



Australian Government
Australian Industrial Registry

Level 35, Nauru House
80 Collins Street, Melbourne, VIC 3000
GPO Box 1994S, Melbourne, VIC 3001
Telephone: (03) 8661 7799
Fax: (03) 9654 6672

Mr Doug Cameron
National Secretary
Automotive, Food, Metals, Engineering,
Printing and Kindred Industries Union
PO Box 160
GRANVILLE NSW 2142

Dear Mr Cameron,

Attention: Mr Warren Soos

**Re: Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union
Financial Reports - year ended 30 September 2004 - Schedule 1B - Workplace
Relations Act 1996 (RAO Schedule)**

National Council	FR2004/620
Victoria	FR2004/625
New South Wales	FR2004/621
Queensland	FR2004/622
Tasmania	FR2004/624
South Australia	FR2004/623
Western Australia	FR2004/626

I refer to the financial reports lodged under s268 of the RAO Schedule for the above-mentioned organisation and its branches for the financial year ending 30 September 2004, lodged in the Industrial Registry on 1 April 2005.

The financial reports have been filed and are available for viewing at www.e-airc.gov.au/188v/.

Further information required - Grants and Donations

The Statement of Loans, Grants and Donations lodged by the National Office on 1 December 2004 under s237 of the RAO Schedule disclosed a total for grants and donations made by the National and State Offices during the financial year of \$178,736, whereas the aggregate of donations according to the financial returns listed above totals \$58,460. The reports for the National and State Offices do not appear to disclose separately any expenditure relating to grants.

In the light of this apparent inconsistency, could you provide further information regarding the above issue by Friday 6 May 2005. The inconsistency may relate to donations made by a Fund of the National Office. For example, in previous financial years the National Office has lodged a separately audited return for the Political Fund which has disclosed an amount in respect of donations.

The Reporting Guidelines require each reporting entity to identify the amount expended on grants and donations in the General Purpose Financial Report (GPFR) - see Item 11(f) at Attachment A. This obligation is in addition to the requirement to notify the details of grants

and donations under s237 of the RAO Schedule. It should be borne in mind that the words 'grant' and 'donation' have the same meaning for the purpose of the GPFR as for s237 of the RAO Schedule - see the Glossary of the Reporting Guidelines.

Comments to assist future financial reports

The comments below may assist you when you prepare financial reports in future financial years. These comments chiefly concern the correct disclosure of expenditure as required by Item 11 of the Reporting Guidelines.

'Delegation Expenses'

Many of the branches have disclosed significant amounts of expenditure as '*delegation expenses*'. While the Reporting Guidelines do not specifically require the disclosure of delegation expenses there are express mandatory requirements to disclose, amongst other things, the following items:

- 11 (g) *employee benefits to holders of office of the reporting unit;*
- (h) *employee benefits to employees (other than holders of office) of the reporting unit;*
- (i) *fees or allowances (other than any amount included in an amount referred to in subparagraphs (g) or (h) of this paragraph) to persons in respect of their attendance as representatives of the reporting unit at conferences or other meetings;....*
- (k) *expenses (other than expenses included in an amount referred to elsewhere in this paragraph) incurred in connection with meetings of members of the reporting unit and any conferences or meetings of councils, committees, panels or other bodies for the holding of which the reporting unit was wholly or partly responsible*

Accordingly, in future financial years please ensure that any 'delegation expenses' that relate to any of the above expenditure items (or to any other expenditure items specified in paragraph 11 of the Reporting Guidelines) are separately disclosed in the accounts.

Tasmanian Branch - 'Employee Expenses'

The Tasmanian Branch accounts disclose an amount for Employee Expenses of \$132,556. This would appear to be inconsistent with Note 1(e) of the Notes to the Branch Accounts which states:

No provisions is made for benefits accruing to employees in respect of wages and salaries, annual leave, long services leave and sick leave at the Branch level.

In future financial years this apparent inconsistency should be clarified - again, please refer to Item 11 of the Reporting Guidelines for a list of mandatory expenditure requirements.

Victorian Branch - Legal Expenses

While the accounts for the Victorian Branch disclosed an amount for Professional Services of \$195,840 there was no separate disclosure regarding '*legal costs and other expenses related to litigation or other legal matters*' as required under Item 11(j) of the Reporting Guidelines.

Statement of Accounting Policies - consistency between branches

The RAO Schedule requires the financial records for each of the reporting units of an organisation to be kept, as far as practicable, on a consistent basis - see s252(2) of the RAO Schedule and Item 17(e)(iv) of the Reporting Guidelines.

With respect to the above, I note that the 'Statement of Accounting Policies' of many of the branches appear to vary on a number of issues. For example, while most of the branches generally affirm that 'Salaries and Employee Entitlements' are paid by the National Council rather than the branches, the South Australian and Western Australian accounts vary as follows:

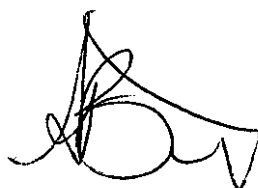
- South Australia - the relevant Note only refers to annual leave and long service leave,
- Western Australia - there is no Note regarding this issue

There are similar variations of wording between the branches regarding other issues such as Receivables, Fixed Assets, Depreciation Charges and Goods and Services Tax.

In the light of the above the branches should, to the extent that it is practicable, adopt a consistent approach and consistent wording in their respective Statement of Accounting Policies.

If you have any queries please contact Andrew Schultz at this Registry on (03) 8661 7799.

Yours faithfully,

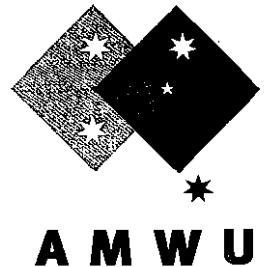
A handwritten signature in black ink, appearing to read 'A. O'Brien', with a stylized flourish at the end.

Andrew O'Brien
Principal Registry
Statutory Services Branch

12 April 2005

Australian Manufacturing Workers' Union

(Registered as AFMEPKIU)



AUTOMOTIVE, FOOD, METALS, ENGINEERING, PRINTING AND KINDRED INDUSTRIES UNION

CERTIFICATE OF STATE SECRETARY

I John Kilday Ferguson, being the State Secretary of the Automotive, Food, Metals, Engineering, Printing and Kindred Industrial Union W.A. State Council certify:

- That the documents lodged herewith are copies of the Full Report, referred to in section 268 of the ROA Schedule; and
- That the Full Report was provided to members in the month of January 2005: and
- That the Full Report was presented to a meeting of the Committee of Management of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union W.A. State Council on Monday 14 February 2005 in accordance with section 266 of the ROA Schedule.

John Kilday Ferguson
State Secretary


Signature

14/02/05
Date

WA State Office
121 Royal Street
East Perth WA 6004
PO Box J667
GPO Perth WA 6842
Telephone (08) 9223 0800
Facsimile (08) 9225 4744
amwuwa@amwu.asn.au

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

FINANCIAL REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2004

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

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**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN STATE COUNCIL

INDEPENDENT AUDIT REPORT TO THE MEMBERS

Suite 4, 1st Floor
63 Shepperton Road
Victoria Park
Western Australia 6100
Telephone: (08) 9362 585
Facsimile: (08) 9362 518
Email: htg@iinet.net.au
Website: www.htgfdc.com
PO Box 199
Victoria Park
Western Australia 6979

Scope

The Financial Report and the Responsibility of the Committee of Management and Branch Secretary

The financial report comprises the Profit & Loss account, Balance Sheet, statement of Cash flows, accompanying notes to the financial report, and the state council's statement of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian State Council, for the year ended 30 September 2004.

The State Council and Branch Secretary are responsible for the preparation and true and fair presentation of the financial report in accordance with the *Workplace Relations Act 1996*. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit Approach

We have conducted an independent audit in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the *Workplace Relations Act 1996*, including compliance with Accounting Standards and other mandatory professional reporting requirements in Australia so as to present a view, which is consistent with our understanding of the Branch's financial position and its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the State Council and the Secretary of the Branch.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

**HEWITT
TURNER &
GELEVITIS**



**BUSINESS
DEVELOPMENT
CONSULTANTS**

Capital Raising
Wealth Creation
Asset Protection
Audit Assurance
Taxation Advisors
Strategic Planning
Accounting Services
Management Consultancy

PRINCIPALS
Timothy Turner
B.BUS (ACC), FCPA,
FAIM, FTIA
Registered Company Auditor

Vick Gelevitis
B.BUS (ACC), FCPA,
NTAA, FTIA

ASSOCIATE
Darryl Rodrigues
B.Sc, B.BUS (ACC), CPA

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN STATE COUNCIL

**INDEPENDENT AUDIT REPORT TO THE MEMBERS
(Continued)**

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements and the *Workplace Relations Act 1996*.

Audit Opinion

In our opinion, the financial report of Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian State Council is in accordance with:

- (a) the *Workplace Relations Act 1996* including:
- (i) giving a true and fair view of the branch's financial position as at 30 September 2004 and of its performance for the year ended on that date; and
 - (ii) complying with Australian Accounting Standards; and
 - (iii) complying with any other requirements imposed by the Reporting Guidelines or Part 3 of Chapter 8 of Schedule 1B of the Act; and
- (b) other mandatory professional reporting requirements in Australia.

Signed at *Perth* this *23rd* day of *November* 2004.


HEWITT TURNER & GELEVITIS
AUDIT ASSURANCE DIVISION


TIMOTHY TURNER
REGISTERED COMPANY AUDITOR

HEWITT
TURNER &
GELEVITIS

IN ASSOCIATION



**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN STATE COUNCIL

OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2004

Review of the Branch's Principal Activities

The Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian State Council's principal industrial objectives are aimed at the improvement of wages and working conditions for members throughout the industry. This has been done primarily by way of industrial awards and enterprise agreements. The Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian State Council has also been active in trying to influence governments at all levels in a wide range of political issues.

Significant Changes in Nature of Principal Activities

There were no significant changes in the nature of the State Council's principal activities during the financial year.

Results of Principal Activities

The Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian State Council's principal activities resulted in a deficit for the financial year, after abnormal items, of (\$33,813). The reason for the deficit was because the National Office refunded the State Council an amount of \$85,177 being the GST debt outstanding. Had these funds been included in the general fund this would have resulted in a surplus of \$51,364 for the financial year.

Significant Changes in the Unions Financial Affairs

No matters or circumstances arose during the reporting year, which significantly affected the financial affairs of the Union.

The Rights of Members to Resign

Rule 43(8) of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union Rules states that a member may resign his/her membership by notifying his/her State secretary in writing, addressed and delivered to that officer.

A notice of resignation from membership takes effect:

- a) where the member ceases to be eligible to become a member of the organisation:
 - i) on the day on which the notice is received by the organisation; or
 - ii) on the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;
whichever is later; or
- b) in any other case:
 - i) at the end of two weeks after the notice is received by the organisation; or
 - ii) on the day specified in the notice;
whichever is later.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN STATE COUNCIL

OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2004 (CONT'D)

The Rights of Members to Resign (cont'd)

Any dues payable but not paid by a former member of the organisation, in relation to a period before the member's resignation from the organisation took effect, may be sued for and recovered in the name of the organisation, in a court of competent jurisdiction, as a debt due to the organisation.

A notice delivered to the State Secretary shall be taken to have been received by the organisation when it is delivered.

A notice of resignation that has been received by the organisation is not invalid because it was not addressed and delivered to the State Secretary.

A resignation from membership is valid even if it is not effected in accordance with this Rule of the member is informed in writing by or on behalf of the organisation that the resignation has been accepted.

Nothing in Rule 43(8) of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union Rules interferes with a member's right to resign from the union as set out under section 174 of the Workplace Relations Act 1996.

State Officers or Members who are Trustees of a Superannuation Entity

There are no officers or members of the State who are trustees of a Superannuation entity.

Prescribed Information Required under the Workplace Relations (RAO) Regulations 2003

- a) the number of persons that were recorded in the register on members on 30 September 2004 was 11,475;
- b) the number of persons who were employees of the reporting unit on 30 September 2004 was 22, where the number of employees includes both full-time employees and part-time employees measured on a full-time equivalent basis;
- c) the names of each person who has been a member of the committee of management of the State at any time during the reporting period, and the period for which he or she held such a position is as follows:

Name	Title of Officer
J L Grant	State Vice President
J Ferguson	State Secretary
C Saunders	State President
D G Hicks	Hon. Secretary (TSA)
R O Knox	Hon. Secretary Print
J P Lopez	Hon. Secretary Food
M Anderton	Member
S Currie	Member

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN STATE COUNCIL

OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2004 (CONT'D)

**Prescribed Information Required under the Workplace Relations (RAO) Regulations
2003 (Cont'd)**

Name	Title of Officer
B A King	Member
C Seivers	Member
B T Feeney	Member
B Harper	Member
P Weston	Member
M Golesworthy	Member
G J Daccache	Member
M Dellavanzo	Member (Appointed 1 June 2004)
P C Cook	Member
J E Mossenthon	Member (Appointed 1 June 2004)
A Lindsey	Member
N A Youens	Member (Appointed 1 October 2003, resigned 31 May 2004)

All members of the committee of management have been in office since the start of the financial year to the date of this report unless otherwise stated.

John Kilday Ferguson

Name

State Secretary

Title


Signature

3rd November 04

Date

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

COMMITTEE OF MANAGEMENT STATEMENT

On 3 November 2004 the Committee of Management of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Council General Fund passed the following resolution in relation to the *general purpose financial report (GPFR)* of the reporting unit for the financial year ended 30 September 2004:

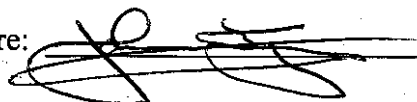
The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - (iv) as the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - (v) no information has been sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule during the period; and
 - (vi) no orders have been made by the Commission for inspection of financial records under section 273 of the RAO Schedule during the period.

For Committee of Management: *John Kilday Ferguson*

Title of Office held: *State Secretary*

Signature:



Date: 3RD NOVEMBER 04

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN STATE COUNCIL

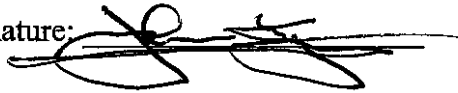
CERTIFICATE OF SECRETARY OR OTHER AUTHORISED OFFICER

Section 268 of Schedule 1B *Workplace Relations Act 1996*

I *John Kilday Ferguson* being the *State Secretary of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian State Council* certify:

- that the documents lodged herewith are copies of the full report, referred to in section 268 of Schedule 1B of the Workplace Relations Act 1996; and
- that the *full report* will be provided to all financial members on or around January 2005 via distribution of the union's *AMWU News* publication; and
- that the full report was presented to *a meeting of the committee of management* of the reporting unit on 3 November 2004; in accordance with section 266 of Schedule 1B of the Workplace Relations Act 1996.

Signature:



Date: 3rd NOVEMBER 2004

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

**BALANCE SHEET
AS AT 30 SEPTEMBER 2004**

	Note	2004 \$	2003 \$
CURRENT ASSETS			
Cash at Bank		17,642	5,991
GST Input Account	4	23,201	70,786
TOTAL CURRENT ASSETS		<u>40,843</u>	<u>76,777</u>
NON-CURRENT ASSETS			
		-	-
TOTAL ASSETS		<u>40,843</u>	<u>76,777</u>
CURRENT LIABILITES			
Group Tax Payable		-	323
GST Output Account	5	970	2,768
TOTAL CURRENT LIABILITIES		<u>970</u>	<u>3,091</u>
NON-CURRENT LIABILITIES			
		-	-
TOTAL LIABILITIES		<u>970</u>	<u>3,091</u>
NET ASSETS		<u>39,873</u>	<u>73,686</u>
MEMBER'S FUND			
Retained Earnings	7	<u>39,873</u>	<u>73,686</u>

To be read in conjunction with the accompanying notes

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2004**

	Note	2004 \$	2003 \$
INCOME			
Remittances from National Council			
General Fund		464,823	539,000
Local Purpose		3,175	2,943
Interest Received From Bank		417	405
TOTAL INCOME		468,415	542,348
EXPENSES			
Affiliation Fees		43,940	42,958
Bank Charges & Other		827	530
Computing		1,914	728
Delegations – Employees		74,973	73,756
Delegations – Members		51,165	24,938
Donations		127	1,397
Freight		5,928	6,465
Fringe Benefits Tax		-	14,914
Office Expenses		38,108	27,901
Insurance		12,969	14,089
Motor Vehicle Expenses		62,327	54,477
Newsletters		1,551	-
Payroll Tax		65,045	61,074
Photocopying		15,117	13,964
Postage		11,700	5,572
Printing		9,431	5,677
Professional Services	3	2,688	50,978
Publicity		6,456	2,827
Rent		4,482	5,420
BALANCE CARRIED FORWARD		408,748	407,665

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2004

(Continued)

	Note	2004 \$	2003 \$
EXPENSES (CONTINUED)			
BALANCE BROUGHT FORWARD		408,748	407,665
Research		13,004	11,674
Salaries & Expenses – Employees		13,812	9,639
Stationary		6,416	6,584
Telephone & Telex		60,248	67,315
TOTAL EXPENSES		<u>502,228</u>	<u>502,877</u>
OPERATING PROFIT/(LOSS)		(33,813)	39,471
RETAINED PROFITS AS AT 1 OCTOBER 2003		<u>73,686</u>	<u>34,215</u>
RETAINED PROFITS		<u>39,873</u>	<u>73,686</u>

To be read in conjunction with the accompanying notes

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

**STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 30 SEPTEMBER 2004**

	NOTE	2004 \$	2003 \$
CASHFLOWS FROM OPERATING ACTIVITIES			
Remittances from National Office		466,200	542,505
Interest received		417	405
Payments to suppliers & employees		(454,966)	(540,095)
NET CASH INFLOWS FROM OPERATING ACTIVITIES	6(b)	<u>11,651</u>	<u>2,815</u>
NET CASH FLOWS FROM FINANCING ACTIVITIES		<u>-</u>	<u>-</u>
NET CASH FLOWS FROM INVESTING ACTIVITIES		<u>-</u>	<u>-</u>
NET INCREASE/DECREASE IN CASH HELD		11,651	2,815
CASH AT BEGINNING OF THE FINANCIAL YEAR		<u>5,991</u>	<u>3,176</u>
CASH AT THE END OF THE FINANCIAL YEAR	6(a)	<u>17,642</u>	<u>5,991</u>

The accompanying notes form part of these financial statements.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004**

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with the Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Workplace Relations Act 1996. The financial report is prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report:

a) Income Tax

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50-15 of the Income Tax Assessment Act (1997).

b) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, at banks and on deposit.

c) Revenue

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

d) Receivables

All sundry debtors are recognised at the amounts receivables as they are due for settlement no more than 30 days. Collectibility of debtors is reviewed on an ongoing basis and a provision is made for debts where recoverability is doubtful.

e) Creditors and Accruals

These amounts represent liabilities for goods and services provided to the entity prior to the end of the financial year and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 2. INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR

In accordance with the requirements of the Workplace Relations Act 1996, the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of Section 272, which read as follows:

- 272(1) *A member of a reporting unit, or a Registrar may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application;*
- 272(2) *The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must be not less than 14 days after the application is given to the reporting unit;*
- 272(3) *A reporting unit must comply with an application made under subsection (1).*

NOTE 3. PROFESSIONAL SERVICES

	2004	2003
	\$	\$
Professional Services consist of:		
Audit Fees – Western Australian State Council	6,111	2,990
Legal Expenses	(3,423)	47,988
	<u>2,668</u>	<u>50,978</u>

NOTE 4. GST INPUT ACCOUNT

The amount in the GST Input Account represents the balance after adjusting for input tax credits already claimed for during the year.

NOTE 5. GST OUTPUT ACCOUNT

The amount in the GST Output Account represents the balance after adjusting for the GST already paid to the Australian Taxation Office during the year.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

WESTERN AUSTRALIAN STATE COUNCIL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 6. CASH FLOW INFORMATION	2004	2003
	\$	\$
(a) RECONCILIATION OF CASH		
Cash at Bank	17,642	5,991
	17,642	5,991
 (b) RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING SURPLUS		
Operating Surplus/(Deficit) for the year	(33,813)	39,471
<u>Changes in Assets and Liabilities</u>		
(Increase)/decrease in GST Input Account	47,585	(37,541)
Increase/(decrease) in GST Output Account	(1,798)	562
Increase/(decrease) in Group Tax Payable	(323)	323
NET CASH PROVIDED BY OPERATING ACTIVITIES	11,651	2,815

NOTE 7. MEMBERS' FUNDS - ACCUMULATION ACCOUNT

Accumulation Account – 1 October 2003	73,686	34,215
Add Surplus/(Deficit) for the year	(33,813)	39,471
TOTAL OF ACCUMULATION ACCOUNT AS AT 30 SEPTEMBER 2004	39,873	73,686

NOTE 8. FINANCIAL INSTRUMENTS

a) **Interest Rate Risk**

The union's exposure to interest rate risk, which is the risk that the value of the financial instrument will fluctuate due to changes in market interest rates, and the effective interest rates on those financial assets and financial liabilities is as follows:

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 8. FINANCIAL INSTRUMENTS (Cont'd)

30 September 2004	Floating Interest Rate	Fixed Interest	Non- Interest Bearing	Total
Financial Assets				
Cash and deposits	17,642	-	-	17,642
GST Input Account	-	-	23,201	23,201
	17,642	-	23,201	40,843
Weighted average interest rate	1.55%	-		
Financial Liabilities				
GST Output Account	-	-	970	970
NET FINANCIAL ASSETS / (LIABILITIES)	17,642	-	22,231	39,873

30 September 2003	Floating Interest Rate	Fixed Interest	Non- Interest Bearing	Total
Financial Assets				
Cash and deposits	5,991	-	-	5,991
GST Input Account	-	-	70,786	70,786
	5,991	-	70,786	76,777
Weighted average interest rate	1.15%	-		
Financial Liabilities				
GST Output Account	-	-	2,768	2,768
NET FINANCIAL ASSETS / (LIABILITIES)	5,991	-	68,018	74,009

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 8. FINANCIAL INSTRUMENTS (Cont'd)

b) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, is the carrying amount of the financial assets as disclosed in the balance sheet and notes to the financial statements. The Union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the union.

c) Net Fair Values

The assets and liabilities as disclosed in the balance sheet and notes to the financial statements approximate their carrying values.

No financial assets and liabilities are readily traded on organised markets in standardised form.

The aggregate net fair values and carrying amounts of the financial assets and liabilities are disclosed in the balance sheet and in the notes to and forming part of the accounts.

d) Financing Arrangements

Unrestricted access was available at balance date to the following:

Bank Overdraft Facility	30 September 2004	30 September 2003
	\$	\$
Lines of Credit		
Bank Overdraft - facility	<u>- NIL -</u>	<u>- NIL -</u>

NOTE 9. RELATED PARTY TRANSACTIONS

Transactions with related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 9. RELATED PARTY TRANSACTIONS (Cont'd)

The ultimate controlling entity of the Branch is the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, National Council.

a) **Transactions with Ultimate Controlling Entity.**

Remittances from National Council are disclosed in the Profit & Loss Account. The amount transferred from the National Council General Fund to the State Council General Fund during the financial year was \$464,823. For the same period an amount of \$3,175 was transferred to the Western Australia Local Purpose Fund. Also for the same period, the National Office refunded to the State Council an amount of \$85,177 being the repayment of the GST debt outstanding.

b) **Names of officers**

The following persons have held office in the Union during the year:

Name	Title of Officer
J L Grant	State Vice President
J Ferguson	State Secretary
C Saunders	State President
D G Hicks	Hon. Secretary (TSA)
R O Knox	Hon. Secretary Print
J P Lopez	Hon. Secretary Food
M Anderton	Member
S Currie	Member
B A King	Member
C Seivers	Member
B T Feeney	Member
B Harper	Member
P Weston	Member
M Golesworthy	Member
G J Daccache	Member
M Dellavanzo	Member (Appointed 1 June 2004)
P C Cook	Member
J E Mossenthon	Member (Appointed 1 June 2004)
A Lindsey	Member
N A Youens	Member (Appointed 1 October 2003, resigned 31 May 2004)

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 9. RELATED PARTY TRANSACTIONS (Cont'd)

c) Other transactions

There were no other transactions between the officers and the Union other than those relating to their membership in the Union and the reimbursement by the Union in respect of expenses incurred by them in the performance of their duties.

NOTE 10. CAPITAL COMMITMENTS

At the date of signing this report there are no known outstanding capital commitments.

NOTE 11. CONTINGENT LIABILITIES

2004
\$

Estimates of the maximum amounts of contingent liabilities that may become payable:

A breach of the Workplace Relation Act has been brought against the Union, the amount of which is not ascertainable at this time. The action is being rigorously defended by the Union. (*Wesfarmers Premier Coal Ltd v AFMEPKIU & Ors*)

A defamation action claim has been brought against the Union, the amount for which is not ascertainable at this time. The action is being rigorously defended by the Union. (*Bell a Bike Rottnest Pty Ltd & Ors v AFMEPKIU - WA Branch & Ors*)

An action of trespass claim has been brought against the Union, the amount for which is not ascertainable at this time. The action is being rigorously defended by the Union. (*Super Cheap Auto Pty Ltd v AFMEPKIU WA Branch*)

TOTAL

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2004 (Continued)**

NOTE 12. GEOGRAPHICAL LOCATIONS

The Union operates from 121 Royal Street, East Perth in the State of Western Australia.

NOTE 13. POST BALANCE DATE EVENTS

At the date of signing this report there are no known post balance date events.

***** END OF NOTES TO FINANCIAL STATEMENTS *****