



24 April 2018

The National Secretary
Association of Professional Engineers, Scientists and Managers, Australia
legal@professionalsaustralia.org.au

Dear National Secretary

Organisation must respond to the post-election report of the Australian Electoral Commission: E2017/150

On 23/04/2018 the Registered Organisations Commission (the ROC) received a post election report from the Australian Electoral Commission (AEC) for election E2017/150 dated 23/04/2018. The AEC will have also provided the report to the organisation under section 197 of the *Fair Work (Registered Organisations) Act 2009* (the RO Act).

The report identifies rules that were difficult to interpret or apply, in particular rule 14.1.2. This letter serves as a reminder of the obligations imposed on the organisation or branch as a consequence of the AEC's report. If a response has already been sent to the AEC and made available to all members please disregard this letter.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regs 141(4) and (5)).

A written response must be provided to the AEC

A written response must be provided to the AEC within 30 days of receipt of the report. The organisation's response must include whether the organisation or branch intends to take action and if so what action the organisation or branch intends to take (s198(2)).

Extract of report must be made available to members

The organisation or branch must make the section of the report relating to the difficult rules available to its members (s198(3)). This extract from the report must be made available to the members before or at the same time as the organisation's response is made available to members.

Written response must be made available to members

A copy of the organisation's response to the AEC must be made available to members either:

- within 30 days after the response is given to the AEC, or
- published in the next edition of the organisation or branch journal (s198(5))

Subsection 198(6) and regulation 142 prescribe ways in which the relevant extract and the copy of the response can be made available to members. These do not limit the ways in which they can be made available to members. The organisation will comply if it does all of the following:-

- publish the report extract and the copy of the response in the next edition of the organisation or branch's journal; and

- within 30 days of giving the response to the AEC:
 - lodges with the ROC a copy of the relevant extract and response, together with a declaration that a copy will be provided to any member who so requests; and
 - give notice in the next edition of the organisation or branch's journal, or an appropriate newspaper, that a copy of the relevant extract and response are available on request to each member free of charge; and
- publish the relevant extract on the website within 14 days after receiving the report, and publish the response on the website within 14 days of giving the response to the AEC (reg 142(2)).

Penalties may apply

If the organisation or branch does not:

- respond to the AEC within 30 days,
- make the extract of the report relating to the rules available to members no later than the organisation's response is made available to members, or
- make the organisation's response available to members within 30 days or in the next edition of the journal,

the organisation may face penalties under the RO Act. Each requirement listed above is a civil penalty provision that may result in fines for the organisation

As noted above, if the response and report have already been made available to members and the AEC, please disregard this letter. If you have any questions in relation to these obligations please contact the ROC for assistance by email to regorgs@roc.gov.au.

If the organisation or branch decides to alter its rules in response to the AEC's report

If the organisation or branch decides to alter its rules in response to the AEC's report, the ROC is NOT able to provide advice and assistance regarding draft alterations or the processes required to make the alterations. Rule alterations remain a function of the Fair Work Commission.

Yours faithfully

Christine Hibberd

Registered Organisations Commission



24 April 2018

The National Secretary
Association of Professional Engineers, Scientists and Managers, Australia
legal@professionalsaustralia.org.au

Dear National Secretary,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of stages 1, 2 and 3 uncontested and contested offices for [E2017/150]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Association of Professional Engineers, Scientists and Managers, Australia, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

28 February 2018

Post-election Report

**The Association of Professional Engineers,
Scientists and Managers, Australia – E2017/150**

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Election(s) Covered in this Report

Election Decision No/s:

E2017/150

Rules

Rules used for the election: 215V: Incorporates alterations of 11 October 2016 (R2016/200)
[Replaces the alterations of 16 July 2015 (R2015/144)] – *Stage 1*

215V: Incorporates alterations of 10 November 2017 [R2017/148]
(replaces rulebook dated 11 October 2016 [R2016/200]) – *Stage 2 and 3*

Rules difficult to apply/interpret:

Nominations Received via Registered Post

14.1.2 (Election of Division and Sub-Division Committee of Management) states that:

*provided that where a nomination is forwarded by **registered mail** and is posted on a date prior to closing date for nominations it shall be deemed to have reached the office or address not later than the closing date for nominations.*

This is a particularly difficult rule to apply as the Returning Officer does not know how long to wait after the close of nominations for further nominations to arrive by registered mail. So as to complete these elections within the required time frame outlined in the rules it is not possible that this rule can be applied.

Roll of Voters

Total number of voters on the Roll: 17492

Number of apparent workplace addresses: 883

Number of non-current addresses: 69

Irregularities

None

Other Matters

Mode of Delivering Nomination Forms:

The current rules require that the Returning Officer have different modes of delivering nomination forms for the different elections.

Rule 14.1.2 states (Election of Division and Sub-Division Committees of Management):

Completed nominations shall be addressed to the Returning Officer at the Registered Office of the Division or at another address specified by the Returning Officer so as to reach that office or address not later than the date determined by the Returning Officer.

Rule 18.5 states (Election of National Board):

Completed nominations shall be addressed to the Returning Officer at the address notified in the call for nominations

Rule 14.2.4 states (Election of Division Executive Officers):

The mode and method of lodgement of nominations shall be at the discretion of the Returning Officer.

To avoid any confusion the rules relating to the how nomination forms need to be delivered for each of the elections should be the same as each other.

Rules 14.1.2 and 18.5 need to be changed to allow full discretion for the Returning Officer over the mode and method of the lodgement of Nominations that the Returning Officer deems fit, to allow your members the maximum options for lodging nominations.

Delivery of Candidate Statements:

Rule 14.1.5 states that:

Australian Electoral Commission

Every nominee may provide with their nomination information on age, employer and position and a brief statement of Organisation experience and/or objectives intended to be pursued if elected...This statement shall be distributed with the ballot papers.

Candidates should not necessarily be required to deliver their statement with their nomination form. The Returning Officer should be able to receive a statement any time up to the close of nominations.

It is also suggested that all rules relating to elections be contained in one section instead of piecemeal across numerous sections and Supplementary rules. Members have difficulty following the rules in relation to lodging correct nominations and each year often lodge defective nominations by having nominators who are ineligible to nominate them under the rules. A simplified system would alleviate this issue. I suggest a simple table of the positions, who can nominate, who can propose and second the nomination and the electorates.

Attachments

1. Declaration of Results for Uncontested Offices – Stage 1
2. Declaration of Results for Contested Offices – Stage 1
3. Declaration of Results for Uncontested Offices – Division Executive – Stage 2
4. Declaration of Results for Uncontested and Contested Offices – National Assembly - Stage 2
5. Declaration of Results for Uncontested and Contested Offices – Recall - vacancies from stage 1
6. Declaration of Results for Uncontested Offices - National Board - Stage
7. Declaration of Results for Uncontested Offices - Division Executive Officers - Stage 3
8. Declaration of Results for Uncontested Offices - Division Exec Recall Vacancies from Stage 2 - Stage 3

Benjamin Murray
Returning Officer

23 April 2018

Association of Professional Engineers, Scientists and Managers, Australia
Stage 1 - Division and Sub-Division Committees of Management

Declaration of Results for Uncontested Offices

E2017/150

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Architects Division

President (1)

Candidate

SERGI, Rocco Anthony

Vice-President (1)

Candidate

TUCKETT, Julian

Secretary (1)

Candidate

CHOW, Patricia

Treasurer (1)

Candidates

LAVERS, Warwick

Committee Members (6) one position of which is reserved for a student member

No nominations were received

Collieries Staff Division

Division Committee Member - 1 member from Upper Hunter (NSW)

Candidate

HUNT, Ian Elijah

Division Committee Member - 1 member from Lower Hunter (NSW)

No nomination was received

Division Committee Member - 1 member from Central (NSW)

Candidate

PARKER, Ian

Division Committee Member - 1 member from Western (NSW)

Candidate

PERRY, Wayne

Division Committee Member - 1 member from Southern (NSW)

Candidate

MEEHAN, Paul Edward

Division Committee Member - 1 member from Northern (QLD)
Candidate

BLACKWOOD, Scott

Division Committee Member - 1 member from Southern (QLD)
Candidate

JACOBSON, Clay

Division Committee Member - 1 member from Eastern (QLD)
Candidate

PETTY, John

Division Committee Member - 1 member from Western (QLD)
Candidate

STOCKHAM, Dean

Division Committee Member - 1 member from Central (QLD)
Candidate

MURRAY, Justin

Division Committee Member - 1 member from Western Australia
Candidate

NORTH, Maxwell George

LGEA of NSW Division

President (1)

No nomination was received

Vice-President (1)

Candidate

SMALL, Stuart

Secretary (1)

No nomination was received

Treasurer (1)

Candidate

HANSEN, Jacqui

Committee Member (7)

Candidates

SINGH, Aneesh Deo

No further nominations were accepted

Managers and Professionals Division

Committee Member (7)

Candidates

HOCHWALD, Miriam

JOHNSON, Darrell Geoffrey

MILLER, Robert Joseph

No further nominations were accepted

Committee Member elected by and from Australian Broadcasting Corporation Senior Executive Division members allocated to the Division

Candidate

HIGHFIELD, John

Pharmacists Division

Division Committee Member - 2 Members elected by and from members resident in New South Wales

Candidates

LE, Cardin Hien

MCCALLUM, Carmel

Division Committee Member - 2 Members elected by and from members resident in Queensland

Candidates

YAP, Leon

No further nomination was accepted

Division Committee Member - 2 Members elected by and from members resident in South Australia

Candidates

MALAKOZIS, Kathy

MARCH, Geoff

Division Committee Member - 2 Members elected by and from members resident in Victoria

Candidate

WALLS, Cameron

No further nomination was accepted

Division Committee Member - 1 Member elected by and from members resident in Australian Capital Territory

No nomination was received

Division Committee Member - 1 Member elected by and from members resident in Tasmania

No nomination was received

Division Committee Member - 4 Members elected by and from members of the Division

Candidates

MADDEN, Jenny

THOMSON, Amy

No further nominations were accepted

Professional Engineers Division Sub-Divisions

Australian Capital Territory

Sub-Division President (1)

No nomination was received

Sub Division Committee Member (6)

No nominations were received

New South Wales

Sub-Division President (1)

Candidate

HACKNEY, Colin K

Sub Division Committee Member (6)

Candidates

CAHILL, Michael Joseph
GOUDIE, Peter
LEE, Paul
NASH, Lindsay
PARAAN, Greg
STEWART, Alexander Cornell

Northern Territory

Sub-Division President (1)

No nomination was received

Sub Division Committee Member (6)

No nominations were received

Queensland

Sub-Division President (1)

Candidate

FUCHS, Maria

Sub Division Committee Member (6)

Candidates

BEAVIS, Liz
BEIKI, Mehdi
CELLA, Umberto
MARTIN, Ralph
No further nominations were accepted

South Australia

Sub-Division President (1)

Candidate

WILKINS, Andrew

Sub Division Committee Member (6)

Candidates

GARVEY, John
HODGE, Danielle
REINHOLD, Olaf
No further nominations were accepted

Tasmania

Sub-Division President (1)

No nomination was received

Sub Division Committee Member (6)

Candidate

MCCAUSLAND, John

No further nominations were accepted

Victoria

Sub-Division President (1)

No nomination was received

Western Australia

Sub-Division President (1)

Candidate

CHEN, Wen

Sub Division Committee Member (6)

Candidates

BARLOW, Darren Andrew

FREEMAN, T A

MARTIN, Hayley

NORRIS, Brian

ONN, Najah

THORNTON, Rob

Professional Scientists Division

Division Committee Member - 1 member elected from and by members resident in QLD

Candidate

HAVELBERG, Katie

Division Committee Member - 1 member elected from and by members resident in NSW

No nomination was received

Division Committee Member - 1 member elected from and by members resident in ACT

No nomination was received

Division Committee Member - 1 member elected from and by members resident in VIC

Candidate

DOWD, Rohan

Division Committee Member - 1 member elected from and by members resident in TAS

No nomination was received

Division Committee Member - 1 member elected from and by members resident in SA

Candidate

EMBERY, Chris

Division Committee Member - 1 member elected from and by members resident in WA

No nomination was received

Division Committee Member - 1 member elected from and by members resident in NT

No nomination was received

Division Committee Member - Four (4) other members elected from and by financial members of the Professional Scientists Division

Candidates

LONG, Stephen

MOTTEE, Lara

PORTER, Robyn

No further nomination was accepted

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer

9 November 2017

The Association of Professional Engineers, Scientists and Managers, Australia

DECLARATION OF RESULTS - E2017/150 Uncontested Offices

Scheduled Election – Stage 2 – Division Executive

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Professional Engineers Division

New South Wales

Sub-Division Vice President (1)

Candidate

GOUDIE Peter

I declare the following elected:

- GOUDIE Peter

Sub-Division Secretary (1)

Candidate

CAHILL Michael

I declare the following elected:

- CAHILL Michael

Sub-Division Treasurer (1)

Candidate

STEWART Lex

I declare the following elected:

- STEWART Lex

Victoria

Sub-Division Vice President (1)

Candidate

BLACK Timothy Donald

I declare the following elected:

- BLACK Timothy Donald

Sub-Division Secretary (1)

Candidate

GIBBINS Scott

I declare the following elected:

- GIBBINS Scott

Sub-Division Treasurer (1)

Candidate

No nominations were received

South Australia and Northern Territory

Sub-Division Vice President (1)

Candidate

No nominations were received

Sub-Division Secretary (1)

Candidate

REINHOLD Olaf

I declare the following elected:

- REINHOLD Olaf

Sub-Division Treasurer (1)

Candidate

No nominations were received

Queensland

Sub-Division Vice President (1)

Candidate

No nominations were received

Sub-Division Secretary (1)

Candidate

No nominations were received

Sub-Division Treasurer (1)

Candidate

No nominations were received

Sub-Division Treasurer (1)

Candidate

No nominations were received

Professional Scientists Division

Division President (1)

Candidate

PORTER Robyn

I declare the following elected:

- PORTER Robyn

Division Vice-President (1)

Candidate

HAVELBERG Katie

I declare the following elected:

- HAVELBERG Katie

Division Secretary (1)

Candidate

No nominations were received

Collieries Staff Division

Division President (1)

Candidate

MEEHAN Paul

I declare the following elected:

- MEEHAN Paul

Division Vice-President (1)

Candidate

STOCKHAM Dean

I declare the following elected:

- STOCKHAM Dean

Division Secretary/Treasurer(1)

Candidate

JACOBSON Clay

I declare the following elected:

- JACOBSON Clay

Pharmacists Division

Division President (1)

Candidate

MARCH Geoffrey John

I declare the following elected:

- MARCH Geoffrey John

Division Vice-President (1)

Candidate

McCALLUM Carmel Mary

I declare the following elected:

- McCALLUM Carmel Mary

Division Secretary (1)

Candidate

MADDEN Jennifer Ruth

I declare the following elected:

- MADDEN Jennifer Ruth

Division Treasurer (1)

Candidate

THOMSON Amy

I declare the following elected:

- THOMSON Amy

Managers and Professionals Division

Division President (1)

Candidate

MILLER Robert

I declare the following elected:

- MILLER Robert

Division Vice President (1)

Candidate

No nominations were received

Division Secretary/Treasurer (1)

Candidates

No nominations were received

A handwritten signature in blue ink, appearing to read 'Ben Murray', with a long horizontal flourish extending to the right.

Benjamin Murray
Returning Officer
Australian Electoral Commission
5 February 2018

The Association of Professional Engineers, Scientists and Managers, Australia

DECLARATION OF RESULTS - E2017/150 Uncontested and Contested Offices

Scheduled Election – Stage 2 – National Assembly

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Any Sub-Division by an electorate consisting of all of the Financial Members of the Professional Engineers Division

Total number of persons on the roll of voters	8493
Ballot Papers Issued	8493
Replacement ballot papers issued	1
TOTAL BALLOT PAPERS ISSUED	8494
Ballot papers/envelopes returned for scrutiny	976
Less ballot papers/envelopes rejected at preliminary scrutiny	13
Adjusting balance	4
TOTAL BALLOT PAPERS	959
Percentage of ballot papers returned to number issued	9
Ballot papers returned as unclaimed mail by closing date of ballot	91
Ballot papers not returned	7427

National Assembly Member (3)

<u>Candidates</u>		<u>Primary Votes</u>	<u>Final Votes</u>
MCMAHON	Greg	480	519
NORRIS	Brian	355	0
REINHOLD	Olaf	571	624
RUSSACK	Andrew	656	701
COOPER	Neville	450	501
LILLINGSTONE-HALL	Kelvin	338	0
Exhausted Votes		0	505
Total votes		2850	2850
Formal ballot papers		950	950
Informal ballot papers		9	9

I declare the following elected:

- RUSSACK Andrew
- REINHOLD Olaf
- MCMAHON Greg

Order elected

- 1
- 2
- 3

Professional Engineers Division

New South Wales

National Assembly Member (3)

Candidate

GOUDIE Peter

I declare the following elected:

- GOUDIE Peter

Victoria

National Assembly Member (3)

Candidate

GIBBINS Scott

I declare the following elected:

- GIBBINS Scott

South Australia

National Assembly Member (1)

Candidate

HODGE Danielle

I declare the following elected:

- HODGE Danielle

Queensland

National Assembly Member (2)

Candidate

No nominations were received

Western Australia

National Assembly Member (1)

Candidate

MARTIN Hayley

I declare the following elected:

- MARTIN Hayley

Tasmania – no positions

National Assembly Member

Northern Territory – no positions

National Assembly Member

Professional Scientists Division

National Assembly Member (4)

Candidates

LONG	Stephen
PORTER	Robyn
MOTTEE	Lara
HAVELBERG	Katie

I declare the following elected:

- LONG Stephen
- PORTER Robyn
- MOTTEE Lara
- HAVELBERG Katie

LGEA of NSW Division

National Assembly Member (2)

Candidates

SPINNAGLE	Bede
RENAE LEAYR	Renaë

I declare the following elected:

- SPINNAGLE Bede
- RENAE LEAYR Renaë

Architects Division

National Assembly Member (1)

Candidate

No nominations were received

Pharmacists Division

National Assembly Member (2)

Candidate

FAZELZADEH	Gelareh
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I declare the following elected:

- FAZELZADEH Gelareh

Collieries Staff Division

National Assembly Member (4)

Candidates

MEEHAN	Paul
PARKER	Ian Murray
HEISKARI	Jukka
PETTY	John

I declare the following elected:

- MEEHAN Paul
- PARKER Ian Murray
- HEISKARI Jukka
- PETTY John

Managers and Professionals Division (including ABC Division Committee Member)

National Assembly Member (5)

Candidates

MILLER Robert
JOHNSON Darrell Geoffrey
HIGHFIELD John

I declare the following elected:

- MILLER Robert
- JOHNSON Darrell Geoffrey
- HIGHFIELD John

Diversity National Assembly Member

National Assembly Member (1)

Candidate

ONN Najah

I declare the following elected:

- ONN Najah



Benjamin Murray
Returning Officer
Australian Electoral Commission
5 February 2018

The Association of Professional Engineers, Scientists and Managers, Australia

DECLARATION OF RESULTS - E2017/150 Uncontested and Contested Offices

Scheduled Election - Stage 2 - Recall Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Architects Division

Committee Members (6) one position of which is reserved for a student member (1)

Candidate

MCLOUGHLIN Gerry

I declare the following elected:

- MCLOUGHLIN Gerry

Collieries Staff Division

1 member from Lower Hunter (NSW)

Candidate

No nominations were received

LGEA of NSW Division

President (1)

Candidate

SPINNAGLE Bede

I declare the following elected:

- SPINNAGLE Bede

Secretary (1)

Candidate

LEAYR Renae

I declare the following elected:

- LEAYR Renae

Committee Members (6)

Candidates

CLAYTON	Stephen
WOODMAN	Gary John
EBERHART	William

I declare the following elected:

- CLAYTON Stephen
- WOODMAN Gary John
- EBERHART William

Managers and Professionals Division

Total number of persons on the roll of voters	2212
Ballot Papers Issued	2212
Replacement ballot papers issued	0
TOTAL BALLOT PAPERS ISSUED	2212
Ballot papers/envelopes returned for scrutiny	259
Less ballot papers/envelopes rejected at preliminary scrutiny	9
Adjusting balance	1
TOTAL BALLOT PAPERS	249
Percentage of ballot papers returned to number issued	11
Ballot papers returned as unclaimed mail by closing date of ballot	22
Ballot papers not returned	1941

Four (4) Members elected by and from the financial Members of the Division (4)

Candidates

	<u>Votes</u>
VARELA DE MATOS Pedro	149
SANDERS David Antony	207
HUNT Ian Douglas	219
HARBUS Tamara	221
COZYN Peter	160

Exhausted Votes	0
Total votes	956
Formal ballot papers	239
Informal ballot papers	10

I declare the following elected:

- | | Order elected |
|------------------------|---------------|
| • HARBUS Tamara | 1 |
| • HUNT Ian Douglas | 2 |
| • SANDERS David Antony | 3 |
| • COZYN Peter | 4 |

Pharmacists Division

Queensland

Division Committee Member (1)

Candidate

No nominations were received

Victoria

Division Committee Member (1)

Candidate

No nominations were received

Australian Capital Territory

Division Committee Member (1)

Candidate

No nominations were received

Tasmania

Division Committee Member (1)

Candidate

No nominations were received

Pharmacists Division

Division Committee Member (2)

Candidate

No nominations were received

Professional Engineers Division

Total number of persons on the roll of voters	2323
Ballot Papers Issued	2323
Replacement ballot papers issued	1
TOTAL BALLOT PAPERS ISSUED	2324
Ballot papers/envelopes returned for scrutiny	326
Less ballot papers/envelopes rejected at preliminary scrutiny	6
Adjusting balance	0
TOTAL BALLOT PAPERS	320
Percentage of ballot papers returned to number issued	14
Ballot papers returned as unclaimed mail by closing date of ballot	13
Ballot papers not returned	1985

Victoria Sub-Division

Sub-Division President (1)

Candidates

		<u>Votes</u>
LILLINGSTONE-HALL	Kelvin	88
LESTER	Amy	230

Total votes	318
Formal ballot papers	318
Informal ballot papers	2

I declare the following elected:

- LESTER Amy

Professional Engineers Division

South Australia and Northern Territory Sub-Division

Committee Member (3)

Candidates

ANTAL Laurence
ADAM WILLIAMS Shaun

I declare the following elected:

- ANTAL Laurence
- ADAM WILLIAMS Shaun

Queensland Sub-Division

Committee Member (2)

Candidates

MARTIN Ralph
MCMAHON Greg

I declare the following elected:

- MARTIN Ralph
- MCMAHON Greg

Tasmania Sub-Division

Sub-Division President (1)

Candidate

VAUGHAN Donald

I declare the following elected:

- VAUGHAN Donald

Committee Member (5)

Candidates

NICHOLAS Matthew
MINCHIN John Charles

I declare the following elected:

- NICHOLAS Matthew
- MINCHIN John Charles

Australian Capital Territory Sub-Division

Sub-Division President (1)

Candidate

RICHARDS Terence Michael

I declare the following elected:

- RICHARDS Terence Michael

Committee Member (6)

Candidates

DESSI	Albert Richard Alexander
CAINES	Tatiana
THOMPSON	Jared
SILLETO	Matthew

I declare the following elected:

- DESSI Albert Richard Alexander
- CAINES Tatiana
- THOMPSON Jared
- SILLETO Matthew

Professional Scientists Division

NSW

Division Committee Member (1)

Candidate

No nominations were received

ACT

Division Committee Member (1)

Candidate

No nominations were received

TAS

Division Committee Member (1)

Candidate

No nominations were received

WA

Division Committee Member (1)

Candidate

LEWIS	Edward
-------	--------

I declare the following elected:

- LEWIS Edward

NT

Division Committee Member (1)

Candidate

No nominations were received

**Professional Scientists Division
Division Committee Member (1)**

Candidate

PATRICK Kathleen Carmel

I declare the following elected:

- PATRICK Kathleen Carmel

A handwritten signature in blue ink, appearing to read 'Benjamin Murray', with a long horizontal flourish extending to the right.

Benjamin Murray
Returning Officer
Australian Electoral Commission
5 February 2018

The Association of Professional Engineers, Scientists and Managers, Australia

DECLARATION OF RESULTS - E2017/150 Contested Offices

Scheduled Election – Stage 3 – National Vice President (3)

The result of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

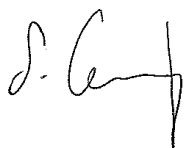
Total number of persons on the roll of voters	35
Ballot Papers Issued	35
Replacement ballot papers issued	0
TOTAL BALLOT PAPERS ISSUED	35
Ballot papers/envelopes returned for scrutiny	27
Less ballot papers/envelopes rejected at preliminary scrutiny	2
Adjusting balance	0
TOTAL BALLOT PAPERS	25
Percentage of ballot papers returned to number issued	71.4
Ballot papers returned as unclaimed mail by closing date of ballot	0
Ballot papers not returned	8

National Vice President (3)

<u>Candidates</u>		<u>Primary Votes</u>
LONG	Stephen	20
CHEN	Wen	25
SPANNAGLE	Bede	10
HACKNEY	Colin K	20

Exhausted Votes	0
Total votes	75
Formal ballot papers	25
Informal ballot papers	0

I declare the following elected:	Order elected
• CHEN Wen	1
• HACKNEY Colin K	2
• LONG Stephen	3



Shane T Lanning
For Returning Officer
Australian Electoral Commission
11 April 2018

DECLARATION OF RESULTS - E2017/150

Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

National Board of Management

National President (1)

Candidate

RUSSACK, Andrew

National Senior Vice-President (1)

Candidate

FUCHS, Maria

National Secretary (1)

Candidate

PORTER, Robyn

National Treasurer (1)

Candidate

REINHOLD, Olaf

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer
Australian Electoral Commission
2 March 2018

DECLARATION OF RESULTS - E2017/150

Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Division Executive Officers

Professional Engineers Division

Division President (1)

Candidate

HACKNEY, Colin K

Division Vice President (1)

Candidate

CHEN, Wen

Division Secretary (1)

Candidate

RICHARDS, Terence Michael

Division Treasurer (1)

Candidate

FUCHS, Maria

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer
Australian Electoral Commission
2 March 2018

DECLARATION OF RESULTS - E2017/150

Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Division Executive – Recall of Vacancies from Stage 2

Managers and Professional Division

Division Vice President (1)

Candidate

JOHNSON, Darrell Geoffrey

Professional Engineers – Queensland Sub-Division

Sub-Division Secretary (1)

Candidate

MARTIN, Ralph Gordon

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer
Australian Electoral Commission
2 March 2018

DECLARATION OF RESULTS - E2017/150

Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

National Assembly – Recall of Vacancies from Stage 2

Pharmacists Division

National Assembly (1)

Candidate

YAP, Leon Wai Hon

Professional Engineers – New South Wales Sub-Division

National Assembly Members (2)

Candidates

STEWART, Alexander Cornell

NASH, Lindsay Howard

Professional Engineers – Queensland Sub-Division

National Assembly Member (2)

Candidates

MARTIN, Ralph

CELLA, Umberto

Professional Engineers – Victorian Sub-Division

National Assembly Member (2)

Candidate

CARR, Alicia

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Benjamin Murray
Returning Officer
Australian Electoral Commission
2 March 2018



27 November 2017

The National Secretary
Association of Professional Engineers, Scientists and Managers, Australia
legal@professionalsaustralia.org.au

Dear The National Secretary ,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of stage 1 contested offices for [E2017/150]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Association of Professional Engineers, Scientists and Managers, Australia, The must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;
 - the postal address of the person (generally the postal address of the organisation); and

 - the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						



Reference: V17/207

Mr Chris Walton
Chief Executive
Association of Professional Engineers, Scientists and Managers, Australia
163 Eastern Road
SOUTH MELBOURNE VIC 3205

Dear Mr Walton,

**Association of Professional Engineers, Scientists and Managers, Australia
Stage 1 - Division and Sub-Division Committees of Management**

E2017/150

The declaration of the election for contested offices is attached.

The election is not yet complete.

Yours sincerely



Benjamin Murray
Returning Officer

22 November 2017

cc all candidates

Association of Professional Engineers, Scientists and Managers, Australia

Stage 1 - Division and Sub-Division Committees of Management – Scheduled Election – E2017/150

Declaration of Results for Contested Offices

E2017/150

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

Victoria Sub-Division

Total number of names on the roll of voters	2368
Ballot papers issued	2368
Replacement ballot papers issued	1
Total Ballot Papers Issued	2369
Ballot papers / envelopes returned for scrutiny	385
Less ballot papers / envelopes rejected at preliminary scrutiny	3
Adjusting balance	0
Total Ballot Papers Admitted to Scrutiny	382
Percentage of ballot papers returned to number issued	16
Ballot papers returned as unclaimed mail	30
Ballot papers not returned	1954

Professional Engineers – Victoria Sub-Division Committee Member (6)

<u>Candidates</u>	<u>First Preference Votes</u>	<u>Votes</u>
CROMWELL, Roger	227	Excluded
LILLINGSTONE-HALL, Kelvin	195	Excluded
BLACK, Timothy Donald	273	300
BILLS, Adam	246	274
WATTS, Malcolm	265	296
RUSSACK, Andrew	281	317
CRELLIN, David James	233	270
GIBBINS, Scott	239	277
CARR, Alicia	309	322
Exhausted Votes		212
Total votes	2268	2056
Formal ballot papers	378	378
Informal ballot papers	4	4

I declare Adam Bills, Timothy Donald Black, Alicia Carr, Scott Gibbins, Andrew Russack and Malcolm Watts elected.



Benjamin Murray
Returning Officer
Australian Electoral Commission

22 November 2017



AMENDING DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

**The Association of Professional Engineers, Scientists and Managers,
Australia**
(E2017/150)

MR ENRIGHT

MELBOURNE, 23 NOVEMBER 2017

Arrangement for conduct of election – amending decision

[1] On 2 August 2017 I made arrangements for the conduct of an election for the Association of Professional Engineers, Scientists and Managers, Australia (**the organisation**).¹ On 10 November 2017 the Delegate of the General Manager of the Fair Work Commission certified rule alterations which affect the substance of the arranged election.² This decision amends the decision of 2 August 2017.

[2] On 15 November 2017 the organisation lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Divisional and Sub-Divisional Committee Members

Professional Engineers Division Sub-Divisions

New South Wales

Sub-Division President (1)

Sub-Division Committee Member (6)

Victoria

Sub-Division President (1)

Sub-Division Committee Member (6)

South Australia and Northern Territory

Sub-Division President (1)

Sub-Division Committee Member (6)

Queensland

Sub-Division President (1)

¹ [2017] ROCD 65

² [2017] FWCD 4034

Sub-Division Committee Member (6)

Western Australia

Sub-Division President (1)

Sub-Division Committee Member (6)

Tasmania

Sub-Division President (1)

Sub-Division Committee Member (6)

Australian Capital Territory

Sub-Division President (1)

Sub-Division Committee Member (6)

Professional Scientists Division

Divisional Committee Members (12)

Elected by financial members of the division as follows:

1 member elected from and by members resident in QLD

1 member elected from and by members resident in NSW

1 member elected from and by members resident in ACT

1 member elected from and by members resident in VIC

1 member elected from and by members resident in TAS

1 member elected from and by members resident in SA

1 member elected from and by members resident in WA

1 member elected from and by members resident in NT

Plus four (4) other members elected from and by financial members of the Professional Scientists Division.

A minimum of one representative per gender must be elected to the Division Committee.

LGEA of NSW Division

President (1)

Vice-President (1)

Secretary (1)

Treasurer (1)

Committee Members (7)

Architects Division

President (1)

Vice-President (1)

Secretary (1)

Treasurer (1)

Committee Members (6) one position of which is reserved for a student member

Pharmacists Division

14 members elected as follows:

- 2 Members elected by and from members resident in New South Wales
- 2 Members elected by and from members resident in Queensland
- 2 Members elected by and from members resident in South Australia
- 2 Members elected by and from members resident in Victoria
- 1 Member elected by and from members resident in Australian Capital Territory
- 1 Member elected by and from members resident in Tasmania
- 4 Members elected by and from members of the Division

Collieries Staff Division

- 1 member from Upper Hunter (NSW)
- 1 member from Lower Hunter (NSW)
- 1 member from Central (NSW)
- 1 member from Western (NSW)
- 1 member from Southern (NSW)
- 1 member from Northern (QLD)
- 1 member from Southern (QLD)
- 1 member from Eastern (QLD)
- 1 member from Western (QLD)
- 1 member from Central (QLD)
- 1 member from Western Australia

Managers and Professionals Division

Seven (7) Members elected by and from the financial Members of the Division
One (1) Member elected by and from Australian Broadcasting Corporation Senior Executive
Division members allocated to the Division.

Division Executive Officers

Professional Engineers Division

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary
- 1 Division Treasurer

New South Wales

- 1 Sub-Division Vice-President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

Victoria

- 1 Sub-Division Vice-President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

South Australia and Northern Territory

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Queensland

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Western Australia

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Tasmania

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Australian Capital Territory

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Professional Scientists Division

1 Division President
1 Division Vice-President
1 Division Secretary

Collieries Staff Division

1 Division President
1 Division Vice President
1 Division Secretary/Treasurer

Pharmacists Division

1 Division President
1 Division Vice-President
1 Division Secretary
1 Division Treasurer

Managers and Professionals Division

1 Division President
1 Division Vice President
1 Division Secretary/Treasurer

National Assembly

Professional Engineers Division

National Assembly Members (20) which are:

The President of each Sub-Division (7) and:

Three (3) members elected from Any Sub-Division by an electorate consisting of all Financial Members of the Professional Engineers Divisions; and

Ten (10) representatives elected by and from all Financial Members of the Sub-Divisions in the following numbers:

- New South Wales (3)
- Victoria (3)
- South Australia (1)
- Queensland (2)
- Western Australia (1)
- Tasmania (-)
- Northern Territory (-)
- Australian Capital Territory (-)
- Any sub-division (3)

Professional Scientists Division

National Assembly Members (4)

Collieries Staff Division

National Assembly Members (4)

Managers and Professional Division

National Assembly Members (including ABC Division Committee Member) (5)

LGEA of NSW Division

National Assembly Members (2)

Architects Division

National Assembly Member (1)

Pharmacists Division

National Assembly Member (2)

Diversity National Assembly Member

National Assembly Member (1)

National Board of Management

National President

National Senior Vice-President

National Vice President (3 positions)

National Secretary

National Treasurer

[3] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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*The Association of Professional
Engineers, Scientists &
Managers, Australia*

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South Melbourne, Vic 3205
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15 November 2017

Ms Bernadette O'Neill
General Manager
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

Via email: regorgs@roc.gov.au

Dear Ms O'Neill,

E2017/150 – Election for offices

Further to the Decision of the Delegate of the Commissioner Mr Enright which was issued on 2nd August 2017 in respect of E2017/150.

Subsequent to the issuing of the Decision the Delegate of the General Manager of the Fair Work Commission has approved an Application for Certification of rules alteration which had been lodged on 6th July 2017. As a consequence of this Decision and in accordance with S189(1) and (2) of the Fair Work (Registered Organisations) Act 2009 concerning prescribed information, I request that you conduct the forthcoming elections to fill the positions of Division Committee Members, Division Executive Officers, Sub-Division Committee Members, Sub-Division Executive Officers, National Assembly and National Board of the Association of Professional Engineers, Scientists and Managers, Australia.

Electoralates for the 2017 Elections

The electoralates for the 2017 Elections are those set out in Federal Rule 6.1.

Federal Rule 6.1

Professional Engineers Division
Professional Scientists Division
LGEA (NSW Division)
Architects Division
Pharmacists Division
Collieries Staff Division
Managers and Professionals Division

Division Elections

The Division elections shall be conducted between 1st August and the end of the following February and shall take place in three (3) stages.

The three (3) stages in the election cycles shall be as follows:

Stage 1 – Election of Division and Sub-Division Committee members.

Stage 2 – Election of National Assembly and Divisional and Sub-Divisional Executive Officers (except the Professional Engineer Division Executive Officers).

Stage 3 – Election of Professional Engineer Division Executive Officers.

The Returning Officer will determine and notify the relevant dates for the conduct of the elections including but not limited to the opening and closing of nominations, the closing of the roll of voters and other relevant dates in connection with the conduct of any secret ballot(s) in accordance with this Rule.

Divisional Committee Members (Division Rule 14)

In accordance with Division Rule 14 and the Supplementary Division Rules of the Association, the following Divisional Committee/Sub-Division Committee member positions are to be filled by election:

Professional Engineers Division Sub-Divisions:

New South Wales	7
Victoria	7
South Australia and Northern Territory	7
Queensland	7
Western Australia	7
Tasmania	7
Australian Capital Territory	7
Professional Scientists Division	12
LGEA of NSW Division	11
Architects Division	10
Pharmacists Division	14
Collieries Staff Division	11
Managers and Professionals Division	8

The specific offices and electorates for each of these Divisional Committees are set out in points (a) to (d) below.

(a) Professional Engineers Division Sub-Divisions, for each Sub-Division as listed above:

- Sub-Division President (1)
- Sub-Division Committee members (6)

As set out in Rule 12 of Appendix “K”- Supplementary Rules – Professional Engineers Division: elected by and from all financial members of the relevant Sub-Division.

Each Sub-Division Committee shall have a minimum of one person from each gender. If there is no nomination from a particular gender for the Sub-Division Committee then this provision shall not apply.

(b) Professional Scientists Division Committee

As set out in Rule 5.1 of Appendix "J" – Supplementary Rules – Professional Scientists Division - the Division Committee shall consist of 12 persons elected by financial members of the division as follows;

- 1 member elected from and by members resident in QLD
- 1 member elected from and by members resident in NSW
- 1 member elected from and by members resident in ACT
- 1 member elected from and by members resident in VIC
- 1 member elected from and by members resident in TAS
- 1 member elected from and by members resident in SA
- 1 member elected from and by members resident in WA
- 1 member elected from and by members resident in NT

Plus four (4) other members elected from and by financial members of the Professional Scientists Division.

A minimum of one representative per gender must be elected to the Division Committee. In the event that there is no person from a particular gender elected as set out in Rule 5.1 then if a sole person from a particular gender nominates as (1) of the (4) other members then that person will be deemed to be elected.

(c) LGEA of NSW Division Committee

- President (1)
- Vice-President (1)
- Secretary (1)
- Treasurer (1)
- Committee members (7)

(d) Architects Division Committee

- President (1)
- Vice-President (1)
- Secretary (1)
- Treasurer (1)
- Committee members (6) one position of which is reserved for a student member (Rule 5 of Appendix F)

(e) Pharmacists Division Committee

As set out in Rule 5 of Appendix “G”- Supplementary Rules of The Pharmacists Division the Committee shall comprise members elected by and from the following:

- President (1)
- Vice-President (1)
- Secretary (1)
- Treasurer (1)
- Committee members (10)

These 14 offices are elected as follows:

- 2 Members elected by and from members resident in New South Wales
- 2 Members elected by and from members resident in Queensland
- 2 Members elected by and from members resident in South Australia
- 2 Members elected by and from members resident in Victoria
- 1 Member elected by and from members resident in Australian Capital Territory
- 1 Member elected by and from members resident in Tasmania
- 4 Members elected by and from members of the Division

(f) Collieries Staff Division Committee

As set out in Rule of 10.1 Supplementary Rule 10.1 of Appendix “H” of the Supplementary Rules of the Collieries Staff Division the eleven (11) members of the Division Committee are elected from and by the financial members from their respective districts as follows:

- 1 member from Upper Hunter (NSW)
- 1 member from Lower Hunter (NSW)
- 1 member from Central (NSW)
- 1 member from Western (NSW)
- 1 member from Southern (NSW)
- 1 member from Northern (QLD)
- 1 member from Southern (QLD)
- 1 member from Eastern (QLD)
- 1 member from Western (QLD)
- 1 member from Central (QLD)
- 1 member from Western Australia

(g) Managers and Professionals Division

As set out in Rule 6 of Appendix “I” – Supplementary Rules – Managers and Professionals Division the Division Committee shall be comprised of:

Seven (7) members elected by and from the financial Members of the Division, and

One (1) member elected by and from Australian Broadcasting Corporation Senior Executive Division members allocated to the Division.

[Division rules specify that certain positions are only to be filled by members from a specific electorate or are to be filled only by members from particular electorates. These rules are designed to ensure we maximise diversity on Division Committees. If required, lists of members belonging to these electorates in each state will be provided to enable eligibility to be determined.]

The voting system to be used is the direct voting system.

Division Executive Officers - (Division Rule 14.2)

The following Division Executive Officer positions (see the Supplementary Division Rules of the Association's Constitution and Rules):

Professional Engineers Division Executive Officers:

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary
- 1 Division Treasurer

Professional Engineers Division Sub-Divisions Executive Officers (for each of the Sub-Divisions listed above):

- 1 Sub-Division Vice President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

Professional Scientists Division Executive Officers (see Rule 4 of the Federal Rules)

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary

Collieries Staff Division Executive Officers:

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary/Treasurer

Managers and Professionals Division

- 1 Division President
- 1 Division Vice President

1 Division Secretary/Treasurer

The voting system to be used for these Division Executive Officers is the collegiate electoral system and multiple preferential voting system (see Division Rule 14.2.7 and Appendix C to the Rules). The electorates for the positions of Division Executive Officers consist of the Division Committee members holding office in accordance with the Rules of the Association for the ensuing 1 year or 2 year terms in each respective Division (see Division Rule 14.2).

As soon as practicable after the election of Division Committee members and/or Sub-Division committee members nominations for the positions of these Division Executive Officers are to be called for (see Division Rule 14.2.1). Nominations close not later than the date determined by the Returning Officer (see Division Rule 14.2.4)

National Assembly

The National Assembly consists of persons elected biennially as provided by Division Rule 14 in the numbers prescribed in Federal Rule 16, as follows:

Professional Engineers Division	20 (including the President of each Sub-Division)
---------------------------------	---

Of these 20 National Assembly Members, representatives are to be elected from each Sub-Division in the following numbers:

New South Wales	3
Victoria	3
South Australia and Northern Territory	1
Queensland	2
Western Australia	1
Tasmania	-
Northern Territory	-
Australian Capital Territory	-
Any Sub-Division	3

Excluding the National Assembly Members from Any-Sub-Division the total of the number of National Assembly Members to be elected from each Sub-Division must in accordance with Federal Rule 16.1.2.4 include the Sub-Division President.

Professional Scientists Division	4
Collieries Staff Division	4
Managers and Professional Division	5 (including ABC Division Committee Member)
LGEA (NSW)	2
Architects Division	1
Pharmacists Division	2
Diversity National Assembly Member	1

Professional Engineers Division - In accordance with Federal Rule 16.1.2.5 a minimum of one National Assembly Member from each gender must be elected. In the event that there is no person from a particular gender who is elected as a National Assembly Member representing a Sub-Division then if a sole person from the particular gender nominates as a National Assembly Member representing Any Sub-Division as specified in Federal Rule 16.2 that person will be deemed to be elected. If there is no nomination received from a particular gender for the position of National Assembly Member from any Sub-Division then the provisions of Federal Rule 16.1.2.5 shall not apply.

In addition, in accordance with Federal Rule 16.1.2.8.2 in order to be eligible for election as a National Assembly Member, a member representing a Sub-Division must also be elected to an office on their relevant Sub-Division Committee.

Professional Scientists Division - In accordance with Federal Rule 16.1.2.6 a minimum of one National Assembly Member from each gender must be elected. If there is no nomination received from a particular gender the provisions of Federal Rule 16.1.2.6 shall not apply.

Managers and Professionals Division – The National Assembly Members representing the Managers and Professionals Division shall in accordance with Rule 8 of Appendix “I” – Supplementary Rules – Managers and Professionals Division comprise:

- (a) The Australian Broadcasting Corporation Senior Executive Division Committee member elected to the Division Committee in accordance with Rule 6.2.
- (b) Additional National Assembly Members elected in accordance with Federal Rule 16.1.

In addition, and in accordance with Division Rule 14.1.4, in order to be eligible for election as a National Assembly Member representing the Managers and Professionals Division a member must be also elected as Division Committee member.

National Assembly Electorates

In accordance with Division Rule 14, the electorates for the National Assembly positions from Divisions are as set out as follows:

- (a) Professional Engineers Division.
 - (i) All financial members of the respective Sub-Division.
 - (ii) Any-Subdivision – All financial members of the Professional Engineers Division.

Federal Rule 16.1.2.8.1 provides that in order to be eligible for election as a National Assembly member, member representing a Sub-Division must also be elected to an office on their relevant Sub-Division Committee.

- (b) For all Divisions excluding the Professional Engineers Division the electorate in accordance with Division Rule 14 shall consist of all financial members of the respective Division.

- (c) In the case of the Managers and Professionals Division Division Rule 14.1.4 provides that in order to be eligible for election as a National Assembly member representing the Division must also be elected as a Division Committee Member.

As outlined in Federal Rule 16.1.1, there shall be one Diversity National Assembly Member which shall be filled by women members of the Association.

Any National Assembly member may only occupy one National Assembly position and where an eligible member nominates for more than one National Assembly position as provided for in Rule 16.1.2.9 in these Rules, the position to which that member shall be elected shall be in the order or priority of Division, and then the Diversity National Assembly Member. In the case of the Professional Engineers Division the order of the filling of positions shall be Any Sub-Division, then Sub-Division and then the Diversity National Assembly Member.

The voting system which is to be used for National Assembly elections is the direct voting system.

National Board of Management

The following National Board of Management positions exist as outlined in Federal Rule 18 of the Association's Constitution and Rules:

National President
National Senior Vice President
National Vice President (3 positions)
National Secretary
National Treasurer

In the case where at least one woman member nominates for a position on the Board, and no woman is elected to the Board, an additional Vice President position will be created and filled in accordance with Rules 18.3.1.1, 18.3.1.2 and 18.3.1.3.

The electorate for the positions on the National Board consists of members of the National Assembly holding office in accordance with the Constitution and Rules of the Association for the ensuing year (see Federal Rule 18.3).

Nominations for the National Board positions are to be called for before the 31st day of December from members of the National Assembly holding office for the ensuing year (see Federal Rule 18.3), and are to be returned to the address specified by the Returning Officer no later than the fifteenth day of January, and shall meet the requirements as specified in Federal Rule 18 of the Association's Constitution and Rules. Members of the National Assembly may nominate for more than one position (but can only be elected to one position). The order of filling such positions shall be National President, National Senior Vice President, National Secretary, National Treasurer, National Vice President. The multiple preferential system of voting (Appendix C of the Rules) shall be used for the election of the National Board (see Federal Rule 18.7).

Should a ballot be required for the positions on the National Board, ballot papers, together with information as provided for under Federal Rule 18.4, are to be sent to each member of the National Assembly by the thirty-first day of January next ensuing. Ballot papers should be returned to the Returning Officer not later than the fourteenth day of February next ensuing.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R Porter', written in a cursive style.

Robyn Porter
NATIONAL SECRETARY



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

**The Association of Professional Engineers, Scientists and Managers,
Australia**
(E2017/150)

MR ENRIGHT

MELBOURNE, 2 AUGUST 2017

Arrangement for conduct of election.

[1] On 8 June and 1 August 2017 The Association of Professional Engineers, Scientists and Managers, Australia lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Divisional and Sub-Divisional Committee Members

Professional Engineers Division Sub-Divisions

New South Wales

Sub-Division President (1)

Sub-Division Committee Member (6)

Victoria

Sub-Division President (1)

Sub-Division Committee Member (6)

South Australia

Sub-Division President (1)

Sub-Division Committee Member (6)

Queensland

Sub-Division President (1)

Sub-Division Committee Member (6)

Western Australia

Sub-Division President (1)

Sub-Division Committee Member (6)

Tasmania

Sub-Division President (1)

Sub-Division Committee Member (6)

Northern Territory

Sub-Division President (1)

Sub-Division Committee Member (6)

Australian Capital Territory

Sub-Division President (1)

Sub-Division Committee Member (6)

Professional Scientists Division

Divisional Committee Members (12)

Elected by financial members of the division as follows:

- 1 member elected from and by members resident in QLD
- 1 member elected from and by members resident in NSW
- 1 member elected from and by members resident in ACT
- 1 member elected from and by members resident in VIC
- 1 member elected from and by members resident in TAS
- 1 member elected from and by members resident in SA
- 1 member elected from and by members resident in WA
- 1 member elected from and by members resident in NT

Plus four (4) other members elected from and by financial members of the Professional Scientists Division.

LGEA of NSW Division

President (1)

Vice-President (1)

Secretary (1)

Treasurer (1)

Committee Members (7)

Architects Division

President (1)

Vice-President (1)

Secretary (1)

Treasurer (1)

Committee Members (6) one position of which is reserved for a student member

Pharmacists Division

14 members elected as follows:

- 2 Members elected by and from members resident in New South Wales
- 2 Members elected by and from members resident in Queensland
- 2 Members elected by and from members resident in South Australia

- 2 Members elected by and from members resident in Victoria
- 1 Member elected by and from members resident in Australian Capital Territory
- 1 Member elected by and from members resident in Tasmania
- 4 Members elected by and from members of the Division

Collieries Staff Division

- 1 member from Upper Hunter (NSW)
- 1 member from Lower Hunter (NSW)
- 1 member from Central (NSW)
- 1 member from Western (NSW)
- 1 member from Southern (NSW)
- 1 member from Northern (QLD)
- 1 member from Southern (QLD)
- 1 member from Eastern (QLD)
- 1 member from Western (QLD)
- 1 member from Central (QLD)
- 1 member from Western Australia

Managers and Professionals Division

- Seven (7) Members elected by and from the financial Members of the Division
- One (1) Member elected by and from Australian Broadcasting Corporation Senior Executive Division members allocated to the Division.

Division Executive Officers

Professional Engineers Division

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary
- 1 Division Treasurer

New South Wales

- 1 Sub-Division Vice-President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

Victoria

- 1 Sub-Division Vice-President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

South Australia

- 1 Sub-Division Vice-President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

Queensland

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Western Australia

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Tasmania

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Northern Territory

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Australian Capital Territory

1 Sub-Division Vice-President
1 Sub-Division Secretary
1 Sub-Division Treasurer

Professional Scientists Division

1 Division President
1 Division Vice-President
1 Division Secretary

Collieries Staff Division

1 Division President
1 Division Vice President
1 Division Secretary/Treasurer

Pharmacists Division

1 Division President
1 Division Vice-President
1 Division Secretary
1 Division Treasurer

Managers and Professionals Division

1 Division President
1 Division Vice President
1 Division Secretary/Treasurer

National Assembly

Professional Engineers Division

National Assembly Members (22) which are:

The President of each Sub-Division (8) and:

Four (4) members elected from Any Sub-Division by an electorate consisting of all Financial Members of the Professional Engineers Divisions; and

Ten (10) representatives elected by and from all Financial Members of the Sub-Divisions in the following numbers:

- New South Wales (3)
- Victoria (3)
- South Australia (1)
- Queensland (2)
- Western Australia (1)
- Tasmania (-)
- Northern Territory (-)
- Australian Capital Territory (-)

Professional Scientists Division

National Assembly Members (5)

Collieries Staff Division

National Assembly Members (5)

Managers and Professional Division

National Assembly Members (including ABC Division Committee Member) (4)

LGEA of NSW Division

National Assembly Members (2)

Architects Division

National Assembly Member (1)

Pharmacists Division

National Assembly Member (1)

Women Members

National Assembly Member (1)

National Board of Management

National President
National Senior Vice-President
National Vice President (3 positions)
National Secretary
National Treasurer

4

[2] I am satisfied that an election for the abovenamed office is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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8 June 2017

Ms Bernadette O'Neill
General Manager
Registered Organisations Commission
GPO Box 2983
MELBOURNE VIC 3001

Via email: regorgs@roc.gov.au

Dear Ms O'Neill,

E2017/150 – Election for offices

In accordance with S138(2) of Part 7 of Fair Work (Registered Organisations) Regulations 2009 concerning prescribed information, I request that you conduct the forthcoming elections to fill the positions of Division Committee Members, Division Executive Officers, Sub-Division Committee Members, Sub-Division Executive Officers, National Assembly and National Board of the Association of Professional Engineers, Scientists and Managers, Australia.

Currently the Association is about to consider changes to the Rules governing elections. If these are approved by the Association's National Assembly an Application for Certification will then be made as soon as possible. Accordingly, this Prescribed Information may need to be amended.

Electoralates for the 2017 Elections

The electoralates for the 2017 Elections are those set out in Federal Rule 6.1.

Federal Rule 6.1

Professional Engineers Division
Professional Scientists Division
LGEA (NSW Division)
Architects Division
Pharmacists Division
Collieries Staff Division
Managers and Professionals Division

Division Elections

The Division elections shall be conducted between 1st August and the end of the following February and shall take place in three (3) stages.

The three (3) stages in the election cycles shall be as follows:

Stage 1 – Election of Division and Sub-Division Committee members.

Stage 2 – Election of National Assembly and Divisional and Sub-Divisional Executive Officers (except the Professional Engineer Division Executive Officers).

Stage 3 – Election of Professional Engineer Division Executive Officers.

The Returning Officer will determine and notify the relevant dates for the conduct of the elections including but not limited to the opening and closing of nominations, the closing of the roll of voters and other relevant dates in connection with the conduct of any secret ballot(s) in accordance with this Rule.

Divisional Committee Members (Division Rule 14)

In accordance with Division Rule 14 and the Supplementary Division Rules of the Association, the following Divisional Committee/Sub-Division Committee member positions are to be filled by election:

Professional Engineers Division Sub-Divisions:

New South Wales	7
Victoria	7
South Australia	7
Queensland	7
Western Australia	7
Tasmania	7
Northern Territory	7
Australian Capital Territory	7
Professional Scientists Division	12
LGEA of NSW Division	11
Architects Division	10
Pharmacists Division	14
Collieries Staff Division	11
Managers and Professionals Division	8

The specific offices and electorates for each of these Divisional Committees are set out in points (a) to (d) below.

(a) Professional Engineers Division Sub-Divisions, for each Sub-Division as listed above:

- Sub-Division President (1)
- Sub-Division Committee members (6)

As set out in Rule 12 of Appendix “K”- Supplementary Rules – Professional Engineers Division: elected by and from all financial members of the relevant Sub-Division.

Each Sub-Division Committee shall have a minimum of one person from each gender. If there is no nomination from a particular gender for the Sub-Division Committee then this provision shall not apply.

(b) Professional Scientists Division Committee

As set out in Rule 5.1 of Appendix “J” – Supplementary Rules – Professional Scientists Division - the Division Committee shall consist of 12 persons elected by financial members of the division as follows;

- 1 member elected from and by members resident in QLD
- 1 member elected from and by members resident in NSW
- 1 member elected from and by members resident in ACT
- 1 member elected from and by members resident in VIC
- 1 member elected from and by members resident in TAS
- 1 member elected from and by members resident in SA
- 1 member elected from and by members resident in WA
- 1 member elected from and by members resident in NT

Plus four (4) other members elected from and by financial members of the Professional Scientists Division.

A minimum of one representative per gender must be elected to the Division Committee. In the event that there is no person from a particular gender elected as set out in Rule 5.1 then if a sole person from a particular gender nominates as (1) of the (4) other members then that person will be deemed to be elected.

(c) LGEA of NSW Division Committee

- President (1)
- Vice-President (1)
- Secretary (1)
- Treasurer (1)
- Committee members (7)

(d) Architects Division Committee

- President (1)
- Vice-President (1)
- Secretary (1)
- Treasurer (1)
- Committee members (6) one position of which is reserved for a student member (Rule 5 of Appendix F)

(e) Pharmacists Division Committee

As set out in Rule 5 of Appendix “G”- Supplementary Rules of The Pharmacists Division the Committee shall comprise members elected by and from the following:

- President (1)
- Vice-President (1)
- Secretary (1)
- Treasurer (1)
- Committee members (10)

These 14 offices are elected as follows:

- 2 Members elected by and from members resident in New South Wales
- 2 Members elected by and from members resident in Queensland
- 2 Members elected by and from members resident in South Australia
- 2 Members elected by and from members resident in Victoria
- 1 Member elected by and from members resident in Australian Capital Territory
- 1 Member elected by and from members resident in Tasmania
- 4 Members elected by and from members of the Division

(f) Collieries Staff Division Committee

As set out in Rule of 10.1 Supplementary Rule 10.1 of Appendix “H” of the Supplementary Rules of the Collieries Staff Division the eleven (11) members of the Division Committee are elected from and by the financial members from their respective districts as follows:

- 1 member from Upper Hunter (NSW)
- 1 member from Lower Hunter (NSW)
- 1 member from Central (NSW)
- 1 member from Western (NSW)
- 1 member from Southern (NSW)
- 1 member from Northern (QLD)
- 1 member from Southern (QLD)
- 1 member from Eastern (QLD)
- 1 member from Western (QLD)
- 1 member from Central (QLD)
- 1 member from Western Australia

(g) Managers and Professionals Division

As set out in Rule 6 of Appendix “I” – Supplementary Rules – Managers and Professionals Division the Division Committee shall be comprised of:

Seven (7) members elected by and from the financial Members of the Division, and

One (1) member elected by and from Australian Broadcasting Corporation Senior Executive Division members allocated to the Division.

[Division rules specify that certain positions are only to be filled by members from a specific electorate or are to be filled only by members from particular electorates. These rules are designed to ensure we maximise diversity on Division Committees. If required, lists of members belonging to these electorates in each state will be provided to enable eligibility to be determined.]

The voting system to be used is the direct voting system.

Division Executive Officers - (Division Rule 14.2)

The following Division Executive Officer positions (see the Supplementary Division Rules of the Association's Constitution and Rules):

Professional Engineers Division Executive Officers:

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary
- 1 Division Treasurer

Professional Engineers Division Sub-Divisions Executive Officers (for each of the Sub-Divisions listed above):

- 1 Sub-Division Vice President
- 1 Sub-Division Secretary
- 1 Sub-Division Treasurer

Professional Scientists Division Executive Officers (see Rule 4 of the Federal Rules)

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary

Collieries Staff Division Executive Officers:

- 1 Division President
- 1 Division Vice President
- 1 Division Secretary/Treasurer

Managers and Professionals Division

- 1 Division President
- 1 Division Vice President

1 Division Secretary/Treasurer

The voting system to be used for these Division Executive Officers is the collegiate electoral system and multiple preferential voting system (see Division Rule 14.2.7 and Appendix C to the Rules). The electorates for the positions of Division Executive Officers consist of the Division Committee members holding office in accordance with the Rules of the Association for the ensuing 1 year or 2 year terms in each respective Division (see Division Rule 14.2).

As soon as practicable after the election of Division Committee members and/or Sub-Division committee members nominations for the positions of these Division Executive Officers are to be called for (see Division Rule 14.2.1). Nominations close not later than the date determined by the Returning Officer (see Division Rule 14.2.4)

National Assembly

The National Assembly consists of persons elected biennially as provided by Division Rule 14 in the numbers prescribed in Federal Rule 16, as follows:

Professional Engineers Division	22 (including the President of each Sub-Division)
---------------------------------	---

Of these 22 National Assembly Members, representatives are to be elected from each Sub-Division in the following numbers:

New South Wales	3
Victoria	3
South Australia	1
Queensland	2
Western Australia	1
Tasmania	-
Northern Territory	-
Australian Capital Territory	-
Any Sub-Division	4

Excluding the National Assembly Members from Any-Sub-Division the total of the number of National Assembly Members to be elected from each Sub-Division must in accordance with Federal Rule 16.1.2.4 include the Sub-Division President.

Professional Scientists Division	5
Collieries Staff Division	5
Managers and Professional Division	4 (including ABC Division Committee Member)
LGEA (NSW)	2
Architects Division	1
Pharmacists Division	1
Women Members	1

Professional Engineers Division - In accordance with Federal Rule 16.1.2.5 a minimum of one National Assembly Member from each gender must be elected. In the event that there is no person from a particular gender who is elected as a National Assembly Member representing a Sub-Division then if a sole person from the particular gender nominates as a National Assembly Member representing Any Sub-Division as specified in Federal Rule 16.2 that person will be deemed to be elected. If there is no nomination received from a particular gender for the position of National Assembly Member from any Sub-Division then the provisions of Federal Rule 16.1.2.5 shall not apply.

In addition in accordance with Federal Rule 16.1.2.8.2 in order to be eligible for election as a National Assembly Member, a member representing a Sub-Division must also be elected to an office on their relevant Sub-Division Committee.

Professional Scientists Division - In accordance with Federal Rule 16.1.2.6 a minimum of one National Assembly Member from each gender must be elected. If there is no nomination received from a particular gender the provisions of Federal Rule 16.1.2.6 shall not apply.

Managers and Professionals Division – The National Assembly Members representing the Managers and Professionals Division shall in accordance with Rule 8 of Appendix “I” – Supplementary Rules – Managers and Professionals Division comprise:

- (a) The Australian Broadcasting Corporation Senior Executive Division Committee member elected to the Division Committee in accordance with Rule 6.2.
- (b) Additional National Assembly Members elected in accordance with Federal Rule 16.1.

In addition, and in accordance with Division Rule 14.1.4, in order to be eligible for election as a National Assembly Member representing the Managers and Professionals Division a member must be also elected as Division Committee member.

National Assembly Electorates

In accordance with Division Rule 14, the electorates for the National Assembly positions from Divisions are as set out as follows:

- (a) Professional Engineers Division.
 - (i) All financial members of the respective Sub-Division.
 - (ii) Any-Subdivision – All financial members of the Professional Engineers Division.

Federal Rule 16.1.2.8.1 provides that in order to be eligible for election as a National Assembly member, member representing a Sub-Division must also be elected to an office on their relevant Sub-Division Committee.

- (b) For all Divisions excluding the Professional Engineers Division the electorate in accordance with Division Rule 14 shall consist of all financial members of the respective Division.

- (c) In the case of the Managers and Professionals Division Division Rule 14.1.4 provides that in order to be eligible for election as a National Assembly member representing the Division must also be elected as a Division Committee Member.

As outlined in Federal Rule 16.1.1, there shall be one position on the National Assembly which shall be filled by women members of the Association.

Any National Assembly member may only occupy one National Assembly position and where an eligible member nominates for more than one National Assembly position as provided for in Rule 16.1.2.9 in these Rules, the position to which that member shall be elected shall be in the order or priority of Division, or in the case of the Professional Engineers Division, Sub-Division, then the Women's position.

The voting system which is to be used for National Assembly elections is the direct voting system.

National Board of Management

The following National Board of Management positions exist as outlined in Federal Rule 18 of the Association's Constitution and Rules:

National President
National Senior Vice President
National Vice President (3 positions)
National Secretary
National Treasurer

In the case where at least one woman member nominates for a position on the Board, and no woman is elected to the Board, an additional Vice President position will be created and filled in accordance with Rules 18.3.1.1, 18.3.1.2 and 18.3.1.3.

The electorate for the positions on the National Board consists of members of the National Assembly holding office in accordance with the Constitution and Rules of the Association for the ensuing year (see Federal Rule 18.3).

Nominations for the National Board positions are to be called for before the 31st day of December from members of the National Assembly holding office for the ensuing year (see Federal Rule 18.3), and are to be returned to the address specified by the Returning Officer no later than the fifteenth day of January, and shall meet the requirements as specified in Federal Rule 18 of the Association's Constitution and Rules. Members of the National Assembly may nominate for more than one position (but can only be elected to one position). The order of filling such positions shall be National President, National Senior Vice President, National Secretary, National Treasurer, National Vice President. The multiple preferential system of voting (Appendix C of the Rules) shall be used for the election of the National Board (see Federal Rule 18.7).

Should a ballot be required for the positions on the National Board, ballot papers, together with information as provided for under Federal Rule 18.4, are to be sent to each member of the

National Assembly by the thirty-first day of January next ensuing. Ballot papers should be returned to the Returning Officer not later than the fourteenth day of February next ensuing.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'R Porter', written in a cursive style.

Robyn Porter
NATIONAL SECRETARY