regarding this letter, please contact me on (03) 8656 4698 or via email at [catherine.bebbington@fwc.gov.au](mailto:catherine.bebbington@fwc.gov.au).

Kind regards



**CATHERINE BEBBINGTON**  
Regulatory Compliance Branch

**FAIR WORK COMMISSION**

Tel: 03 8656 4698

Fax: 03 9655 0410

[catherine.bebbington@fwc.gov.au](mailto:catherine.bebbington@fwc.gov.au)

11 Exhibition Street, Melbourne Victoria 3000  
GPO Box 1994, Melbourne Victoria 3001

[www.fwc.gov.au](http://www.fwc.gov.au)

***Please note my phone number has changed to 03 8656 4698***



**AUTOMOTIVE, FOOD, METALS, ENGINEERING , PRINTING AND  
KINDRED INDUSTRIES UNION**

**QUEENSLAND STATE COUNCIL**

**CERTIFICATE OF STATE SECRETARY**

I Rohan Webb, being the State Secretary of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union Queensland State Council certify:

- that the documents lodged herewith are copies of the Full Report, referred to in section 268 of the Fair Work (Registered Organisations) Act 2009; and
- that the Full Report was provided to members on the AMWU website on 18 December 2015, and an article in the AMWU News advising the membership of the Full Report's availability was sent to members 12 January 2016.; and
- that the Full Report was presented to a meeting of the Committee of Management of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union Queensland State Council on 25 February 2016 accordance with section 266(3) of the Fair Work (Registered Organisations) Act 2009.

State Secretary,  
Rohan Webb

Signature

25 February, 2016

Australian Manufacturing  
Workers' Union  
Registered as AFMEPKIU  
**Queensland State Office**  
366 Upper Roma Street  
BRISBANE QLD 4000  
PO Box 13006  
George Street QLD 4003  
Telephone 07 3236 2550  
Facsimile 07 3236 2089  
[amwuqld@amwu.asn.au](mailto:amwuqld@amwu.asn.au)  
ABN 59 459 725 116

**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED  
INDUSTRIES UNION**

**QUEENSLAND BRANCH**

**FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015**

**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES  
UNION**

QUEENSLAND BRANCH

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# **AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

## **QUEENSLAND BRANCH**

### **OPERATING REPORT**

The State Council, being the Committee of Management for the purposes of the Fair Work (Registered Organisations) Act 2009, presents its operating report of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Queensland Branch for the financial year ended 30 September 2015

The operational name for the Automotive Food Metals Engineering Printing and Kindred Industries Union (AFMEPKIU) is the Australian Manufacturing Workers' Union (AMWU). The Union is a 'not for profit' entity, a registered organisation under Fair Work Act (2009).

#### **Review of the State's Principal Activities**

The AFMEPKIU's principal industrial objectives are aimed at the improvement of wages and working conditions for members throughout industry. This has been done primarily by way of industrial awards and enterprise agreements. The AFMEPKIU has also been active in trying to influence governments at all levels on a wide range of political issues.

#### **Significant Changes in Principal Activities**

There were no significant changes in the nature of the Branch's principal activities during the financial year.

#### **Results of Principal Activities**

During the year to 30 September 2015 the AFMEPKIU negotiated and registered 319 enterprise bargaining agreements nationally, 97 of which were from Queensland.

The AFMEPKIU's National Office is responsible for applying to improve industrial awards covering our members. During the year ending 30 September 2015 the National Office improved award minimum rates for all workers, and was actively participating in the Fair Work Commission's review of Modern Awards. The State Branch is responsible for advising members in their State of these gains and ensuring members receive the appropriate wage.

The AFMEPKIU Queensland State Branch's principal activities resulted in a surplus for the financial year of \$50,294

#### **Significant Changes in Financial Affairs**

There were no significant changes in the financial affairs of the Branch during the financial year.

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**QUEENSLAND BRANCH**

**OPERATING REPORT (cont'd)**

**The Right of Members to Resign**

Rule 43(8) of the AFMEPKIU Rules states that a member may resign his/her membership by notifying his/her State Secretary in writing, addressed and delivered to that officer.

A notice of resignation from membership takes effect:

- (a) Where the member ceases to be eligible to become a member of the organisation:
  - (i) On the day on which the notice is received by the organisation; or
  - (ii) On the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;

whichever is later; or

- (b) In any other case:
  - (i) At the end of two weeks, after the notice is received by the organisation; or
  - (ii) On the day specified in the notice;

whichever is later.

Any dues payable but not paid by a former member of the organisation, in relation to a period before the member's resignation from the organisation took effect, may be sued for and recovered in the name of the organisation, in a court of competent jurisdiction, as a debt due to the organisation.

A notice delivered to the State Secretary shall be taken to have been received by the organisation when it is delivered.

A notice of resignation that has been received by the organisation is not invalid because it was not addressed and delivered to the State Secretary.

A resignation from membership is valid even if it is not effected in accordance with this Rule if the member is informed in writing by or on behalf of the organisation that the resignation has been accepted.

Nothing in Rule 43(8) of the AFMEPKIU Rules interferes with a member's right to resign from the union as set out under section 174(1) of the Fair Work (Registered Organisations) Act 2009. In accordance with section 174(1) of the Fair Work (Registered Organisations) Act 2009 a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

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**QUEENSLAND BRANCH**

**Statement of Salaries, Board Fees, Associated Entities, Key Relationships & Disclosure Statements**

**Salaries**

The Queensland Branch's top five salary rates are as follows:

Level	Position	Per Annum
4	Organiser	\$80,678.00
5	Senior Organiser	\$84,708.00
6	Team Leader/Assistant State Secretary Level 1	\$88,977.20
7	Assistant State Secretary Level 2	\$95,178.20
8	State Secretary	\$100,755.20

The identity of the officers of the Queensland Branch who are the two highest paid in terms of relevant remuneration for the year ended 30 September 2015, are as follows:

Position	Name	Salary & Super	Travel & Other Allowances	Non-Cash Benefits
State Secretary	Rohan Webb	\$117,680.33	\$5,251.52	Provision of a Motor Vehicle
Assistant State Secretary	Terry Bradley	\$109,044.64	\$5,349.16	Provision of a Motor Vehicle

**Board Fees**

Board Fees received by the Queensland Branch on behalf of employees who are members of external boards, are as follows:

Organisation	Amount received
Australian Super	\$16,930.00
QLeave	\$1,420.00

**Associated Entities**

The AFMEPKIU Queensland Branch is not involved with any associated entity over which it has controlling or significant influence.

**Key Relationships**



## **AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

### **QUEENSLAND BRANCH**

The AFMEPKIU Queensland State Branch has developed key relationships over a long period with a number of suppliers of various goods and services. These relationships are conducted on normal commercial terms, and are periodically tested against market price:

<b>Supplier</b>	
<b>Building Services</b>	<b>Printing &amp; Publicity Services</b>
INITAL	OFFICEWORKS
<b>Financial Services</b>	G&G TRADE PUBLISHING & DISTRIBUTION
MORRIS BATZLOFF	LIFESTYLE AUSTRALIA
WARREN SAUNDERS INS BROKERS	HOWARD WILLIAM & CO P/L
<b>IT &amp; COMMUNICATIONS SERVICES</b>	<b>Travel Services</b>
TELSTRA	AMERICAN EXPRESS
COTEL	CARLSON WAGONLIT
<b>Legal Services</b>	QANTAS
MAURICE BLACKBURN LAWYERS	<b>Vehicle Services</b>
	SUMMIT

### Officers' Material Personal Interests

For the year ended 30 September 2015, the Officers of the AFMEPKIU Queensland State Branch have declared no material personal interests.

### Payments to related parties or declared persons

For the year ended 30 September 2015, the AFMEPKIU Queensland State Branch has made no reportable payments to any related party or declared person or body of the Union.

# AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION

## QUEENSLAND BRANCH

### OPERATING REPORT (cont'd)

#### State Officers or Members who are Trustees of a Superannuation Entity

The details of each officer or member of the Queensland Branch who is a trustee of a superannuation entity or an exempt public sector superannuation scheme or a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme; and where a criterion for the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation, are as follows:

Name of officer or member	Superannuation Fund	Position Held
Rohan Webb	Australian Super	Director

#### Other Relevant Information

The Queensland Branch is not aware of any other relevant information.

#### Prescribed Information Required Under the Fair Work (Registered Organisations) Regulations 2009

- The number of persons who were recorded in the register of members on 30 September 2015 was 15,721.
- The number of persons who were employees of the reporting unit on 30 September 2015 was 0.
- The name of each person who has been a member of State Council, at any time during the reporting period, and the period for which he or she held such a position is as follows:

Name	Period Position Held
Anthony Head	01/10/2014 to 30/09/2015
Antonino Crisafully	01/07/2015 to 30/09/2015
Ashley Blades	01/10/2014 to 30/09/2015
Bernard Misztal	01/10/2014 to 30/09/2015
Bill Thanas	01/10/2014 to 30/09/2015
Brad Hansen	01/10/2014 to 30/09/2015
Brian Devlin	01/10/2014 to 30/09/2015
Christopher Harper	01/10/2014 to 30/09/2015
Daniel Dougherty	01/10/2014 to 30/09/2015
David Wotton	01/10/2014 to 01/07/2015
Edward Couch	01/10/2014 to 30/09/2015
Geoff Lowry	01/07/2015 to 30/09/2015
Ian McComb	01/10/2014 to 30/09/2015
Ivan Reis	01/10/2014 to 30/09/2015
James Thompson	01/10/2014 to 30/09/2015
Jeff Frew	01/10/2014 to 30/09/2015
Kaela Lay	01/10/2014 to 30/09/2015

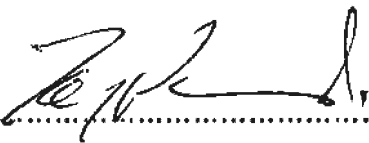
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**QUEENSLAND BRANCH**

Katelyn Dougherty	01/10/2014 to 30/09/2015
Katrina Lever	01/10/2014 to 17/03/2015
Mark Johnstone	01/10/2014 to 30/09/2015
Maurice Veivers	01/10/2014 to 30/09/2015
Rick Finch	01/10/2014 to 30/09/2015
Rohan Webb	01/10/2014 to 30/09/2015
Steve Fainges	01/10/2014 to 30/09/2015
Terry Bradley	01/10/2014 to 30/09/2015
Timothy Frazer	01/10/2014 to 30/09/2015
Tom Leamon	01/10/2014 to 06/11/2014
Vladimir Nikolic	20/07/2015 to 30/09/2015

OPERATING REPORT (cont'd)

Signed in accordance with a resolution of State Council



.....

Anthony Head

State President



.....

Rohan Webb

State Secretary

26 November 2015

**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

**QUEENSLAND BRANCH**

**COMMITTEE OF MANAGEMENT'S STATEMENT**

On 26 November 2015 the State Council of the Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union Queensland Branch passed the following resolution in relation to the general purpose financial report (GPFR) of the State Council for the year ended 30 September 2015.

The State Council declares in relation to the GPFR that in its opinion:

- (a) the financial report and notes comply with the Australian Accounting Standards.
- (b) the financial report and notes comply with the reporting guidelines of the General Manager;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the Branch for the financial year ended 30 September 2015;
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 30 September 2015 and since the end of the financial year:
  - (i) meetings of the Branch committee of management were held in accordance with the rules of the organisation; and
  - (ii) the financial affairs of the Branch have been managed in accordance with the rules of the organisation; and
  - (iii) the financial records of the Branch have been kept and maintained in accordance with the RO Act; and
  - (iv) as the organisation consists of two or more reporting units, the financial records of the Branch have been kept, as far as practicable, in a consistent manner to each of the other branches of the organisation; and
  - (v) no information has been sought in any request by a member of the Branch or General Manager duly made under Section 272 of the RO Act; and
  - (vi) no orders for inspection of financial records have been made by Fair Work Commission under section 273 of the RO Act.
- (f) during the financial year ended 30 September 2015 the Branch did not participate in any recovery of wages activity

This declaration is made in accordance with a resolution of the Queensland State Council:

  
.....

Qld State Secretary – Rohan Webb

26 November 2015

**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

**QUEENSLAND BRANCH**

**STATEMENT OF COMPREHENSIVE INCOME FOR THE  
YEAR ENDED 30 SEPTEMBER 2015**

	Note	2015 \$	2014 \$
<b>INCOME</b>			
Capitation Fees		-	-
Levies		-	-
Grants and/or Donations		-	-
Membership Contributions	1(a)(i)	-	-
Remittances from National Council			
- General Fund		1,419,035	1,433,468
Board Fees		18,350	22,860
Interest Received		<u>12</u>	<u>13</u>
<b>TOTAL INCOME</b>		<u><b>1,437,397</b></u>	<u><b>1,456,341</b></u>
<b>EXPENDITURE</b>			
Affiliation Fees	4(a)	141,046	131,181
Bank Charges		400	550
Capitation Fees		-	-
Consideration to employers for payroll deductions		-	-
Compulsory Levies		-	-
Conference & Meeting Expenses		28,729	29,019
Delegation/Employee Expenses – Office Holders		87,599	128,224
Delegation/Employee Expenses – Other Employees		89,982	97,158
Delegation Expenses - Members		116,779	151,948
Employee Expenses	1(a)(ii)(iii)	-	-
General Office Expenses		87,586	109,227
Grants or Donations	4(b)	38,759	26,287
Insurance		19,806	20,185
Motor Vehicle Expenses		124,008	194,004
Newsletter Expenses		11,787	13,819
Payroll Tax		186,706	192,434
Penalties - via RO Act or RO Regulations		-	-
Photocopying		3,699	4,033
Postage		28,332	33,346
Printing		4,477	421
Publicity		140,907	206,089
Professional Services	5	214,263	93,104

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**QUEENSLAND BRANCH**

**STATEMENT OF COMPREHENSIVE INCOME FOR THE  
YEAR ENDED 30 SEPTEMBER 2015**

	<b>Note</b>	<b>2015</b>	<b>2014</b>
		<b>\$</b>	<b>\$</b>
Research		929	(2,025)
Stationery		17,482	18,032
Telephone		<u>43,827</u>	<u>56,994</u>
<b>TOTAL EXPENDITURE</b>		<u>1,387,103</u>	<u>1,504,030</u>
<b>NET SURPLUS/ (DEFICIT) FOR THE YEAR</b>		<u>50,294</u>	<u>(47,689)</u>
<b>TOTAL COMPREHENSIVE INCOME FOR THE YEAR</b>		<u>50,294</u>	<u>(47,689)</u>

(The attached notes form part of the financial report)

**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

**QUEENSLAND BRANCH**

**STATEMENT OF FINANCIAL POSITION  
AS AT 30 SEPTEMBER 2015**

	Note	2015 \$	2014 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	28,226	3,145
Receivables	7	<u>49,994</u>	<u>25,228</u>
<b>Total Current Assets</b>		<u>78,220</u>	<u>28,373</u>
<b>TOTAL ASSETS</b>		<u>78,220</u>	<u>28,373</u>
<b>CURRENT LIABILITIES</b>			
Trade and other Payables	8	29,885	30,330
Employee Provisions	1(a)(iii)	<u>-</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>		<u>29,885</u>	<u>30,330</u>
<b>NET ASSETS/(LIABILITIES)</b>		<u>48,335</u>	<u>(1,957)</u>
<b>ACCUMULATED FUNDS/(LOSSES)</b>		<u>48,335</u>	<u>(1,957)</u>

(The attached notes form part of the financial report)

**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

**QUEENSLAND BRANCH**

**STATEMENT OF CHANGES IN ACCUMULATED FUNDS/(LOSSES)  
FOR THE YEAR ENDED 30 SEPTEMBER 2015**

	<b>Accumulated Funds (Losses) \$</b>
<b>Balance at 30 September 2013</b>	45,732
Net Surplus (Deficit) for the Year	(47,689)
Total Comprehensive Income for the Year	<u>(47,689)</u>
<b>Balance at 30 September 2014</b>	<u>(1,957)</u>
Net Surplus (Deficit) for the Year	50,292
Total Comprehensive Income for the Year	<u>50,292</u>
<b>Balance at 30 September 2015</b>	<u>48,335</u>

(The attached notes form part of the financial report)



**AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

**QUEENSLAND BRANCH**

**STATEMENT OF CASH FLOWS FOR THE  
YEAR ENDED 30 SEPTEMBER 2015**

	<b>NOTE</b>	<b>2015</b>	<b>2014</b>
		<b>\$</b>	<b>\$</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Remittances from National Council	9(c)	1,419,035	1,433,468
Board Fees		15,176	22,860
Interest Received		12	13
Payments to Suppliers and Employees	9(c)	<u>(1,409,142)</u>	<u>(1,456,842)</u>
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	9(b)	<u>25,081</u>	<u>(501)</u>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>		25,081	(501)
Cash at Beginning of Year		<u>3,145</u>	<u>3,646</u>
<b>CASH AT END OF YEAR</b>	9(a)	<u>28,226</u>	<u>3,145</u>

(The attached notes form part of the financial report)

# **AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

## **QUEENSLAND BRANCH**

### **NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015**

#### **1 SIGNIFICANT ACCOUNTING POLICIES**

##### **Basis of Preparation**

The financial statements are general purpose financial statements which have been prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board and the Fair Work (Registered Organisations) Act 2009.

For the purpose of preparing the general purpose financial statements, the Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union (Queensland Branch) is a not-for-profit entity.

The financial report is for the Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union Queensland Branch. The Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union is an organisation registered under the Fair Work (Registered Organisations) Act 2009. The Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union Queensland Branch is a Branch of the registered organisation. In accordance with the Act the Union is a body corporate and has perpetual succession. By virtue of this method of incorporation, the Union and the State Branch are not subject to the Corporations Act 2001.

The financial report has been prepared on an accrual basis and in accordance with historical cost. Historical cost is generally based on the fair values of the consideration given in exchange for assets. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are presented in Australian dollars.

The following is a summary of the significant accounting policies adopted by the Queensland Branch in the preparation of the financial report.

##### **a) (i) Revenue**

All members' contributions are paid direct to National Council. Remittances from National Council are the amounts reimbursed by the National Council to cover Branch expenses and are recognised when received by the Branch.

##### **(ii) Expenditure**

Expenses represent amounts paid directly by the Branch for operational costs. Other operational expenses eg. Salaries which relate to the Branch are paid for by the National Council and are included in the financial report of the National Council only.

## AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION

### QUEENSLAND BRANCH

#### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015

#### 1 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

##### (iii) Employee Entitlements

Provision for employee benefits in the form of Long Service Leave and Accrued Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment in the financial report of the National Council.

##### (iv) Property, Plant and Equipment

All fixed assets are recorded in the financial reports of the National Council and the depreciation regarding those assets is charged in the National Council accounts.

##### (v) Income Tax

No provision for income tax is necessary, as Trade Unions are exempt from income tax under Section 50-15 of the income Tax Assessment Act 1997.

##### (vi) Goods and Services Tax (GST)

Revenues and expenses are recognised net of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or part of an item of the expense. Receivables and payables on the statement of financial position are shown inclusive of GST.

The net amount of GST recoverable from, or payable to the taxation authority is included as part of receivables or payables as appropriate.

Cash flows are included in the cash flow statement on a gross basis.

#### b) Going Concern Basis of Accounting

The financial report has been prepared on the basis that the Branch is a going concern, which assumes continuity of normal business activities and the realisation of assets and the settlement of liabilities in the ordinary course of business.

The State Council believes it is appropriate to adopt the going concern basis for preparing the report on the grounds that the National Council has made an undertaking to provide financial support to the Branch.

The State Council does not provide any financial support to any other branch of the Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union.

## **AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

### **QUEENSLAND BRANCH**

#### **NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015**

##### **1 SIGNIFICANT ACCOUNTING POLICIES (Cont'd)**

###### **c) Adoption of New Australian Accounting Standard Requirements**

No accounting standard has been adopted earlier than the application date stated in the standard.

The accounting policies adopted are consistent with those of the previous financial year and have not been impacted by any new standards adopted in the current financial year (except for the following standards, which have been adopted for the first time this financial year).

###### **d) Future Australian Accounting Standard Requirements**

There have been no accounting standards issued prior to the sign off date, but not yet effective, which will have a material impact on the financial report in future periods.

##### **2 ACCOUNTING ESTIMATES AND JUDGEMENTS**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

###### **(a) Critical accounting estimates and assumptions**

The Queensland Branch makes estimates and assumptions concerning the future. The resulting accounting estimates by definition seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

###### **(b) Critical judgments in applying the Queensland Branch's accounting principles**

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities.

##### **3 INFORMATION TO BE PROVIDED TO MEMBERS OR THE GENERAL MANAGER OF FAIR WORK AUSTRALIA**

In accordance with the requirements of the Fair Work (Registered Organisations) Act 2009, the attention of members is drawn to the provisions of Section 272 of Fair Work (Registered Organisations) Act 2009 which read as follows:

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**3 INFORMATION TO BE PROVIDED TO MEMBERS OR THE GENERAL MANAGER OF FAIR WORK AUSTRALIA (Cont'd)**

- 1) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- 2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- 3) A reporting unit must comply with an application made under subsection (1).

	<b>2015</b>	<b>2014</b>
	<b>\$</b>	<b>\$</b>
<b>4a AFFILIATION FEES</b>		
Union Shopper	40,062	31,697
Queensland Council of Unions	100,452	99,070
Labour History	50	50
APAN	182	182
Qld Asbestos Related Disease Support Assn	300	182
	<u>141,046</u>	<u>131,181</u>
<b>4b GRANTS OR DONATIONS</b>		
Grants	-	-
Donations	7,753	7,652
	<u>7,753</u>	<u>7,652</u>
<b>Grants or Donations over \$1,000</b>		
Grants	-	-
Donations	31,006	18,635
<b>Total Grants or Donations over \$1,000</b>	<u>31,006</u>	<u>18,635</u>
<b>5 PROFESSIONAL SERVICES</b>		
Auditors - Auditing the financial report	9,800	9,650
- Other Services	-	-
	<u>9,800</u>	<u>9,650</u>
<b>Legal Costs</b>		
Litigation	144,804	65,385
Other Legal Matters	59,659	18,069
	<u>204,463</u>	<u>83,454</u>
	<u>214,263</u>	<u>93,104</u>

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	<b>2015</b>	<b>2014</b>
	<b>\$</b>	<b>\$</b>
<b>6 CASH AND CASH EQUIVALENTS</b>		
Cash at Bank	<u>28,226</u>	<u>3,145</u>
<b>7 RECEIVABLES</b>		
<b>Receivable from other reporting units</b>		
Net amount receivable - National Council	-	-
Less Provision for Doubtful Debts	<u>-</u>	<u>-</u>
	-	-
<b>Other Receivables</b>		
Sundry Debtors	<u>49,994</u>	<u>25,228</u>
	<u>49,994</u>	<u>25,228</u>
<b>8 TRADE AND OTHER PAYABLES</b>		
Trade and other Payables	8,239	21,210
Other Payables - Legal Costs	21,646	9,120
Other Payables - Consideration to employers for payroll deductions	-	-
Payables to other reporting units	-	-
Sundry Creditors	<u>-</u>	<u>-</u>
	<u>29,885</u>	<u>30,330</u>
<b>9 CASH FLOW</b>		
(a) For the purposes of the statement of cash flows, cash includes cash on hand and at call deposits with banks and other financial institutions		
Cash at Bank	<u>28,226</u>	<u>3,145</u>
(b) Reconciliation of Cash Flow from Operations with Net Surplus (Deficit)		
Net Surplus (Deficit)	50,292	(47,689)
<b>Changes in Assets and Liabilities</b>		
(Increase) Decrease in Receivables	(24,766)	77,685
Increase/(Decrease) in Payables	<u>(445)</u>	<u>(30,497)</u>
<b>CASH FLOWS FROM OPERATIONS</b>	<u>25,081</u>	<u>(501)</u>

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### QUEENSLAND BRANCH

#### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015

<b>9</b>	<b>CASH FLOW (cont'd)</b>	<b>2015</b>	<b>2014</b>
		<b>\$</b>	<b>\$</b>
(c)	<b>CASH FLOW INFORMATION - Reporting Units</b>		
	Cash inflows		
	Remittances from National Council	1,419,035	1,433,468
		<hr/>	<hr/>
	Cash outflows	-	-
		<hr/>	<hr/>

#### **10 RELATED PARTIES**

- (a) The aggregate amount of remuneration paid to officers during the financial year is included in the National Council's Financial Report.
- (b) The aggregate amount paid during the financial year to a superannuation plan in respect of elected full time officials is included in the National Council's Financial Report.
- (c) There have been no other transactions between the officers and the Union other than those relating to their membership of the Union and the reimbursement by the Union in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm's length.
- (d) The ultimate controlling entity of the Branch is the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, National Council.
- (e) Transactions with Ultimate Controlling Entity
- (i) Remittances from National Council are disclosed in the statement of comprehensive income.
- (ii) Net Amounts Receivable from or payable to the National Office are as follows:

	<b>2015</b>	<b>2014</b>
	<b>\$</b>	<b>\$</b>
Net amount receivable - National Office	<hr/> -	<hr/> -

#### **11 FINANCIAL RISK MANAGEMENT**

- (a) *General Objectives, Policies and Processes*  
The Branch is exposed to risks that arise from its use of financial instruments. This note describes the Branch's objectives, policies and processes for managing those risks and the methods used to measure them.

## AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION

### QUEENSLAND BRANCH

#### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015

##### 11 FINANCIAL RISK MANAGEMENT (CONT'D)

(a) *General Objectives, Policies and Processes (cont'd)*

There have been no substantive changes in the Branch's exposure to financial instrument risk, its objectives, policies and processes for managing those risks or the methods used to measure them from previous periods unless otherwise stated in this note.

The Branch's financial instruments consist mainly of deposits with banks and receivables. The main risks the Branch is exposed to through its financial instruments are interest rate risk (see section (e) below), liquidity risk and credit risk.

The State Council has overall responsibility for the determination of the Branch's risk management objectives and policies.

(b) *Credit Risk*

Credit risk is the risk that the other party to a financial instrument will fail to discharge their obligation resulting in the Branch incurring a financial loss. This usually occurs when debtors fail to settle their obligations owing to the Branch.

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provision for doubtful debts, as disclosed below:-

	2015	2014
	\$	\$
Cash and Cash Equivalents	<u>28,226</u>	<u>3,145</u>
The cash and cash equivalents are held in a high quality Australian financial institution.		
Net amount receivable - National Council	-	-
Sundry Debtors	<u>49,994</u>	<u>25,228</u>
<b>Total receivables</b>	<u>49,994</u>	<u>25,228</u>

There has been no history of default, no amounts are past due and all receivables are likely to be repaid within the expected terms.

(c) *Liquidity Risk*

Liquidity risk is the risk that the Branch may encounter difficulties raising funds to meet commitments associated with financial instruments. The Branch is not significantly exposed to this risk; as at 30 September 2015 \$28,226 of cash and cash equivalents to meet these obligations as they fall due. Financial liabilities at 30 September 2015 totalled \$29,885. The Branch manages liquidity risk by monitoring cash flows. Further the National Council has made an undertaking to provide financial support to the Branch.



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**11 FINANCIAL RISK MANAGEMENT (CONT'D)**

(d) *Market Risk*

Market risk arises from the use of interest bearing, tradeable financial instruments. It is the risk that the fair value or future cashflows of a financial instrument will fluctuate because of changes in interest rates (interest rate risk) or other market factors (other price risk).

(e) (i) *Interest Rate Risk*

The Branch's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and liabilities are summarised below:

<b>30 September 2015</b>	<b>Floating Interest Rate \$</b>	<b>Non Interest Bearing \$</b>	<b>Total \$</b>
<b>Financial Assets</b>			
Cash and cash equivalents	28,226	-	28,226
Receivables	-	49,994	49,994
	<u>28,226</u>	<u>49,994</u>	<u>78,220</u>
Weighted average interest rate	.001%		
<b>Financial Liabilities</b>			
Payables	-	29,885	29,885
	<u>-</u>	<u>29,885</u>	<u>29,885</u>
<b>Net Financial Assets (Liabilities)</b>	<u>28,226</u>	<u>20,109</u>	<u>48,335</u>
<b>30 September 2014</b>	<b>Floating Interest Rate \$</b>	<b>Non Interest Bearing \$</b>	<b>Total \$</b>
<b>Financial Assets</b>			
Cash and cash equivalents	3,145	-	3,145
Receivables	-	25,228	25,228
	<u>3,145</u>	<u>25,228</u>	<u>28,373</u>
Weighted average interest rate	.001%		
<b>Financial Liabilities</b>			
Payables	-	30,330	30,330
	<u>-</u>	<u>30,330</u>	<u>30,330</u>
<b>Net Financial Assets (Liabilities)</b>	<u>3,145</u>	<u>(5,102)</u>	<u>(1,957)</u>

## AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION

### QUEENSLAND BRANCH

#### NOTES TO AND FORMING PART OF THE FINANCIAL REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2015

#### 11 FINANCIAL RISK MANAGEMENT (CONT'D)

##### Sensitivity Analysis

	Carrying Amount	+50% (50 basis points) Profit	-50% (50 basis points) Loss
<b>2015</b>	\$	\$	\$
Cash Assets	<u>28,226</u>	<u>14</u>	<u>14</u>
<b>2014</b>			
Cash Assets	<u>3,145</u>	<u>1</u>	<u>1</u>

(ii) *Other Price Risks*

The Branch does not invest in shares or derivatives therefore it does not expose itself to the fluctuations in price that are inherent in such a market.

(iii) *Foreign Exchange Risk*

The Branch is not directly exposed to foreign exchange rate risk.

#### 12 SUBSEQUENT EVENTS

There are no subsequent events that occurred after 30 September 2015, and/or prior to the signing of the financial statements, that would affect the ongoing structure or financial activities of the branch.

#### 13 CONTINGENT LIABILITIES, ASSETS AND COMMITMENTS

There were no contingent liabilities, assets or commitments at 30 September 2015.

#### 14 KEY MANAGEMENT PERSONNEL COMPENSATION

Key management personnel compensation has been disclosed in the National Council's financial report.

#### 15 ADDITIONAL BRANCH INFORMATION

The registered office and principal place of business of the Branch is:

Union House  
Level 1  
366 Upper Roma Street  
BRISBANE QLD 4000

## **AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

### **QUEENSLAND BRANCH**

#### **INDEPENDENT AUDIT REPORT**

To the members of Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union, Queensland Branch.

We have audited the accompanying financial report of Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union, Queensland Branch, which comprises the statement of financial position as at 30 September 2015, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and committee of management's statement.

#### *Committee of Management and the Branch Secretary's Responsibility for the Financial Report*

The Committee of Management and the Branch Secretary are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Fair Work (Registered Organisation) Act 2009* and is appropriate to meet the needs of the members.

The Committee of Management and the Branch Secretary's responsibility also includes such internal control as they determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee of management and branch secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING & KINDRED INDUSTRIES UNION**

### **QUEENSLAND BRANCH**

#### **INDEPENDENT AUDIT REPORT**

##### *Independence*

In conducting our audit, we have complied with the independence requirements of the *Fair Work (Registered Organisation) Act 2009*. We confirm that the independence declaration required, which has been given to the Committee of Management of Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union (Queensland) Branch, would be in the same terms if given to the Committee of Management as at the time of this auditor's report.

##### *Opinion*

In our opinion:


- (a) the general purpose financial report of Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union (Queensland) Branch is in accordance with the *Fair Work (Registered Organisation) Act 2009*, including:
  - (i) presents fairly the entity's financial position as at 30 September 2015 and of its performance for the year ended on that date; and
  - (ii) complying with Australian Accounting Standards to the extent described in Note 1, and the *Fair Work (Registered Organisation) Act 2009*.
- (b) management's use of the going concern basis of accounting in the preparation of the financial report of Automotive, Food, Metals, Engineering, Printing & Kindred Industries Union (Queensland) Branch is appropriate.

##### *Auditor's Qualification*

We confirm that Norman J Hoare:

- (a) is an approved auditor;
- (b) is a person who is a member of The Institute of Chartered Accountants in Australia; and
- (c) holds a current Public Practice Certificate.
- (d) is a registered company auditor.

Morris & Batzloff  
Chartered Accountants

  
Norman Hoare  
Partner

96 Lytton Road  
EAST BRISBANE QLD 4169

Date: 26 November 2015