



**AUSTRALIAN INDUSTRIAL REGISTRY**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 9332 0666  
Fax: (02) 9380 6990

Our ref: AR 2001/ 121

**Mr Jeremy Magee,  
Aged Services Association of N.S.W. & A.C.T. Inc.  
Level 1, 391 Liverpool Road,  
ASHFIELD, NSW, 2131**

Dear Mr Magee,

**RE: AGED SERVICES ASSOCIATION OF N.S.W. & A.C.T. INC.  
- FURTHER ANNUAL RETURN OF INFORMATION  
CONTAINED IN RECORDS KEPT BY ORGANISATION**

I have received your statutory declaration dated **5 June 2001** providing information in accordance with subsection 102 of the *Workplace Relations Act 1996*. The document was lodged in the Industrial Registry on **6 June 2001**.

The documents lodged included a statement under cover of a statutory declaration listing the offices for which elections must be held according to your organisation's rules during the year commencing 1 April 2001 to 31 March 2002.

The document has been filed.

Yours sincerely,

**Caroline Pryor  
Statutory Services Branch**

13 June 2001

# STATUTORY DECLARATION

Mr John Ireland  
Chief Executive Officer  
Southern Cross Homes  
Cardinal Gilroy Village  
Barcom St.  
MERRYLANDS NSW 2160

(1) Here insert name, address and occupation of person making the declaration.

I, (1)

of

do solemnly and sincerely declare

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:—" and then set the matter out in numbered paragraphs.

(2)

1. I am the Honorary Secretary / Treasurer of the Aged Services Association of NSW & ACT Inc. which is an organisation registered under the provisions of the Workplace Relations Act 1996.
2. During the year commencing 1 April 2001 the Association will be conducting elections for the following positions in accordance with the Associations rules.  
  
President  
Honorary Secretary / Treasurer  
Senior Vice President  
Junior Vice President  
Six (6) Councillors
3. These elections will be conducted by the Australian Electoral Commission in accordance with the Association Rules

And I make this solemn declaration by virtue of the *Statutory Declarations Act 1959*, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

(3)

Declared at ASHFIELD the FIFTH  
day of JUNE 19 2001

Before me ,

(4) Signature of person before whom the declaration is made.

(4)

(5) Here insert title of person before whom the declaration is made.

(5)

JUSTICE OF THE PEACE

**Aged Services  
Association  
of NSW & ACT Inc**

.....  
*Representing Quality Aged Care*

Level 1, 391 Liverpool Road  
Ashfield NSW 2131  
(Access via Beatrice Street)  
Tel (02) 9799 0900 – 1800 424 770  
Fax (02) 9799 0800  
E-mail: [mail@agedservices.asn.au](mailto:mail@agedservices.asn.au)  
website: [www.agedservices.asn.au](http://www.agedservices.asn.au)  
ABN: 13 737 853 254



COPY

Mr Steven Kellett  
Statutory Service Branch  
Australian Industrial Registry  
80 William St  
East Sydney NSW 2011

5 June 2001

Dear Mr Kellett,

**Ref D No10 of 2001**

Enclosed please find

- 1) Revised application for changing the name of the association , signed by ASA's President and Treasurer
- 2) Statement in support of name change application addressed to Ms M. Buchanan, signed by ASA's President.
- 3) A statutory Declaration advising the elections the Association will be holding in the year 1 April to 31 March 2002 as part of our annual reporting.

If you have any queries please contact me on 02 97990900. Thank you.

Yours sincerely

Jeremy Magee  
Systems & Finance Manager ASA.





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Telephone: (02) 9332 0666  
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Our ref: AR 2001/ 121

**Mr Jeremy Magee,  
Aged Services Association of N.S.W. & A.C.T. Inc.  
Level 1, 391 Liverpool Road,  
ASHFIELD, NSW, 2131**

Dear Mr Magee,

**RE: AGED SERVICES ASSOCIATION OF N.S.W. & A.C.T. INC.  
- ANNUAL RETURN OF INFORMATION  
CONTAINED IN RECORDS KEPT BY ORGANISATION**

I have received your statutory declaration dated **6 April 2001** providing information in accordance with subsection 268(3) of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on **1 June 2001**.

The documents lodged cover the following information for the year 2000.

- Declaration in respect of the register of members of the organisation.
- List of offices of the organisation and of the persons holding those offices.
- The addresses of the offices of the organisation.

The documents have been filed.

The documents lodged did not include a statement under cover of a statutory declaration listing any offices for which elections must be held according to your organisation's rules during the year commencing 1 April 2001 to 31 March 2002. You are reminded that such a statement is required under s268(3)(b) of the Act and regulation 102 of the Workplace Relations Regulations if any elections are due during that period.

The Registry had received a list of current councillors and office bearers sent by you on 24 April 2001. Your office was contacted on the 26 April requesting the information be augmented and resent in the required statutory declaration.

Yours sincerely,

Caroline Pryor  
Statutory Services Branch

1 June 2001

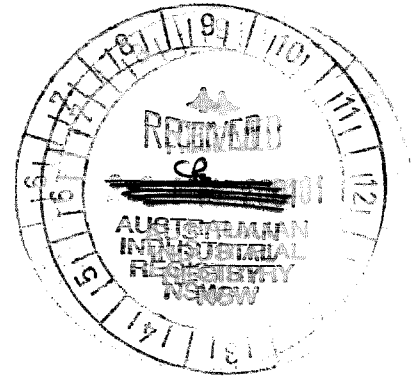
AR 2001/24



**Aged Services  
Association  
of NSW & ACT Inc**

*Representing Quality Aged Care*

Level 1, 391 Liverpool Road  
Ashfield NSW 2131  
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Tel (02) 9799 0900 – 1800 424 770  
Fax (02) 9799 0800  
E-mail: [mail@agedservices.asn.au](mailto:mail@agedservices.asn.au)  
website: [www.agedservices.asn.au](http://www.agedservices.asn.au)  
ABN: 13 737 853 254



Mr Steven Kellett  
Statutory Service Branch  
Australian Industrial Registry  
80 William St  
East Sydney NSW 2011

31 May 2001

Dear Mr Kellett,

Enclosed please find copies of the Annual Returns for 1999-2000 we sent previously.

Given this went astray when we sent it before I would ask that you ring me to confirm your receipt of these documents. Sorry for the inconvenience.

If you have any queries please contact me on 02 97990900. Thank you.

Yours sincerely

Jeremy Magee  
Systems & Finance Manager ASA.

# STATUTORY DECLARATION

(1) Here insert name, address and occupation of person making the declaration.

I, (1) JOHN ARTHUR KERRAND of  
19 DAWSON ST PENRICE HILLS NSW.

do solemnly and sincerely declare

(2) Here insert matter declared to. Where the matter is long, add the words "as follows:—", and then set the matter out in numbered paragraphs.

(2)

1. I am the Honorary Secretary / Treasurer of the Aged Services Association of NSW & ACT Inc. which is an organisation registered under the provisions of the Workplace Relations Act 1996.

2. To the best of my knowledge and belief the list annexed hereto and marked "A" is a true and correct list of the offices of the Association as required by [268(3)(b)].

3. To the best of my knowledge and belief the list annexed hereto and marked "B" is a true and correct list of the office holders of the Association as required for [s268(3)(b)].

4. To the best of my knowledge and belief the register of members of the Aged Services Association of NSW & ACT Inc., has during the 2000 calendar year has been kept and maintained as required by section 268 (1) and (2).

5. The office of the Aged Services Association of NSW & ACT Inc. is located at First Floor, 391 Liverpool Road Ashfield NSW 2131. The postal address is First Floor, 391 Liverpool Road Ashfield NSW 2131.

And I make this solemn declaration by virtue of the *Statutory Declarations Act 1959*, and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

(3)

Declared at Penrith the 15th  
day of April 2001.

Before me,

(4) Signature of person before whom the declaration is made.

(4)

(5) Here insert title of person before whom the declaration is made.

(5)

## **Annex A**

### **List of Offices of the Aged Services Association of NSW & ACT Inc.**

**President**

**Senior Vice President.**

**Junior Vice President.**

**Honorary Secretary / Treasurer**

**Councillors (12) twelve.**

## Annex B

List of Office Holders of the Aged Services Association of NSW & ACT Inc. as  
at 31 December 2000.

Office	Office Holder
President	Mr John Cowland Chief Executive Officer Illawarra Retirement Trust PO Box 116 WOONONA NSW 2517
Senior Vice President	Ms Carol Allen General Manager, Aged Services Anglicare Chesalon Aged Services PO Box 427 PARRAMATTA NSW 2124
Junior Vice President	Mr Ian Wilson Chief Executive Officer Mt Warrigal Care Group PO Box 435 ALBION PARK NSW 2527
Honorary Secretary / Treasurer	Mr John Ireland Chief Executive Officer Southern Cross Homes Cardinal Gilroy Village Barcom St. MERRYLANDS NSW 2160
Councillor	Mr Don Murchie Administrator Presbyterian Aged Care – Walcha 2e Hill St WALCHA NSW 2354
Councillor	Mr Graeme Fear Group Co-ordinator, Aged Care Society of St Vincent de Paul PO Box 5 PETERSHAM NSW 2049
Councillor	Mr Brian Dooley Administrator Our Lady of Consolation Home 32 Evans Road ROOTY HILL NSW 2766



**Annex B (Continued).**

Councillor	John Agius Deputy Chief Executive Officer Scalabrini Village Ltd 167 Allambie Rd ALLAMBIE HIGHTS NSW 2110
Councillor	Mrs Sue Irvine Director of Care Services Anglican Retirement Community Services PO Box 3276 BELCONNEN ACT 2617
Councillor	Mr Tony Cummings General Manager, Community & Therapy Services Anglican Retirement Villages 25 Highland St LURA NSW 2780
Councillor	Mrs Joan David Director of Care Ex-Services Home, Ballina PO Box 350 BALLINA NSW 2478
Councillor	Mrs Sue McCann Director of Care Catholic Care of the Aged – Port Macquarie PO Box 1736 PORT MACQUARIE NSW 2444
Councillor	Mr Elwyn Townsend Territorial Consultant Aged Care Services Salvation Army (NSW) Property Trust PO Box A435 SYDNEY SOUTH NSW 1232
Councillor	Mr Graham Towle General Manager, Care Services Wesley Mission PO Box A5555 SYDNEY SOUTH NSW 1235
Councillor	Mr Rex Leighton Group Manager, Care Operations (Illawarra Retirement Trust) Peakhurst Retirement Village PO Box 116 WOONOONA NSW 2517
Councillor	VACANT

Please find copy of letter sent to you around the middle of February. It details the items of information required to comply with the *Workplace Relations Act 1996*.

Please check against your statutory declaration you are preparing. I understand you will give it your immediate attention.

ERRORS  
1) HANG UP OR LINE FAIL 2) BUSY 3) NO ANSWER 4) NO FACSIMILE CONNECTION

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AIRC SYDNEY 61 2 93806990

TRANSMISSION RESULT REPORT (MAY 22 '01 03:23PM)



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

# FACSIMILE

TO	Jeremy Magee, System & Finance Manager		
Organisation	Aged Services Association of NSW & ACT		
Fax Number	9799 0800	Phone Number	
FROM	Caroline Pryor		
Location	Australian Industrial Relations Commission		
Fax Number	02 9380 6990	Phone Number	02 8374 6624
No of Pages (including cover)	2	Date	22/05/2001
Please notify sender if not all pages were received.		Time	2:17 PM

Any information about individuals contained in this fax is **CONFIDENTIAL** and may **NOT** be used or disclosed further. If you are **NOT** the intended recipient, please contact the sender **IMMEDIATELY**.

### MESSAGE:

# URGENT

Annual Returns of Information

Please find copy of letter sent to you around the middle of February. It details the items of information required to comply with the *Workplace Relations Act 1996*.

Please check against your statutory declaration you are preparing. I understand you will give it your immediate attention.



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Mr J Cowland  
Honorary Secretary/Treasurer  
Aged Services Association of NSW & ACT Inc.  
Level 1  
391 Liverpool Road  
ASHFIELD NSW 2131

*Copy*

Dear Mr Cowland

### Re: Annual Returns of Information

You will be aware that each registered organisation is required under subsection 268(3) of the *Workplace Relations Act 1996* to lodge in the Registry certain information relating to records that the organisation is required to keep **prior to the 31st March each year**. It is a mandatory obligation on organisations to supply this information, I am writing to you to outline the information required and offer assistance if the requirements are unclear.

Subsection 268(3)(b) requires the following documents to be lodged:

- List of offices;
- List of office-holders including names, postal addresses and occupations as at January 1st 2001;
- Address of the office of the organisation; and
- A record of each election that must, under the rules of the organisation, be held during the year commencing 1 April 2001. (reg 102)

Each of the above is required to be lodged under cover of a Commonwealth statutory declaration certifying that the information is correct. The statutory declaration must also declare that the register of members has been kept and maintained in accordance with the requirements of Subsection 268(3)(a).

Should you wish to discuss this matter, I may be contacted on (02) 8374 6615

Yours sincerely

Stephen Kellett  
for Deputy Industrial Registrar

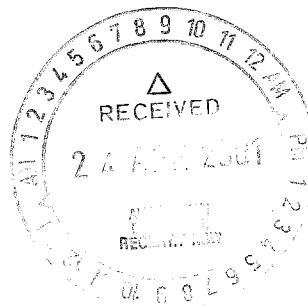
**Aged Services  
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ABN: 13 737 853 254



Mr Steven Kellett  
Australian Industrial Registry  
80 William St  
East Sydney NSW 2011

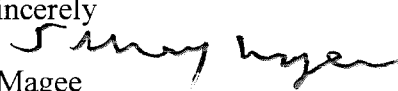


Dear Mr Kellett,

Enclosed please find the annual return listing of the current councillors and office bearers of the Aged Services Association of NSW & ACT inc.

If you have any queries please contact me on 02 97990900. Thank you.

Yours sincerely

  
Jeremy Magee  
Systems & Finance Manager ASA.

### **Attachment A**

List of Office Holders of the Aged Services Association of NSW (Industrial) as  
at 6 March 2001.

Office	Office Holder
President	Mr John Cowland Chief Executive Officer Illawarra Retirement Trust PO Box 116 WOONONA NSW 2517
Senior Vice President	Ms Carol Allen General Manager, Aged Services Anglicare Chesalon Aged Services PO Box 427 PARRAMATTA NSW 2124
Junior Vice President	Mr Ian Wilson Chief Executive Officer Mt Warrigal Care Group PO Box 435 ALBION PARK NSW 2527
Honorary Secretary / Treasurer	Mr John Ireland Chief Executive Officer Southern Cross Homes Cardinal Gilroy Village Barcom St. MERRYLANDS NSW 2160
Councillor	Mr Don Murchie Administrator Presbyterian Aged Care – Walcha 2e Hill St WALCHA NSW 2354
Councillor	Mr Graeme Fear Group Co-ordinator, Aged Care Society of St Vincent de Paul PO Box 5 PETERSHAM NSW 2049
Councillor	Mr Brian Dooley Administrator Our Lady of Consolation Home 32 Evans Road ROOTY HILL NSW 2766

**Attachment A (Continued).**

Councillor	John Agius Deputy Chief Executive Officer Scalabrini Village Ltd 167 Allambie Rd ALLAMBIE HIGHTS NSW 2110
Councillor	Mrs Sue Irvine Director of Care Services Anglican Retirement Community Services PO Box 3276 BELCONNEN ACT 2617
Councillor	Mr Tony Cummings General Manager, Community & Therapy Services Anglican Retirement Villages 25 Highland St LURA NSW 2780
Councillor	Ms Lorraine Poulos Manager Community Care St Luke's Hospital Complex PO Box 35 POTTS POINT NSW 2011
Councillor	Mrs Sue McCann Director of Care Catholic Care of the Aged – Port Macquarie PO Box 1736 PORT MACQUARIE NSW 2444
Councillor	Mr Elwyn Townsend Territorial Consultant Aged Care Services Salvation Army (NSW) Property Trust PO Box A435 SYDNEY SOUTH NSW 1232
Councillor	Mr Graham Towle General Manager, Care Services Wesley Mission PO Box A5555 SYDNEY SOUTH NSW 1235
Councillor	Mr John Bareman Hon. Treasurer Abel Tasman Village 222 Waldron Rd CHESTER HILL NSW 2162
Councillor	VACANT