



Australian Government
Australian Industrial Registry

2 April 2009

Mr Brian Crawford
Federal Secretary
The Australasian Meat Industry Employees Union
Level 1, 39 Lytton Rd,
EAST BRISBANE QLD 4169

Dear Mr Crawford

**Re: Annual Return of Information Contained In Records Kept By Organisation –
The Australasian Meat Industry Employees Union – (AR2009/346)**

The Registry has received your declaration dated 30 March 2009 providing information in accordance with subsection 233 of Schedule 1 of the *Workplace Relations Act 1996*. The document was lodged in the Industrial Registry on 2 April 2009.

The document lodged covers the following information:

- Number of members as at 31 December 2008.
- Declaration that the register of members was maintained as required by s230.
- List of offices of the organisation and of the persons holding those offices.
- The address of the office and the branches of the organisation.
- A statement regarding elections which must be held under the organisation's rules during 2009.

These documents meet the requirements of the *Workplace Relations Act 1996* and have now been filed.

Yours sincerely

A handwritten signature in black ink that reads 'David Vale'.

David Vale
for Deputy Industrial Registrar

THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

(Federal Council)



Federal Secretary
BRIAN CRAWFORD

Federal President
KATH EVANS

Level 1, 39 Lytton Road East Brisbane Qld 4169, Australia

Telephone: (07) 3217 3766

Facsimile: (07) 3217 4462

Email: admin@amieuid.asn.au

Website: www.amieuid.asn.au

30 March 2009

The Registrar
Australian Industrial Relations Commission
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

BY FAX: (02) 9380 6990



Dear Registrar

Re: 2009 Annual Return

In accordance with the RAO Schedule, I provide the following information:-

A. Declaration Pursuant to Section 233(1)(a), RAO Schedule

I declare and certify that a register of members of the AMIEU was kept and maintained in accordance with paragraph 230(1)(a) and sub-section 230(2) of the RAO Schedule during 2006.

B. Records Required to be Lodged under Section 233(1)(b) RAO Schedule

B.1 Records Required to be kept under Section 230(1)(b) and (c) RAO Schedule

**A list of the offices in the organisation and each branch of the organisation
A list of the names, postal addresses and occupations of the persons holding
the offices**

1. Federal Council

Federal Secretary: Brian Patrick Crawford, 1/39 Lytton Road, East Brisbane, 4169

Federal President: Grant Courtney, 237 Wellington Street, Launceston, Tasmania

Federal Vice-President: Patricia Fernandez, Union Official, Unit 3, 190 George Street, Parramatta NSW 2150

2. Victorian Branch

Branch President	Gregory Leight Meatworker	Hardwicks Meatworks Knight Court Kyneton 3444
Vice-President	Michael Oravec Meatworker	Don Smallgoods 248 Blackshaws Rd Altona Nth 3025
Secretary	Graham Bird Union Official	62 Lygon Street Carlton South 3053
Assistant Branch Secretary	Paul Conway Union Official	62 Lygon Street Carlton South 3053
Federal Council Delegates	Jim Brittain Union Official	62 Lygon Street Carlton South 3053
	Paul Conway Union Official	62 Lygon Street Carlton South 3053
Organisers	Lawrence Burley Union Official	62 Lygon St Carlton Sth 3053
	Robert Savine Union Official	62 Lygon St Carlton South 3053
	Collin Ross Union Official	62 Lygon St Carlton Sth 3053
	Jim Brittain Union Official	13 Murray St Colac 3250

Victorian Branch- Cont.

	Gwynnyth Evans Union Official	62 Lygon St Carlton Sth 3053
Committee Of Management	Frank Brook Meatworker	Colonial Farm 48 South St Glenroy 3046
	Gwynnyth Evans Union Official	62 Lygon St Carlton 3053
	Michael Goodman Meatworker	Challenge Meats Boundary Rd Breakwater 3219
	Kathleen E. Haddock Meatworker	Safeway Fountain Gate S/C Magid Drive 3805
	Kevin Heffernan Meatworker	Tabro Meats Lance Creek 3995
	Keith Hill Meatworker	Pacific Meats 4 Norwich Ave Thomastown 3074
	Geoff Lines Meatworker	Cobram Abs Racecourse Rd Cobram 3644
	Colin Lyon Meatworker	Riverside Meats Goulburn Rd Echuca 3625
	Joe Mamara Meatworker	Don Smallgoods 248 Blackshaws Rd Altona Nth 3025
	Albert James Oliver Meatworker	Stawell Abattoirs Abattoir Rd Stawell 3380
	Bob Scrivano Meatworker	Castricum Bros 342 Hammond Rd Dandenong 3175

Victorian Branch- Cont.

Rodney Taffe
Meatworker

Diamond Valley Pork
Thomas Rd
Laverton 3028

John Charles Tuck
Meatworker

BiLo Warrnambool
150 Raglan Pde 3280

Anne Van Keulen
Process Worker

Aust. Specialty Foods
Edgecomb Rd
Kyneton 3444

Gary Verlander
Meatworker

MC Herd
Bacchus Marsh Rd
Corio 3214

Ian Whitehead
Meatworker

Tasman Group
Industry Park Drive
Brooklyn 3021

Christopher Wialletton
Meatworker

Coles Laverton
Central Ave 3028

Jason Scott Williamson
Meatworker

Inghams Enterprises
319 Settlement Rd
Thomastown 3074

3. New South Wales Branch

Secretary/Treasurer

Charlie Donzow
Unit 3, 190 George Street
PARAMATTA NSW 2153

Occupation: Union Official

President

Peter Usher
Unit 3, 190 George Street
PARAMATTA NSW 2153

Occupation: Union official

Vice President

Mr Steve Smithson
Unit 3, 190 George Street
PARAMATTA NSW 2153

Occupation: Meatworker

And;

Mrs Rose Bell
Unit 3, 190 George Street
PARAMATTA NSW 2153

Occupation Meatworker

Federal Council Delegates

Peter Usher
Unit 3, 190 George Street
PARAMATTA NSW 2153

Occupation Union official

And;

Patricia Fernandez
Unit 3, 190 George Street
PARAMATTA NSW 2153

Occupation Union organiser

New South Wales Branch- Cont.

Organisers

Patricia Fernandez
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Union organiser

Deidre Williams
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Union organiser

Mark Perkins
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Union organiser

Committee of Management

Mrs Lorraine Moore
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mrs Jackie Organ
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Poultry worker

Mr Noel Bond
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Process worker

Mr Wayne Irving
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mrs Jo Abela
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Poultry worker

New South Wales Branch- Cont.

Mrs Debbie Hart
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Poultry worker

Mr Steve Nuimata
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mr Jim Hickey
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mr Daniel Brown
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mr Steve Aquilina
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mr Kent McDonald
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Meatworker

Mr Gerry Leslie
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Process worker

4. Newcastle & Northern Branch

PRESIDENT

Justin Smith

P O Box 2263

DANGAR NSW 2309

Occupation

Liaison Officer

VICE PRESIDENT

Julie Graham

P O Box 2263

DANGAR NSW 2309

Occupation

Poultry Process Worker

SECRETARY

Kathleen May Evans

P O Box 2263

DANGAR NSW 2309

Occupation

Branch Secretary

ASSISTANT SECRETARY

Paul Tony Brown

P O Box 2263

DANGAR NSW 239

Occupation

Branch Assistant Secretary

TREASURER

Mark Cooke

P O Box 2263

DANGAR NSW 2309

Occupation

Slaughterman

ORGANISER

Karen Rogers

PO Box 2263
DANGAR NSW 2309

Occupation
One Position of Organiser is currently vacant.

Organiser

COMMITTEE OF MANAGEMENT

Marie Lucas
P O Box 2263
DANGAR NSW 2309

Occupation

Quality Assurance Officer

Wayne Mitchell
P O Box 2263
DANGAR NSW 2309

Occupation

Boner

Lynne Lavell
P O Box 2263
DANGAR NSW 2309

Occupation

Poultry Process Worker

Brian Mordue
P O Box 2263
DANGAR NSW 2309

Occupation

Butcher, Meat Unit

Emma Colquhoun
P O Box 2263
DANGAR NSW 2309

Occupation

Laboratory Technician

Trevor Oakes
PO Box 2263
DANGAR NSW 2309

Occupation: Poultry Boner

One vacancy for Committee of Management Member

FEDERAL COUNCILLORS

Paul Tony Brown
P O Box 2263
DANGAR NSW 2309

Occupation Assistant Secretary

Mark Cooke
PO Box 2263
DANGAR NSW 2309

Occupation Slaughterman

5. Tasmanian Branch

Secretary

Grant Courtney
P O Box 649
KINGS MEADOWS TAS 7249
Occupation:

Union Official

President

Phillip Smith
P O Box 649
KINGS MEADOWS TAS 7249
Occupation:

Slaughterer

Vice President
(Position Vacant)

Assistant Secretary
Marcus Cooper
P O Box 649
KINGS MEADOWS TAS 7249
Occupation:

Retail butcher

Tasmanian Branch- Cont.

Committee of Management

(Hobart Sub-Branch)

Peter Nichols

P O Box 649

KINGS MEADOWS TAS 7249

Occupation:

Retail butcher

Keven Brazendale

P O Box 649

KINGS MEADOWS TAS 7249

Occupation:

Retail butcher

(Burnie Sub-Branch)

Leigh Pearce

P O Box 649

KINGS MEADOWS TAS 7249

Occupation:

Retail butcher

(Launceston Sub-Branch)

Damien Williams

P O Box 649

KINGS MEADOWS TAS 7249

Occupation:

Slaughterer

Federal Council Delegates

Phillip Smith (see above)

Kevin Brazendale (see above)

6. Queensland Branch

President

Keith Haslem
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Vice President

Ronald Weston
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Queensland Branch- Cont.

Secretary

Russell Carr
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Branch Secretary

Assistant Secretary

Brian Crawford
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Assistant Branch Secretary

Treasurer

Mick Ainsworth
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Committee of Management

(Southern Region)

Mary Bateson
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Poultry worker

Wayne Coates

Queensland Branch- Cont.

c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker (smallgoods)

Kim Raymond Prange
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Susan Siddell
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Poultry worker

(Central Region)

(Northern Region)

Fred Brunjes
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Poultry worker

Rhonda Murphy
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Federal Council Delegates

Brian Crawford
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Union official

Ian McLauchlan
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Union official

7. Western Australian Branch

President

Brian Martin Rafferty
Unit 1A/288 Great Eastern Highway
Ascot WA 6104
Occupation:

Meatworker

Vice President

John Lawrence Da Silva
Unit 1A/288 Great Eastern Highway
Ascot WA 6104
Occupation:

Union Official

Secretary

Graeme John Haynes
Unit 1A/288 Great Eastern Highway
Ascot WA 6104
Occupation:

Union Official

Western Australian Branch – cont.

Committee Positions

(Registered Abattoir)

Allan Voice

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Meatworker

(Export Boning Room)

Brian Martin Rafferty

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Meatworker

(Retail Area)

Philomena Ann Gunning

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Meatworker

Mark Hatcher

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Meatworker

(Smallgoods)

Steven John Mawdesley

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Meatworker

Perry Lenny Yozzi

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Meatworker

(Other Area)

Peter Allan Legg

Unit 1A/288 Great Eastern Highway

Ascot WA 6104

Occupation: Union Organiser

8. South Australian Branch

President

Ian Bronca
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Slaughterer

Vice President

Michael Lindner
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Slaughterer

Secretary/Treasurer

Graham Smith
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Branch Secretary

Assistant Secretary

Paul Marshall
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Assistant Branch Secretary

Delegates to Federal Council (2)

Paul Marshall (as above)
Ian Bronca (as above)

South Australian Branch – cont.

Organiser

Sue O’Connell
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Union Organiser

Committee of Management

(Supermarket) (3)

William Gibbons
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Butcher

Ryan Sprigg
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

Michelle McKay
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

(Smallgoods Sector) (2)

Gordon Davidson
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

South Australian Branch – cont.

Dianne Tancock
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker
(Wholesale) (1) Vacant
(Retail) (1) Vacant
(Domestic) (1) Vacant
(Export Abattoirs) (3)

Stephen Wrightson
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Slaughterer

John Woods
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Slaughterer

Scott Challinger
C/ AMIEU SA Branch
46 Greenhill Road
WAYVILLE SA 5034

Occupation: Slaughterer

B.2 Matters Prescribed for purposes of Section 230(1)(d) RAO Schedule by Regulation 147, RAO Regulations

A record of the name of each branch of the organisation

The names of each Branch of the organisation are as follows:-

- Queensland Branch;
- New South Wales Branch;
- Newcastle and Northern Branch;
- Victorian Branch;
- South Australian Branch;
- Tasmanian Branch; and
- Western Australian Branch.

A record of the name of each branch that commenced operation in the previous 12 months

No branch commenced operations in 2008.

A record of the name of each branch that ceased operation in the previous 12 months

No branch ceased operations in 2008.

A record of the address of

- (i) the office of the organisation; and**
- (ii) the office of each branch of the organisation**

The record of the addresses of the Federal Council and Branches of the organisation are as follows:-

- Federal Council – Level 1, 39 Lytton Rd, East Brisbane, Queensland.
- Victorian Branch - 62 Lygon Street, Carlton South, Victoria.
- Queensland Branch- 1/39 Lytton Road, East Brisbane, Queensland.
- Western Australian Branch- Unit 1A/288 Great Eastern Highway, Ascot, West Australia.
- South Australian Branch – 46 Greenhill Rd, Wayville, South Australia.
- Tasmanian Branch - 237 Wellington Street, Launceston, Tasmania.
- New South Wales Branch - Unit 3, 190 George Street, Parramatta, New South Wales.
- Newcastle and Northern Branch, 34 Union St, Newcastle West, New South Wales.

A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January

(i) for an office in the organisation; and

(ii) for an office in the branch of an organisation

Elections are required to be held under the rules of the organisation in 2009 for the following offices:

Federal Council

- Federal Secretary
- Federal President
- Federal Vice-President

Victoria

- Branch President
- Vice-President
- Secretary
- Assistant Branch Secretary
- Federal Council Delegates
- Organisers
- Committee Of Management

Queensland

- Branch President
- Vice-President
- Secretary
- Assistant Branch Secretary
- Treasurer
- Federal Council Delegates
- Committee Of Management

West Australia

- Branch President
- Vice-President
- Secretary
- Assistant Branch Secretary
- Federal Council Delegates
- Organisers
- Committee Of Management

South Australia

- Branch President
- Vice-President
- Secretary/Treasurer
- Assistant Branch Secretary
- Federal Council Delegates
- Organisers
- Committee Of Management

Tasmania

- Branch President
- Vice-President
- Secretary
- Assistant Branch Secretary
- Federal Council Delegates
- Committee Of Management

New South Wales

- Branch President
- Vice-President
- Secretary/Treasurer
- Assistant Branch Secretary
- Federal Council Delegates
- Organisers
- Committee Of Management

Newcastle and Northern

- Branch President
- Vice-President
- Secretary
- Assistant Branch Secretary
- Federal Council Delegates
- Organisers
- Committee Of Management

A record of the number of members on 31 December in the previous year

The number of members of the organisation as at 31 December 2008 was 20,186.

If the organisation has entered into an agreement mentioned in subsection 151(1) of the RAO Schedule - A record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members, in relation to an organisation, within the meaning of section 150 of the RAO Schedule.

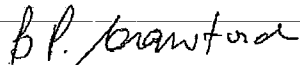
The organisation and its Branches have not entered into any Section 151(1) agreements at any time.

Declaration

I declare and certify that the preceding information, including all attachments, are correct statements of information contained in the organisations records.

I further declare and certify that the statement made in Paragraph (1) of this correspondence is true and correct.

Yours sincerely



BRIAN CRAWFORD
FEDERAL SECRETARY
A.M.I.E.U.



Australian Government
Australian Industrial Registry

18 March 2009

Mr Brian Crawford
Federal Secretary/Treasurer
Australasian Meat Industry Employees Union
AMIEU Federal Council
Level 1, 39 Lytton Road
East Brisbane QLD 4169

Dear Mr Crawford

**Australasian Meat Industry Employees Union, The
Annual Return of Information for 2009 [AR2009/346]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2009 in respect of the above by **31 March 2009**.

A signed and dated declaration certifying matters prescribed in Schedule 1 of the *Workplace Relations Act 1996* [the "**RAO Schedule**"] must be lodged in the Registry by that date. The matters to be included in the declaration are set out in the attached Checklist.

The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify the Registry within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RAO Schedule.

Once an Annual Return or change of records has been lodged, a copy will be posted on the Commission's website at www.airc.gov.au – under *Registered organisations - Files of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

The Registry encourages you to lodge all returns electronically (e.g. as pdf files) at RIASydney@airc.gov.au. Alternatively, you can forward the documents by fax to (02) 9380 6990.

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Please do not hesitate to contact me on (02) 8374 6507 or by e-mail at stephen.teece@airc.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

Steve Teece
Statutory Services Branch

Obligation to lodge Annual Return of Information by 31 March

A copy of each of the following records must be lodged in the Industrial Registry between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (the "other prescribed officer" see RAO Regulation 150).

For full details see ss230-233 of the RAO Schedule (the *Registration and Accountability of Organisations Schedule*) which forms Schedule 1 to the *Workplace Relations Act 1996*, and Regulations 149-151 of the RAO Regulations (the *Workplace Relations (Registration and Accountability of Organisations) Regulations 2003*).

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RAO Schedule.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss230(1)(a) and (2) [s233(1)(a)]
List of Offices	A list of the offices in the organisation and each branch (note the definition of "office" and "officer" in ss6 and 9) [s230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of "office" and "officer" in ss6 and 9) [s230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s230(1)(d) and reg. 147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s230(1)(d) and reg. 147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s230(1)(d) and reg. 147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s230(1)(d) and reg. 147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation. [s230(1)(d) and reg. 147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RAO Schedule
Statement concerning number of members	A record of the number of members on 31 December in the previous year, and: if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RAO Schedule - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RAO Schedule. [s230(1)(d) and reg. 147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RAO s233(2) and reg. 151 refer].



Australian Government
Australian Industrial Registry

28 January 2009

Mr Brian Crawford
The Australasian Meat Industry Employees Union
AMIEU Federal Council
Level 1, 39 Lytton Road
East Brisbane QLD 4169

Dear Mr Crawford

**Australasian Meat Industry Employees Union, The
Annual Return of Information for 2009 [AR2009/346]**

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The declaration must be signed by the secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (the "other prescribed officer"). A declaration signed by a non-elected person does not meet this requirement.

The secretary or other prescribed officer must also notify the Registry within 35 days of any changes to such records.

Failure to comply with these obligations is subject to a civil penalty provision – see s305 of the RAO Schedule.

Once an Annual Return or change of records has been lodged, a copy will be posted on the Commission's website at www.airc.gov.au – under *Registered organisations - Files of registered organisations*. To protect the privacy of the relevant office holders listed in declarations, you may wish to list their postal, rather than home addresses.

The Registry encourages you to lodge all returns electronically (e.g. as pdf files) at RIASydney@airc.gov.au. Alternatively, you can forward the documents by fax to (02) 9380 6990.

Please ensure that emailed documents include signatures where required e.g. by scanning the signed documents into a PDF or TIF format.

Please do not hesitate to contact me on (02) 8374 6507 or by e-mail at steve.teece@airc.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

Steve Teece
Statutory Services Branch

Obligation to lodge Annual Return of Information by 31 March

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List of Branches	A record of the name of each branch of the organisation [s230(1)(d) and reg. 147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s230(1)(d) and reg. 147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s230(1)(d) and reg. 147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s230(1)(d) and reg. 147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation. [s230(1)(d) and reg. 147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s189 of the RAO Schedule
Statement concerning number of members	A record of the number of members on 31 December in the previous year, and: if the organisation has entered into an agreement relating to members of State unions under s151(1) of the RAO Schedule - a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s150 of the RAO Schedule. [s230(1)(d) and reg. 147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge in the Industrial Registry, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RAO s233(2) and reg. 151 refer].