



FAIR WORK
AUSTRALIA

18 June 2010

Mr Ross Tonkin

President

Association of Consulting Architects – Australia, Northern Territory Branch

email: nt@aca.org.au

Dear Mr Tonkin

Re: Financial Reports for the Association of Consulting Architects – Australia, Northern Territory Branch for years ended 30 June 2008 and 2009 – FR2008/345 & FR2009/10038

I acknowledge receipt of the financial reports for the Association of Consulting Architects – Australia, Northern Territory Branch for the years ended 30 June 2008 and 2009. The reports were lodged with Fair Work Australia on 30 May 2010.

The reports have been filed, notwithstanding the qualifications that exist in both Audit Reports. In normal circumstances the General Manager of Fair Work Australia (FWA) is required to investigate any defect or irregularity disclosed in an auditor's report ([subsection 332\(1\)](#) of the *Fair Work (Registered Organisations) Act 2009* [the Act]). However the General Manager is *not* required to investigate if, after consultation, he is satisfied the matters are trivial or will be remedied in the following year ([subsection 332\(2\)](#) of the Act). The qualifications in the Audit Reports have been assessed as trivial and therefore further investigation is not required.

I make the following comments to assist you when you next prepare a financial report. You are not required to take any further action in respect of the reports lodged.

Designated Officer's Certificate

Presentation of the full report to a General Meeting

If the full report is to be presented to a General Meeting (which must be held within six months after the end of the financial year), the report must be provided to members 21 days before the General Meeting. The full report must be lodged in the FWA together with a Designated Officer's Certificate within 14 days of the relevant meeting.

Audit Report

The Audit Report was not addressed to the members of the reporting unit. Item 26 of ASA700 states '*Laws or regulations often specify to whom the auditor's report on a general purpose financial report is to be addressed. For example, the auditor's report on a financial report prepared pursuant to the Corporations Act 2001 is required by that Act to be addressed to the members of the entity. In other cases, the auditor's report on a general purpose financial report is ordinarily addressed to those for whom the report is prepared, often either to the shareholders or to those charged with governance of the entity whose financial report is being audited.*'. Could the Auditor ensure that future Audit Reports are addressed to the members of the Association of Consulting Architects – Australia, Northern Territory Branch.

Qualified Audit Opinion

Further to the above comments, I note the Qualification and Qualified Audit Opinion for the 2008 and 2009 Audit Reports. The Audit Reports state that it is not practicable to extend the examination of the income received beyond accounting amounts received as set out in the financial statements.

It is the view of Fair Work Australia that there should be no need for such a qualification. [Sub-sections 252\(1\)\(b\) and \(c\)](#) of the Act requires an organisation to keep its financial records in such a manner that will enable a general purpose financial report to be prepared, as well as enabling the accounts to be conveniently and properly audited. The qualification in the audit would appear to be counter to those requirements. In particular, the auditor needs to be able to access records of the organisation that enable him/her to assess whether the income received from subscriptions is not materially misstated. The membership register would likely provide a base from which the auditor can make this assessment.

In future years appropriate records need to be made available to the auditor so that the auditor's report is no longer qualified in this manner.

Auditor's Qualification

Also, it is not clear from the Report whether or not the Auditor is an approved Auditor. In this regard I draw your attention to the definitions of approved auditor in regulation 4 of the *Fair Work (Registered Organisations) Regulations 2009*. In all likelihood the Auditor is such a person however, it is our preference that this is made explicit in the Report. I recommend you draw this comment to the attention of your Auditor.

Operating Report

Membership of Committee of Management

The operating report contained a list of office holders as at the end of the financial year. Please note the operating report is required to contain the name of each person who has been a member of the committee of management of the reporting unit at any time during the reporting period, and the period for which he or she held such a position – refer to regulation 159(c) *Fair Work (Registered Organisations) Regulations 2009*.

Manner of Resignation

The Operating Report made reference to members resigning from the Association in accordance with rule 1. Please note the correct rule reference is rule 15 – Cessation of Membership.

If you wish to discuss any of the matters referred to above I can be contacted on (03) 8661 7764.

Yours sincerely



Kevin Donnellan

Tribunal Services and Organisations

Fair Work Australia

Email: kevin.donnellan@fwa.gov.au

DONNELLAN, Kevin

From: Bill Dickinson [wdickinson@woodhead.com.au]
Sent: Sunday, 30 May 2010 1:13 PM
To: DONNELLAN, Kevin
Subject: RE: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, NT Branch
Attachments: ACANT 2007-08 financial statement 1of2.pdf; ACANT 2007-08 financial statement 2of2.pdf; ACANT 2008-09 financial statement 1of2.pdf; ACANT 2008-09 financial statement 2of2.pdf

Kevin,

Find attached the audited financial statements for 2007-08 and 2008-09 incorporating designated officer's certificates as requested.

We trust that the above statements satisfactorily complete the submissions to Fair Work Australia by ACA NT Branch.

Regards,

William Dickinson
BArch
Project Leader

Registered Architect : NSW - 3126, QLD - 3790,
NT - AR559

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3/06/2010

From: "DONNELLAN, Kevin" <Kevin.Donnellan@fwa.gov.au>
To: "Bill Dickinson" <wdickinson@woodhead.com.au>
Date: 29/04/2010 03:18 PM
Subject: RE: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, NT Branch

Thanks Bill. Kevin

From: Bill Dickinson [<mailto:wdickinson@woodhead.com.au>]
Sent: Wednesday, 28 April 2010 3:40 PM
To: DONNELLAN, Kevin
Subject: Re: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, NT Branch

Kevin,

We have issued the reports to members and called a meeting for 30/04/10 to propose acceptance.

Regards,

William Dickinson
BArch
Project Leader

Registered Architect : NSW #3126, QLD #3790,
NT #AR559



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3/06/2010

From: "DONNELLAN, Kevin" <Kevin.Donnellan@fwa.gov.au>
To: "Bill Dickinson" <wdickinson@woodhead.com.au>
Date: 28/04/2010 02:22 PM
Subject: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, NT Branch

Hello Bill, could you provide me with an update on the current progress of the above report. Regards Kevin

From: DONNELLAN, Kevin
Sent: Monday, 22 March 2010 3:07 PM
To: 'Bill Dickinson'
Subject: RE: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, NT Branch

Bill, as indicated here is a link to a sample designated officer's certificate - http://www.fwa.gov.au/documents/organisations/factsheets/RO_sampledoc_2.doc. Once the Branch has distributed a copy of the reports to members and notify members of a date for the general meeting (21 days between distribution and the conduct of the meeting), the meeting is conducted and the designated officer's certificate are completed (for each report) and the certificates and reports are lodged with Fair Work Australia. Regards Kevin

From: Bill Dickinson [<mailto:wdickinson@woodhead.com.au>]
Sent: Sunday, 21 March 2010 4:33 PM
To: DONNELLAN, Kevin
Cc: Ross Tonkin; mweston@modedesign.com.au
Subject: RE: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, NT Branch

Kevin,

Find attached for your review the audited financial statements for 2007/08 and 2008/09.

Please advise if we should also issue the statements to orgs@airc.gov.au.

Thanks for your assistance over a long period.

Regards

3/06/2010

William Dickinson
BArch
Project Leader

Registered Architect : NSW #3126, QLD #3790,
NT #AR559

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From: "DONNELLAN, Kevin" <Kevin.Donnellan@fwa.gov.au>
To: "Bill Dickinson" <wdickinson@woodhead.com.au>
Date: 02/03/2010 10:04 AM
Subject: RE: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, Tasmanian Branch

Thank you for the update Bill. Kevin

From: Bill Dickinson [<mailto:wdickinson@woodhead.com.au>]
Sent: Monday, 1 March 2010 5:13 PM

3/06/2010

To: DONNELLAN, Kevin

Subject: Re: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, Tasmanian Branch

Kevin,

I met with the accountant, Fraser & Fraser, last week to go over drafts of reports completed for 2007/08 and 2008/09, generally based on one submitted for the Queensland chapter. We agreed the financial substance of the reports but on seeing the example for Hotels Australia that you had provided, the accountant sought further advice and indicated a need to modify the format. I have just called the accountant's office and expect to meet again on Wednesday 03/03/10 to receive final reports.

Regards,

William Dickinson

BArch

Project Leader

Registered Architect : NSW #3126, QLD #3790,
NT #AR559

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From: "DONNELLAN, Kevin" <Kevin.Donnellan@fwa.gov.au>

To: "Bill Dickinson" <wdickinson@woodhead.com.au>

Date: 01/03/2010 11:14 AM

Subject: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, Tasmanian Branch

3/06/2010

Hello Bill could you provide and update as requested. Regards Kevin

From: DONNELLAN, Kevin
Sent: Tuesday, 9 February 2010 11:58 AM
To: 'Bill Dickinson'
Subject: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, Tasmanian Branch

Hello Bill, could you provide me with an update in relation to the 2008 and 2009 financial reports. Kevin

From: DONNELLAN, Kevin
Sent: Tuesday, 20 October 2009 12:48 PM
To: 'wdickinson@woodhead.com.au'
Subject: FR2008/345 - Financial year ended 30 June 2008 - Association of Consulting Architects - Australia, Tasmanian Branch

Hello Bill, could you provide an update on the current progress of the above financial report.

Regards

KEVIN DONNELLAN
Tribunal Services and Organisations

Fair Work Australia
11 Exhibition St, Melbourne Victoria 3000
GPO Box 1994, Melbourne Victoria 3001

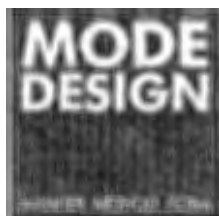
Telephone: (03) 8661 7764
International: (613) 8661 7764
Facsimile: (03) 9655 0410
Email: kevin.donnellan@fwa.gov.au

From: Max Weston [<mailto:mweston@modedesign.com.au>]
Sent: Tuesday, 29 September 2009 1:38 PM
To: DONNELLAN, Kevin
Subject: FW: ACANT

Hi Kevin

Work is progressing on the reporting (see email correspondence below between President and Treasurer)
You can contact Bill Dickenson (Treasurer) directly wdickinson@woodhead.com.au

Max Weston
Studio Manager
B.Arch. R.A.I.A



Darwin
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From: Bill Dickinson [<mailto:wdickinson@woodhead.com.au>]
Sent: Tuesday, 29 September 2009 12:17 PM
To: Ross Tonkin
Cc: Max Weston
Subject: Re: ACANT

Ross,

ACA matters! I have the financial statements for 07-08 and 08-09 that is not a problem. I have names of a few local accounting firms that can audit. My failure has been to make time to go and see one or two. I want to confirm the format of the financial statements with the auditor before presenting them to an ACANT meeting for approval. My work load should drop below 3X this week. I still need to come around to your office to get some cheques signed. Hopefully this will all be sorted out before the lunch.

William Dickinson
BArch
Project Leader

Registered Architect : NSW - 3126, QLD - 3790,
NT - AR559

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From: "Ross Tonkin" <rtonkin@tonkinarchitects.com.au>
To: "Greg McNamara" <darwin@troppoarchitects.com.au>, <jgantadmin@ozemail.com.au>, "Mode Design" <mweston@modedesign.com.au>, "Ross Connolly" <r.connolly@mkea.com.au>, "Woodhead" <wdickinson@woodhead.com.au>
Date: 29/09/2009 10:11 AM
Subject: ACANT

Dear ACA members,

Propose to have a lunchtime meeting 12.30 pm Friday 9 October at therestaurant to discuss current industry issues, ACA matters, Max's dilemma on how to provide a report and Steve's groin rot. If desired we could invite a guest speaker – any suggestions? Please confirm your attendance and you find out where the meeting is at.

Kind Regards,

Ross Tonkin.

3/06/2010

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

GPO BOX 3828

Darwin NT 0801

FINANCIAL STATEMENTS

For the Year Ended 30 June 2009

FRASER and FRASER ACCOUNTING

GPO BOX 3919

DARWIN NT 0801

TABLE OF CONTENTS

	Page
Income Statement	1
Balance Sheet	3
Cash Flow Statement	4
Statement of Accounting Policies	5
Independent Audit Report	11
Statement By Directors	12
Statement by Committee Members	14

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

INCOME STATEMENT

For the Year ended 30 June 2009

	30 Jun 2009	30 Jun 2008
Other Income		
Subscriptions	--	2,880.00
Total Income	0.00	2,880.00
Less Expenses Incurred		
Bank Charges	45.50	39.00
Post Office	130.00	128.00
Meetings	1,345.60	869.00
Registration fees	--	770.00
Subscriptions and Memberships	1,751.75	1,347.50
Total Expenses Incurred	(3,272.85)	(3,153.50)
Profit (Loss) From Ordinary Activities Before Tax	(3,272.85)	(273.50)

**These statements are to be read in conjunction with the attached
Auditor's Report.**

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

INCOME STATEMENT

As at 30 June 2009

		30 Jun 2009	30 Jun 2008
Operating Loss	2	(3,272.85)	(273.50)
		<hr/>	<hr/>
		(3,272.85)	(273.50)
Deduct Accumulated Losses B/Fwd At The Beginning Of The Year		(1,135.50)	(862.00)
		<hr/>	<hr/>
		(1,135.50)	(862.00)
		<hr/>	<hr/>
Net Loss Attributable to Members of the Entity		(4,408.35)	(1,135.50)
		<hr/>	<hr/>

**These statements are to be read in conjunction with the attached
Auditor's Report.**

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

BALANCE SHEET

As at 30 June 2009

		30 Jun 2009	30 Jun 2008
CURRENT ASSETS			
Cash and Cash Equivalents	3	2,426.43	5,699.28
TOTAL CURRENT ASSETS		<u>2,426.43</u>	<u>5,699.28</u>
TOTAL ASSETS		<u>2,426.43</u>	<u>5,699.28</u>
NET ASSETS		<u>2,426.43</u>	<u>5,699.28</u>
EQUITY			
Retained Profits		(4,408.35)	(1,135.50)
TOTAL EQUITY		<u>(4,408.35)</u>	<u>(1,135.50)</u>

**These statements are to be read in conjunction with the attached
Auditor's Report.**

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

CASH FLOW STATEMENT

For the Year ended 30 June 2009

		This Year Inflows/ (Outflows)	Last Year Inflows/ (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments to suppliers and employees		(3,272.85)	(3,153.50)
Others		--	2,880.00
NET OPERATING CASH FLOWS	4	(3,272.85)	(273.50)
NET INCREASE IN CASH HELD		(3,272.85)	(273.50)
Cash at <last year opening balance>		5,699.28	5,972.78
CASH AT <YEAR TO DATE>		2,426.43	5,699.28

**These statements are to be read in conjunction with the attached
Auditor's Report.**

Association of Consulting Architects Australia NT Branch
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the Year ended 30 June 2009

Notes 1: STATEMENT OF ACCOUNTING POLICIES

A) Statement of significant accounting policies

The Financial Report is a General Purpose Financial Report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, and other authoritative pronouncements of the Australian Accounting Standards Board.

The Financial Report covers Association of Consulting Architects Australia NT Branch as an Individual entity. Association of Consulting Architects Australia NT Branch is an incorporated Member Association of the Industrial Registrar.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

B) Basis of preparation

Reporting basis and conventions

The Financial Report has been prepared on an accrual basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied.

C) Accounting policies

Income Tax

No provision for income tax is necessary as the Association is exempt from tax under Section 50-15 of the Income Assessment Act 1997

Association of Consulting Architects Australia NT Branch
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the Year ended 30 June 2009

Revenue

Revenue from members is recognized upon the receipt of subscription monies.

Revenue from rendering a service is recognized upon the delivery of the service of the members.

Cash Flows

As disclosed in the Statement of Cash Flows there were movements of cash withstanding to the items recognised in the Income Statement.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognized net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognized as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

Comparative figures

Comparative figures, where appropriate, have been reclassified so as to be comparable with the figures presented for the current financial year.

Association of Consulting Architects Australia NT Branch
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the Year ended 30 June 2009

2. Revenue

	2009	2008
	\$	\$
Operating activities:		
-Membership Contributions	0	2880
Total Revenue	0	2880

Operating Loss

	2009	2008
	\$	\$
Profit from ordinary activities before income tax expense has been		
Determined after:		
Expenses		
Subscriptions and Membership	1751.75	1347.50
Meetings	1345.60	869.0
Registration fees	0.00	770.00
Post office	130.00	128.00
Bank Charges	45.50	39.00
Total Expenses	3272.85	3153.50
Operating Loss	\$(3272.85)	\$(273.50)

These statements are to be read in conjunction with the attached
Auditor's Report.

Association of Consulting Architects Australia NT Branch
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the Year ended 30 June 2009

The Association of Consulting Architects Australia NT Branch is to provide services to its members.

The administration fees represent the surplus funds received from members' subscriptions available to fund the activities of the Association of Consulting Architects Australia NT Branch.

Association of Consulting Architects Australia NT Branch did not incur any of the specified expenditures detailed in item 11 of the Reporting Guidelines for Section 253 of Schedule 1 of the Workplace Relations Act 1996 except as specified above.

3. Cash and Cash Equivalents

The Association did not receive any Income in the form of Subscription or Membership for the Financial Year 30th June 2009. So as compared to the last financial year that is 30th June 2008 there is a movement in Cash and the Cash has decreased in the Bank Account due to the Expenses Incurred in the financial year 30th June, 2009. Net Cash in the Bank at the end of 30th June 2009 as follows:

	2009	2008
	\$	\$
Cash and Cash Equivalents	2426.43	5699.28

4. Cash Flows from Operating Activities

Association incurred the expenses during the financial year ended 30th June 2009 and as there was no source of Income in the Financial Year 30th June, 2009 the Association Cash Flow has gone down and Net Cash at the end of the Financial Year 30th June, 2009 is \$2426.43 which was \$5699.28 as Financial Year Opening Balance at 1st July, 2008.

Association of Consulting Architects Australia NT Branch
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

NOTES TO AND FORMING PART OF THE ACCOUNTS
For the Year ended 30 June 2009

5. Key management personnel

There are no Key management personnel in this Association.

6. Segment reporting

The Association operates predominantly in one business and geographical segment being in the Association of Consulting Architects Australia providing services to members of the Association within Darwin.

7. Information to be provided to members or registrar

Pursuant to the Registration and Accountability of Organizations schedule (Schedule 1 in the Workplace Relations Act 1996), prescribed information is available to members on request, as per Subsection 272 as follows:

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

- (3) A reporting unit must comply with an application made under subsection (1).

Note: This subsection is a civil penalty provision (see section 305).

8. Association Details

The registered office and principal place of business of the Association is:

Association of Consulting Architects Australia (NT Branch)

4 Shepherd Street

Darwin

NT 0800

These statements are to be read in conjunction with the attached
Auditor's Report.

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

NOTES TO AND FORMING PART OF THE ACCOUNTS

For the Year ended 30 June 2009

	30 Jun 2009	30 Jun 2008
<u>NOTE 2. OPERATING LOSS</u>		
Operating Profit (Loss)	(3,272.85)	(273.50)
	<u>(3,272.85)</u>	<u>(273.50)</u>
<u>NOTE 3. CASH AND CASH EQUIVALENTS</u>		
Cash at Bank Account	2,426.43	5,699.28
	<u>2,426.43</u>	<u>5,699.28</u>

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

INDEPENDENT AUDIT REPORT

Scope

We have audited the financial statement, being the Statement by Directors, Financial performance account, Statement of Financial position, and notes to and forming part of the financial statement of:

Association of consulting Architects Australia NT Branch

For the year ended 30 June 2009. The company's directors are responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion to express an opinion on them to the members of the company.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial statement are free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly.

Qualification

It is not possible to verify all income received from all sources during the financial year. Income has not been verified in these circumstances but I have relied on the information as set out in financial statements.

Based on the testing undertaken, I am satisfied that the deficiency, failure or shortcoming is trivial and would not result in material misstatement in the Financial Statements.

Qualified Audit opinion

In our opinion, the financial statements of:

Association of consulting Architects Australia NT Branch

Present fairly as at 30 June 2009 in accordance with applicable Accounting Standards and other mandatory professional reporting requirements the financial position of the Association of Consulting Architects Northern Territory as at 30 June 2009, and the results of its operations for the year then ended.



FRASER and FRASER ACCOUNTING

GPO BOX 3919

DARWIN NT 0801

Dated: 15/3/10

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRNACH
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

STATEMENT BY DIRECTORS

**ASSOCIATION OF CONSULTING ARCHITECTS NORTHERN TERRITORY
OPERATING REPORT
FOR THE YEAR ENDING 30 JUNE 2009**

The members of the Committee of Management hereby present the financial report for this year ended 30 June 2009.

Reporting Unit

The Reporting Unit for this report (and referred to as "the Association") is the Association of Consulting Architects NT, which is the Northern Territory Branch of the Association of Consulting Architects Australia.

Members of the Committee of Management

The persons who hold as members of the committee of Management of the Association of Consulting Architects Northern Territory (ACA NT) at the end of the reporting period are:

Ross Tonkin	President
Steven Huntingford	Vice President
Max Weston	Secretary
William Dickinson	Treasurer
Ross Connolly	General Committee

Principal Activities

The principal activities of the Association during the reporting period were to provide industrial and organising services to the members consistent with the objects of the Association and particularly the object of protecting and improving the interests of members. There was no significant change in the nature of the Association's principal activities. The operating result from the principal activities is the same as that reported below for the trading result.

Trading Results

The year ended 30 June 2009 showed a loss of \$3272.85. The Association is exempt from Income Tax.

Manner of Resignation

Members may resign from the Association in accordance with the Constitution of the Association rule 1.

**These statements are to be read in conjunction with the attached
Auditor's Report.
Page 12**

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRNACH
ABN 77 929 937 767
GPO BOX 3828
Darwin 0801

Number of Members

The number of companies at the end of the year ended 30 June 2009 recorded on the Register of Members of the Association was 6.

Number of Employees

There were no employees.

Superannuation Trustees

No officer or member of the Association is a trustee of a superannuation entity or an exempt public sector superannuation scheme or a director of a company that is superannuation entity public sector superannuation scheme and where a criterion of the officer or member being the trustee or director is that the officer or member is an officer or member of a registered organisation.

Significant Changes in the State of Affairs

There are no significant changes in the state of affairs of the Association not otherwise disclosed in this report or in the financial statements.

Significant Events after Year End

The Committee Members are not aware of any other matter or circumstance, which has arisen since the end of financial year which has significantly affected or may significantly affect the operations of the Association, the results of those operations or the state of affairs of the Association in subsequent financial years.

Auditor's Independence Declaration

A copy of the Auditor's Independence Declaration is included with the Financial Reports

Director.....
Ross Tonkin

Dated: 12 / 3 / 2010.

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALIA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

STATEMENT BY COMMITTEE MEMBERS

**ASSOCIATION OF CONSULTING ARCHITECTS NORTHERN TERRITORY
OPERATING REPORT
FOR THE YEAR ENDING 30 JUNE 2009**

The Committee of Management of Association of Consulting Architects Northern Territory passed the following resolution in relation to the general-purpose financial reports (GPFR) of Association of Consulting Architects Northern Territory for the year ended 2009.

The Committee of Management declares that in relation to the GPFR in its opinion:

- a) The financial statements and notes comply with Australian Accounting Standards;
- b) The financial statements and notes comply with the reporting guidelines of the industrial Registrar;
- c) The financial statements and notes give a true and fair view of the financial performance, financial positions and cash flows of Association of Consulting Architects Northern Territory for the financial year ended 30 June 2009.
- d) There are reasonable grounds to believe that Association of Consulting Architects Northern Territory will be able to pay its debts when they become due and payable;
- e) During the financial year to which GPFR relate and since the end of that year;
 - i) Meeting of the Committee of Management were in held accordance with the rules of the organisation including the rules of Branch concerned; and
 - ii) The financial affairs of Association of Consulting Architects Northern Territory have been managed in accordance with the rules of the organisation including the rules of the branch concerned; and
 - iii) The financial records of Association of Consulting Architects have been kept and maintained In accordance with the RAO Schedule and the RAO regulations; and
 - iv) The financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisations; and
 - v) The information sought in any request of a member of Association of Consulting Architects Northern Territory or a registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
 - vi) There has been compliance with any order for inspection of financial reports made by the Commission under section 273 of the RAO Schedule.

For Committee of Management:

Title of Office held:

Date: 12/03/10

Signature:



PRESIDENT -

**These statements are to be read in conjunction with the attached
Auditor's Report.**

ASSOCIATION OF CONSULTING ARCHITECTS AUSTRALA NT BRANCH

ABN 77 929 937 767

GPO BOX 3828

Darwin 0801

STATEMENT BY DESIGNATED OFFICER

**ASSOCIATION OF CONSULTING ARCHITECTS NORTHERN TERRITORY
OPERATING REPORT
FOR THE YEAR ENDING 30 JUNE 2009**

I Ross Tonkin being the President of the Association of Consulting Architects Australia, NT Branch, certify:

- that the documents lodged herewith are copies of the full report referred to in s268 of the *Fair Work (Registered Organisations) Act 2009*; and
- that the full report was provided to members on 08 April 2010 and
- that the full report was presented to a general meeting of members of the reporting unit on 30 April 2010 in accordance with section 266 of the *Fair Works (Registered Organisations) Act 2009*.

Signature



Date:

30/4/2010.