

FR 2004/286

Recd 22/12/04  
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Association of Consulting Architects

Tasmania

REGISTRAR  
AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION  
GPO Box 19945  
MELBOURNE VIC 3011

167 York Street Launceston  
Tasmania 7250 Australia  
T 61 3 6331 5870  
F 61 3 6331 1646  
E archwks@bigpond.com

Attention: Mr Robert Pfeiffer

Dear Sir

**WORKPLACE RELATIONS ACT  
SECTION 271A**

My name is Charles Voss. I am currently a practising architect and a member and the branch treasurer of the Association of Consulting Architects, Tasmania Branch. I am acting on behalf of the Branch in this matter at the request of the Branch Committee of Management.

In consideration Section 271A of the Act, on behalf of the Branch, I wish to apply for a Certificate to exempt the Branch from the requirements of the Act relating to financial matters occurring in the year ending 30 June 2004.

In support of the application.

1. The Branch is the state representation of the national body Association of Consulting Architects Australia.
2. The Branch consists of 14 members only for the financial year.
3. Membership fees as the only source of income consists of a National and a Chapter component.
4. The branch has an account with the Commonwealth Bank – Account N° 06 7000 00258986. Financial transactions are primarily undertaken as collection of membership fees. Most of these membership fees consist of a national component that is forwarded to the national body on receipt of their tax invoice for the same.
5. For the year ending 30 June 2003, the branch applied for and was granted exemption from the requirements relating to the formal financial reporting under the Act. The branch finds its self in similar circumstances this financial year ending June 2004 in that the amounts of funds available to pay for compliance auditing fees is of such magnitude that our branch component of membership fees would need to increase significantly.

This step is seen as impractical considering the numbers of members and potential for increased membership in the State.

The alternative is to close the branch for financial reasons resulting in no local representation of the national body for members or to become affiliated with another State Chapter.

The President of our branch has been requested to raise the issue of small branches and auditing costs at the next meeting of the National Body.

6. The Committee of Management consists of financial members elected by the Branch in accordance with the rules of the organisation. The Committee meets regularly and regulates the affairs of the Branch in a thorough and consistent manner. Minutes of each meeting are kept as records and are available on request.
7. For your information we enclose copies of the 2003/2004 documentation that has been forwarded to members by the Secretary, ACA Tasmania.

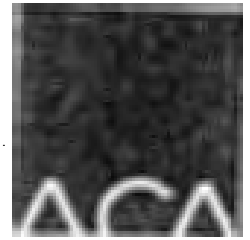
Please advise if further information is required to enable you to make a decision.

Yours faithfully



CHARLES VOSS  
TREASURER

20 December 2004



Association of Consulting Architects

Tasmania

167 York Street Launceston

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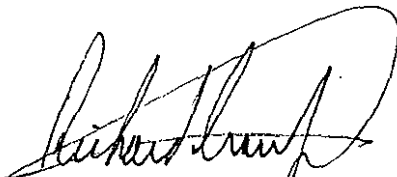
### CERTIFICATE OF BRANCH COMMITTEE OF MANAGEMENT


We RICHARD CRAWFORD and PETER GAGGIN, being two members of the branch Committee of the Association of Consulting Architects – Australia (Tasmanian branch), do state on behalf of the Committee an in accordance with a resolution passed by the Committee, that:

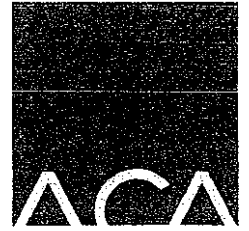
- (i) in the opinion of the Branch Committee, the attached accounts show a true and fair view of the financial affairs of the Branch as at 30 June 2004.
- (ii) in the opinion of the Branch Committee, meetings of Committee were held during the year ended 30 June 2004 in accordance with the rules of the Association.
- (iii) to the knowledge of any member of the Branch Committee, there have been no instances, during the financial year to which the financial statements relate, where records of the Branch or other documents, (not being documents containing information made available to a member of the Branch under sub-section 274(2) of the Workplace Relations Acts 1996) or copies of those records available to members in accordance with the requirements of the Workplace Relations Act 1996, the Regulations thereto or the rules of the Association.
- (iv) the Branch has complied with sub-section 279(1 and (6) of the Act in relation to the financial accounts and statements in respect of immediately preceding financial year, and the auditor's report thereon.

Dated at Hobart on this 15 day of December 2004

Signed in accordance with a resolution passed by the Branch Committee.

  
RICHARD CRAWFORD

  
PETER GAGGIN



Association of Consulting Architects

Tasmania

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### ACCOUNTING OFFICER'S CERTIFICATE

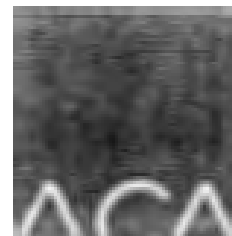
I, CHARLES WILLIAM FRANCIS VOSS, being the officer responsible for keeping the accounting records of the Tasmanian Branch of the Association certify that as at the 30 June 2004 the number of members of the Branch was 14 (fourteen).

- (i) The attached financial statements show a true and fair view of the financial affairs of the Branch as at 30 June 2004.
- (ii) A record has been kept of all moneys paid to or collected from members of the Branch and all moneys so paid or collected have been credited to the back to which those moneys are to be credited in accordance with the rules of the Association.
- (iii) Before any expenditure was incurred by the Branch, approval of the incurring of the expenditure was obtained in accordance with the rules of the Association.
- (iv) No payments were made out of funds or accounts operated by the Branch in respect of compulsory levies raised by the branch or voluntary contributions collected from members of the Branch or other funds, the operation of which is required by the rules of the Association for a propose other than the purpose for which the fund was operated.
- (v) No loans or other benefits other than remuneration in respect of their full time employment with the Branch were made to persons holding in the Branch.
- (vi) The register of members of the branch was maintained in accordance with the Workplace Relations Act 1996.

Dated at Hobart on this 13 day of DECEMBER 2004

  
CHARLES VOSS  
BRANCH TREASURER

\*"Accounting Officers" means the office of the organisation responsible for the keeping of the accounting records of the organisation.



Association of Consulting Architects

Tasmania

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ASSOCIATION OF CONSULTING ARCHITECTS  
TASMANIA  
2003-2004

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STATEMENT

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GENERAL FUNDS  
COMMONWEALTH BANK CHEQUE ACCOUNT

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<b><u>OPENING BALANCE</u></b>	\$ 663.11 CREDIT	
CREDIT		
(a) A.C.A.SUBS	\$3,168.00	
(b) A.T.O REFUND	\$ 310.00	<u>\$3,478.00</u>
DEBITS		
(a) BANK FEES/STATE TAX	\$ 26.30	
(b) BAS/TAXATION	\$ 273.00	
(c) SUBS TO HEAD OFFICE	\$2,255.00	
(d) SUBS ADMIN COSTS	\$ 165.00	<u>\$2,719.30</u>

**CLOSING BALANCE** \$1,421.81 CREDIT



**Australian Government**  
**Australian Industrial Registry**

Level 36, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7822  
Fax: (03) 9654 6672

Our ref. FR2004/286

Mr Charles Voss  
Treasurer  
Association of Consulting Architects - Tasmania  
167 York Street  
LAUNCESTON TAS 7250

**Fax: (03) 6331 1646**

Dear Mr Voss

**Re: Application for certificate of exemption from requirements of  
Chapter 8, Part 3 of Schedule 1B of the *Workplace Relations Act 1996*  
(FR 2004/286)**

I refer to your application dated 20 December 2004 for a certificate of exemption, which was received in the Industrial Registry on 22 December 2004, in respect of the Tasmanian Branch of the Association of Consulting Architects, for the financial year ended 30 June 2004. Please note that the application should, in the future, be made in accordance with s.271(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B) of the *Workplace Relations Act 1996*, and "must be made within 90 days, or such longer period as the Registrar allows, after the end of the financial year" (s.271(3)).

I have granted the application. My certificate is enclosed.

Should you wish to discuss this letter, Margaret Williams can be contacted on (03) 8661 7822 or by email at [margaret.williams@air.gov.au](mailto:margaret.williams@air.gov.au).

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Terry Nassios', written over a faint, illegible background.

TERRY NASSIOS  
Deputy Industrial Registrar

23 December 2004



**Workplace Relations Act 1996**

s.271 certificate of exemption from requirements of Chapter 8, Part 3, Schedule 1B

**Association of Consulting Architects**  
(FR2004/286)

CERTIFICATE

On 20 December 2004 an application was made under subsection 271(1) of Schedule 1B of the *Workplace Relations Act 1996* for a certificate of exemption by the Tasmanian Branch of the Association of Consulting Architects, in respect of financial year ended 30 June 2004. I am satisfied that the said Branch is a reporting unit that did not have any financial affairs in the year ended 30 June 2004.



Terry Nassios  
DEPUTY INDUSTRIAL REGISTRAR

23 December 2004