



11 February 2020

Terence Richards

Secretary, Engineers Division & President ACT Sub-Division  
Association of Professional Engineers, Scientists and Managers, Australia - Professional  
Engineers Division, Australian Capital Territory Sub-Division  
Sent via email: [info@professionalsaustralia.org.au](mailto:info@professionalsaustralia.org.au)

cc: Association of Professional Engineers, Scientists and Managers, Australia,  
[legal@professionalsaustralia.org.au](mailto:legal@professionalsaustralia.org.au)

Dear Terence Richards

**The Association of Professional Engineers, Scientists and Managers, Australia -  
Professional Engineers Division, Australian Capital Territory Sub-Division's Officer  
and related party disclosure statement (ORP Statement)**

Thank you for providing your ORP statement. Your ORP statement includes information required to be provided to your members and lodged under subsection 293J of the Fair Work (Registered Organisations) Act 2009 (the RO Act).

**Summary of your ORP Statement and Review Outcome**

Financial year ending 30 June 2019

Matter number ORP2019/318

Lodgement date 18 October 2019

Review Primary Review

Result FILED

**Your primary review**

Your ORP statement had a **primary review** which checked whether it was signed by an officer, lodged on time, included the required NIL statements and whether you met the requirements that the ROC raised with you last year.



**Your ORP statement satisfied the requirements of the primary review and has been uploaded to the ROC website.**

## The ROC's risk-based approach

Over a five year period the ORP statement of every organisation and branch will be subject to at least one advanced review. An advanced review is a more comprehensive review. This year your ORP statement was assessed against a primary review.

The ROC's [advanced review checklist](#) is published on our website.

A primary review does NOT check all legislative requirements. Also, it is not possible for the ROC to check the accuracy of the information in the statement.



Non-compliance (whether checked in this primary review or not) may result in a penalty.

## Do you have questions?

Information and education materials are available on our [website](#). These materials are regularly updated. We recommend you [subscribe to the ROC's subscription service](#).

If you have any queries we can be contacted on 1300 341 665 or by email at [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).

Yours sincerely

**Registered Organisations Commission**

**OFFICER AND RELATED PARTY DISCLOSURE STATEMENT in accordance with Section 293J *Fair Work (Registered Organisations) Act 2009***

I, ROBYN PORTER, being the NATIONAL SECRETARY of the ASSOCIATION OF PROFESSIONAL ENGINEERS, SCIENTISTS AND MANAGERS, AUSTRALIA, declare the following Officer and Related Party Disclosure Statement.

<b>Organisation Name:</b>	ASSOCIATION OF PROFESSIONAL ENGINEERS, SCIENTISTS AND MANAGERS, AUSTRALIA	<b>Division Name:</b>	PROFESSIONAL ENGINEERS DIVISION, AUSTRALIAN CAPITAL TERRITORY SUBDIVISION
<b>Financial year start date:</b>	1 JULY 2018	<b>Financial year end date:</b>	30 JUNE 2019

**Top Five Rankings of Officers – Relevant remuneration and non-cash benefits**

When all officers in the ASSOCIATION OF PROFESSIONAL ENGINEERS, SCIENTISTS AND MANAGERS, AUSTRALIA, PROFESSIONAL ENGINEERS DIVISION, AUSTRALIAN CAPITAL TERRITORY SUBDIVISION are ranked by relevant remuneration for the financial year, the following officers are ranked no lower than fifth:

<b>Full Name</b>	<b>Office (e.g. Secretary)</b>	<b>Actual Amount of Relevant Remuneration</b>	<b>Value of Relevant non- cash benefits</b>	<b>Form of relevant non- cash benefits (e.g. car)</b>
Nil				

- No officers in the branch received relevant remuneration from the branch/organisation, any relevant boards or related parties.

## Payments to related parties and declared persons or bodies

During the financial year, the ASSOCIATION OF PROFESSIONAL ENGINEERS, SCIENTISTS AND MANAGERS, AUSTRALIA, PROFESSIONAL ENGINEERS DIVISION, AUSTRALIAN CAPITAL TERRITORY SUBDIVISION made the following payments to related parties or declared persons or bodies. The details of these payments are included below. This list does not include payments that have been exempted from disclosure under section 293G.

Date	Name	Nature of relationship (e.g. company owned by Secretary)	Purpose of payment (e.g. catering)	Amount	Other relevant details
NIL				\$	
				\$	
				\$	
				\$	

The branch/organisation did not make any payments to related parties or declared persons or bodies that are required to be disclosed.

Signed by the officer:



Dated: 18 October 2019