

MOUTEVELIS, Michael

From: AMIEUSA [amieusa@internode.on.net]
Sent: Thursday, 7 August 2014 11:27 AM
To: Orgs
Subject: change of address

Good Morning,

Please find attached letter stating our change of address

With thanks

SUE O'CONNELL

ADMINISTRATION

AMIEU SA/WA &

TASMANIA BRANCHES

227 HENLEY BEACH ROAD

TORRENSVILLE

SA 5031

Phone 08 8274 4100

Fax 08 8274 4101



change of address
signed.pdf

227A Henley Beach
Road
Torrensville
SA 5031



AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION
South and Western Australian
Branch

(Registered under the Fair Work Act 2009)

Telephone: (08) 8274 4100
Facsimile: (08) 8274 4101
Toll Free: 1800 882 645
(Country and WA members)
Email: amicusa@internode.on.net
Website: <http://sa.amieu.asn.au>

ABN: 44 210 953 242

7 August 2014

The General Manager
Fair Work Commission
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011
By email: orgs@fwc.gov.au

Dear Sir or Madam

Re: Change of Address of the AMIEU SA & WA Branch Office

I am writing to advise that the office of the AMIEU SA & WA Branch Offices has relocated.

The AMIEU SA & WA Branch offices was previously located at 46 Greenhill Road, Wayville, SA 5034.

The **new address** of the AMIEU SA & WA Branch is **227 Henley Beach Road, Torrensville, SA 5031.**

The contact telephone number, facsimile number, and email address of the AMIEU SA & WA Branch remain unchanged.

If you have any queries, please do not hesitate to contact me.

Yours faithfully,

Sharra Anderson
Branch Secretary
Australasian Meat Industry Employees' Union
SA & WA Branch

MOUTEVELIS, Michael

From: Craig Buckley [craig@amieuqld.asn.au]
Sent: Thursday, 7 August 2014 10:08 AM
To: Orgs
Subject: AMIEU Change of Address of Federal Office

Dear Sir or Madam

Please find attached correspondence regarding a change of address to the AMIEU Federal Council office.

Regards

Craig Buckley
National Industrial Officer
Australasian Meat Industry Employees' Union

ExchangeDefender Message Security: [Check Authenticity](#)



Letter FWC re
Change of Address..

THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

(Federal Council)



Federal Secretary
GRAHAM SMITH

227 Henley Beach Road, Torrensville SA 5031, Australia

Telephone: (08) 8274 4100

Facsimile: (08) 8274 4101

Federal President
PATRICIA FERNANDEZ

Website: <http://amieu.net/>

7 August 2014

The General Manager
Fair Work Commission
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011
By email: orgs@fwc.gov.au

Dear Sir or Madam

Re: Change of Address of the AMIEU Federal Office

I am writing to advise that the office of the AMIEU Federal Council has relocated.

The AMIEU Federal Council was previously located at 46 Greenhill Road, Wayville, SA 5034.

The **new address** of the AMIEU Federal Council is **227 Henley Beach Road, Torrensville, SA 5031.**

The contact telephone number, facsimile number, and email address of the AMIEU Federal Council remain unchanged.

If you have any queries, please do not hesitate to contact me.

Yours faithfully,

Graham Smith
Federal Secretary
Australasian Meat Industry Employees' Union



29 May 2014

Mr Graham Smith
Federal Secretary
The Australasian Meat Industry Employees Union
federal@amieuqld.asn.au

Dear Mr Smith,

Annual Return of Information for 2014 [AR2014/154]

I acknowledge receipt on 28 March and 28 May 2014 of your Declarations providing information in accordance with subsection 233(1) of the *Fair Work (Registered Organisations) Act 2009*.

The documents lodged cover the required information for the 2014 Annual Return of Information of Australasian Meat Industry Employees Union, The.

The document can be viewed on the Fair Work Commission website through the List of Registered Organisations - <http://www.fwc.gov.au/index.cfm?pagename=regorgslist>

Yours sincerely

Michael Moutevelis
Regulatory Compliance Branch

MOUTEVELIS, Michael

From: Craig Buckley [craig@amieuqld.asn.au]
Sent: Wednesday, 28 May 2014 9:34 AM
To: Orgs
Subject: AMIEU Annual Return 2014 Corrected version
Attachments: 007V AMIEU ANNUAL RETURN 2014 Corrected.pdf

28 May 2014

The General Manager
Fair Work Australia

Dear Sir or Madam

Re: Annual Return of the AMIEU

An officer of the registry contacted me and alerted me to an error in the Annual Return of the AMIEU for 2014. The declaration in paragraph A had mistakenly referenced '2012' instead of '2013.'

As requested, the declaration has been amended, the annual return re-dated and re-signed by the Federal Secretary. Please find a copy of the corrected Annual Return attached.

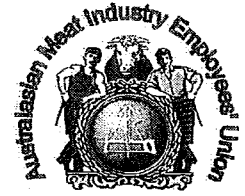
Please contact me if there are any queries about the above.

Regards,

Craig Buckley
National Industrial Officer
Australasian Meat Industry Employees' Union
Email scanned by BCA Virtual Mail Manager : <http://www.businesscomputing.com.au>

THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

(Federal Council)



Federal Secretary
GRAHAM SMITH

First Floor, 46 Greenhill Road, Wayville, SA 5034, Australia
Telephone: (08) 8274 4100
Facsimile: (08) 8274 4101

Federal President
PATRICIA FERNANDEZ

Website: <http://amieu.net/>

27 May 2014

The General Manager
Fair Work Commission
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Dear Sir or Madam

Re: 2014 Annual Return

In accordance with the *Fair Work (Registered Organisations) Act 2009* ["the RO Act"], I provide the following information:-

A. Declaration Pursuant to Section 233(1)(a), RO Act

I declare and certify that a register of members of the AMIEU was kept and maintained in accordance with paragraph 230(1)(a) and sub-section 230(2) of the RO Act during 2013.

B. Records Required to be Lodged under Section 233(1)(b) RO Act

B.1 Records Required to be kept under Section 230(1)(b) and (c) RO Act

A list of the offices in the organisation and each branch of the organisation
A list of the names, postal addresses and occupations of the persons
holding the offices

1. Federal Council

Federal Secretary: Graham Smith, Level 2, 46 Greenhill Road, Wayville,
South Australia 5034

Federal President: Patricia Fernandez, Unit 3, 190 George Street
Parramatta NSW 2150

Federal Vice-President: Paul Conway, 62 Lygon Street, Carlton South, VIC 3053

2. Victorian Branch

Branch President

Gregory Leight
62 Lygon Street
Carlton South 3053

Meatworker

Vice-President

Kathleen Haddock
62 Lygon Street
Carlton South 3053

Meatworker

Secretary/Treasurer

Paul Conway
62 Lygon Street
Carlton South 3053

Union official

Assistant Secretary

Barrie Chalkley
62 Lygon Street
Carlton South 3053

Union official

Federal Council Delegates

Gwynnyth Evans
62 Lygon Street
Carlton South 3053

Union official

Barrie Chalkley
62 Lygon Street
Carlton South 3053

Union official

Organisers

Jarrod Jones
62 Lygon Street
Carlton South 3053

Union organiser

Victorian Branch (cont)

Sean Reilly
62 Lygon St
Carlton South 3053 Union organiser

Michael Newman
62 Lygon St
Carlton South 3053 Union organiser

Gwynnyth Evans
62 Lygon St
Carlton South 3053 Union organiser

Committee of Management

SUPERMARKETS

Garry McIntyre
62 Lygon St
Carlton South 3053 Meatworker

Dione Pedrina
62 Lygon St
Carlton South 3053 Meatworker

Jason Peters
62 Lygon St
Carlton South 3053 Meatworker

Sharlene Stevens
62 Lygon St
Carlton South 3053 Meatworker

Christopher Wialletton
62 Lygon St
Carlton South 3053 Meatworker

Anthony Zaffiro
Meatworker

JBS BROOKLYN
Gavin Bishop
62 Lygon St
Carlton South 3053 Meatworker

COLONIAL FARM

Francis Brook
62 Lygon St
Carlton South 3053 Meatworker

Victorian Branch (cont)

DIAMOND VALLEY PORK

Daniel Gili

62 Lygon St

Carlton South 3053

Meatworker

HARDWICKS KYNETON

Robert Slimmon

62 Lygon St

Carlton South 3053

Meatworker

INGHAMS ENTERPRISES

Jason Scott Williamson

62 Lygon St

Carlton South 3053

Meatworker

RETAIL PRE-PACKAGING

Anthony Morris (SRS)

62 Lygon St

Carlton South 3053

Meatworker

DON KRC

Kevin Earl

62 Lygon St

Carlton South 3053

Meatworker

MC HERD

William Budge

62 Lygon St

Carlton South 3053

Meatworker

CRF FOODS

Michael Wisbey

62 Lygon St

Carlton South 3053

[now Australian Lamb Co Colac]

Meatworker

JBS COBRAM

Brian Dunn

62 Lygon St

Carlton South 3053

Meatworker

FREWSTAL

Darren Jasper

62 Lygon St

Carlton South 3053

Meatworker

Victorian Branch (cont)

TABRO MEATS

Cheryle Goon
62 Lygon St
Carlton South 3053

Meatworker

ARARAT ABBATOIRS

Russell Dempster
62 Lygon St
Carlton South 3053

Meatworker

WANGARATTA ABS

Malcolm Dinsdale
62 Lygon St
Carlton South 3053

Meatworker

RIVERSIDE MEATS

Gregory Glen
62 Lygon St
Carlton South 3053

Meatworker

3. New South Wales Branch

Secretary/Treasurer

Charlie Donzow
Unit 3, 190 George Street
PARRAMATTA NSW 2150

Occupation:

Union Official

President

Peter Usher
Unit 3, 190 George Street
PARRAMATTA NSW 2150

Occupation:

Union Official

Vice Presidents (2)

Stephen Aquilina
Unit 3, 190 George Street
PARRAMATTA NSW 2150

Occupation:

Labourer

Deborah Hart
Unit 3, 190 George Street
PARRAMATTA NSW 2150

Occupation:

Labourer

NSW Branch (cont)

Federal Council Delegates

Peter Usher
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation

Union official

Patricia Fernandez
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation

Union Official

Organisers

Patricia Fernandez
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Union Organiser/ Industrial Officer

Deidre Williams
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Union Organiser

Mark Perkins
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Union Organiser

Christopher Clark
Unit 3, 190 George Street
PARRAMATTA NSW 2150

Union Organiser

James Hickey
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Union Organiser

Committee of Management

Mr Noel Bond
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Process worker

NSW Branch (cont)

Mr Steven Niumata
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Process worker

Mr Glenn Meylan
Unit 3, 190 George Street
PARAMATTA NSW 2153
Occupation:

Slaughterman

Christine Bidois
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Labourer

Bradley Paul Bourke
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Labourer

Andrew Devine
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Labourer

Anthony Grassmayr
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Butcher

Bradley Grant McKinnon
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Boner

Faith Montecillo
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Labourer

Carl Nash
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Labourer

NSW Branch (cont)

Nive Pologa
Unit 3, 190 George Street
PARRAMATTA NSW 2150
Occupation:

Labourer

4. Newcastle & Northern Branch

PRESIDENT

Mark Cooke
P O Box 2263
DANGAR NSW 2309

Occupation:

Slaughterman

VICE PRESIDENT

Julie Graham
P O Box 2263
DANGAR NSW 2309

Occupation:

Poultry Process Worker

SECRETARY

Grant Courtney
P O Box 2263
DANGAR NSW 2309

Occupation:

Branch Secretary

ASSISTANT SECRETARY

Justin Smith
P O Box 2263
DANGAR NSW 239

Occupation:

Branch Assistant Secretary

TREASURER

Stuart Watt
P O Box 2263
DANGAR NSW 2309

Occupation:

Dairy Manufacturing Worker

Newcastle and Northern NSW Branch (cont)

ORGANISERS

Scott Philp
PO Box 2263
DANGAR NSW 2309

Occupation: Branch Organiser

Jason Roe
PO Box 2263
DANGAR NSW 2309

Occupation: Branch Organiser

COMMITTEE OF MANAGEMENT

Brian Mordue
P O Box 2263
DANGAR NSW 2309

Occupation: Butcher, Meat Unit

Gordon McDonald
P O Box 2263
DANGAR NSW 2309

Occupation: Food Manufacturing
Employee

Darryl Shelton
PO Box 2263
DANGAR NSW 2309

Occupation: Poultry Process Worker

Don Morehouse
PO Box 2263
DANGAR NSW 2309

Occupation: Boner

Newcastle and Northern Branch (cont)

Leonie Gibson
PO Box 2263
Dangar NSW 2309
Occupation: Retail Process Worker

John Dawson
PO Box 2263
DANGAR NSW 2309
Occupation: Poultry Process Worker

Adrian Van Haren
PO Box 2263
DANGAR NSW 2309
Occupation: Boner

FEDERAL COUNCILLORS

Mark Cooke
P O Box 2263
DANGAR NSW 2309
Occupation: Slaughterman

Justin Smith
P O Box 2263
DANGAR NSW 2309
Occupation: Union Official

5. Tasmanian Branch

PRESIDENT
Howard Donovan
237 Wellington St
Launceston 7250
Occupation: Slicer, Greenhams

VICE PRESIDENT
Stephen McKenna
237 Wellington St
Launceston 7250
Occupation: Butcher, Woolworths

Tasmanian Branch (cont)

SECRETARY/TREASURER

Troy Baker
237 Wellington St
Launceston 7250
Occupation:

Union official

ASSISTANT SECRETARY

Darren Goodier
237 Wellington St
Launceston 7250
Occupation:

Boner, JBS Longford

SOUTHERN SUB BRANCH

Peter Nichols
237 Wellington St
Launceston 7250
Occupation:

Butcher

Cindy Tarrant
237 Wellington St
Launceston 7250
Occupation:

Coles, Packer

NORTH WEST SUB BRANCH

Lisa Cook
237 Wellington St
Launceston 7250
Occupation:

Value added, Nichols Poultry

Harry Reasons
237 Wellington St
Launceston 7250
Occupation:

Chicken Boner, Nichols Poultry

NORTHERN SUB BRANCH

Cynthia Goodier
237 Wellington St
Launceston 7250
Occupation:

Cryovac/packer JBS Longford

1 Vacancy

FEDERAL COUNCIL DELEGATES

Peter Nichols
Howard Donovan

(as above)

(as above)

6. Queensland Branch

President

Keith Haslem
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Vice President

Ronald Weston
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Secretary

Brian Crawford
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Branch Secretary

Assistant Secretary

Matthew Journeaux
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Assistant Branch Secretary

Treasurer

Mick Ainsworth
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Committee of Management

(Southern Region)

Mary Bateson
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Poultry worker

Kristine Lynette Allen
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Poultry worker

Queensland Branch (cont)

Kim Raymond Prange
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Tori Jane Bell
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

David William Phillips
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Darryl McKey
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

(Central Region)

Greville Sexton
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Glen De Git
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Noel Meiers
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

(Northern Region)

Fred Brunjes
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Poultry worker

Neil Kemp
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Queensland Branch (cont)

Tiffany Kerle
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Meatworker

Federal Council Delegates

Matthew Journeaux
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Assistant Branch Secretary

Lee Norris
c/ Level 1, 39 Lytton Road
East Brisbane QLD 4169
Occupation:

Industrial Officer

7. South and Western Australian Branch

PRESIDENT

Scott Challinger
c/- 46 Greenhill Road
WAYVILLE SA 5034
Occupation: Slaughterer

South Australian Vice President
Vacant

Western Australian Vice President

Mark Wesley Hatcher
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Butcher

Secretary-Treasurer

Sharra Anderson
c/- 46 Greenhill Road
WAYVILLE SA 5034

Assistant Secretary

John Da Silva
c/- 46 Greenhill Road
WAYVILLE SA 5034

South and Western Australian Branch (cont)

Organisers - South Australia

Kaine Sic
c/- 46 Greenhill Road
WAYVILLE SA 5034

Peter David Tucker
c/- 46 Greenhill Road
WAYVILLE SA 5034

Organisers - Western Australia

Brendon Jowett
c/- 46 Greenhill Road
WAYVILLE SA 5034

Peter Allan Legg
c/- 46 Greenhill Road
WAYVILLE SA 5034

Committee of Management Representatives South Australia

Sandra May Ashwood
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

Michelle McKay
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

Committee of Management Representatives Western Australia

Angela McPhee
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

Dynne Moanarua
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

South and Western Australian Branch (cont)

Melanie Richter
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Meatworker

Peter Michael Sines
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Butcher

Federal Council Delegate South Australia

Scott Challinger
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Slaughterer

Kaine Sich
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Union official

Federal Council Delegate Western Australia

John Da Silva
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Union official

Brendon Jowett
c/- 46 Greenhill Road
WAYVILLE SA 5034

Occupation: Union official

B.2 Matters Prescribed for purposes of Section 230(1)(d) RO Act by Regulation 147, RO Regulations

A record of the name of each branch of the organisation

The names of each Branch of the organisation are as follows:-

-
- Queensland Branch;
 - New South Wales Branch;
 - Newcastle and Northern Branch;
 - Victorian Branch;
 - South and Western Australian Branch;
 - Tasmanian Branch; and

A record of the name of each branch that commenced operation in the previous 12 months

No branch commenced operations in the previous 12 months. However, as from the date of the 2013 quadrennial elections, the South Australian Branch (which had previously amalgamated with the Western Australian Branch),

A record of the name of each branch that ceased operation in the previous 12 months

No branch ceased operation in the previous 12 months

A record of the address of

- (i) the office of the organisation; and
- (ii) the office of each branch of the organisation

The record of the addresses of the Federal Council and Branches of the organisation are as follows:-

- Federal Council – 46 Greenhill Rd, Wayville, South Australia.
- Victorian Branch - 62 Lygon Street, Carlton South, Victoria.
- Queensland Branch- 1/39 Lytton Road, East Brisbane, Queensland.
- South Australian Branch – 46 Greenhill Rd, Wayville, South Australia.
- Tasmanian Branch - 237 Wellington Street, Launceston, Tasmania.
- New South Wales Branch - Unit 3, 190 George Street, Parramatta, New South Wales.
- Newcastle and Northern Branch, 34 Union St, Newcastle West, New South Wales.

A record of each election that must, under the rules of the organisation, be held during each year commencing 1 January

- (i) for an office in the organisation; and
- (ii) for an office in the branch of an organisation

There are elections required to be held for the following offices of the organisation in 2014. The AMIEU will hold its biennial Federal Council in September 2014, at which, elections must be held for the following offices:

Federal President
Federal Vice-President

A record of the number of members on 31 December in the previous year

The number of members of the organisation as at 31 December 2013 was 18,697.

If the organisation has entered into an agreement mentioned in subsection 151(1) of the RO Act - A record of the number of members of the organisation who were, on 31 December in the previous year, ineligible State members, in relation to an organisation, within the meaning of section 150 of the RO Act.

The organisation and its Branches have not entered into any Section 151(1) agreements at any time.

Email Contact Points:

As requested, I can advise that the primary email contact points for the AMIEU, and each of its branches are as follows:

Federal Office:	federal@amieuqld.asn.au
Queensland Branch:	admin@amieuqld.asn.au
Newcastle and Northern NSW Branch:	amieu@amiue-newcastle.asn.au
New South Wales Branch:	amieunsw@amieu.asn.au
Victorian Branch:	amieuvic@ozemail.com.au
Tasmanian Branch:	amieutas@bigpond.com
South and Western Australian Branch:	amieusa@internode.on.net

Declaration

I declare and certify that the preceding information, including all attachments, are correct statements of information contained in the organisations records.

I further declare and certify that the statement made in Paragraph A of this correspondence is true and correct.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G Smith', with a large, sweeping flourish extending to the right.

GRAHAM SMITH
FEDERAL SECRETARY
A.M.I.E.U.



17 March 2014

Mr Graham Smith
Federal Secretary
The Australasian Meat Industry Employees Union
Sent by email: federal@amieuqld.asn.au

Dear Mr Smith

**The Australasian Meat Industry Employees Union
Annual Return of Information for 2014 [AR2014/154]**

I refer to our letter dated 17 February 2014 reminding you of the obligation to lodge an Annual Return of Information for 2014 in respect of the above by **31 March 2014**. While the organisation has until the end of the month in which to lodge the information, we provide the following as a second and final reminder. Please ignore this letter if you have lodged the Annual Return for 2014 in the last few days.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the 'RO Act'] must be lodged with the Fair Work Commission ('the FWC') by that date. The matters to be included in the declaration are set out in the attached checklist.

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records. A declaration signed by a non-elected person does not meet this requirement. The Secretary or other prescribed officer must also notify the FWC within 35 days of any changes to such records.

Once an Annual Return or change of records has been lodged, a copy will be posted on our website at www.fwc.gov.au – under *Registered organisations - List of registered organisations*. In order to protect the privacy of the relevant office holders listed in declarations, you may wish to list their official mailing address rather than personal home address.

We encourage you to lodge all returns electronically e.g. as pdf files at orgs@fwc.gov.au. Please ensure that emailed documents include signatures where required.

Please note: failure to comply with these obligations is subject to a civil penalty provision (up to \$51,000 for a body corporate and \$10,200 for an individual per contravention) - see s.305 of the RO Act. Further, in maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.

Please do not hesitate to contact me on (03) 8661 7936 or by e-mail at robert.pfeiffer@fwc.gov.au if you wish to discuss the requirements outlined in this correspondence.

Yours sincerely

Robert Pfeiffer
Senior Adviser
Regulatory Compliance Branch

Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the 'RO Act'), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the 'RO Regulations').

A copy of each of the following records must be lodged with the Fair Work Commission ('The Commission') between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2) [s.233(1)(a)] Note: In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.
List of Offices	A list of the offices in the organisation and each branch (note the definition of office and officer in ss.6 and 9) [s.230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of office and officer in ss.6 and 9) [s.230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s.230(1)(d) and r.147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s.230(1)(d) and r.147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s.230(1)(d) and r.147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s.230(1)(d) and r.147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s.230(1)(d) and r.147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act
Statement concerning number of members	A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act,- a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act. [s.230(1)(d) and r.147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with The Commission, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].



17 February 2014

Mr Graham Smith
Federal Secretary
The Australasian Meat Industry Employees Union
Sent by email: federal@amieuqld.asn.au

Dear Mr Smith

**The Australasian Meat Industry Employees Union
Annual Return of Information for 2014 [AR2014/154]**

This is a courtesy letter to remind you of the obligation to lodge an Annual Return of Information for 2014 in respect of the above by **31 March 2014**.

A signed and dated declaration certifying matters prescribed in the *Fair Work (Registered Organisations) Act 2009* [the 'RO Act'] must be lodged with the Fair Work Commission ('the Commission') by that date. The matters to be included in the declaration are set out in the attached checklist.

The declaration must be signed by the Secretary, or where applicable, such other elected official who is required under the rules or by resolution of the organisation, to keep the relevant records (other prescribed officer). A declaration signed by a non-elected person does not meet this requirement. The Secretary or other prescribed officer must also notify the Commission within 35 days of any changes to such records.

Once an Annual Return or change of records has been lodged, a copy will be posted on the Commission's website at www.fwc.gov.au under *Registered organisations - List of registered organisations*. In order to protect the privacy of the relevant office holders listed in the declarations, you may wish to list their official mailing address rather than personal home address.

The Commission encourages you to lodge all returns electronically e.g. as pdf or tif files at orgs@fwc.gov.au. Please ensure that emailed documents include signatures where required.

Please note: failure to comply with these obligations is subject to a civil penalty provision (up to \$33,000 for a body corporate and \$6,600 for an individual per contravention), see s.305 of the RO Act. Further, in maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.

Should you seek any clarification in relation to the above, please contact Mr Robert Pfeiffer on (03) 8661 7936 or via email at robert.pfeiffer@fwc.gov.au.

Yours sincerely

Ingrid Fraser
Adviser
Regulatory Compliance Branch

Obligation to lodge Annual Return of Information by 31 March

For full details see ss.230-233 of the *Fair Work (Registered Organisations) Act 2009* (the 'RO Act'), and rr.147-151 of the *Fair Work (Registered Organisations) Regulations 2009* (the 'RO Regulations').

A copy of each of the following records must be lodged with the Fair Work Commission ('The Commission') between 1 January and 31 March each year. They must be certified by a declaration stating that it is a correct statement of the information contained in that record, signed by the Secretary or such other elected official who is required under the rules, or by resolution of the organisation, to keep the relevant records (**other prescribed officer** see r.150 of the RO Regulations).

Failure to comply with these obligations is subject to a civil penalty provision – see s.305 of the RO Act.

Requirement	Details of requirement
Maintenance of Register of Members	A declaration by the Secretary or other prescribed officer certifying that the register of members has, during the immediately preceding calendar year, been kept and maintained as required by ss.230(1)(a) and (2) [s.233(1)(a)] Note: In maintaining the register of members, your attention is drawn to s.171A of the RO Act that outlines the circumstances where membership ceases to exist.
List of Offices	A list of the offices in the organisation and each branch (note the definition of office and officer in ss.6 and 9) [s.230(1)(b)]
List of Office holders	A list of the names, postal addresses and occupations of the persons holding the offices (note the definition of office and officer in ss.6 and 9) [s.230(1)(c)]
List of Branches	A record of the name of each branch of the organisation [s.230(1)(d) and r.147(a)]
New Branches	A record of the name of each branch that commenced operation in the previous 12 months [s.230(1)(d) and r.147(b)]
Old Branches	A record of the name of each branch that ceased operation in the previous 12 months [s.230(1)(d) and r.147(c)]
Addresses of Organisation and Branches	A record of the address of the office of the organisation and the address of the office of each branch [s.230(1)(d) and r.147(d)]
Elections in Organisation and Branches	A record of each election that must, under the rules of the organisation, be held during the year commencing 1 January of the year in which the return is lodged, for any offices in the organisation and branches of the organisation . [s.230(1)(d) and r.147(e)] Note: this provision does not relieve an organisation or branch from the separate requirement to lodge prescribed information prior to each election, as required by s.189 of the RO Act
Statement concerning number of members	A record of the number of members on 31 December in the previous year; and If the organisation has entered into an agreement relating to members of State unions under s.151(1) of the RO Act,- a record of the number of members of the organisation who were (on 31 December in the previous year) ineligible State members in relation to the organisation within the meaning of s.150 of the RO Act. [s.230(1)(d) and rr.147(f) and (g)]

Obligation to notify of changes within 35 days

If there are any changes during the year to the list of offices, list of officeholders, list of branches (where relevant) and the address of the organisation and/or its branches an organisation must, within 35 days of the change, lodge with The Commission, a notification of such changes certified by declaration signed by the secretary or other prescribed officer of the organisation to be a correct statement of the changes made [RO Act s.233(2) and RO Regulations r.151 refer].