



Tribunal Services and Organisations
Fair Work Commission
11 Exhibition Street
Melbourne, VIC, 3000

Sent via Email: orgs@fwc.gov.au

28 January 2015

To Whom It May Concern,

Re: Notification of Change to Names of Persons occupying an Office within the Australasian Convenience and Petroleum Marketers Association

Please find following a copy of the information under the Act along with declarations pertaining to the maintenance of records.

Also please note that in accordance with sub-section 233 (2) of the Fair Work Registered Organisations Act, I sign below to certify that, as the National President, the information lodged is a correct statement of the information contained in the organisation's records.

Should you require any further information or assistance please do not hesitate to contact me or the office on 1300 160 270.

Kindest Regards

Philip Molineux
National President
Australasian Convenience and Petroleum Marketers Association
1300 160 270
eml: c/o philips@acapma.com.au

List of Office holders [s233(1)(b)]

A list of the names, postal addresses and occupations of the persons holding the offices (a record of which is required to be kept in accordance with s230(1)(c)) (note the definition of "office" and "officer" in ss 6 & 9)

Board Register	2014/2015
<p>Position: Sole Board of Management Representative (1) for New South Wales</p> <p>Office Held: Board of Management Representative</p>	<p>Wade Death The Jack Rabbit Company Pty Ltd 143 Mansfield St Rozelle NSW 2039 Occupation – Fuel Marketer</p>
<p>Position: Sole Board of Management Representative (1) for South Australia</p> <p>Office Held: NATIONAL VICE PRESIDENT and Board of Management Representative</p>	<p>Trevor Bayliss Adelaide Fuel Distributors Pty Ltd PO Box 333 Enfield Plaza SA 5085 Occupation – Fuel Marketer</p>
<p>Position: Sole Board of Management Representative (1) for Tasmania</p> <p>Office Held: TREASURER and Board of Management Representative</p>	<p>Troy Bennett Bennett's Petroleum Supplies Pty Ltd PO Box 436 Moonah TAS 7009 Occupation – Fuel Marketer</p>
<p>Position: Sole Board of Management Representative (1) for Queensland</p> <p>Office Held: Board of Management Representative</p>	<p>Michael Hollows Pacific Petroleum Products Pty Ltd PO Box 988 Archerfield QLD 4108 Occupation – Fuel Marketer</p>
<p>Position: Sole Board of Management Representative (1) for Western Australia</p> <p>Office Held: Board of Management Representative</p>	<p>Craig Burrows Fuel Distributors of WA PO Box 5219 Rockingham Beach WA 6969 Occupation – Fuel Marketer</p>
<p>Position: Sole Board of Management Representative (1) for Victoria</p> <p>Office Held: NATIONAL PRESIDENT and Board of Management Representative</p>	<p>Philip Molineux Bonney Energy Pty Ltd PO Box 191 Geelong VIC 3220 Occupation – Fuel Marketer</p>

**DECLARATION OF AUTHORISED OFFICER IN ACCORDANCE WITH REGULATION
150, *Fair Work (Registered Organisations) Regulations 2009***

NOTIFICATION OF PERSONS OCCUPYING AN OFFICE OF THE ORGANISATION

I, Philip Molineux, of Level 4, South Tower, Arthur J. Gallagher Suite, 2-12 Macquarie St, Parramatta, NSW, 2150, am the President of the Australasian Convenience and Petroleum Marketers Association and am authorised to give this declaration notifying you that in accordance with Rule 72.a of the Australasian Convenience and Petroleum Marketers Association Rules [February 2014 (R2013/32)], Michael Hollows of Pacific Petroleum Products Pty Ltd has been appointed to fill the casual vacancy as the sole Board of Management Representative (1) for Queensland.



Philip Molineux
National President
Australasian Convenience and Petroleum Marketers Association
1300 160 270
eml: c/o philips@acapma.com.au



**Australasian Convenience and Petroleum Marketers Association
Electronic Resolution of the Board of Management
Wednesday January 07, 2015
Sent via Email**

Distribution Roll:

This communication has been distributed by email to the following members of the ACAPMA Board of Management and the ACAPMA Secretariat.

Emailed to:

Philip Molineux	Victoria [President]	pmolineux@bonneygroup.com.au
Trevor Bayliss	South Australia [Vice-President]	tbayliss@adelaidefuel.net.au
Troy Bennett	Tasmania [Treasurer]	troy@bennettspetrol.com.au
Craig Burrows	Western Australia	craig@fdwa.com.au
Wade Death	New South Wales	wade@jrstores.com.au

Cc'd to:

Nic Moulis	ACAPMA	nicm@acapma.com.au
Philip Skinner	ACAPMA	philips@acapma.com.au

Brief:

As was discussed at the ACAPMA Board of Management Meeting held in Parramatta on December 3, 2014.

Following on from the decision of David Thomas, Board Representative for the Region of Queensland, to resign it was briefly discussed that an alternate Member Representative would need to be selected to represent the Region of Queensland and fill the casual vacancy presented.

Following discussions among the Board of Management it was agreed that Michael Hollows (Pacific Petroleum), being a listed representative of an eligible member, would be approached to fill the casual vacancy for the duration of its term.

Resolution:

A Resolution is proposed, to the Board of Management, to appoint Michael Hollows, Principle for the ACAPMA Member Pacific Petroleum, as the Board Representative for the Region of Queensland in order to fill the Casual Vacancy presented. The term would run from the Date of this Resolution until the expiry of the current term of the office.

This resolution is presented in accordance with Rule 72.a, pertaining to Casual Vacancies, and Rule 14., pertaining to Membership, of the Australasian Convenience and Petroleum Marketers Association Rules [February 2014 (R2013/32)].

Mover: Wade Death

Seconder: Trevor Bayliss

Motion Passed



Att: Robert Pfeiffer
Tribunal Services and Organisations
Fair Work Commission
11 Exhibition Street
Melbourne VIC 3000
Robert.pfeiffer@fwc.gov.au
SENT VIA: email

17/03/2014

Dear Robert,

Re: Annual Return of Information for Registered Organisations under the Fair Work (Registered Organisations) Act 2009 Cth

Annual Return for the Australasian Convenience and Petroleum Marketers Association (ACAPMA,) ABN: 71 506 540 351, for year ended: 2014

Please find following a copy of the information required under the Act along with declarations pertaining to the maintenance of records.

Also please note that in accordance with sub-section 233 (1) (b) of the Fair Work Registered Organisations Act I sign below to certify that, as the National President, the Annual Return lodged is a correct statement of the information contained in the organisation's records.

Should you require any further information or assistance please do not hesitate to contact me or the office on 1300 160 270.

Kindest Regards

Philip Molineux
National President
Board of Management
Australasian Convenience and Petroleum Marketers Association
1300 160 270
eml: c/o philips@acapma.com.au



Tel 1300 160 270
Fax 02 8078 0629
Postal PO Box 3036 Parramatta 2124
www.acapma.com.au

- **Maintenance of Register of Members [s233(1)(a)]**

A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2)

Designated Officer's Certificate

I *Philip Molineux* being the *President of the Board of Management of the Australasian Convenience and Petroleum Marketers Association* certify:

that the Register of Members has been kept and maintained as required by paragraph 230(1)(a) and subsection 230(2); and is available at **Level 4, 2-12 Macquarie Street, Parramatta, New South Wales, 2150**

Signature:



Date: 17/03/2014

- **List of Offices [s233(1)(b)]**

A list of the offices in the organisation and each branch (a record of which is required to be kept in accordance with s230(1)(b)) (note the definition of "office" and "officer" in ss 6 & 9)

- Officers
 - National President (1)
 - National Vice President (1)
 - Treasurer (1)
 - Board of Management Representatives (3)
- Branches
 - Sydney – L4, 2-12 Macquarie Street, Parramatta, 2150, PO Box 3036, Parramatta, 2124

- **List of Office holders [s233(1)(b)]**

A list of the names, postal addresses and occupations of the persons holding the offices (a record of which is required to be kept in accordance with s230(1)(c)) (note the definition of "office" and "officer" in ss 6 & 9)

Board Register		(extract for Annual Return)		2013/2014	
Position: Sole Board of Management Representative (1) for New South Wales					
Office Held:		Wade Death			
		The Jack Rabbit Company Pty Ltd Unit 7/27 Crescent St Rozelle NSW 2039 Occupation – Fuel Marketer			
Position: Sole Board of Management Representative (1) for South Australia					
Office Held:		Trevor Bayliss			
		Adelaide Fuel Distributors Pty Ltd PO Box 333 Enfield Plaza SA 5085 Occupation – Fuel Marketer			
Position: Sole Board of Management Representative (1) for Tasmania					
Office Held:		Troy Bennett			
		Bennett's Petroleum Supplies Pty Ltd PO Box 436 Moonah TAS 7009 Occupation – Fuel Marketer			
Position: Sole Board of Management Representative (1) for Queensland					
Office Held:		David Thomas			
		Central Combined Group Pty Ltd PO Box 374 Gladstone QLD 4680 Occupation – Fuel Marketer			
Position: Sole Board of Management Representative (1) for Western Australia					
Office Held:		Craig Burrows			
		Fuel Distributors of WA PO Box 5219 Rockingham Beach WA 6969 Occupation – Fuel Marketer			
Position: Sole Board of Management Representative (1) for Victoria					
Office Held:		Philip Molineux			
		Bonney Energy Pty Ltd PO Box 191 Geelong VIC 3220 Occupation – Fuel Marketer			

- **List of Branches [s233(1)(b)]**

A record of the name of each branch of the organisation (a record of which is required to be kept in accordance with s230(1)(d) and regulation 147(a))

- Head Office - Sydney

- **New Branches [s233(1)(b)]**

A record of the name of each branch that commenced operation in the previous 12 months (a record of which is required to be kept in accordance with s230(1)(d) and regulation 147(b))

- Nil [0] New Branches in the 12 months to 31 December 2013

- **Old Branches [s233(1)(b)]**

A record of the name of each branch that ceased operation in the previous 12 months (a record of which is required to be kept in accordance with s230(1)(d) and regulation 147(c))

- Nil [0] Branches ceased operations in the 12 months to 31 December 2013

- **Addresses of Organisation and Branches [s233(1)(b)]**

A record of the address of the office of the organisation and the address of the office of each branch (a record of which is required to be kept in accordance with s230(1)(d) and regulation 147(d))

- Head Office - Sydney
Physical Address
Level 4, South Tower,
2-12 Macquarie Street,
Parramatta NSW 2150
Postal Address
PO Box 3036
Parramatta NSW 2124

- **Elections in Organisation and Branches [s233(1)(b)]**

A record of each election that must, under the rules of the organisation, be held during each calendar year commencing 1 January for any offices in the organisation and branches of the organisation (i.e. for the calendar year in which the return is lodged) (a record of which is required to be kept in accordance with s230(1)(d) and regulation 147(e)).

Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RO Act (see Fact Sheet 5)

- **NSW: Board of Management Representative (1)**
 - Last Election: AGM, November 2012
 - Due for Election: AGM, September 2014
- **VIC: Board of Management Representative (1)**
 - Last Election: AGM, September 2013
 - Due for Election: AGM, September 2015
- **SA: Board of Management Representative (1)**
 - Last Election: AGM, November 2012
 - Due for Election: AGM, September 2014
- **TAS: Board of Management Representative (1)**
 - Last Election: AGM, November 2012
 - Due for Election: AGM, September 2014
- **WA: Board of Management Representative (1)**
 - Last Election: AGM, September 2013
 - Due for Election: AGM, September 2015
- **QLD: Board of Management Representative (1)**
 - Last Election: AGM, September 2013
 - Due for Election: AGM, September 2015

- **Statement concerning number of members [s233(1)(b)]**

A record of the number of members on 31 December in the previous year, and, if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RO Act - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RO Act (a record of which is required to be kept in accordance with s230(1)(d) and regulation 147(f) & (g))

- Number of Members as at 31 December 2013
 - Voting Members: 86
 - Trade Members: 37
 - Life Members: 5
 - Association Members: 4
- Australasian Convenience and Petroleum Marketers Association (ACAPMA) has not entered into agreement relating to members, of State unions under s151(1) of the RO Act
- Australasian Convenience and Petroleum Marketers Association (ACAPMA) has no Members that are ineligible State members as described in s150 of the RO Act

ENDS