



22 April 2014

Mr Steve McCartney
WA State Secretary, "Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) - Western Australian Branch

By email: steve.mccartney@amwu.asn.au

Cc Mr Warren Soos - AMWU National Operations Co-ordinator
By email: warren.soos@amwu.asn.au
Mr Timothy Turner - Hewitt Turner & Gelevitis
By email: timothy@htgbd.com

Dear Mr McCartney,

**"Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) - Western Australian Branch
Financial Report for the year ended 30 September 2013 - [FR2013/392]**

I acknowledge receipt of the financial report of the "Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) - Western Australian Branch. The documents were lodged with the Fair Work Commission on 5 March 2014.

The financial report has now been filed. You are not required to take any further action in respect of the report lodged.

The financial report was filed based on a primary review. This involved confirming that the financial reporting timelines required under s.253, s.265, s.266 and s.268 of the *Fair Work (Registered Organisations) Act 2009* (RO Act) have been satisfied, all documents required under s.268 of the RO Act were lodged and that various disclosure requirements under the Australian Accounting Standards, RO Act and reporting guidelines have been complied with. A primary review does not examine all disclosure requirements.

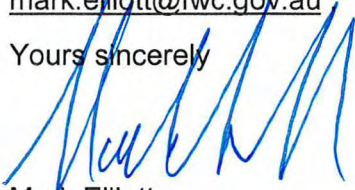
Notwithstanding the fact that the financial report has been filed, I draw the following matter to your attention and to that of your auditor.

Auditor's report: declaration regarding going concern

Paragraph 45 of the reporting guidelines requires an auditor to include in the auditor's statement a declaration that as part of the audit of the financial statement they have concluded that management's use of the going concern basis of accounting in the preparation of the reporting unit's financial statements is appropriate. This declaration was not included in the auditor's statements.

If you have any queries regarding this letter, please contact me on (03) 8661 7899 or via email at mark.elliott@fwc.gov.au

Yours sincerely



Mark Elliott

Regulatory Compliance Branch

Australian Manufacturing Workers' Union

(Registered as AFMEPKIU)



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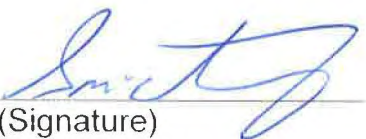
WESTERN AUSTRALIAN STATE COUNCIL

CERTIFICATE OF STATE SECRETARY

I Steven James McCartney, being the State Secretary of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union Western Australian State Council certify:

- that the documents lodged herewith are copies of the Full Report, referred to in section 268 of the Fair Work (Registered Organisations) Act 2009; and
- that the Full Report was provided to members between the dates 8 to 9 January 2014; and
- that the Full Report was presented to a meeting of the Committee of Management of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union Western Australian State Council on Tuesday 25th February 2014 in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009

State Secretary
Steven James McCartney



(Signature)

Dated: 25th February 2014

WA State Office
121 Royal Street
East Perth WA 6004
PO Box J667
GPO Perth WA 6842
Telephone (08) 9223 0800
Facsimile (08) 9225 4744
amwuwa@amwu.asn.au

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WESTERN AUSTRALIAN BRANCH

FINANCIAL REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2013

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

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WESTERN AUSTRALIAN BRANCH

OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2013

The State Council, being the Committee of Management for the purposes of the *Fair Work (Registered Organisations) Act 2009*, presents its operating report of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union (AFMEPKIU), Western Australian Branch for the financial year ended 30 September 2013.

Review of the State's Principal Activities

The AFMEPKIU's principal industrial objectives are aimed at the improvement of wages and working conditions for members throughout the industry. This has been done primarily by way of industrial awards and enterprise agreements. The AFMEPKIU has also been active in trying to influence governments at all levels in a wide range of political issues.

Significant Changes

There were no significant changes in the nature of the Branch's principal activities during the financial year.

Results of Principal Activities

During the year to 30 September 2013 the AFMEPKIU negotiated and registered 808 enterprise bargaining agreements nationally, 55 of which were from Western Australia.

The AFMEPKIU's National Office is responsible for applying to improve industrial awards covering our members. During the year ending 30 September 2013 the National Office improved award minimum rates for all workers, gained a significant increase for apprentices, and inserted new classifications, allowances and pay rates in some of the modern awards covering our members. The State Branch is responsible for advising members in their State of these gains and ensuring members receive the appropriate wage.

The AFMEPKIU, Western Australia State Branch's principal activities resulted in a deficit for the financial year of **(\$2,879)**.

Significant changes in Financial Affairs

There were no significant changes in the financial affairs of the Branch during the financial year.

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WESTERN AUSTRALIAN BRANCH

**OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2013
(Cont'd)**

The Right of Members to Resign

Rule 43(8) of the AFMEPKIU Rules states that a member may resign his/her membership by notifying his/her State Secretary in writing, addressed and delivered to that officer.

A notice of resignation from membership takes effect:

- (a) Where the member ceases to be eligible to become a member of the organisation:
- (i) On the day on which the notice is received by the organisation; or
 - (ii) On the day specified in the notice, which is a day not earlier than the day when the member ceases to be eligible to become a member;

whichever is later; or

- (b) In any other case:

- (i) At the end of two weeks after the notice is received by the organisation; or
- (ii) On the day specified in the notice;

whichever is later.

Any dues payable but not paid by a former member of the organisation, in relation to a period before the member's resignation from the organisation took effect, may be sued for and recovered in the name of the organisation, in a court of competent jurisdiction, as a debt due to the organisation.

A notice delivered to the State Secretary shall be taken to have been received by the organisation when it is delivered.

A notice of resignation that has been received by the organisation is not invalid because it was not addressed and delivered to the State Secretary.

A resignation from membership is valid even if it is not effected in accordance with this Rule if the member is informed in writing by or on behalf of the organisation that the resignation has been accepted.

Nothing in Rule 43(8) of the AFMEPKIU Rules interferes with a member's right to resign from the union as set out under section 174(1) of the *Fair Work (Registered Organisations) Act 2009*. In accordance with section 174(1) of the *Fair Work (Registered Organisations) Act 2009* a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

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WESTERN AUSTRALIAN BRANCH

**OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2013
(Cont'd)**

Statement of Key Relationships, Salaries, Board Fees and Associated Entities

Salaries

The Western Australian Branch's top five salary rates are as follows:

Level	Position	Per Annum
4	Organiser	\$74,880.00
5	Senior Organiser	\$78,618.80
6	Team Leader / Assistant State Secretary Level 1	\$82,581.20
7	Assistant State Secretary Level 2	\$88,337.60
8	State Secretary	\$93,511.60

Board Fees

Board Fees received by the AFMEPKIU Western Australian Branch on behalf of employees who are members of external boards, are as follows:

Organisation	Amount received
Australian Super	\$2,937.00

Associated Entities

The AFMEPKIU Western Australian Branch is not involved with any associated entity over which it has controlling or significant influence.

Key Relationships

The AFMEPKIU Western Australian Branch has developed key relationships over a long period with a number of suppliers of various goods and services. These relationships are conducted on normal commercial terms and are periodically tested against market price:

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WESTERN AUSTRALIAN BRANCH

**OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2013
(Cont'd)**

Supplier	Supplier
Financial Services	Printing & Publicity Services
Centro Chambers Insurance Brokers	3Fish Pty Ltd
Hewitt Turner & Gelevitis	Campaign Capital
	Staples Australia Pty Ltd
IT & Communications Services	G & G Trade Publishing & Distribution
Telstra Corporation Ltd	Office National Booragoon
	Officemax Australia Limited
Legal Services	Worksense Workwear & Safety Pty Ltd
Gibson & Gibson Lawyers	
W G McNally Jones Staff	Travel Services
	American Express Australia Ltd
Vehicle Services	Qantas
Custom Service Leasing Ltd	
Avis Australia	

State Officers or Members who are Trustees of a Superannuation Entity

The details of each officer or member of the Western Australian State Branch who is a trustee of a superannuation entity or an exempt public sector superannuation scheme or a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme, and where a criterion for the officer or member being the trustee or director is that the officer or member is an officer of member of a registered organisation, are as follows:

Name of officer or member	Superannuation Fund	Position Held
Steven James McCartney	Westscheme/Australian Super	Advisory Board Member

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WESTERN AUSTRALIAN BRANCH

**OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2013
(Cont'd)**

Other Relevant Information

The Western Australian Branch is not aware of any other relevant information.

**Prescribed Information Required under the Fair Work (Registered Organisations)
Regulations 2009**

- a) The number of persons who were recorded in the register of members on 30 September 2013 was **9,784**.
- b) The number of persons who were employees of the reporting unit on 30 September 2013 was 0.
- c) The name of each person who has been a member of State Council, at any time during the reporting period, and the period for which he or she held such a position is as follows:

Name	Title of Officer	Period Position Held
T Hall	State President	1/10/12 - 30/9/13
P M Judge	Vice President	1/10/12 - 22/5/13
C Seivers	Vice President	22/5/13 - 30/9/13
S J McCartney	State Secretary	1/10/12 - 30/9/13
A W Lindsey	Hon.Secretary Print	1/10/12 - 30/9/13
J P Lopez	Hon.Secretary Food	1/10/12 - 18/5/13
G D Arthur	Hon.Secretary TSA	1/7/13 - 30/9/13
J Kemp	Secretary RMD	1/10/12 - 30/9/13
B A King	Member Metals	1/10/12 - 30/9/13
J G Tattersall	Member Metals	1/10/12 - 30/9/13
L L O'Loughlin	Member Metals	1/10/12 - 30/9/13
K R Burton	Member Metals	1/10/12 - 22/5/13
R G Hall	Member Metals	1/10/12 - 30/9/13
J T Ireland	Member Metals	1/10/12 - 22/5/13
C Seivers	Member Metals	1/10/12 - 22/5/13
J Pieri	Member Metals	1/10/12 - 22/5/13
A I Robinson	Union Official Metals	1/10/12 - 30/9/13
L. Morton	Member Metals	1/10/12 - 30/9/13
P M Judge	Member Print	22/5/13 - 30/9/13
P C Cook	Member TSA	1/10/12 - 30/9/13
M Dellavanzo	Member Food	1/10/12 - 22/5/13

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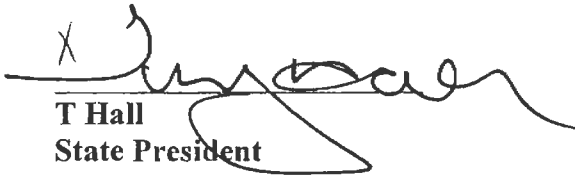
WESTERN AUSTRALIAN BRANCH

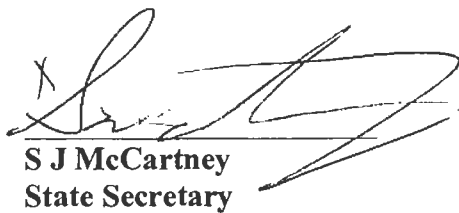
OPERATING REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Cont'd)

Officers & employees who are Directors of a Company or a Member of a Board

Name of officer or member	Company or Board	Principal Activities	Holds Position as Employee or Nominated by State Branch or Peak Council
Steve McCartney	Construction Industry LSL Payments Board T/As MyLeave	Management of Portable LSL Scheme for WA Construction Industry Workers	Nominated

Signed in accordance with a resolution of State Council

X 
T Hall
State President

X 
S J McCartney
State Secretary

19/11/2013
Date

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WESTERN AUSTRALIAN BRANCH

COMMITTEE OF MANAGEMENT'S STATEMENT

On 19 November 2013 the State Council of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Branch passed the following resolution in relation to the *general purpose financial report (GPFR)* of the State Council for the year ended *30 September 2013*:

The State Council declares in relation to the GPFR that in its opinion:

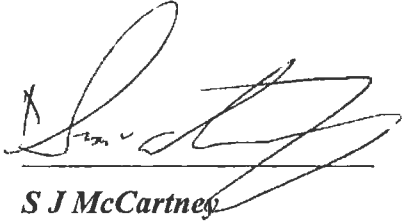
- (a) the financial report and notes comply with the Australian Accounting Standards;
- (b) the financial report and notes comply with the reporting guidelines of the General Manager of Fair Work Australia;
- (c) the financial report and notes give a true and fair view of the financial performance, financial position and cash flows of the branch for the financial year ended 30 September 2013;
- (d) there are reasonable grounds to believe that the Branch will be able to pay its debts as and when they become due and payable; and
- (e) during the financial year ended 30 September 2013 and since the end of the financial year:
 - (i) meetings of the branch were held in accordance with the rules of the organisation and the rules of the Branch; and
 - (ii) the financial affairs of the branch have been managed in accordance with the rules of the organisation and the rules of the Branch; and
 - (iii) the financial records of the Branch have been kept and maintained in accordance with the *RO Act*; and
 - (iv) the financial records of the branch have been kept, as far as practicable, in a consistent manner to each of the other branches and National Council of the organisation; and
 - (v) no information has been sought in any request of a member of the Branch or General Manager duly made under Section 272 of the *RO Act*; and
 - (vi) no orders for inspection of financial records have been made by Fair Work Commission under section 273 of the *RO Act*; and
- (f) during the financial year ended 30 September 2013 the Western Australian State Council did not participate in any recovery of wages activity.

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WESTERN AUSTRALIAN BRANCH

COMMITTEE OF MANAGEMENT'S STATEMENT (Cont'd)

This declaration is made in accordance with a resolution of the Western Australian Council:

A handwritten signature in black ink, appearing to read 'S J McCartney', written over a horizontal line.

S J McCartney
State Secretary

Date: 19/11/2013

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 SEPTEMBER 2013**

	Note	2013 \$	2012 \$
INCOME			
Capitation Fees	4(a)	-	-
Levies	4(b)	-	-
Grants and/or donations	4(c)	-	-
Membership Contributions	1(a)(i)	-	-
Remittances from National Council			
- General Fund		923,873	806,163
Interest Received		19	64
TOTAL INCOME		<u>923,892</u>	<u>806,227</u>
EXPENDITURE			
Affiliation Fees	5(b)	50,545	45,189
Bank Charges		379	415
Capitation Fees	5(a)	-	-
Consideration to employers for payroll deductions		-	-
Compulsory Levies	5(c)	-	-
Computing		848	2,549
Conference & Meeting Expenses - External		2,127	8,204
Conference & Meeting Expenses - Internal		39,978	28,059
Delegation/Employee expenses – Office Holders		56,966	37,781
Delegation/Employee expenses – Other Employees		143,333	96,587
Delegation expenses – Members		25,629	26,519
Employee expenses	1(a)(iii)	-	-
Freight		6,689	7,210
General office expenses		70,909	63,270
Grants or Donations	5(d)	5,777	17,978
Insurance		12,929	11,842
Motor Vehicle Expenses		122,918	116,943
Newsletter expenses		16,156	-
Payroll Tax		122,814	110,424
Photocopying		2,440	2,736
Postage		5,660	3,951
Printing		3,712	-
Publicity		74,124	47,553
Professional Services	6	122,123	147,152
Rent		11,362	9,338

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WESTERN AUSTRALIAN BRANCH

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 SEPTEMBER 2013**

	Note	2013 \$	2012 \$
Research		4,403	1,239
Stationery		7,601	6,769
Telephone		17,349	20,326
TOTAL EXPENDITURE		<u>926,771</u>	<u>812,034</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR		<u>(2,879)</u>	<u>(5,807)</u>
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		<u>(2,879)</u>	<u>(5,807)</u>

The attached notes form part of the financial report.

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WESTERN AUSTRALIAN BRANCH

**STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2013**

	Note	2013 \$	2012 \$
ASSETS			
Current Assets			
Cash and cash equivalents	7	16,204	22,132
Receivables	8	13,493	9,853
Total Current Assets		29,697	31,985
TOTAL ASSETS		29,697	31,985
 LIABILITIES			
Current Liabilities			
Trade & Other Payables	9	14,650	14,059
Employee Provisions	1(a)(iii)	-	-
Total Current Liabilities		14,650	14,059
TOTAL LIABILITIES		14,650	14,059
NET ASSETS		15,047	17,926
ACCUMULATED FUNDS		15,047	17,926

The attached notes form part of the financial report.

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WESTERN AUSTRALIAN BRANCH

**STATEMENT OF CHANGES IN ACCUMULATED FUNDS
FOR THE YEAR ENDED 30 SEPTEMBER 2013**

	Note	Accumulated Funds \$
Balance at 30 September 2011		23,733
Net Surplus/(Deficit) for the year		<u>(5,807)</u>
Balance at 30 September 2012		<u>17,926</u>
Net Surplus/ (Deficit) for the year		<u>(2,879)</u>
Balance at 30 September 2013		<u><u>15,047</u></u>

The attached notes form part of the financial report.

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WESTERN AUSTRALIAN BRANCH

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 SEPTEMBER 2013**

	NOTE	2013 \$	2012 \$
CASHFLOWS FROM OPERATING ACTIVITIES			
ACTIVITIES			
Remittances from National Council			
- General Fund	10(c)	923,874	806,163
Interest received		19	64
Payments to suppliers & employees	10(c)	(929,821)	(814,408)
		<hr/>	<hr/>
NET CASH PROVIDED BY/ (USED IN) OPERATING ACTIVITIES	10(b)	(5,928)	(8,181)
		<hr/>	<hr/>
NET INCREASE/ (DECREASE) IN CASH HELD		(5,928)	(8,181)
Cash at Beginning of Year		<hr/> 22,132	<hr/> 30,313
CASH AT END OF YEAR	10(a)	<hr/> 16,204	<hr/> 22,132

The attached notes form part of the financial report.

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WESTERN AUSTRALIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013**

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are general purpose financial statements which have been prepared in accordance with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board and the *Fair Work (Registered Organisations) Act 2009*.

The reporting guidelines made under Section 255 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) require all reporting units to apply the Tier 1 reporting requirements as per Australian Accounting Standard *AASB 1053 – Application for Tiers of Australian Accounting Standard*. As such the State Council has prepared a full set of financial statements with all disclosure requirements. In the prior year the state council had early adopted *Australian Accounting Standards – Reduced Disclosure Requirements* but this is no longer permissible. This has had no material impact on amounts recognised in the financial statements and related notes because it merely requires more detailed note disclosures on financial risk management than if these financial statements were prepared using *Australian Accounting Standards – Reduced Disclosure Requirements*.

BASIS OF PREPARATION

The financial report is for the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Branch. The Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union is an organisation registered under the *Fair Work (Registered Organisations) Act 2009*. The Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Branch is a Branch of the registered organisation. In accordance with the Act the Union is a body corporate and has perpetual succession. By virtue of this method of incorporation, the Union and the State Branch are not subject to the Corporations Act 2001.

The financial report has been prepared on the basis of historical costs modified by the revaluation of selected financial assets and liabilities for which the fair basis of accounting has been applied. Cost is based on fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

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WESTERN AUSTRALIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

1. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

The following is a summary of significant accounting policies adopted by the Western Australian Branch in the preparation of the financial report:

- (a) (i) **Revenue**
All members' contributions are paid direct to the National Council. Remittances from National Council are the amounts reimbursed by the National Council to cover Branch expenses and are recognised when received by the Branch.
- (ii) **Expenditure**
Expenses represent amounts paid directly by the Branch for operational costs. Other operational expenses eg salaries which relate to the Branch are paid for by the National Council and are included in the financial report of the National Council only.
- (iii) **Employee Entitlements**
Provision for employee benefits in the form of Long Service Leave and Accrued Annual Leave have been made for the estimated accrued entitlements of all employees on the basis of their terms of employment in the financial report of the National Council.
- (iv) **Property, Plant & Equipment**
All fixed assets are recorded in the financial reports of the National Council and the depreciation regarding those assets is charged in the National Council accounts.
- (v) **Income Tax**
No provision for income tax is necessary as Trade Unions are exempt from income tax under Section 50-15 of the *Income Tax Assessment Act 1997*.
- (vi) **Accounting Standards Issued but not yet Effective**
There has been no accounting standards issued which will have a financial impact on the financial report in future periods and which are not yet effective.
- (vii) **Goods and Services Tax (GST)**
Revenues and expenses are recognised net of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or part of the item of expense. Receivables and payables on the balance sheet are shown inclusive of GST.

The net amount of GST recoverable from, or payable to the taxation authority is included as part of receivables or payables as appropriate.

Cash flows are included in the cash flow statement on a gross basis.

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WESTERN AUSTRALIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

1. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(b) Going Concern Basis of Accounting

The financial report has been prepared on the basis that the Branch is a going concern, which assumes continuity of normal business activities and the realisation of assets and the settlement of liabilities in the ordinary course of business.

The State Council believes it is appropriate to adopt the going concern basis for preparing the report on the grounds that the National Council has made an undertaking to provide financial support to the Branch.

2. ACCOUNTING ESTIMATES AND JUDGEMENTS

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

(a) Critical accounting estimates and assumptions

The Western Australian Branch makes estimates and assumptions concerning the future. The resulting accounting estimates by definition seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amount of the asset and liabilities.

(b) Critical judgements in applying the Western Australian Branch's accounting principles

There are no critical judgements that have a significant risk of causing a material adjustment to the carrying amount of the assets and liabilities.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

3. INFORMATION TO BE PROVIDED TO MEMBERS OR GENERAL MANAGER OF FAIR WORK AUSTRALIA

In accordance with the requirements of the *Fair Work (Registered Organisations) Act 2009*, the attention of members is drawn to the provisions of Section 272 of *Fair Work (Registered Organisations) Act 2009* which read as follows:

- 1) A member of a reporting unit, or the General Manager of Fair Work Australia, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application;
- 2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must be not less than 14 days after the application is given to the reporting unit;
- 3) A reporting unit must comply with an application made under subsection (1).

	2013	2012
	\$	\$
4a. Capitation Fees		
Capitation fees received	-	-
	-	-
	-	-
4b. Levies		
Levies received	-	-
	-	-
	-	-
4c. Grants and/or Donations		
Grants and/or donations received	-	-
	-	-
	-	-

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
PRINTING AND KINDRED INDUSTRIES UNION**

**WESTERN AUSTRALIAN BRANCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

	2013	2012
	\$	\$
5a. Capitation Fees		
Capitation fees paid	-	-
	<u>-</u>	<u>-</u>
5b. Affiliation Fees		
Unions WA (Trades & Labour Council)	50,477	45,121
Australian Society for the Study of Labour History (ASSLH)	50	50
TLC Emergency Welfare Foundation	18	18
	<u>50,545</u>	<u>45,189</u>
5c. Compulsory Levies		
Levies paid	-	-
	<u>-</u>	<u>-</u>
5d. Grants or Donations		
Grants	-	-
Donations	5,777	17,978
	<u>5,777</u>	<u>17,978</u>
6. PROFESSIONAL SERVICES		
Auditors – Auditing the financial report	3,674	3,523
Legal Costs		
Litigation	108,974	142,529
Other legal matters	9,475	1,100
	<u>122,123</u>	<u>147,152</u>

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

	2013 \$	2012 \$
7. CASH AND CASH EQUIVALENTS		
Cash at Bank	16,204	22,132
	16,204	22,132
8. RECEIVABLES		
Receivable from other reporting units		
Net amount receivable – National Council	-	-
Less Provision for Doubtful Debts		
Other Receivables		
Prepaid expenses	13,493	9,853
	13,493	9,853
9. TRADE & OTHER PAYABLES		
Trade Creditors & Accruals	14,650	15,059
Other Payables – Legal Costs	-	-
Other payables – Consideration to employers for payroll deductions	-	-
Payables to other reporting units	-	-
	14,650	14,059
10. CASHFLOW		
(a) For the purposes of the statement of cash flows, cash includes cash on hand and at call deposits with banks and other financial institutions.		
Cash at Bank	16,204	22,132
	16,204	22,132

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

10. CASHFLOW (continued)

	2013	2012
	\$	\$
(b) Reconciliation of Cash Flow from Operations with Net Surplus/(Deficit)		
Net Surplus/(Deficit)	(2,879)	(5,807)
Changes in Assets and Liabilities		
(Increase)/Decrease in Receivables	(3,640)	5,794
Increase/(Decrease) in Payables	591	(8,168)
CASH FLOW FROM OPERATIONS	(5,928)	8,181
(c) CASH FLOW INFORMATION – Reporting Units		
Cash inflows		
Remittances from National Council	923,874	806,163
Cash outflows		
Payments to National Council	-	-

11. RELATED PARTIES

- a) The aggregate amount of remuneration paid to officers during the financial year is included in the National Council’s Financial Report.
- b) The aggregate amount paid during the financial year to a superannuation plan in respect of elected full time officials is disclosed in the National Council’s Financial Report.
- c) There have been no other transactions between the officers and the Union other than those relating to their membership of the Union and the reimbursement by the Union in respect of expenses incurred by them in the performance of their duties. Such transactions have been on conditions no more favourable than those which it is reasonable to expect would have been adopted by parties at arm’s length.
- d) The ultimate controlling entity of the Branch is the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, National Council.
- e) Transactions with Ultimate Controlling Entity.
 - (i) Remittances from National Council are disclosed in the Income Statement.
 - (ii) During the financial year the National Office remitted \$72,127 to the WA State Council being refund of the GST debt outstanding.

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WESTERN AUSTRALIAN BRANCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2013 (Continued)**

12. FINANCIAL RISK MANAGEMENT

(a) General objectives, policies and processes

The Branch is exposed to risks that arise from its use of financial instruments. This note describes the Branch's objectives, policies and processes for managing those risks and the methods used to measure them.

There have been no substantive changes in the Branch's exposure to financial instruments risk, its objective, policies and processes for managing those risks or the methods used to measure them from previous periods unless otherwise stated in this note.

The Branch's financial instruments consist mainly of deposits with banks and receivables. The main risks the Branch is exposed to through its financial instruments are interest rate risk (see section (e) below), liquidity risk and credit risk.

The State Council has overall responsibility for the determination of the Branch's risk management objectives and policies.

(b) Credit Risk

Credit risk is the risk that the other party to a financial instrument will fail to discharge their obligation resulting in the Branch incurring a financial loss. This usually occurs when debtors fail to settle their obligations owing to the Branch.

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount to those assets, net of any provision for doubtful debts, as disclosed below:

	2013	2012
	\$	\$
Cash and cash equivalents	<u>16,204</u>	<u>22,132</u>
The cash and cash equivalents are held in a high quality Australian financial institution		
Prepaid expenses	14,493	9,853
Total receivables	<u>14,493</u>	<u>9,853</u>

There has been no history of default, no amounts are past due and all receivables are likely to be repaid within the expected terms.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

12. FINANCIAL RISK MANAGEMENT

(c) Liquidity Risk

Liquidity risk is the risk that the Branch may encounter difficulties raising funds to meet commitments associated with financial instruments.

The Branch is not significantly exposed to this risk, as at 30 September 2013 it had \$16,204 of cash and cash equivalents to meet these obligations as they fall due. Financial liabilities at 30 September 2013 totalled \$14,650.

The Branch manages liquidity risk by monitoring cash flows. Further the National Council has made an undertaking to provide financial support to the Branch.

(d) Market Risk

Market risk arises from the use of interest bearing, tradable financial instruments. It is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates (interest rate risk) or other market factors (other price risk).

(e) Interest Rate Risk

The Branch's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in the market interest rates and the effective weighted average interest rates on those financial assets and liabilities are summarised below:

30 September 2013	Floating interest rate \$	Non interest Bearing \$	Total \$
Financial Assets			
Cash and cash equivalents	16,204	-	16,204
Receivables	-	13,493	13,493
	16,204	13,493	26,697
Weighted average Interest rate	1.55%		
Financial Liabilities			
Payables	-	(14,650)	(14,650)
NET FINANCIAL ASSETS/ (LIABILITIES)	16,204	(1,157)	12,047

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

12. FINANCIAL RISK MANAGEMENT

(e) Interest Rate Risk (continued)

30 September 2012	Floating interest rate \$	Non interest Bearing \$	Total \$
Financial Assets			
Cash and cash equivalents	22,132	-	22,132
Receivables	-	9,853	9,853
	22,132	9,853	31,985
Weighted average Interest rate	1.55%		
Financial Liabilities			
Payables	-	(14,059)	(14,059)
NET FINANCIAL ASSETS/ (LIABILITIES)	22,132	(4,206)	17,926

Sensitivity Analysis	Carrying Amount	+0.50%(50 basis points) Profit	-0.50%(50 basis points) Loss
2013	\$	\$	\$
Cash Assets	16,204	81	(81)
2012			
Cash Assets	22,132	111	(111)

(f) Other Price Risks

The Branch does not invest in shares or derivatives therefore it does not expose itself to the fluctuations in price that are inherent in such a market.

(g) Foreign Exchange Risk

The Branch is not directly exposed to foreign exchange rate risk.

13. SUBSEQUENT EVENTS

There are no subsequent events that have occurred or are likely to occur that require disclosure.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

14. CONTINGENT LIABILITIES

There were no contingent liabilities, assets or commitments at 30 September 2013.

15. KEY MANAGEMENT PERSONNEL COMPENSATION

Key management personnel compensation has been disclosed in the National Council's financial report.

16. ADDITIONAL BRANCH INFORMATION

The registered office and principal place of business of the Branch is 121 Royal Street, East Perth in the State of Western Australia.

**AUTOMOTIVE, FOOD, METALS, ENGINEERING,
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WESTERN AUSTRALIAN BRANCH

INDEPENDENT AUDIT REPORT

To the members of the Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Branch.

We have audited the accompanying financial report of Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Branch, which comprises the Statement of Financial Position as at 30 September 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and committee of management's statement.

Committee of Management and the Branch Secretary's Responsibility for the Financial Report

The Committee of Management and the Branch Secretary are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Fair Work (Registered Organisations) Act 2009* and for such internal control as the Committee of Management and Branch Secretary determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to the audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management and the Branch Secretary, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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WESTERN AUSTRALIAN BRANCH

**INDEPENDENT AUDIT REPORT
(Continued)**

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional accounting bodies and the *Fair Work (Registered Organisations) Act 2009*.

Auditor's Opinion

In our opinion, the financial report presents fairly in all material respects, the financial position of Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union, Western Australian Branch as at 30 September 2013 and its financial performance and cash flows for the year then ended in accordance with Australian Accounting Standards and the requirements imposed by Part 3 of Chapter 8 of the *Fair Work (Registered Organisations) Act 2009*.

HEWITT
TURNER &
GELEVITIS



HEWITT TURNER & GELEVITIS
Certified Practicing Accountants

TIMOTHY TURNER
Member of CPA Australia
And Holder of Current Public Practice Certificate
Registered Company Auditor
4/63 Shepperton Road, Victoria Park WA 6100

Date: 25/11/13.



8 October 2013

Mr Steven McCartney
Western Australian State Secretary
"Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian
Manufacturing Workers' Union (AMWU) - Western Australian Branch
Sent by fax: (08) 9225 4744

Dear Mr McCartney,

**Re: Lodgement of Financial Report - [FR2013/392]
Fair Work (Registered Organisations) Act 2009 (the RO Act)**

The financial year of the Western Australian Branch of the "Automotive, Food, Metals, Engineering, Printing and Kindred Industries Union" known as the Australian Manufacturing Workers' Union (AMWU) (the reporting unit) ended on 30 September 2013.

This is a courtesy letter to remind you of the obligation to prepare and lodge the financial report for the reporting unit by the due date, namely 15 April 2014 (that is the period within 6 months and 14 days of the end of the financial year) under s.268 of the RO Act.

The RO Act sets out a particular chronological order in which financial documents and statements must be prepared, audited, provided to members and presented to a meeting. For your assistance, the attached *Timeline/Planner* summarises these requirements.

Fact sheets and guidance notes in relation to financial reporting under the RO Act are provided on the Fair Work Commission website. Additionally, the General Manager's updated reporting guidelines, that applies to all financial reports that end on or after 30 June 2013, is also on the website together with slides relating to our recently held financial reporting guidelines Webinar.

Fair Work Commission has also developed a model set of financial statements for the 2012-2013 financial year. There is no requirement to use this model but it may be a useful resource to ensure compliance with the RO Act, the reporting guidelines and the Australian Accounting Standards. All of the above information can be accessed through our website at [www.fwc.gov.au/Registered organisations/ Compliance & litigation](http://www.fwc.gov.au/Registered_organisations/Compliance_&_litigation).

The financial report and any statement of loans, grants or donations made during the financial year [statement must be lodged within 90 days of end of financial year] can be emailed to orgs@fwc.gov.au.

It should be noted that s.268 is a civil penalty provision. Failure to lodge a financial report may result in legal proceedings being issued with the possibility of a pecuniary penalty (up to \$33,000 for a body corporate and \$6,600 for an individual per contravention) being imposed upon an officer whose conduct led to the contravention and/or your organisation.

Should you seek any clarification in relation to the above, please contact me on (03) 8661 7936 or via email at robert.pfeiffer@fwc.gov.au.

Yours sincerely,

Robert Pfeiffer
Senior Adviser
Regulatory Compliance Branch

TIMELINE/ PLANNER

Financial reporting period ending:	/ /	
Prepare financial statements and Operating Report.		
(a) A Committee of Management Meeting must consider the financial statements, and if satisfied, pass a resolution declaring the various matters required to be included in the Committee of Management Statement.	/ /	As soon as practicable after end of financial year
(b) A # designated officer must sign the Statement which must then be forwarded to the auditor for consideration as part of the General Purpose Financial Report (GPFR).		
Auditor's Report prepared and signed and given to the Reporting Unit - s257	/ /	Within a reasonable time of having received the GPFR (NB: Auditor's report must be dated on or after date of Committee of Management Statement)
Provide full report free of charge to members – s265 The full report includes: <ul style="list-style-type: none"> the General Purpose Financial Report (which includes the Committee of Management Statement); the Auditor's Report; and the Operating Report. 	/ /	(a) if the report is to be presented to a General Meeting (which must be held within 6 months after the end of the financial year), the report must be provided to members 21 days before the General Meeting, or (b) in any other case including where the report is presented to a Committee of Management meeting*, the report must be provided to members within 5 months of end of financial year.
Present full report to:		
(a) General Meeting of Members - s266 (1),(2); OR	/ /	Within 6 months of end of financial year
(b) where the rules of organisation or branch allow* - a Committee of Management meeting - s266 (3)	/ /	Within 6 months of end of financial year
Lodge full report with the Fair Work Commission, together with the #Designated Officer's certificate++ – s268	/ /	Within 14 days of meeting

* the full report may only be presented to a committee of management meeting if the rules of the reporting unit provide that a percentage of members (not exceeding 5%) are able to call a general meeting to consider the full report.

The Committee of Management Statement and the Designated Officer's certificate must be signed by the Secretary or another officer who is an elected official and who is authorised under the rules (or by resolution of the organisation) to sign the statement or certificate – s243.

++ The Designated Officer's certificate must state that the documents lodged are copies of the documents provided to members and presented to a meeting in accordance with s266 – dates of such events must be included in the certificate. The certificate cannot be signed by a non-elected official.