



## AUSTRALIAN INDUSTRIAL REGISTRY

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

Our ref: AR 2003/198

Mr John Ireland  
Honorary Secretary/Treasurer  
Aged & Community Services Association of NSW & ACT Incorporated  
Level 1, 391 Liverpool Road, ASHFIELD, NSW 2131

sent via email/fax: [robins@agedservices.asn.au](mailto:robins@agedservices.asn.au); (02) 9799 0800

Dear Mr Ireland,

**RE: AGED & COMMUNITY SERVICES ASSOCIATION OF NSW & ACT  
INCORPORATED  
- ANNUAL RETURN OF INFORMATION  
CONTAINED IN RECORDS KEPT BY ORGANISATION**

I have received your declaration/s dated 7 November 2003 providing information in accordance with section 233 of Schedule 1B of the *Workplace Relations Act 1996*. The documents were lodged in the Industrial Registry on 11 November 2003.

The documents lodged cover the following information for the year to 31 October 2003:

- Declaration in respect of the register of members of the organisation.
- List of offices of the organisation and of the persons holding those offices.

These documents meet the requirements of Schedule 1B of the *Workplace Relations Act 1996* and have now been filed.

Thank you for supplying this information with your financial report documents. It is not necessary that you do so as you will be aware that the reporting of statutory information is required by 31 March each year. It is an opportunity to remind you of recent changes to the Workplace Relations Act 1996.

You will be aware that the *Workplace Relations Act 1996* has been amended so that The Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*) [**the RAO Schedule**], which generally came into operation on 12 May 2003 now contains most of the matters which relate to the registration and functioning of organisations of employers and employees under the Act. I would draw your attention to RAO Fact Sheets on the AIRC home page [http://www.airc.gov.au/fact\\_sheets/factsheets.html](http://www.airc.gov.au/fact_sheets/factsheets.html)

In particular - Fact Sheet No. 05/2003 7 May 2003, Australian Industrial Registry **Records to be kept and lodged by organisations**, identifies changes to the keeping and reporting of information. For example a statutory declaration is no longer required. A notification of a change can be certified by a declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [*s233(2) and reg. 150*].

Please do not hesitate to contact me on (02) 8374 6516 if you wish to discuss the reporting requirements.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Caroline Pryor', with a stylized, cursive script.

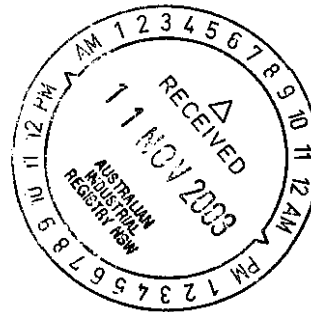
Caroline Pryor  
Statutory Services Branch

11 November 2003

## Aged & Community Services Association of NSW & ACT Incorporated

### STATUTORY REPORTING AUSTRALIAN INDUSTRIAL REGISTER 30<sup>TH</sup> JUNE 2003

1. Statutory Declaration NSW Oaths Act 1900
  - Annex A                      List of Offices
  - Annex B                      List of Office Holders
2. Secretary's Certificate
3. Copy of Annual Report
  - Financial Report Included



**STATUTORY DECLARATION  
NSW OATHS ACT 1900**

I, John Arthur Ireland

Of Southern Cross Homes, Cardinal Gilroy Village, Barcom St; Merrylands 2160 in  
the state of NSW.....

do hereby solemnly declare and affirm that:-

1. I am the Honorary Secretary/ Treasurer of the Aged and Community Services Association of NSW & ACT Inc. which is an organisation registered under the provisions of the Workplace Relations Act 1996.
2. To the best of my knowledge and belief the list annexed hereto and marked "A" is a true and correct list of the offices of the Aged and Community Services Association of NSW & ACT Inc. as required by [268(3)(b)].
3. To the best of my knowledge and belief the list annexed hereto and marked "B" is a true and correct list of the office holders of the Aged and Community Services Association of NSW & ACT Inc. as required for [s268(3)(B)].
4. To the best of knowledge and belief the register of members of the Aged and Community Services Association of NSW & ACT Inc., has during the 2003 calendar year has been kept and maintained as required by section 268 (1) and (2).
5. The office of the Aged and Community Services Association of NSW & ACT Inc. is located at First Floor, 391 Liverpool Road Ashfield NSW 2131. The postal address is First Floor, 391 Liverpool Road Ashfield NSW 2131.

And I make this solemn declaration, in accordance with the Oaths Act, 1900, and subject to the punishment by law provided for the making of any wilfully false statement in any such declaration.

Declared at Merrylands )  
this Seventh day of )  
November ) 2003)  
before me:

[Signature]  
.....  
JUSTICE OF THE PEACE

NESMA NOMMA 198302943  
Print full name (and number) of JP



## **Annex A**

List of the Offices of the Aged and Community Services Association of NSW & ACT Inc.

President  
Senior Vice President.  
Junior Vice President.  
Honorary Secretary/ Treasurer  
Councillors (12) twelve

## Annex B

### List of Office Holders of the Aged and Community Services Association of NSW & ACT Inc. as at 31 October 2003

Office	Office Holder
President	Mr John Cowland Chief Executive Officer Illawarra Retirement Trust PO Box 116 WOONONA, NSW 2517
Senior Vice President	Ms Carol Allen General Manager, Aged Services Anglicare Chesalon Aged Services PO Box 427 PARRAMATTA, NSW 2124
Junior Vice President	Mr Ian Wilson Chief Executive Officer Mt Warrigal Care Group PO Box 435 ALBION PARK, NSW 2527
Honorary Secretary / Treasurer	Mr John Ireland Chief Executive Officer Southern Cross Homes Cardinal Gilroy Village Barcom St. MERRYLANDS, NSW 2160
Councillor	Ms Pauline Armour Manager – Community Care Mercy Family Centre Limited PO Box 2118 HORNSBY, NSW 1630
Councillor	Mr Graeme Fear Group Co-ordinator, Aged Care Society of St. Vincent De Paul PO Box 5 PETERSHAM, NSW 2049
Councillor	Mr Brian Dooley Administrator Our Lady of Consolation Home 32 Evans Road ROOTY HILL, NSW 2766
Councillor	Dr June Heinrich Chief Executive Officer Baptist Community Services NSW & ACT Locked Bag EASTWOOD, NSW 2122

### Annex B (Continued).

Councillor	Mrs Sue Irvine Director of Care Services Anglican Retirement Community Services PO Box 3276 BELCONNEN, ACT 2617
Councillor	Mr Dennis Byron General Manager Anglican Care Toronto Road BOORAGUL, NSW 2884
Councillor	Mr Errol Curran Deputy Chief Executive Officer Nambucca Valley Care Limited Locked Bag 175 MACKSVILLE, NSW 2447
Councillor	Mr Stephen Walkerden General Manager United Protestant Association PO Box 273 WAHROONGA, NSW 2076
Councillor	Mr Elwyn Townsend Chief Executive Officer Presbyterian Social Services PO Box 2196 STRAWBERRY HILLS, NSW 2012
Councillor	Mr Michael Barry Executive Officer Autumn Lodge Village Inc 50 Butler Street ARMIDALE, NSW 2350
Councillor	Mr Rex Leighton Group Manager, Care Operations (Illawarra Retirement Trust) Peakhurst Retirement Village PO Box 116 WOONONA, NSW 2517
Councillor	Mr John Baremans Hon. Treasurer Abel Tasman Village 222 Waldron Rd CHESTER HILL, NSW 2162