



The Australasian Meat Industry Employees' Union

NEWCASTLE AND NORTHERN BRANCH

Registered under the Workplace Relations Act 1996

OFFICE:
UNION HOUSE,
34 UNION STREET,
NEWCASTLE WEST.
P.O. BOX 5016,
NEWCASTLE WEST 2302.

PHONE: (02) 4929 5496
FAX: (02) 4929 5401

8th December, 2005

The Industrial Registrar
Australian Industrial Registry
Level 8, Terrace Towers
80 William Street
East Sydney NSW 2011

Dear Sir/Madam,

Re: Financial Returns Year Ending 30th June, 2005

I enclose herewith for your files a copy of the Financial Returns of the Australasian Meat Industry Employees Union (Newcastle and Northern Branch) for the year ended 30th June, 2005 pursuant to Schedule 1B RAO of the Workplace Relations Act 1996.

The financial report was submitted to the Committee of Management meeting held 30th August, 2005.

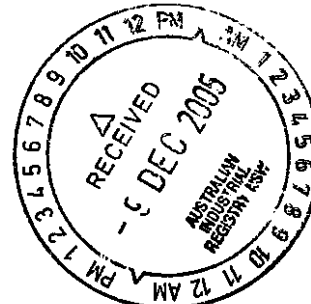
The Union advised members that the financial report was posted on the Union's website at <http://newcastle.amieu.asn.au> and was made available as hard copy on request. I have attached a copy of the Union's Journal for your information.

The Branch Committee of Management considered and adopted the financial report on Thursday, 24th November, 2005 being the first meeting following distribution of the financial reports to members.

I now forward the financial report for your records.

Yours faithfully,

Kath Evans
Branch Secretary



Certificate of Secretary or other Authorised Officer

S268 of Schedule 1B Workplace Relations Act 1996

I, Kathleen May Evans being the Secretary of the Australasian Meat Industry Employees Union Newcastle and Northern Branch certify:

- That the documents lodged herewith are copies of the full report referred to in s268 of the RAO Schedule; and
- That the full report was provided to members on 1st November, 2005; and
- That the full report was presented to a meeting of the Committee of Management of the reporting unit on 24th November, 2005 in accordance with section 266 of the RAO Schedule.

Signature:



Date:

8/12/05

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH

FEDERAL REGISTERED UNION

ABN 65 730 047 738

FOR THE YEAR ENDED 30 JUNE 2005

FINANCIAL REPORT

34 Union Street
NEWCASTLE WEST NSW 2302

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION**NEWCASTLE & NORTHERN BRANCH - FEDERAL****ABN 65 730 047 738****OPERATING REPORT**

Your committee members submit the financial report of the Australasian Meat Industry Employees Union, Newcastle & Northern Branch for the financial year ended 30 June 2005.

Committee Members

The names of committee members throughout the year were:

Cameron Armstrong	1 July 2004 to 30 June 2005	Wayne Mitchell	1 July 2004 to 30 June 2005
Paul Brown	1 July 2004 to 30 June 2005	Brian Mordue	1 July 2004 to 30 June 2005
Mark Cooke	1 July 2004 to 30 June 2005	Karen Radnidge	1 July 2004 to 30 June 2005
Kathleen Evans	1 July 2004 to 30 June 2005	Joanne Richards	1 July 2004 to 30 June 2005
Lynne Lavell	1 July 2004 to 30 June 2005	Peter Stunt	1 July 2004 to 30 June 2005
Marie Lucas	1 July 2004 to 30 June 2005	Joseph Wilson	1 July 2004 to 30 June 2005
Anthony McLean	1 July 2004 to 30 June 2005		

Principal Activities

The principal activities during the financial year related to the operations of a trade union.

Operating Results

The profit from ordinary activities amounted to \$62,695.

Significant Changes

No significant changes in the nature of these activities or in the Union's financial affairs occurred during the year.

Number of employees

There were no employees during the financial year.

Number of members

The number of members at 30 June 2005 was 4038.

Trustee of a Superannuation Entity

No officer or member of the reporting unit is:

- (i) a trustee superannuation entity or an exempt public sector superannuation scheme; or
- (ii) a director of a company that is a trustee of a superannuation entity or an exempt public sector superannuation scheme

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

OPERATING REPORT

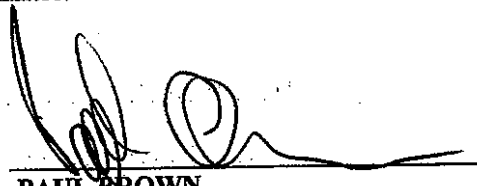
Resignation of Members

A member may resign from the Union by written notice addressed and delivered to the Secretary of the Branch in which membership is held.

Signed in accordance with a resolution of the members of the committee.



KATHLEEN EVANS



PAUL BROWN

Dated at NEWCASTLE WEST this THIRTIETH day of AUGUST 2005.

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

STATEMENT BY

MEMBERS OF THE COMMITTEE

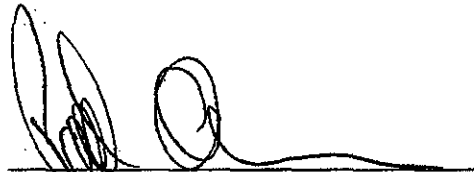
In the opinion of the Committee of Management state that:

1. the financial statements and notes, as set out on pages 5 to 15 present fairly the Union's financial position as at 30 June 2005 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory professional reporting requirements;
2. in the Committee of Managements opinion there are reasonable grounds to believe that the Union will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee of Management.



KATHLEEN EVANS



PAUL BROWN

Dated at NEWCASTLE WEST this THIRTIETH day of AUGUST 2005.

**INDEPENDENT AUDITORS REPORT TO MEMBERS OF
AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION
NEWCASTLE & NORTHERN BRANCH - FEDERAL
ABN 65 730 047 738**

SCOPE

We have audited the financial report of Australasian Meat Industry Employees Union, Newcastle & Northern Branch for the year ended 30 June 2005 as set out on pages 5 to 15. The Management of the Union is responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Union.

Our audit has been conducted in accordance with the Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and the *Workplace Relations Act 1996* so as to present a view of the Union which is consistent with our understanding of the Union's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

AUDIT OPINION

In our opinion, the financial report presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia the financial position of the Australian Meat Industry Employees Union Newcastle & Northern Branch as at 30 June 2005, and the results of its operations and its cash flows for the year then ended.

In accordance with section 257(5) of the RAO Schedule in our opinion the general purpose financial report is presented fairly in accordance with the following;

- (a) the Australian Accounting Standards;
- (b) in relation to any recovery of wages activity;
 - (i) that the scope of the audit encompassed recovery of wages activity;
 - (ii) that the financial statements and notes and recovery of wages activity financial report properly and fairly report all information required by the reporting guidelines of the Industry Registrar, including;
 - 1. any fees charged to or reimbursements of expenses claimed from members and others for recovery of wages activity; and
 - 2. any donations or other contributions deducted from recovered money; and
- (c) any other requirements imposed by these Reporting Guidelines or Part 3 of Chapter 8 of the RAO Schedule.

KH Perry, b.
**K H PERRY & CO
CHARTERED ACCOUNTANTS**

TREVOR J RAMSAY

Dated at MAYFIELD this THIRTIETH day of AUGUST 2005.

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH – FEDERAL

ABN 65 730 047 738

STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2005

	NOTE	2005 \$	2004 \$
CLASSIFICATION OF EXPENSES BY FUNCTION			
Membership contributions & entrance fees	2	615,837	516,170
Other revenues from ordinary activities		13,369	6,982
Administration & overhead expenses		(526,800)	(468,582)
Other expenses	3	(39,711)	(39,760)
Profit/(loss) from ordinary activities before income tax expense		62,695	14,810
Income tax expense relating to ordinary activities	4	-	-
Net profit/(loss) from ordinary activities after income tax expense attributable to the Members of the Union		62,695	14,810
Total changes in equity other than those resulting from transactions with owners as owners		62,695	14,810

The accompanying notes form part of these financial statements

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2005

	NOTE	2005 \$	2004 \$
CURRENT ASSETS			
Cash assets	6	560,856	449,766
Receivables	7	52,247	30,301
Other	8	-	7,359
TOTAL CURRENT ASSETS		<u>613,103</u>	<u>487,426</u>
NON CURRENT ASSETS			
Plant & equipment	9	-	-
TOTAL NON CURRENT ASSETS		<u>-</u>	<u>-</u>
TOTAL ASSETS		<u>613,103</u>	<u>487,426</u>
CURRENT LIABILITIES			
Payables	10	57,761	31,637
Other	11	482,020	445,162
TOTAL LIABILITIES		<u>539,781</u>	<u>476,799</u>
NET ASSETS		<u>73,322</u>	<u>10,627</u>
ACCUMULATED FUNDS			
General fund	12	73,322	10,627
TOTAL EQUITY		<u>73,322</u>	<u>10,627</u>

The accompanying notes form part of these financial statements

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2005

	NOTE	2005 \$	2004 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from members		601,586	581,651
Payments to suppliers		(503,529)	(356,755)
Interest received		13,033	6,882
		<u> </u>	<u> </u>
Net cash provided by (used in) operating activities	5	<u>111,090</u>	<u>231,778</u>
CASH FLOW FROM INVESTING ACTIVITIES			
		-	-
CASH FLOW FROM FINANCING ACTIVITIES			
		-	-
		<u> </u>	<u> </u>
Net increase in cash held		111,090	231,778
Cash at beginning of year	6	449,766	217,988
		<u> </u>	<u> </u>
CASH AT END OF YEAR	6	<u><u>560,856</u></u>	<u><u>449,766</u></u>

The accompanying notes form part of these financial statements

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

NOTE 1: STATEMENT OF ACCOUNTING POLICIES

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board. The financial report is for the Australian Meat Industry Employees Union Newcastle & Northern Branch – Federal as an individual entity. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. Costs is based on the fair values of the consideration given in exchange for assets. The following is a summary of the material accounting policies adopted by the Union in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

(a) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST

(b) Plant & Equipment

Each class of plant & equipment is carried at cost or fair value less, where applicable, any accumulated depreciation.

Plant & equipment are measured on the cost basis.

The carrying amount of plant and equipment is reviewed annually by Committee of Management to ensure it is not in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

Depreciation

The depreciable amount of plant & equipment, is depreciated on a straight line basis over their useful lives to the Union commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Class of fixed asset	Depreciation rate
Plant & equipment	3.5%

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION**NEWCASTLE & NORTHERN BRANCH - FEDERAL**

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 30 JUNE 2005****NOTE 1: STATEMENT OF ACCOUNTING POLICIES (continued)****(c) Cash**

For the purpose of the statement of cash flows, cash includes cash on hand and in at call deposits with banks or financial institutions.

(d) Revenue

Revenue from members is recognized according to the period of membership subscription. Interest revenues is recognised on a proportional basis taking into account the interest rates applicable to the financial assets. Revenue from the rendering of a service is recognised upon the delivery of the service to the member. All revenue is stated net of the amount of goods and services tax (GST).

(e) Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005 \$	2004 \$
NOTE 2: REVENUE		
Operating activities		
- membership contributions & entrance fees	615,837	516,170
- interest received	13,033	6,882
- other revenue	336	100
Total Revenue	<u>629,206</u>	<u>523,152</u>
Interest from:		
- other persons	<u>13,033</u>	<u>6,882</u>

NOTE 3: PROFIT FROM ORDINARY ACTIVITIES

Profit from ordinary activities before
income tax expense has been
determined after;

Expenses:

Remuneration of auditor		
- audit & other services	16,185	15,195
Capitation fees	461,878	387,128
Donations	-	750
Legal fees	4,177	28,557
Transfer of membership contributions & entrance fees – Federal Council	39,711	39,760

NOTE 4: INCOME TAX EXPENSE

No provision for income tax is necessary as "Trade
Unions" are exempt from income tax under section 50-15
of the Income Tax Assessment Act, 1997

<u>-</u>	<u>-</u>
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AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	2005	2004
	\$	\$
NOTE 5: CASH FLOW INFORMATION		
Reconciliation of Cash Flow from Operations with Profit from ordinary activities after Income Tax		
Profit from ordinary activities after income tax	62,695	14,810
	<u> </u>	<u> </u>
Non cash flows in operating profit		
Depreciation	-	223
Changes in assets and liabilities		
(Increase)/Decrease in receivables	(21,946)	31,278
(Increase)/Decrease in other debtors	7,359	20,221
Increase/(Decrease) in payables	26,124	30,201
Increase/(Decrease) in other liabilities	36,858	135,045
	<u> </u>	<u> </u>
Cash flows from operations	<u>111,090</u>	<u>231,778</u>
NOTE 6: CASH ASSETS		
Cash at bank	<u>560,856</u>	<u>449,766</u>
NOTE 7: RECEIVABLES		
Dues receivable	<u>52,247</u>	<u>30,301</u>

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	NOTE	2005 \$	2004 \$
NOTE 8: OTHER ASSETS			
Other debtors		-	7,359
		<u> </u>	<u> </u>

NOTE 9: PLANT & EQUIPMENT

Plant & equipment at cost		9,638	9,638
Less accumulated depreciation		9,638	9,638
		<u> </u>	<u> </u>
Total Plant and Equipment		-	-
		<u> </u>	<u> </u>

(a) Movements in Carrying Amounts

Movement in the carry amounts for each class of plant and equipment between the beginning and the end of the current period

	Plant & Equipment \$	Total \$
Balance at the beginning of year	-	-
Additions	-	-
Depreciation	-	-
	<u> </u>	<u> </u>
Carrying amount at the end of the year	-	-
	<u> </u>	<u> </u>

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

	NOTE	2005 \$	2004 \$
NOTE 10: PAYABLES			
Accounts payable		<u>57,761</u>	<u>31,637</u>
NOTE 11: OTHER CURRENT LIABILITIES			
Members advance contributions		325,878	311,448
Other creditors & accruals		156,142	130,714
Provision for legal fees		-	3,000
		<u>482,020</u>	<u>445,162</u>
NOTE 12: RETAINED PROFITS			
Retained profits/(losses) at the beginning of the financial year		10,627	(4,183)
Net profit/(loss) attributable to members of the Union		<u>62,695</u>	<u>14,810</u>
Retained profits at the end of the financial year		<u>73,322</u>	<u>10,627</u>

NOTE 13: NOTICE REQUIRED BY s272(5) OF THE RAO SCHEDULE

Information to be provided to members or Registrar

- (1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.
- (2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.
- (3) A reporting unit must comply with an application made under subsection (1).

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

NOTE 14: FINANCIAL INSTRUMENTS

(a) Interest Rate Risk

The Union's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

	Weighted Average Effective Interest Rate		Floating Interest Rate		Fixed Interest Rate Maturing			
	2005 %	2004 %	2005 \$	2004 \$	Within 1 year		1 to 5 years	
					2005 \$	2004 \$	2005 \$	2004 \$
Financial assets								
Cash	2.6	2.6	560,856	449,766	-	-	-	-
Total Financial Assets			560,856	449,766	-	-	-	-
Financial Liabilities			-	-	-	-	-	-
Total Financial Liabilities			-	-	-	-	-	-

(b) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial report. The union does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Union.

(c) Net Values

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2005

NOTE 15: SEGMENT REPORTING

The Union operates predominantly in one industry.

The principal activity of the Union relates to the provision of Trade Union services.

NOTE 16: UNION DETAILS

The registered office of the Union is

34 Union Street
NEWCASTLE WEST NSW 2302

NOTE 17: RECOVERY OF WAGES ACTIVITY

The reporting unit has not undertaken recovery of wages activity nor has derived revenues for the financial year in respect to such activity

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

AUDITORS STATEMENT IN RELATION TO THE

ADDITIONAL FINANCIAL DATA

The additional financial data presented in the following pages is in accordance with the books and records of the Australasian Meat Industry Employees Union, Newcastle & Northern Branch ('our client') which have been subjected to the auditing procedures applied in our statutory audit of the Union for the year ended 30 June 2005. It will be appreciated that our statutory audit did not cover all details of the additional financial data.

Accordingly we do not express an opinion on such financial data and no warranty of accuracy or reliability is given. Neither the firm, nor any member or employee of the firm, undertakes responsibility in any way whatsoever to any person (other than our client) in respect of such data, including any errors or omission therein however caused.


K H PERRY & CO
CHARTERED ACCOUNTANTS
161 MATTLAND ROAD
MAYFIELD NSW 2304

TREVOR J RAMSAY

Dated at MAYFIELD this THIRTIETH day of AUGUST 2005.

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION

NEWCASTLE & NORTHERN BRANCH - FEDERAL

ABN 65 730 047 738

STATEMENT OF INCOME & EXPENDITURE

FOR THE YEAR ENDED 30 JUNE 2005

	2005	2004
	\$	\$
INCOME		
Membership contributions & entrance fees	615,837	516,170
Interest	13,033	6,882
Other income	336	100
	<hr/>	<hr/>
TOTAL INCOME	629,206	523,152
	<hr/>	<hr/>
EXPENDITURE		
Advertising	415	173
Audit fees	16,185	15,195
Bank charges	914	975
Capitation fee	461,878	387,128
Computer software & expenses	-	600
Delegates commissions	23,996	21,128
Depreciation	-	223
Donations	-	750
Functions & presentation	465	135
General expenses	-	122
Industrial relations	6,027	-
Legal & professional fees	4,177	28,557
Legal fees provision	(3,000)	3,000
Loss of member wages	469	-
Printing & stationery	2,677	4
Training costs	1,091	-
Transfer of membership contributions & entrance fees – Federal Council	39,711	39,760
Travel & accommodation	11,506	10,592
	<hr/>	<hr/>
TOTAL EXPENDITURE	566,511	508,342
	<hr/>	<hr/>
OPERATING SURPLUS/ (DEFICIT)	62,695	14,810
Transfer to/from other funds	-	-
	<hr/>	<hr/>
Net surplus/(deficit) transferred to general fund	62,695	14,810
General fund balance at beginning of year	10,627	(4,183)
	<hr/>	<hr/>
GENERAL FUND BALANCE AT END OF YEAR	73,322	10,627
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This statement is to be read in conjunction with the
attached Auditors Statement of K H Perry & Co



Australian Government
Australian Industrial Registry

Level 8, Terrace Towers
80 William Street, East Sydney, NSW 2011
Telephone: (02) 8374 6666
Fax: (02) 9380 6990
Email: sydney@air.gov.au

Ms Kath Evans
Secretary, Newcastle and Northern Branch
The Australasian Meat Industry Employees Union
PO Box 5016
NEWCASTLE WEST NSW 2302

Dear Ms Evans

**Re Financial Return - Newcastle and Northern Branch – year ending 30 June 2005
(FR2005/476)**

Thank you for lodging the above financial report in the Registry on 8 December 2005.

The documents have been filed. However I draw your attention to the following matters which must be rectified in future returns.

Committee of Management Statement

The Committee of Management Statement dated 13 August 2005 did not include most of the prescribed declarations and consequently does not comply with the Industrial Registrar's Guidelines.

I attach a copy of the relevant extract from the Guidelines and an example Statement.

Review of Principal Activities

In the Operating Report, the review of principal activities which has been summarised simply as "*The activities...related to the operations of a trade union*" is arguably insufficient. Other organisations and branches are generally providing, at a minimum, a description of each major activity conducted.

If you wish to discuss the above please don't hesitate to contact me on (02) 8374 6666.

Yours sincerely

A handwritten signature in black ink that reads 'Stephen Kellett'.

Stephen Kellett
Assistant Manager, Sydney Registry
for Deputy Industrial Registrar

9 January 2006

Committee Of Management Statement

On [date of meeting] the Committee of Management of the Newcastle and Northern Branch ('the reporting unit') of the Australasian Meat Industry Employees Union passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30 June 2006:

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) the financial statements and notes comply* with the Australian Accounting Standards;
- (b) the financial statements and notes comply* with the reporting guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view* of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds* to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the GPFR relates and since the end of that year:
 - (i) meetings of the committee of management were held* in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (ii) the financial affairs of the reporting unit have been* managed in accordance with the rules of the organisation including the rules of a branch concerned; and
 - (iii) the financial records of the reporting unit have been* kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
 - #(iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been* kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
 - #(v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been* furnished to the member or Registrar; and
 - #(vi) there has been* compliance with any order for inspection of financial records made by the Commission under section 273 of the RAO Schedule.

COPY

For Committee of Management: [name of designated officer per section 243 of the RAO Schedule]

Title of Office held: _____

Signature: _____

Date: _____

* Where compliance or full compliance has not been attained - set out details of non compliance instead.

Where not relevant these may be modified accordingly (e.g. in (vi) "No orders have been made by the Commission under section 273 of the RAO Schedule during the period."