



9 April 2015

Mr Simon Hanger  
Secretary  
Association of Consulting Architects - Australia  
email: [nat@aca.org.au](mailto:nat@aca.org.au)

Dear Mr Hanger,

**Annual Return of Information for 2015 [AR2015/98]  
Notification of changes made to records [AR2014/140]**

I acknowledge receipt on 24 March 2015 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and an updated Declaration on 26 March 2015. I also acknowledge receipt on 24 March 2015 of a notification of changes to office holders of the Association.

The documents lodged cover the required information for the 2015 Annual Return of Information of Association of Consulting Architects - Australia.

The documents have been filed and can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

**Notifications of Change**

Any changes to these records must be notified to the Commission within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Association of Consulting Architects - Australia is encouraged to use this template if any changes occur.

The Commission will accept notifications of change from the relevant branches or from the national office. If the national office of the Association of Consulting Architects - Australia does NOT intend to file notifications of change, please ensure that all branches are aware of their continuing obligation and the requisite time frames regarding notifications of change.

If a branch lodges a notification of change with the Commission, the branch should also provide the information to the national body in order to ensure that the organisation is able to comply with its obligations under section 233(1) of the RO Act.

Yours sincerely,

Rebecca Lee  
Regulatory Compliance Branch

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, SIMON HANGER being the Secretary of the Association of Consulting Architects –Australia declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1) (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - On 11 March 2015 the Australian Electoral Commission declared the elections for the ACA-Australia.
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. This Declaration is a true and correct statement of the information contained in the ACA-Australia records.

Signed:



Simon Hanger  
Secretary  
ACA-Australia

Dated: 24 March 2015

*[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<b>National</b>	11.03.2015	President	John Stephen Kennedy	Completed collegiate elections	John Stephen Kennedy	c/- ACA-Australia Box 17 Flinders Lane Post Office Melbourne Vic 8009	Architect
	11.03.2015	Vice President	Richard Young	Completed collegiate elections	Richard Young	As above	Architect
	11.03.2015	Secretary	Geoffrey Street	Completed collegiate elections	Simon Hanger	As above	Architect
	11.03.2105	Treasurer	Simon Hanger	Completed collegiate elections	Mark Williams	As above	Architect
	11.03.2015	Committee of Management Member	John Held	Completed collegiate elections	John Held	As above	Architect

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, MARK JOHN WILLIAMS being the President of the Association of Consulting Architects – Australia - Queensland/Northern Territory Branch declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1) (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - On 25 August 2014 the Australian Electoral Commission declared the elections for the ACA–Australia - Queensland/Northern Territory Branch.
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. This Declaration is a true and correct statement of the information contained in the ACA- Australia - Queensland/Northern Territory Branch records.

Signed:



Mark John Williams  
President  
ACA-Australia - Queensland and Northern Territory Branch

Dated: 19 January 2015

*[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

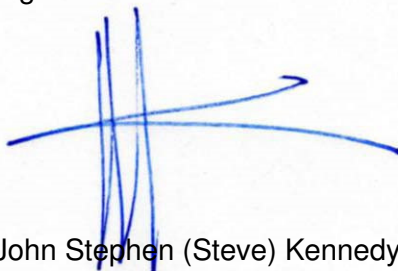
Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
QLD/NT	13.10.2014	President	Geoffrey Walton Street	Scheduled elections	Mark John Williams	c/- ACA-QLD/NT PO Box 737 BRISBANE QLD 4001	Architect
QLD/NT	13.10.2014	Vice President	Mark John Williams	Scheduled elections	Robert Wesener	As above	Architect
QLD/NT	13.10.2014	Secretary	Denis James Waring	Scheduled elections	Denis James Waring	As above	Architect
QLD/NT	27.11.2014	Treasurer	David Porgand	Scheduled elections	David Porgand	As above	Architect
QLD/NT	25.08.2014	Committee of Management Member	Carl John Brooks	Scheduled elections	Carl John Brooks	As above	Architect
QLD/NT	25.08.2014	Committee of Management Member	Rhonan O'Brien	Retiring	David Bridgman	As above	Architect
QLD/NT	25.08.2014	Committee of Management Member	Mark Trotter	Retiring	Geoffrey Walton Street	As above	Architect
QLD/NT	25.08.2014	Committee of Management Member	Andrew Masters	Resignation	Bruce Forrester	As above	Architect
QLD/NT	25.08.2014	Committee of Management Member	Ray Giarola	Resignation	Gilda Donegan	As above	Architect
QLD/NT	25.08.2014	Committee of Management Member		Scheduled election	David Lloyd Frost	As above	Architect

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, JOHN STEPHEN (STEVE) KENNEDY being the President of the Association of Consulting Architects – NSW/ACT declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1) (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - On 9 December 2014 the Australian Electoral Commission declared the elections for the ACA-NSW/ACT.
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. This Declaration is a true and correct statement of the information contained in the ACA-NSW/ACT records.

Signed:



John Stephen (Steve) Kennedy  
President  
ACA-NSW/ACT

Dated: 19 January 2015

*[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
NSW/ACT	9.12.2014	President	John Stephen Kennedy	Completed elections	John Stephen Kennedy	c/- ACA-WA P O Box 343 Camperdown NSW 1450	Architect
NSW/ACT	9.12.2014	Vice President	Agi Sterling	Completed elections	Agi Sterling	As above	Architect
NSW/ACT	9.12.2014	Secretary	Greg Isaac	Completed elections	Greg Isaac	As above	Architect
NSW/ACT	9.12.2014	Treasurer	Stephen James Pearse	Completed elections	Stephen James Pearse	As above	Architect
NSW/ACT	9.12.2014	Committee of Management Member		Completed elections	David Springett	As above	Architect
NSW/ACT	9.12.2014	Committee of Management Member		Completed elections	Michael Kitmiridis	As above	Architect

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, RICHARD YOUNG being the President of the Association of Consulting Architects – Western Australia declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1) (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - On 5 December 2014 the Australian Electoral Commission declared the elections for the ACA-Western Australia.
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. This Declaration is a true and correct statement of the information contained in the ACA-WA records.

Signed:



Richard Young  
President  
ACA-Western Australia

Dated: 13 January 2015

*[PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*



## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Reason for change	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
WA	5.12.2014	President	Richard Young	Completed elections	Richard Young	c/- ACA-WA P O Box 365 West Perth WA 6872	Architect
WA	5.12.2014	Vice President	Gregory Howlett	Completed elections	Gregory Howlett	As above	Architect
WA	5.12.2014	Secretary	Peter A Hodge	Completed elections	Kieran Wong	As above	Architect
WA	5.12.2014	Treasurer	Janine Marsh	Completed elections	Janine Marsh	As above	Architect
WA	5.12.2014	Committee of Management Member	Peter Hodge	Completed elections	Peter Hodge	As above	Architect
WA	5.12.2014	Committee of Management Member	Nic MacCormac	Completed elections	Nic MacCormac	As above	Architect
WA	5.12.2014	Committee of Management Member	Dean Wood	Completed elections	Dean Wood	As above	Architect
WA	5.12.2014	Committee of Management Member		Completed elections	Leigh Robinson	As above	Architect
WA	5.12.2014	Committee of Management Member		Completed elections	Malcolm Jones	As above	Architect
WA	5.12.2014	Committee of Management Member	Philip Gresley	Retired			

## DECLARATION

I, **SIMON HANGER** of 17 Madden Grove, Richmond in the State of Victoria,  
Architect, do solemnly and sincerely declare THAT:

1. I am the President of the Association of Consulting Architects – Victoria/Tasmania, an organisation of employers registered under the Fair Work Act 2009.
2. I am empowered by the Association of Consulting Architects – Victoria/Tasmania to make this declaration.
3. On the 30 June 2014 James Earle AM retired as Committee Member of the Association of Consulting Architects – Victoria/Tasmania. The position remains as a casual vacancy until the elections in December 2015.
4. To the best of my knowledge and belief the particulars set out in this Declaration are true and correct.

**DECLARED** at Richmond            )  
in the State of Victoria            )  
this 7th day of July           Two    )  
thousand and fourteen            )



**Simon Hanger**  
President ACA-VIC/TAS

## DECLARATION

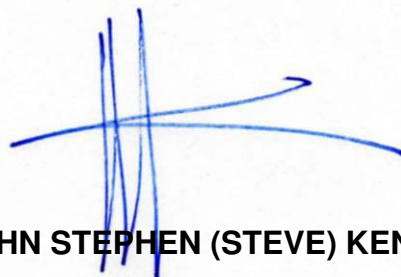
I, **JOHN STEPHEN KENNEDY** of Level 3, 1 Booth Street, Annandale in the State of New South Wales, Architect, do declare THAT:

1. I am the National President of the Association of Consulting Architects – Australia, an association of employers registered under the Fair Work (Registered Organisations) Act 2009.
2. I am empowered by the Association of Consulting Architect - Australia to make this declaration.
3. That at the National Executive Committee meeting on Monday 5 May 2014 under Rule 17 (6) – Branches of the Rules of the Association it was agreed:
  1. To wind up the ACA-Northern Territory Branch as at 30 June 2014 and transfer its funds to the ACA-Queensland Branch no later than thirty (30) days after 30 June 2014.
  2. The ACA-Northern Territory Branch members will become members of the ACA-Queensland/Northern Territory Branch at that date.
  3. On winding up of the ACA-Northern Territory Branch the term of office for the President, Vice President, Secretary and Treasurer will expire.
4. That the office holders of the ACA-Northern Territory who have resigned as at 30 June 2014 are:

Ross Tonkin	President
Steve Huntingford	Vice President
Adam Walker	Treasurer
David Bridgman	Secretary
Ross Connolly	Committee Member
Keith Savage	Committee Member
5. That the Association's Branches now comprise of:

ACA-NSW/ACT  
ACA-QLD/NT  
ACA-SA  
ACA-VIC/TAS  
ACA-WA
6. That the names of the office bearers and occupations of persons holding such offices in the ACA-QLD/NT Branch are contained in Attachment A.
7. That this Declaration is a true and correct statement of the information contained in the ACA-Australia records.

**DECLARED** at Annandale )  
in the State of New South Wales )  
this 30th day of June )  
two thousand and fourteen )



**JOHN STEPHEN (STEVE) KENNEDY**

## ATTACHMENT A

1. The registered office of the Association of Consulting Architects – QLD/NT Branch is GPO Box 737, Brisbane. Email [qld@aca.org.au](mailto:qld@aca.org.au)
2. The postal address of the Branch Committee and Branch Office Holders is c/- GPO Box 737, Brisbane.
3. The Branch Committee and Office Holders as at 30 June 2014 are:

	<b>Title of Office</b>	<b>Occupation</b>
Geoffrey Street	President	Architect
Mark Williams	Vice President	Architect
David Porgand	Treasurer	Architect
Denis Waring	Secretary	Architect
Carl Brooks	Committee Member	Architect
Ray Giarola	Committee Member	Architect
Mark Trotter	Committee Member	Architect
Rob Wesener	Committee Member	Architect
Bruce Forrester	Committee Member	Architect
Rhonan O'Brien	Committee Member	Architect



7 June 2014

Ms Michelle Eades  
Executive Officer  
Association of Consulting Architects - Australia

Email: [nat@aca.org.au](mailto:nat@aca.org.au)

Dear Ms Eades

**Annual Return of Information for 2014 for the ACAA and Branches [AR2014/128 -142]**

I acknowledge receipt on 3 March 2014 of Declarations by Mr John Kennedy, National President, and Branch Presidents for NT, QLD, WA and VIC/TAS and SA providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009*.

The documents lodged cover the required information for the 2014 Annual Return of Information of Association of Consulting Architects - Australia and its Branches.

The documents can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>.

As you are aware, Section 233 of the *Fair Work (Registered Organisations) Act 2009* requires an organisation to lodge a declaration and copies of information with the Fair Work Commission (the Commission) by the 31st March in each year.

Section 233 states that "An organisation must lodge with FWC .....

- (a) a declaration signed by the secretary or other prescribed officer of the organisation certifying that the register of its members has, during the immediately preceding calendar year, been kept and maintained as required by paragraph 230(1)(a) and subsection 230(2); and
- (b) a copy of the records required to be kept under paragraph 230(1)(b), (c) and (d), certified by declaration by the secretary or other prescribed officer of the organisation to be a correct statement of the information contained in those records.

I note that each of the Declarations made by the National and Branch Secretary state "to the best of my knowledge the register has been kept". In future, please include in the Declarations that the register has been kept and maintained, as required by the Act.

Regulation 147 requires....

- (d) a record of the address of
  - (i) the office of the organisation....

This should be the street address of the organisation instead of the postal address (ie post office box). In future please ensure that the street address is lodged for the National Office and all Branches.

I note that the branches of Northern Territory, New South Wales, Queensland and South Australia have advised us of past elections instead of any anticipated elections for the year in which the annual return is lodged.

From 2015 the Commission intends to create one matter number for the Association of Consulting Architects - Australia, instead of a matter number for each branch of Association of Consulting Architects - Australia. The national body of the Association of Consulting Architects - Australia will receive a reminder letter at the start of 2015. The branches will not receive a reminder letter.

As has been the practice for the Association of Consulting Architects - Australia for some years, the organisation is requested to continue to collate and lodge the information regarding the national body of the Association of Consulting Architects - Australia and all of its branches. To assist with this task, I have attached a template annual return.

Should you have any questions concerning this letter, please do not hesitate to contact me.

Yours sincerely




Margaret Williams  
Regulatory Compliance Branch

## DECLARATION

I, **JOHN STEPHEN KENNEDY** of Level 3, 1 Booth Street, Annandale in the State of New South Wales, Architect, do declare THAT:

1. I am the National President of the Association of Consulting Architects – Australia, an association of employers registered under the Fair Work (Registered Organisations) Act 2009.
2. I am empowered by the Association of Consulting Architect - Australia to make this declaration.
3. To the best of my knowledge the National register of members has during the immediately preceding calendar year been kept and maintained as required by Section 223(1) (a) and 2 of the Fair Work Act 2009.
4. That there were 249 members as at 31 December 2013.
5. Colligate elections are due October 2014 for the positions of National President, National Vice-President, National Treasurer and National Secretary.
6. The names of the office bearers and occupations of persons holding such offices are listed below. The term of office is for 2 years.
7. That no Branches commenced or ceased operation from March 2013 to March 2014.
8. This Declaration is a true and correct statement of the information contained in the ACA-Australia records.

**DECLARED** at Annandale )  
in the State of New South Wales )  
this 12th day of May )  
two thousand and fourteen )



**JOHN STEPHEN (STEVE) KENNEDY**

<b>National Office</b>	<b>Telephone</b>	<b>Email</b>
Association of Consulting Architects – Australia Box 17 Flinders Lane Post Office Melbourne VIC 8009	1300 653 026	nat@aca.org.au
	<b>Title of Office</b>	<b>Occupation</b>
John Stephen (Steve) Kennedy ACA-NSW/ACT L3 / 1 Booth Street Annandale NSW <a href="mailto:nswpres@aca.org.au">nswpres@aca.org.au</a>	President	Architect
Richard Young ACA-WA 2/234 Pier Street Perth WA <a href="mailto:wapres@aca.org.au">wapres@aca.org.au</a>	Vice President	Architecgt
Geoffrey Street ACA-QLD L3, 140 Ann Street Brisbane QLD <a href="mailto:qldpres@aca.org.au">qldpres@aca.org.au</a>	Secretary	Architect
Simon Hanger ACA-VIC/TAS 17 Madden Grove Richmond VIC <a href="mailto:vicpres@aca.org.au">vicpres@aca.org.au</a>	Treasurer	Architect
Ross Tonkin ACA-NT Unit 27, 16 Charlton Court Woolner NT <a href="mailto:ntpres@aca.org.au">ntpres@aca.org.au</a>	Committee Member	Architect
John Held ACA-SA 101 Frederick Street Unley SA <a href="mailto:sa@aca.org.au">sa@aca.org.au</a>	Committee Member	Architect

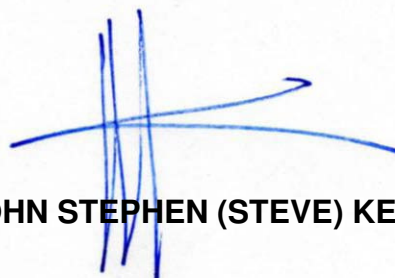


## DECLARATION

I, **JOHN STEPHEN KENNEDY** of Level 3, 1 Booth Street, Annandale in the State of New South Wales, Architect, do declare THAT:

1. I am the National President of the Association of Consulting Architects – Australia, an association of employers registered under the Fair Work (Registered Organisations) Act 2009.
2. I am empowered by the Association of Consulting Architect - Australia to make this declaration.
3. To the best of my knowledge the National register of members has during the immediately preceding calendar year been kept and maintained as required by Section 223(1) (a) and 2 of the Fair Work Act 2009.
4. That there were 249 members as at 31 December 2013.
5. Colligate elections are due October 2014 for the positions of National President, National Vice-President, National Treasurer and National Secretary.
6. The names of the office bearers and occupations of persons holding such offices are listed below. The term of office is for 2 years.
7. That no Branches commenced or ceased operation from March 2013 to March 2014.
8. This Declaration is a true and correct statement of the information contained in the ACA-Australia records.

**DECLARED** at Annandale )  
in the State of New South Wales )  
this 3rd day of March )  
two thousand and fourteen )



**JOHN STEPHEN (STEVE) KENNEDY**

<b>National Office</b>	<b>Telephone</b>	<b>Email</b>
Association of Consulting Architects – Australia Box 17 Flinders Lane Post Office Melbourne VIC 8009	1300 653 026	nat@aca.org.au
	<b>Title of Office</b>	<b>Occupation</b>
John Stephen (Steve) Kennedy ACA-NSW/ACT L3 / 1 Booth Street Annandale NSW <a href="mailto:nswpres@aca.org.au">nswpres@aca.org.au</a>	President	Architect
Richard Young ACA-WA 2/234 Pier Street Perth WA <a href="mailto:wapres@aca.org.au">wapres@aca.org.au</a>	Vice President	Architecgt
Geoffrey Street ACA-QLD L3, 140 Ann Street Brisbane QLD <a href="mailto:qldpres@aca.org.au">qldpres@aca.org.au</a>	Secretary	Architect
Simon Hanger ACA-VIC/TAS 17 Madden Grove Richmond VIC <a href="mailto:vicpres@aca.org.au">vicpres@aca.org.au</a>	Treasurer	Architect
Ross Tonkin ACA-NT Unit 27, 16 Charlton Court Woolner NT <a href="mailto:ntpres@aca.org.au">ntpres@aca.org.au</a>	Committee Member	Architect
Jack Birrell ACA-VIC/TAS [REDACTED] [REDACTED] <a href="mailto:tasrep@aca.org.au">tasrep@aca.org.au</a>	Committee Member	Architect