THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

(Federal Council)



Federal Secretary GRAHAM BIRD

Federal President KATH EVANS Level 1, 39 Lytton Road East Brisbane Old 4169, Australia

Telephone: (07) 3217 3766 Facsimile: (07) 3217 4462 Email: admin@amieuqld asn.au Website: www.amieu.asn.au

16 July 2008

The Registrar
Australian Industrial Relations Commission
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

BY FAX: (02) 9380 6990

Dear Registrar





I am writing in relation to a change of office bearers in the Australasian Meat Industry Employees' Union.

The 2008 Annual Return of the AMIEU records that there was a vacancy to one of the positions of Federal Council delegate for the Newcastle and Northern Branch of the organisation. I can advise that, in accordance with Rule 13.4 of the organisation, on 30 May 2008 the Committee of Management of the Newcastle and Northern Branch has appointed Mark Cooke as a proxy delegate to replace Karen Radnidge, who had earlier resigned from the Union.

The new Federal Council delegate is therefore:

Name: Mark Cooke

Address: C/- 34 Union Street, PO Box 2263, DANGAR NSW 2302

Position: Federal Council delegate

Occupation: Meatworker

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I also advise that a casual vacancy arose for the position of Vice President of the Newcastle and Northern Branch of the organisation. This occurred as a result of Ms Joanne Richards resigning the position of Vice President, as she had left employment in the meat industry. On 30 May 2008, pursuant to Rule 51 of the rules of the organisation, the Committee of Management of the Newcastle and Northern Branch appointed Ms Julie Graham to fill the casual vacancy.

Name: Julie Graham

Address: C/- 34 Union Street, PO Box 2263, DANGAR NSW 2302 Position: Branch Vice President, Newcastle and Northern Branch

Occupation: Meatworker

Finally, on 13 June 2008, the Queensland Branch Executive, in accordance with Rule 13.4, has appointed Mr Raymond Murphy as a proxy delegate to the Federal Council to be held in September 2008, in place of Mr Ian MacLauchlan. Mr MacLauchlan advised the Branch Executive that he will be unable to attend the Federal Council in September 2008 due to personal commitments. The amended details are therefore:

Name: Raymond Murphy

Address: C/- Level 1, 39 Lytton Road, East Brisbane, Q 4169

Position: Federal Council delegate (proxy delegate for Ian MacLauchlan

I declare and certify that the preceding information are correct statements of information contained in the organisations records.

Yours sincerely,

GRAHAM BIRD

FEDERAL SECRETARY

A.M.I.E.U.



Mr Graham Bird Federal Secretary The Australasian Meat Industry Employees Union Level 1, 39 Lytton Road EAST BRISBANE QLD 4169

Dear Mr Bird

Annual Return of Information Contained In Records Kept By Organisation - The Australasian Meat Industry Employees Union (AR2008/413)

The Registry has received your declaration dated 31 March 2008 providing information in accordance with subsection 233 of Schedule 1 of the *Workplace Relations Act 1996*. The document was lodged in the Industrial Registry on 31 March 2008.

The document lodged covers the following information:

- Number of members and employees as at 31 December 2007.
- Declaration that the register of members was maintained as required by s230.
- List of offices of the organisation and of the persons holding those offices.
- The address of the office of the organisation.
- A statement regarding the elections which must be held under the organisation's rules during 2008.

These documents meet the requirements of the Workplace Relations Act 1996 and have now been filed.

Yours sincerely

Steve Teece

for Deputy Industrial Registrar

26 June 2008



Our ref: AR2008/413

Mr Graeme Haynes Branch Secretary Western Australian Branch The Australasian Meat Industry Employees Union PO Box 479 BELMONT WA 6984

Dear Mr Haynes

Notification of changes to office holders -The Australasian Meat Industry Employees Union

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We received your declaration dated 7 April 2008 notifying the Registry of a change of office holders, in accordance with s233(2) of Schedule 1 of the *Workplace Relations Act 1996*.

The document has been filed.

Yours sincerely

Dean Superina

for Deputy Industrial Registrar

17 April 2008

THE AUSTRALASIAN MEAT INDUSTRY **EMPLOYEES' UNION (AMIEU)**

REGISTRY NSW

Industrial Union Of Workers, Perth

1A/288 GREAT EASTERN HIGHWAY ASCOT, WESTERN AUSTRALIA 6104 P.O. BOX 479 BELMONT W.A. 6984

> Telephone: (08) 9479 6029 Facsimile: (08) 9479 6308 Email: wameat@iinet.net.au

Website: http://wa.amieu.asn.au Secretary, Graeme Haynes

The Principle Registry Australian Industrial Registry **GPO Box 1994** Melbourne Victoria 3001

7th April 2008

Dear Sir/Madam

I, Graeme John Haynes, Secretary of the Western Australian Branch of the Australasian Meat Industry Employee, Union advise the following:

I am authorized to advise that there is a casual vacancy in our branch for the positions of Branch President and 1 Federal Council Delegate position.

The vacancies were caused by the resignation of Mr Craig Painter who had held both positions.

These vacancies occurred on the 5th April 2008

Brian Martin Rafferty is a financial member of the union and has been for the preceding 12 months.

In accordance with RAO 233 sub section 2 and registered rules of the Australasian Meat Industry Employees Union provided for in rule 51, the Branch Executive met on the 7th April 2008 and under the provisions of rule 49.9, appointed Brian Martin Rafferty to fill the vacancies of President and Federal Council Delegate for the remainder of the current term of office.

Yours Faithfully

Graeme Haynes Branch Secretary

31/03/2008 14:10

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THE AUSTRALASIAN MEAT INDUSTRY **EMPLOYEES' UNION**

(Federal Council)



Federal Secretary GRAHAM BIRD

Federal President KATH EVANS

Level 1, 39 Lytton Road East Brisbane Qld 4169, Australia

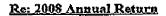
Telephone: (07) 3217 3766 Facsimile: (07) 3217 4462 Emgil: admin@amicuqld.asn.eu Website: www.amieu.asn.au

31 March 2008

The Registrar Australian Industrial Relations Commission Level 8, Terrace Towers 80 William Street East Sydney NSW 2011

BY FAX: (02) 9380 6990

Dear Registrar



In accordance with the RAO Schedule, I provide the following information:-

Declaration Pursuant to Section 233(1)(a), RAO Schedule A.

I declare and certify that a register of members of the AMIEU was kept and maintained in accordance with paragraph 230(1)(a) and sub-section 230(2) of the RAO Schedule during 2006.

- В. Records Required to be Lodged under Section 233(1)(b) RAO Schedule
- **B.1** Records Required to be kept under Section 230(1)(b) and (c) RAO Schedule

A list of the offices in the organisation and each branch of the organisation A list of the names, postal addresses and occupations of the persons holding the offices



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AMIEU

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1. Federal Council

Federal Secretary:

Graham Bird, Union Official, 62 Lygon Street, Carlton

South, Mclbourne VIC 3053

Federal President:

Kathleen May Evans, 34 Union Street, Newcastle West

2302

Federal Vice-President:

Patricia Fernandez, Union Official, Unit 3, 190 George

Street, Parramatta NSW 2150

2. Victorian Branch

Branch President

Gregory Leight

Hardwicks Meatworks

Meatworker

Knight Court Kyneton 3444

Vice-President

Michael Oravec

Don Smallgoods

Meatworker

248 Blackshaws Rd

Altona Nth 3025

Secretary

Graham Bird Union Official 62 Lygon Street

Carlton South 3053

Assistant

Branch Secretary

Paul Conway Union Official

62 Lygon Street

Carlton South 3053

Federal Council

Delegates

Jim Brittain

62 Lygon Street Union Official Carlton South 3053

Paul Conway

Union Official

62 Lygon Street

Carlton South 3053

Organisers

Lawrence Burley

Union Official

62 Lygon St

Carlton Sth 3053

Robert Savine

Union Official

62 Lygon St

Carlton South 3053

Collin Ross

62 Lygon St:

Union Official

Carlton Sth 3053

Jim Brittain

13 Murray St.

Union Official

Colac 3250 ·

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Victorian Branch-Cont.

Gwynnyth Evans Union Official 62 Lygon St Carlton Sth 3053

Committee Of Management Frank Brook Meatworker Colonial Farm 48 South St Glenroy 3046

Gwynnyth Evans Union Official 62 Lygon St Carlton 3053

Michael Goodman Meatworker Challenge Meats Boundary Rd Breakwater 3219

Kathleen E. Haddock

Meatworker

Safeway

Fountain Gate S/C Magid Drive 3805

Kevin Hoffernan Meatworker Tabro Meats Lance Creek 3995

Keith Hill Meatworker Pacific Meats
4 Norwich Ave
Thomastown 3074

Tyler Holt Meatworker CRF Colac

Clark St Colac 3250

Geoff Lines Meatworker

Cobram Abs Racecourse Rd Cobram 3644

Colin Lyon Meatworker Riverside Meats Goulburn Rd Echuca 3625

Giorgio Mallamace Meatworker Tibaldi Smallgoods

7 Lens St Coburg 3058

Joe Mamara Meatworker Don Smallgoods 248 Blackshaws Rd Altona Nth 3025

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Victorian Branch- Cont.

Albert James Oliver Meatworker Stawell Abattoirs Abattoir Rd Stawell 3380

Bob Scrivano Meatworker Castricum Bros 342 Hammond Rd Dandenong 3175

Rodney Taffe Meatworker Diamond Valley Pork Thomas Rd Laverton 3028

John Charles Tuck Meatworker BiLo Warmambool 150 Raglan Pde 3280

Anne Van Keulen Process Worker Aust. Specialty Foods Edgecomb Rd Kyneton 3444

Gary Verlander Meatworker MC Herd Bacchus Marsh Rd

Corio 3214

Ian Whitehead Meatworker Tasman Group Industry Park Drive Brooklyn 3021

Christopher Wialletton Meatworker Coles Laverton Central Ave 3028

Jason Scott Williamson Meatworker Inghams Enterprises 319 Settlement Rd Thomastown 3074 0732174462

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3. New South Wales Branch

Secretary/Treasurer Charlie Donzow

Unit 3, 190 George Street PARAMATTA NSW 2153

Occupation:

Union Official

President

Peter Usher Unit 3, 190 George Street PARAMATTA NSW 2153

Occupation:

Union official

Vice President

Mr Steve Smithson Unit 3, 190 George Street PARAMATTA NSW 2153

Occupation:

Meatworker

And:

Mrs Rose Bell Unit 3, 190 George Street PARAMATTA NSW 2153

Occupation

Meatworker

Federal Council Delegates

Peter Usher Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation

Union official

And;

Patricia Fernandez Unit 3, 190 George Street PARAMATTA NSW 2153

Occupation

Union organiser

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New South Wales Branch-Cont.

Organisers

Patricia Fornandez Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Union organiser

Deidre Williams Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Union organiser

Mark Perkins Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Union organiser

Committee of Management

Mrs Lorraine Moore Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mrs Jackie Organ Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Poultry worker

Mr Noel Bond Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Process worker

Mr Wayne Irving Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mrs Jo Abela Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Poultry worker

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New South Wales Branch-Cont.

Mrs Debbie Hart Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Poultry worker

Mr Steve Nuimata Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mr Jim Hickey Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mr Daniel Brown Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mr Steve Aquilina Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mr Kent McDonald Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Meatworker

Mr Gerry Leslie Unit 3, 190 George Street PARAMATTA NSW 2153 Occupation:

Process worker

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4. Newcastle & Northern Branch

President

Justin Smith P O Box 2263 DANGAR NSW 2302

Occupation

Meatworker

Vice President

Joanne Reid P O Box 2263 DANGAR NSW 2302

Occupation

Poultry Process Worker

Secretary

Kathleen May Evaus P O Box 2263 DANGAR NSW 2302

Occupation

Branch Secretary

Assistant Secretary

Paul Tony Brown P O Box 2263 DANGAR NSW 2302

Occupation

Branch Assistant Secretary

Treasurer

Mark Cooke P O Box 2263 DANGAR NSW 2302

Occupation

Slaughterman

Organisers

Two offices of Organiser are currently vacant.

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Newcastle & Northern Branch- Cont.

Committee Of Management

Marie Lucas P O Box 2263 DANGAR NSW 2302

Occupation

Quality Assurance Officer

Cameron Armstrong P O Box 2263 DANGAR NSW 2302

Occupation

Slaughterman.

Wayne Mitchell P O Box 2263 DANGAK NSW 2302

Occupation

Boner

Lynne Lavell P O Box 2263 DANGAR NSW 2302

Occupation

Poultry Process Worker

Brian Mordue P O Box 2263 DANGAR NSW 2302

Occupation

Butcher, Meat Unit

Emma Colquhoun P O Box 2263 DANGAR NSW 2302

Occupation

Quality Assurance Officer

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Newcastle & Northern Branch-Cont.

Julie Graham P O Box 2263 DANGAR NSW 2302

Federal Councillors

Paul Tony Brown P O Box 2263 DANGAR NSW 2302

Occupation

Assistant Secretary

The second office of Federal Councillor is currently vacant.

5. Tasmanian Branch

Secretary

Grant Courtney P O Box 649 KINGS MEADOWS TAS 7249

Occupation:

Union Official

President

Phillip Smith P O Box 649 KINGS MEADOWS TAS 7249

Occupation:

Slaughterer

Vice President

Mr Rob Johnson P O Box 649 KINGS MEADOWS TAS 7249

Occupation:

Slicer

Assistant Secretary

Marcus Cooper P O Box 649 KINGS MEADOWS TAS 7249

Occupation:

Retail butcher

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Tasmanian Branch-Cont.

Committee of Management

(Hobart Sub-Branch)
Peter Nichols
P O Box 649
KINGS MEADOWS TAS 7249
Occupation:

Retail butcher

Keven Brazendale P O Box 649 KINGS MEADOWS TAS 7249 Occupation:

Retail butcher

(Burnie Sub Branch)
Leigh Pearce
P O Box 649
KINGS MEADOWS TAS 7249
Occupation:

Retail butcher

(Launceston Sub-Branch)
Damien Williams
P O Box 649
KINGS MEADOWS TAS 7249
Occupation:

Slaughterer

Federal Council Delegates Phillip Smith (see above) Kevin Brazendale (see above)

6. Queensland Branch

President

Keith Haslem c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Meatworker

Vice President

Richard (Butch) Nothdurft c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Meatworker

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Oueensland Branch- Cont.

Secretary
Russell Carr
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Branch Secretary

Assistant Secretary
Brian Crawford
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Assistant Branch Secretary

Treasurer
Mick Ainsworth
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Organisers

(Southern Region)

Matthew Journeaux c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Organiser

Ian (Macca) McLauchlan c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Organiscr

(Central Region)

Paul Jensen c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Organiser

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Oucensland Branch-Cont.

(Northern Region) Ray Murphy c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Organiser

(Southern Region)

Mary Bateson c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Poultry worker

Wayne Coates c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Meatworker (smallgoods)

Kim Raymond Prange c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Meatworker

Susan Siddell c/Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Poultry worker

(Central Region)

(Northern Region)

John Alfred Evans c/ Level 1, 39 Lytton Road East Brisbane QLD 4169

Occupation:

Meatworker

Fred Brunjes c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Poultry worker

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Queensland Branch-Cont.

Rhonda Murphy c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Meatworker

Federal Council Delegates

Brian Crawford c/ Level 1, 39 Lytton Road East Brisbane QLD 4169 Occupation:

Union official

Ian MacLauchlan c/ Level 1, 39 Lytton Road East Brisbane QLD 4169

Occupation:

Union official

7. Western Australian Branch

President
Craig Painter
Unit 1A/288 Great Eastern Highway
Ascot WA 6104
Occupation:
Butcher

Vice President
John Lawrence Da Silva
Unit 1A/288 Great Eastern Highway
Ascot WA 6104

Ascot WA 6104 Occupation:

Union Official

Secretary

Graeme John Haynes Unit 1A/288 Great Eastern Highway Ascot WA 6104

Occupation:

Union Official

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Western Australian Branch - cont.

Committee Positions

(Registered Abattoir) Allan Voice Unit 1A/288 Great Eastern Highway Ascot WA 6104

Occupation:

Meatworker

(Export Boning Room) Brian Martin Rafferty Unit 1A/288 Great Eastern Highway Ascot WA 6104 Occupation:

Meatworker

(Retail Area) Philomena Ann Gunning Unit 1A/288 Great Eastern Highway Ascot WA 6104 Occupation:

Meatworker

Mark Hatcher Unit 1A/288 Great Eastern Highway Ascot WA 6104 Occupation:

Meatworker

(Smallgoods) Steven John Mawdesley Unit 1A/288 Great Eastern Highway Ascot WA 6104 Occupation: Meatworker

Perry Lenny Yozzi Unit 1A/288 Great Eastern Highway Ascot WA 6104

Occupation:

Meatworker

(Other Area) Peter Allan Legg Unit 1A/288 Great Eastern Highway Ascot WA 6104 Occupation:

Union Organiser

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8. South Australian Branch

President

Ian Bronca C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Slaughterer

Vice President

Michael Lindner C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Slaughterer

Secretary/Treasurer

Graham Smith C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Branch Secretary

Assistant Secretary

Paul Marshall C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Assistant Branch Secretary

Delegates to Federal Council (2)

Paul Marshall (as above) Ian Bronca (as above) Page: 17/20

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South Australian Branch - Cont.

Organiser

Sue O'Conneil C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Union Organiser

Committee of Management

(Supermarket) (3)

William Gibbons C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Butcher

Ryan Sprigg C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Meatworker

Michelle McKay C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Meatworker

(Smallgoods Sector) (2)

Gordon Davidson C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Meatworker

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South Australian Branch- Cont.

Dianne Tancock C/ AMIEU SA Brauch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Meatworker

(Wholesale) (1)

Vacant

(Retail) (1)

Vacant

(Domestic) (1)

Vacant

(Export Abattoirs) (3)

Stephen Wrightson C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Slaughterer

John Woods C/ AMIEU SA Branch 46 Greenhill Road WAYVILLE SA 5034

Occupation:

Slaughterer

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AMIEU

B.2 Matters Prescribed for purposes of Section 230(1)(d) RAO Schedule by

A record of the name of each branch of the organisation

The names of each Branch of the organisation are as follows:-

- Queensland Branch;
- New South Wales Branch;

Regulation 147, RAO Regulations

- Newcastle and Northern Branch;
- Victorian Branch;
- South Australian Branch:
- Tasmanian Branch; and
- Western Australian Branch.

A record of the name of each branch that commenced operation in the previous 12 months

No branch commenced operations in 2007.

A record of the name of each branch that ceased operation in the previous 12 months

No branch ceased operations in 2007.

A record of the address of

- (i) the office of the organisation; and
- (ii) the office of each branch of the organisation

The record of the addresses of the Federal Council and Branches of the organisation are as follows:-

- Federal Council Level 1, 39 Lytton Rd, East Brisbane, Queensland.
- Victorian Branch 62 Lygon Street, Carlton South, Victoria.
- Queensland Branch- 1/39 Lytton Road, East Brisbane, Queensland.
- Western Australian Branch- Unit 1A/288 Great Eastern Highway, Ascot, West
- South Australian Branch 46 Greenhill Rd, Wayville, South Australia.
- Tasmanian Branch 237 Wellington Street, Launceston, Tasmania.
- New South Wales Branch Unit 3, 190 George Street, Parramatta, New South
- Newcastle and Northern Branch, 34 Union St, Newcastle West, New South Wales.

A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January

(i) for an office in the organisation; and

(ii) for an office in the branch of an organisation

There are no elections required to be held under the rules of the organisation in 2008.

A record of the number of members on 31 December in the previous year

The number of members of the organisation as at 31 December 2007 was 20,905.

If the organisation has entered into an agreement mentioned in subsection 151(1) of the RAO Schedule - A record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members, in relation to an organisation, within the meaning of section 150 of the RAO Schedule.

The organisation and its Branches have not entered into any Section 151(1) agreements at any time.

Declaration

I declare and certify that the preceding information, including all attachments, are correct statements of information contained in the organisations records.

I further declare and certify that the statement made in Paragraph (1) of this correspondence is true and correct.

Yours sincerely

GRAHAM BIRD

FEDERAL SECRETARY

<u> A.M.I.E.U.</u>



Australian Industrial Registry Level 5, 11 Exhibition Street MELBOURNE 3000 Tel: (03) 8661 7777 -Fax: (03) 9655 0401

Ref: AR2008/413-[007V]

Mr Graham Bird Federal Secretary Australasian Meat Industry Employees Union, The AMIEU Federal Council Level 1, 39 Lytton Road East Brisbane Qld 4169

Dear Mr Bird,

Australasian Meat Industry Employees Union, The Annual Return of Information Contained in Records Kept by Organisation

I am writing to remind you of your obligations under section 233 of Schedule 1 of the *Workplace Relations Act 1996* (the RAO Schedule). This section requires the organisation to lodge the following:

- (1) a declaration signed by you or other prescribed officer certifying that the register of members has been kept and maintained as required by paragraph 230(1)(a) and subsection 230(2) during 2007.
- (2) a copy of the *list of offices* in the organisation and its branches (if any).
- (3) a copy of the names, postal addresses and occupations of the persons holding such offices.
- (4) a list of the names of each branch (if the organisation has any).
- (5) a record of the name of any branch which commenced or ceased operation during 2007 (if applicable).
- (6) a record of the addresses of the national, regional, divisional and/or branch offices of the organisation (as applicable).
- (7) a record of any election which must be held during 2008 under the rules of the organisation (if none, state so).
- (8) a record of the number of members of the organisation as at 31 December 2007.
- (9) a record of the number of any members who were ineligible State members within the meaning of s.150 (only if the organisation has entered into a s.151(1) agreement).
- (10) a declaration signed by you or other prescribed officer that the preceding copies of information being lodged are correct statements of the information contained in the organisation's records

Regulation 149 of the Workplace Relations (Registration and Accountability of Organisations) Regulations 2003 requires this information to have been lodged by **31 March 2008**.

You should note that failure to comply with this obligation is subject to a civil penalty provision under section 305 of the RAO Schedule.

If you have any questions or are having difficulties compiling this information please contact Steve Teece on (02) 8374 6506 or at steve teece@air.gov.au.

Yours sincerely

Steve Teece

for Deputy Industrial Registrar

23 January 2008