



PO Box 496
Haymarket NSW 1239



AEC

Australian Electoral Commission

Level 4
Roden Cutler House
24 Campbell St
HAYMARKET NSW 2000

Reference: NSW

Contact: Hugh Williams
Phone: 02 9375 6317
Facsimile: 02 9212 7336
E-mail: hugh.williams@aec.gov.au

Mr Stephen Lowndes
Chief Executive Officer
Aged & Community Services Association of
NSW & ACT Incorporated
Level 3, 9 Blaxland Rd
RHODES NSW 2138

Dear Mr Lowndes

Aged & Community Services Association of NSW & ACT Incorporated
Election of One Director
E2007/E261

I refer to my letter of 1 November 2007 concerning the arrangements for me to conduct an election for a position in your Organisation and wish to advise that a ballot has now been completed.

My declaration of the contested office is attached.

The election is now complete.

Yours sincerely

Hugh Williams
Returning Officer

3 March 2008

cc all candidates

**AEC**

Australian Electoral Commission

Workplace Relations Act 1996 – Schedule 1**POST ELECTION REPORT****Client:** Aged Care Services Association of NSW & ACT Incorporated**Contact details:** Stephen Lowndes
CEO
PO Box 3124
Rhodes NSW 2138**Email:** mail@agedservices.asn.au**Tel:** 0412 600 586**AIR contact officer:** Steve Teece**Email:** Industrial.elections@air.gov.au**Tel:** 02 8374 6516**ELECTIONS COVERED IN THIS REPORT****Election Decision No/s:** E2007/261**RULES****Rules used for elections Rule ID:** [133N: Incorporates alterations of 30/5/2007]
[R2007/242]**Rules difficult to apply/interpret:** N/A**Model Rule reference (if any):****ROLL OF VOTERS**

Total number of voters on the roll	465	
Number of apparent workplace addresses	465	100 %
Number of non-current addresses	0	0 %
Other Matters	N/A	

ALLEGATIONS OF IRREGULARITIES RECEIVED

Details of written allegations of irregularities, and action taken by AEC: N/A

Other irregularities identified, and action taken: N/A

ATTACHMENTS**A:** Declaration of Contested Office – Election One DirectorsHugh Williams
Returning Officer
21 December 2007

Workplace Relations Act 1996

s.189 RAO Schedule - arrangement for conduct of an election

Aged & Community Services Association of NSW & ACT Incorporated
(E2007/261)

B. R. JENKINS
DEPUTY INDUSTRIAL REGISTRAR

SYDNEY, 18 OCTOBER 2007

DECISION

[1] On 11 October 2007 the Aged & Community Services Association of NSW & ACT Incorporated lodged in the Industrial Registry the prescribed information in relation to an election to fill a vacancy in the following office:

Director (1)

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of Schedule 1 of the *Workplace Relations Act 1996*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.





Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Mr Stephen Lowndes
Chief Executive Officer,
Aged & Community Services Association of NSW
& ACT Incorporated
Level 3, 9 Blaxland Road
RHODES NSW 2138

Dear Mr Lowndes

**Re: Arrangements for the conduct of an Election
(E2007/261)**

A copy of the Registrar's decision in relation to the above matter is enclosed.

The Registrar is making arrangements, under subsection 189(3) of Schedule 1 of the *Workplace Relations Act 1996*, with the Electoral Commissioner for the conduct of the subject election by a member of staff of the Australian Electoral Commission, who will contact you in the near future about the election.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Steve Teece'.

Steve Teece
for Deputy Industrial Registrar
18 October 2006

Electoral Commissioner Through
Australian Electoral Officer (industrial.elections@aec.gov.au)

Under subsection 189 of Schedule 1 of the Workplace Relations Act 1996, please
arrange for the conduct of the following election by the Australian Electoral
Commission:

E No 2007/261

**RE: AGED & COMMUNITY SERVICES ASSOCIATION OF NSW & ACT
INCORPORATED**

Positions:

Director (1)

Relevant Information: casual vacancy, collegiate voting system, direct voting system,
secret postal ballot.

Contact: Stephen Lowndes
CEO or Robin Smith (Administration Manager)

Phone: (02) 8754 0400

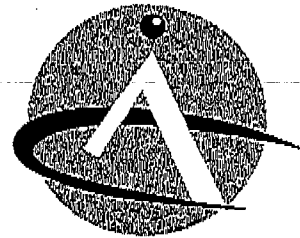
A copy of the decision is enclosed.

I further request that you arrange for this office to be notified that arrangements for
the conduct of this election have been made, by email transmission at
industrial.elections@aec.gov.au



Steve Teece
for Deputy Industrial Registrar

18 October 2007



Aged & Community Services
Association of NSW & ACT
Incorporated

FACSIMILE TRANSMISSION

To: Steve Teece

Fax: 9380 6990

From: Robin Smith

Date: 16/10/07

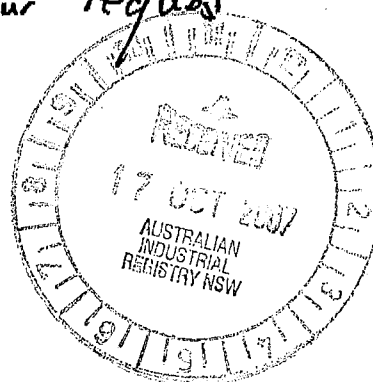
Re: Resignation Proof. Jack Murphy

No. of pages (including cover) 2

Dear Steve,

I attach the resignation letter from the Chairman of Jack Murphy's employee. on this date Jack would be no longer a representative of Thomas Holt Villages and therefore ineligible to be their Director of ACS. Jack effectively resigned as a Director on 26th September. The ACS Board meeting confirmed/accepted his resignation on Tuesday 9th October.

Trusting this notice satisfies your request



PO Box 3124 • Rhodes NSW 2138 (Level 3, 9 Blaxland Road)

TEL 02 9743 4066 • 1800 424 770 FAX 02 9743 4556 EMAIL mail@agodservices.asn.au WEB www.agodservices.asn.au ABN 13 737 853 254



4th October 2007-10-04

Mr Ian Wilson
President
Aged & Community Services Association of NSW & ACT
Level 3/9 Blaxland Rd
RHODES 2138

Dear Ian

I am writing to advise you that Mr Jack Murphy resigned as CEO of Thomas Holt Villages on Wednesday 26th September 2007.

When a replacement has been engaged we will again make contact with you so that your records can be updated.

Assuring you of our co-operation at all times.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'Don Grant'.

Don Grant
Chairman

Telephone (02) 9545 4799
1,25 Acacia Rd North, SMITHFIELD NSW 2232

Fax (02) 9545 3957
ACN 001 058 215

TOTAL P.002

TEECE, Steve

From: TEECE, Steve
Sent: Monday, 15 October 2007 10:26 AM
To: 'robins@agedservices.asn.au'
Subject: Election for Director

Good Morning Robin,

I am preparing a decision for the election request that was sent to us on 10 October.

I note that the director's position has become vacant due to the resignation of Mr Jack Murphy.

The Registrar asks for a copy of the resignation letter (or minutes to a meeting if done in that manner), to satisfy him that the position is "officially" vacant.

Do you have such a letter and can you possibly fax over a copy to (02) 9380 6990

Regards

Steve Teece

Research Information Advice Team
NSW Registry
Australian Industrial Registry

Ph: (02) 8374 6516 Fax: (02) 9380 6990
steve.teece@air.gov.au

TEECE, Steve

From: TEECE, Steve
Sent: Friday, 12 October 2007 11:21 AM
To: 'industrial.elections@aec.gov.au'
Subject: E2007/261 ACS Prescribed Information

Attachments: ACS E2007_261 PI.pdf; Aged & Community Services R2007_242 at 300507.doc

Prescribed Information and Rules for the Aged & Community Services Association of NSW & ACT Incorporated



ACS E2007_261 PI.pdf (101 KB)

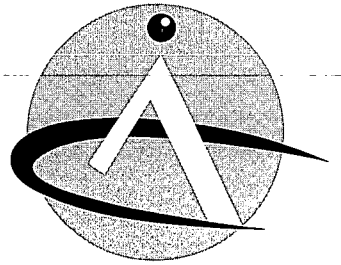


Aged & Community Services R200...

Steve Teece

Research Information Advice Team
NSW Registry
Australian Industrial Registry

Ph: (02) 8374 6516 Fax: (02) 9380 6990
steve.teece@air.gov.au



Aged & Community Services
Association of NSW & ACT
Incorporated

10th October 2007

Mr Stephen Kellett
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
EAST SYDNEY NSW 2011

Dear Mr Kellett

AGED & COMMUNITY SERVICES ASSOCIATION OF NSW & ACT INC
ELECTIONS

Please find attached information required to enable an election process to be initiated by your Registry.

Please contact Robin Smith on 8754 0400 if you require further information,

Yours sincerely

Stephen Lowndes
Chief Executive Officer

Encl



Statement and Notice of Prescribed Information under Regulation 138

I, Stephen Lowndes, Chief Executive Officer of the Aged & Community Services Association of NSW & ACT Inc make the following statement:

I am the Chief Executive Officer of the Aged & Community Services Association of NSW & ACT Inc.

I am authorised to lodge the following prescribed information concerning forthcoming elections for the Aged & Community Services Association of NSW & ACT Inc.

I confirm that the following information is being lodged under subsection 189(1) of the RAO Schedule.

Signed: 

Stephen Lowndes, Chief Executive Officer of the Aged & Community Services Association of NSW & ACT Inc.

Dated 10th October 2007.

Positions (1)

Director (1)

Reasons for Election:

Election for the position listed above is required as a casual vacancy has occurred due to the resignation of Mr Jack Murphy. Mr Murphy was elected in the immediate past election and under Rule 25.3 this casual vacancy must be filled via another ballot.

Elected by:

The electorate for the direct voting system is for one Director.

Nominations Open:

For director to be elected by direct voting system – Friday, 19th October 2007.

Nominations Close:

For director to be elected by direct voting system – Friday, 9th November 2007.

Cut Off Date for Roll:


In all cases seven (7) days prior to the opening date for nominations per Rule 24.12, part 1.1 of First Schedule.

Suggest Post Ballot Papers:

Friday, 23rd November 2007.

Suggest Close Ballot:

Friday, 14th December 2007.



Our aim is to obtain a result approximately two weeks prior to 2007 Christmas break. The AEC may not need the 14 day gap between Nomination Closure and Posting of ballot papers. If so, we are flexible and the posting of ballot papers can be brought forward.

Please note that this election will be conducted according to the revised Association rules.