



21 August 2017

Mr Grant Courtney
Branch Secretary
The Australasian Meat Industry Employees' Union-Newcastle and Northern Branch
grant.courtney@meatworker.com.au

Dear Mr Courtney,

cc: federal@sawa.amieu.asn.au

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Newcastle and Northern Branch [E2017/110]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australasian Meat Industry Employees' Union, The-Newcastle and Northern Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

Christine Hibberd
Registered Organisations Commission

NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009*

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

[delete all that do not apply]

- On [DATE] the address of the organisation changed to [STREET ADDRESS].¹
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:²
 1. *[include OLD name and address and NEW name and address of every branch that has changed]*
 2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:³
 - COMMENCED operation:
 1. *[include name of each new branch]*
 2. ...
 - CEASED operation:
 1. *[include name of each closed branch]*

¹ s.230(1)(d); reg.147(d)

² s.230(1)(d); reg.147(a) & (d)

³ s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to regorgs@roc.gov.au.]*

ANNEXURE A

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.

Branch	Date of Change	Name of Office that has changed	Name of <u>Outgoing</u> Office Holder	Name of <u>New</u> Office Holder	Postal Address of <u>New</u> Office Holder	Occupation of <u>New</u> Office Holder
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

4 August 2017

Post-election Report

AMIEU

Newcastle and Northern Branch

Scheduled Branch Election

E2017/110

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Election(s) Covered in this Report

Election Decision No/s: E2017/110

Rules

Rules used for the election: [007V: incorporates alterations of 3/11/2016 (R2016/254)]

Rules difficult to apply/interpret: None

Module Rule reference (if any) : N/A

Roll of Voters

Total number of voters on the Roll: Roll not used, Uncontested Election

Number of apparent workplace addresses:
Number of non-current addresses:
Other matters pertaining to the roll of voters:

Irregularities

Details of written allegations of irregularities,
and action taken by AEC: NIL

Other irregularities identified, and action taken: NIL

Other Matters

NIL

Attachments

- 1) Declaration of Results for Uncontested Offices

A handwritten signature in black ink, appearing to be 'Chris Cox', with a long horizontal stroke extending to the right.

Chris Cox

Returning Officer

4 August 2017

THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION SCHEDULED ELECTION E2017/110 NEWCASTLE AND NORTHERN BRANCH

Declaration of Results for Uncontested Offices

E2017/110

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

The Australasian Meat Industry Employees' Union Newcastle and Northern Branch

President

Candidates

COOKE, Mark

Vice President

Candidates

SHELTON, Darrel

Secretary

Candidates

COURTNEY, Grant Geoffrey

Assistant Secretary

Candidates

SMITH, Justin

Treasurer

Candidates

GIBSON, Leonie

Organisers (2)

Candidates

ROE, Jason
TAM, Hoi Ian

Committee of Management Members (7)

Candidates

BENNETT, Katie
DAWSON, John Paul
DUNNE, Sally
MCDONALD, Jacob
MOREHOUSE, Donald
ROSTEN, Scott
VAN HAREN, Adrian

Federal Council Delegates (2)

Candidates

COOKE, Mark
SMITH, Justin

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Chris Cox
Returning Officer
3 August 2017



Copy of Signed Decision

Title of Matter: Application/Notification by Australasian Meat Industry Employees' Union, The-Newcastle and Northern Branch
Section: s.189(1) RO Act - Notification of elections for office
Subject: Scheduled Branch election: President; Vice President; Secretary; Assistant Secretary; Treasurer; Organisers (2); Committee of Management Members (7); Federal Council Delegates (2).
Matter Number(s): E2017/110

A copy of the Commissioner's decision is attached for your information.

The relevant rulebook can be accessed via the Fair Work Commission's [website](#).

Dear Australasian Meat Industry Employees' Union, The-Newcastle and Northern Branch,

Section 233(2) of the *Fair Work (Registered Organisations) Act 2009* requires details of changes to an organisation's records to be declared to the Registered Organisations Commission. This includes changes to officers as a result of elections. Changes must be declared within 35 days and a template is available from the [website](#).

Dear Australian Electoral Commissioner via the Electoral Officer,

Under subsection 189 of the *Fair Work (Registered Organisations) Act 2009*, please arrange for the conduct of the above election.

Contact: Mr Grant Courtney of the organisation, as per the prescribed information.

Please send any declaration(s) and post election report to the Registered Organisations Commission at regorgs@roc.gov.au.

Inquiries:

Any inquiries relating to this matter are to be directed to Michael Moutevelis through regorgs@roc.gov.au.

24 MAY 2017



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

The Australasian Meat Industry Employees' Union (E2017/110)

CHRIS ENRIGHT

MELBOURNE, 24 MAY 2017

Arrangement for conduct of election.

[1] On 19 April 2017 the Newcastle and Northern Branch of The Australasian Meat Industry Employees' Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch President	(1)
Branch Vice President	(1)
Branch Secretary	(1)
Branch Assistant Secretary	(1)
Branch Treasurer	(1)
Branch Organisers	(2)
Branch Committee of Management Members	(7)
Federal Council Delegates from the Newcastle and Northern Branch	(2)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

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Copy of Prescribed Information

Title of Matter: Application/Notification by The Australasian Meat Industry Employees' Union - Newcastle and Northern Branch
Section: s.189(1) RO Act - Notification of elections for office
Subject: Scheduled Branch election: President; Vice President; Secretary; Assistant Secretary; Treasurer; Organisers (2); Committee of Management Members (7); Federal Council Delegates (2).
Matter Number(s): E2017/110

Attn: Electoral Officer

A copy of the Prescribed Information in relation to the above matter is attached for your information.

The election decision will be forwarded to your office in due course.

Inquiries:

Any inquiries relating to this are to be directed to: orgs@fwc.gov.au.

21 APRIL 2017



Grant Courtney
Secretary

THE AUSTRALASIAN MEAT INDUSTRY
EMPLOYEES' UNION
NEWCASTLE AND NORTHERN BRANCH

"Protecting workers for over 100 years"

Registered under the Workplace Relations Act 1996
ABN: 65 730 047 738

OFFICE:
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34 UNION STREET
NEWCASTLE WEST
PO BOX 2263
DANGAR NSW 2309

PHONE: (02) 4929 5496

FAX: (02) 4929 5401

EMAIL: amieu@amieu-newcastle.asn.au

**Statement and Notice of Prescribed Information under Regulation 138 of
the Fair Work (Registered Organisation) Act**

I, Grant Courtney, Secretary of the Australasian Meat Industry Employees Union, Newcastle and Northern Branch make the following statements:

1. I am the Secretary of the Australasian Meat Industry Employees Union, Newcastle and Northern Branch.
2. I am duly authorised to lodge the following prescribed information concerning forthcoming elections in the Newcastle and Northern Branch of the Australasian Meat Industry Employees Union and ;
3. I confirm that the following is being lodged under subsection 189 (1) of the Fair Work (Registered Organisation) Act schedule .

Signed

Grant Courtney
Secretary
AMIEU Newcastle and Northern Branch

Dated 19 April 2017



Grant Courtney
Secretary

THE AUSTRALASIAN MEAT INDUSTRY
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FAX: (02) 4929 5401

EMAIL: amieu@amieu-newcastle.asn.au

The General Manager
Fair Work Commission
80 William Street
Sydney NSW 2000

Email: orgs@fwc.gov.au

April 19, 2017

Dear Sir,

The elections for the Australasian Meat Industry Employees' Union (Newcastle and Northern Branch) are due this year. In accordance with subsection 189 (1) of the Fair Work (Registered Organisations) Act 2009 ["the RO Act"] and prescribed information in respect of Section 138 of the RO Act, I provide the following:

(1) (a) The name of each office or position for which an election is required:

- One (1) President
- One (1) Vice President
- One (1) Secretary
- One (1) Assistant Secretary
- One (1) Treasurer
- Two (2) Organisers
- Seven (7) Committee of Management Members
- Two (2) Federal Council Delegates

Reasons for the election is that;

The term of the office or position referred to above has expired or is due to expire in the normal course of events under the rules of the organisation.

There are no offices or positions for which an election is to be held before the prescribed day.

The electorate for the direct voting system is the whole of the Newcastle and Northern Branch.

Rule 50.1 Branch Elections provides that the Branch Elections are to be held not later than the thirty first day of December, 1969 and shall be conducted on every fourth year. The previous election was held in 2013. It is my understanding the election can be held in 2017 so long as it is prior to the thirty first day of December, 2017.

Rule 50.7 provides that the Returning Officer shall compile a roll of members eligible to vote pursuant to Rule 10. Rule 10.1.1 contains the provision no later than 30 days before the date fixed for the opening of nominations.

Further the branch committee of management met on the 22nd of February 2017 and moved the following resolution

- ***“Moved Don Morehouse second Leonie Gibson that the branch in line with the requirements of the Fair work Act and the union rules the COM determines 2 elected organisers in the fourth coming 2017 branch Elections. Furthermore the COM directs the branch secretary to write to the FWC to call on the 2017 branch elections”.***
- ***Carried***

The kind of voting system to be used in the conduct of the election is:

a direct voting system

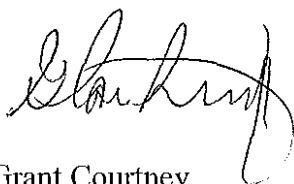
I have attached a statement signed by me, as Secretary of the Australasian Meat Industry Employees' Union (Newcastle and Northern Branch), duly authorised to sign the statement. The information is lodged under subsection 189(1) of the Fair Work Registered Organisations Act.

The prescribed information is lodged pursuant to subsection 189 (2) of the Fair Work RO Act. The prescribed day being at least 2 months before a person may under the rules become a candidate in the election.

I request that you make arrangements for the election to be held as soon as possible.

Thank you for your consideration in this matter.

Yours sincerely,



Grant Courtney
Secretary AMIEU