

1 February 2016

Ms Michelle Eades  
Executive Officer  
Association of Consulting Architects - Australia  
[nat@aca.org.au](mailto:nat@aca.org.au)



Dear Ms Eades,

**Notification of changes made to records [AR2015/98]**

I acknowledge receipt of a Notification of Change to various officers of the Association of Consulting Architects - Australia.

This information was lodged with the Fair Work Commission (the Commission) on various dates in accordance with s.233(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act). The changes are contained in declarations dated the following dates and pertain to the various branches of the organisation. Our records have been updated accordingly. The document can be viewed on the Commission Website through the list of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>:

| <u>Date of declaration</u> | <u>Branch</u> | <u>Changed officeholder/s</u>   |
|----------------------------|---------------|---|
| 25 January 2016            | WA            | President, Vice President   |
| 23 November 2016           | SA            | President, Vice President, Secretary, Treasurer, Committee of Management Member |
|                            | VIC/TAS       | President, Vice President, Secretary, Treasurer, Committee of Management Member |
|                            | National      | Secretary   |

Section 154D(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires the rules of organisations (and branches of organisations) to require each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe.

Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which should be provided for in your organisation's rules.

Thank you for the notification.

Yours sincerely,

Nick Salzberg  
Regulatory Compliance Branch

11 Exhibition Street  
Melbourne VIC 3000  
GPO Box 1994  
Melbourne VIC 3001

Telephone: (03) 8661 7777  
Email: [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au)  
Facsimile: (03) 9655 0410  
Internet: [www.fwc.gov.au](http://www.fwc.gov.au)

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, **JOHN STEPHEN (STEVE) KENNEDY** being the National President of the Association of Consulting Architects – Australia declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1) (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - On 31 December 2015 Richard Young President of the ACA-WA retired from that position.
  - A list of changes to the ACA-WA offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration as Annexure A and forms part of this declaration.
3. This Declaration is a true and correct statement of the information contained in the ACA-Australia records.

Signed:



John Stephen (Steve) Kennedy  
National President  
ACA-Australia

Dated: 25 January 2016

*PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

| <b>Branch</b> | <b>Date of Change</b> | <b>Name of Office that has changed</b> | <b>Name of <u>Outgoing</u> Office Holder</b> | <b>Reason for change</b>        | <b>Name of <u>New</u> Office Holder</b> | <b>Postal Address of <u>New</u> Office Holder</b> | <b>Occupation of <u>New</u> Office Holder</b> |
|---------------|-----------------------|--|--|---------------------------------|---|---|---|
| WA            | 30/12/2015            | President                              | Richard Young                                | Retired                         | Greg Howlett                            | c/- ACA-WA<br>PO Box 365<br>West Perth WA 6872    | President                                     |
| WA            | 30/12/2015            | Vice President                         | Greg Howlett                                 | President for remainder of term | Position vacant                         | N/A   | N/A   |

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, **JOHN STEPHEN (STEVE) KENNEDY** being the National President of the Association of Consulting Architects – Australia declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1) (d) of the *Fair Work (Registered Organisations) Act 2009*:
  - On 5 November 2015 the Australian Electoral Commission declared the elections for the ACA-SA.
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
  - On the 19 November 2015 the Australian Electoral Commission declared the elections for ACA-VIC/TAS.
  - A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
3. This Declaration is a true and correct statement of the information contained in the ACA-Australia records.

Signed:



John Stephen (Steve) Kennedy  
National President  
ACA-Australia

Dated: 23 November 2015

*PLEASE NOTE: This declaration must be submitted to the Fair Work Commission within 35 days of the change. It can be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au).]*

## ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

| Branch | Date of Change | Name of Office that has changed | Name of <u>Outgoing</u> Office Holder | Reason for change   | Name of <u>New</u> Office Holder | Postal Address of <u>New</u> Office Holder | Occupation of <u>New</u> Office Holder |
|--------|----------------|---------------------------------|---------------------------------------|---------------------|----------------------------------|--|--|
| SA     | 05.11.2015     | President                       | John Frederick Held                   | Completed elections | John Frederick Held              | c/- ACA-SA<br>P O Box 3054, Unley SA 5061  | Architect                              |
| SA     | 05.11.2015     | Vice President                  | Simon Thomson                         | Completed elections | Mario Dreosti                    | As above                                   | Architect                              |
| SA     | 05.11.2015     | Secretary                       | Graham Hardy                          | Completed elections | Graham Hardy                     | As above                                   | Architect                              |
| SA     | 05.11.2015     | Treasurer                       | Ian David Hore                        | Completed elections | Ian David Hore                   | As above                                   | Architect                              |
| SA     | 05.11.2015     | Committee of Management Member  | Simon Thomson                         | Completed elections | Simon Thomson                    | As above                                   | Architect                              |
| SA     | 05.11.2015     | Committee of Management Member  | Thomas Masullo                        | Completed elections | Thomas Masullo                   | As above                                   | Architect                              |
| SA     | 05.11.2015     | Committee of Management Member  | Adrian Evans                          | Completed elections | Adrian Evans                     | As above                                   | Architect                              |
| SA     | 05.11.2015     | Committee of Management Member  | David Holland                         | Completed elections | David Holland                    | As above                                   | Architect                              |
| SA     | 05.11.2015     | Committee of Management Member  | Susan Phillips                        | Completed elections | Susan Phillips                   | As above                                   | Architect                              |

|               |                       |  |  |                          |   |  |   |
|---------------|-----------------------|--|--|--------------------------|---|--|---|
| SA            | 05.11.2015            | Committee of Management Member         | Richard Woods                                | Completed elections      | Richard Woods                           | As above   | Architect                                     |
| SA            | 05.11.2015            | Committee of Management Member         | David Kilpatrick                             | Completed elections      | David Kilpatrick                        | As above   | Architect                                     |
| SA            | 05.11.2015            | Committee of Management Member         |  | Completed elections      | John Schmidt                            | As above   | Architect                                     |
| SA            | 05.11.2015            | Committee of Management Member         | Ashley Halliday                              | Completed elections      |   |  |   |
|               |                       |  |  |                          |   |  |   |
| <b>Branch</b> | <b>Date of Change</b> | <b>Name of Office that has changed</b> | <b>Name of <u>Outgoing</u> Office Holder</b> | <b>Reason for change</b> | <b>Name of <u>New</u> Office Holder</b> | <b>Postal Address of <u>New</u> Office Holder</b>        | <b>Occupation of <u>New</u> Office Holder</b> |
| VIC/TAS       | 19.11.2015            | President                              | Simon Hanger                                 | Completed elections      | Paul Viney                              | c/- Box 17 Flinders Lane Post Office, Melbourne VIC 8009 | Architect                                     |
| VIC/TAS       | 19.11.2015            | Vice President                         | Stephen Cheney                               | Completed elections      | Stephen Cheney                          | As above   | Architect                                     |
| VIC/TAS       | 19.11.2015            | Secretary                              | Kel Greenway                                 | Completed elections      | David Wagner                            | As above   | Architect                                     |
| VIC/TAS       | 19.11.2015            | Treasurer                              | Anna Piatkowska                              | Completed elections      | Anna Piatkowska                         | As above   |   |
| VIC/TAS       | 19.11.2015            | Committee of Management Member         | Richard Bryant                               | Completed elections      | Richard Bryant                          | As above   | Architect                                     |
| VIC/TAS       | 19.11.2015            | Committee of Management Member         | Colin Wilson                                 | Completed elections      | Colin Wilson                            | As above   | Architect                                     |
| VIC/TAS       | 19.11.2015            | Committee of Management Member         | F Gary Edwards                               | Completed elections      | F Gary Edwards                          | As above   | Architect                                     |
| VIC/TAS       | 19.11.2015            | Committee of Management                |  | Completed elections      | Kel Greenway                            | As above   | Architect                                     |

|               |                       |  |  |   |   |   |   |
|---------------|-----------------------|--|--|---|---|---|---|
|               |                       | Member                                 |  |   |   |   |   |
| VIC/TAS       | 19.11.2015            | Committee of Management Member         |  | Completed elections                                   | Simon Hanger  | As above  | Architect                                     |
|               |                       | Committee of Management Member         |  | Completed elections                                   | Daniel Haskell  | As above  | Architect                                     |
| VIC/TAS       | 19.11.2015            | Committee of Management Member         | Jack Birrell                                 | Completed elections                                   |   |   |   |
| VIC/TAS       | 19.11.2015            | Committee of Management Member         | Robert Peake                                 | Completed elections                                   |   |   |   |
|               |                       |  |  |   |   |   |   |
| <b>Branch</b> | <b>Date of Change</b> | <b>Name of Office that has changed</b> | <b>Name of <u>Outgoing</u> Office Holder</b> | <b>Reason for change</b>                              | <b>Name of <u>New</u> Office Holder</b>                                   | <b>Postal Address of <u>New</u> Office Holder</b> | <b>Occupation of <u>New</u> Office Holder</b> |
| National      | 19.11.2015            | Secretary                              | Simon Hanger                                 | Due to ACA-VIC/TAS elections and new Branch President | Position Vacant until National Executive Committee meets in February 2016 |   |   |



9 April 2015

Mr Simon Hanger  
Secretary  
Association of Consulting Architects - Australia  
email: [nat@aca.org.au](mailto:nat@aca.org.au)

Dear Mr Hanger,

**Annual Return of Information for 2015 [AR2015/98]  
Notification of changes made to records [AR2014/140]**

I acknowledge receipt on 24 March 2015 of your Declaration providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009* (the RO Act), and an updated Declaration on 26 March 2015. I also acknowledge receipt on 24 March 2015 of a notification of changes to office holders of the Association.

The documents lodged cover the required information for the 2015 Annual Return of Information of Association of Consulting Architects - Australia.

The documents have been filed and can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

**Notifications of Change**

Any changes to these records must be notified to the Commission within 35 days of the change. A template Notification of Change Declaration is available on the [fact-sheets](#) page of our website. The Association of Consulting Architects - Australia is encouraged to use this template if any changes occur.

The Commission will accept notifications of change from the relevant branches or from the national office. If the national office of the Association of Consulting Architects - Australia does NOT intend to file notifications of change, please ensure that all branches are aware of their continuing obligation and the requisite time frames regarding notifications of change.

If a branch lodges a notification of change with the Commission, the branch should also provide the information to the national body in order to ensure that the organisation is able to comply with its obligations under section 233(1) of the RO Act.

Yours sincerely,

Rebecca Lee  
Regulatory Compliance Branch



**ANNUAL RETURN OF INFORMATION (organisation with branches) in accordance with Regulation 147 Fair Work (Registered Organisations) Regulations 2009 and Sections 230 and 233 Fair Work (Registered Organisations) Act 2009**

I, **SIMON HANGER**, being the Secretary of the Association of Consulting Architects – Australia, declare the following:

1. I am authorised to make this declaration.
2. The register of members has, during the immediately preceding calendar year, been kept and maintained as required by s.230(1)(a) and s.230(2) of the *Fair Work (Registered Organisations) Act 2009* (the Act).
3. The following is a correct statement of the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the Act:

- The address of the organisation:

The Association of Consulting Architects – Australia (ACA-A) does not have a street address. Should it do so in the future the Association undertakes to advise the Fair Work Commission accordingly.

- The name and address of each branch of the organisation is:

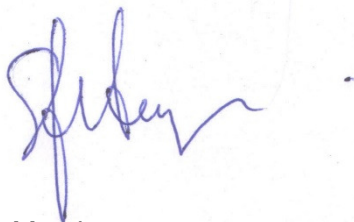
1. Association of Consulting Architects – New South Wales / Australian Capital Territory (ACA-NSW/ACT)
2. Association of Consulting Architects – Queensland / Northern Territory (ACA-QLD/ACT)
3. Association of Consulting Architects – Victoria / Tasmania (ACA-VIC/TAS)
4. Association of Consulting Architects – Western Australia (ACA-WA)
5. Association of Consulting Architects – South Australia (ACA-SA)

The branches of the Association do not have street addresses. Should the Branches do so in the future the Association undertakes to advise the Fair Work Commission accordingly.

- On 31 December in the previous year the number of members were 270 members.
- A list of offices and the names, postal addresses and occupations of persons holding those offices as at the date of this declaration is attached at Annexure A and forms part of this declaration.

- Under the rules of the organisation, the following elections must be held between 1 January and 31 December of 2015:
  1. Organisation elections
    - Not required
  2. Branch elections
    - (a) Association of Consulting Architects – South Australia  
President; Vice-President; Secretary; Treasurer; Committee of Management  
minimum of 5 maximum of 15
    - (b) Association of Consulting Architects – Victoria/Tasmania  
President; Vice-President; Secretary; Treasurer; Committee of Management  
minimum of 5 maximum of 15
  
- During the previous 12 months:
  - On 30 June 2014 the Association of Consulting Architects – Queensland and the Association of Consulting Architects – Northern Territory merged to become the Association of Consulting Architects – Queensland / Northern Territory.
  
- The organisation:
  - Has not entered into an agreement under s.151 (1) of the Act with a state union.

Signed:



Dated:

26 March 2015

**[PLEASE NOTE:** This declaration and return of information must be lodged with the Fair Work Commission by 31 March. It is encouraged that it be submitted to [orgs@fwc.gov.au](mailto:orgs@fwc.gov.au) (there is no need to post the annual return). If at any time in the year this information changes a Notification of Changes must be lodged with the Commission within **35 days** of the change.<sup>1]</sup>

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<sup>1</sup> s.233(2); reg. 151

**ANNEXURE A**

- Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

| <b>Branch</b>   | <b>Name of Office<br/>(include any offices<br/>that are vacant)</b> | <b>Name of Office Holder</b> | <b>Postal Address of Office Holder</b>                             | <b>Occupation of Office<br/>Holder</b> |
|-----------------|---|------------------------------|--|--|
| <b>National</b> | President   | John Stephen Kennedy         | c/- ACA-A<br>Box 17, Flinders Lane Post Office, Melbourne Vic 8009 | Architect                              |
|                 | Vice President  | Richard Young                | As above   | Architect                              |
|                 | Secretary   | Simon Hanger                 | As above   | Architect                              |
|                 | Treasurer   | Mark Williams                | As above   | Architect                              |
|                 | Committee Member  | John Held                    | As above   | Architect                              |
|                 |   |                              |  |  |
| <b>NSW/ACT</b>  | President   | John Stephen Kennedy         | c/- ACA-NSW/ACT<br>P O Box 343, Camperdown, NSW 1450               | Architect                              |
|                 | Vice President  | Agi Sterling                 | As above   | Architect                              |
|                 | Secretary   | Greg Isaac                   | As above   | Architect                              |
|                 | Treasurer   | Stephen James Pearse         | As above   | Architect                              |
|                 | Committee Member  | David Springett              | As above   | Architect                              |
|                 |   | Michael Kitmiridis           | As above   | Architect                              |
|                 |   |                              |  |  |
| <b>QLD/NT</b>   | President   | Mark John Williams           | c/- ACA-QLD/NT<br>GPO Box 737, Brisbane, QLD 4001                  | Architect                              |
|                 | Vice President  | Robert Wesener               | As above   | Architect                              |
|                 | Secretary   | Denis James Waring           | As above   | Architect                              |
|                 | Treasurer   | David Porgand                | As above   | Architect                              |
|                 | Committee Member  | Carl Brooks                  | As above   | Architect                              |
|                 |   | David Bridgman               | As above   | Architect                              |
|                 |   | Geoffrey Walton Street       | As above   | Architect                              |
|                 |   | Bruce Forrester              | As above   | Architect                              |
|                 |   | Gilda Donegan                | As above   | Architect                              |
|                 |   | David Lloyd Frost            | As above   | Architect                              |
|                 |   |                              |  |  |

| <b>Branch</b>  | <b>Name of Office<br/>(include any offices<br/>that are vacant)</b> | <b>Name of Office Holder</b> | <b>Postal Address of Office Holder</b>                                  | <b>Occupation of Office<br/>Holder</b> |
|----------------|---|------------------------------|---|--|
| <b>SA</b>      | President   | John Held                    | c/- ACA-SA<br>P O Box 3054,Unley SA 5061                                | Architect                              |
|                | Vice President  | Simon Thomson                | As above  | Architect                              |
|                | Secretary   | Graham Hardy                 | As above  | Architect                              |
|                | Treasurer   | Ian Hore                     | As above  | Architect                              |
|                | Committee Member  | Thomas Masullo               | As above  | Architect                              |
|                |   | Ashley Halliday              | As above  | Architect                              |
|                |   | Mario Dreosti                | As above  | Architect                              |
|                |   | Adrian Evans                 | As above  | Architect                              |
|                |   | David Holland                | As above  | Architect                              |
|                |   | Susan Phillips               | As above  | Architect                              |
|                |   | Richard Woods                | As above  | Architect                              |
|                |   | David Kilpatrick             | As above  | Architect                              |
|                |   |                              |   |  |
| <b>VIC/TAS</b> | President   | Simon Hanger                 | c/- ACA-VIC/TAS<br>Box 17 Flinders Lane Post Office, Melbourne Vic 8009 | Architect                              |
|                | Vice President  | Stephen Cheney               | As above  | Architect                              |
|                | Secretary   | Kel Greenway                 | As above  | Architect                              |
|                | Treasurer   | Anna Piatkowska              | As above  |  |
|                | Committee Member  | Richard Bryant               | As above  | Architect                              |
|                |   | David Wagner                 | As above  | Architect                              |
|                |   | Paul Viney                   | As above  | Architect                              |
|                |   | Robert Peake                 | As above  | Architect                              |
|                |   | F Gary Edwards               | As above  | Architect                              |
|                |   | Jack Birrell                 | As above  | Architect                              |
|                |   | Colin Wilson                 | As above  | Architect                              |
|                |   |                              |   |  |

| <b>Branch</b> | <b>Name of Office<br/>(include any offices<br/>that are vacant)</b> | <b>Name of Office Holder</b> | <b>Postal Address of Office Holder</b>        | <b>Occupation of Office<br/>Holder</b> |
|---------------|---|------------------------------|---|--|
| <b>WA</b>     | President   | Richard Young                | c/- ACA-WA<br>P O Box 365, West Perth WA 6872 | Architect                              |
|               | Vice President  | Gregory Howlett              | As above                                      | Architect                              |
|               | Secretary   | Kieran Wong                  | As above                                      | Architect                              |
|               | Treasurer   | Janine Marsh                 | As above                                      | Architect                              |
|               | Committee Member  | Dean Wood                    | As above                                      | Architect                              |
|               |   | Nicholas MacCormac           | As above                                      | Architect                              |
|               |   | Peter Hodge                  | As above                                      | Architect                              |
|               |   | Leigh Robinson               | As above                                      | Architect                              |
|               |   | Malcolm Jones                | As above                                      | Architect                              |