



FAIR WORK
AUSTRALIA

19 October 2010

Mr Charlie Donzow
Secretary, New South Wales Branch
AMIEU
Unit 3, 190 George Street
PARRAMATTA NSW 2150



Dear Mr Donzow

**Re: Lodgement of Financial Statements and Accounts – AMIEU, New South Wales Branch
– for year ending 30 June 2010 (FR2010/2700)**

Thank you for lodging the above financial return which was received by Fair Work Australia on 11 October 2010.

The documents have been filed.

Yours sincerely,

Stephen Kellett
Organisations and Research
Fair Work Australia



AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

NEW SOUTH WALES BRANCH

ABN 89 738 670 685

FINANCIAL ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2010

For the information of the Branch
Committee of Management and the Federal
Executive

W. L. BROWNE & ASSOCIATES

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
BALANCE SHEET
AS AT 30-JUNE-2010**

	Notes	2010	2009
Current Assets			
Petty Cash advance		200	200
Cash Deposit - General Account		118,537	116,985
Cash at bank - Deposit Account		832,253	670,655
Other Debtors		21,419	18,902
Total current assets		972,409	806,742
Non-Current Assets			
Shares in listed companies		10,541	10,541
Commercial Bills		3,400,000	3,400,000
Fixed assets at cost less depreciation	3	172,970	154,410
Land & Buildings at cost (includes stamp duty/legals)		584,804	569,604
Total non-current assets		4,168,315	4,134,555
Total assets		5,140,724	4,941,297
Current Liabilities			
Sundry Creditors		76,979	53,056
Officials & Staff Annual/Sick Leave Fund (Provision)		485,022	429,201
Total current liabilities		562,001	482,257
Non-Current Liabilities			
Long Service Leave Fund (Provision)		215,324	210,000
Total non-current liabilities		215,324	210,000
Total Liabilities		777,325	692,257
NET ASSETS		4,363,399	4,249,040
EQUITY			
Accumulation Account - 1st July 2009		4,249,040	4,049,900
Surplus for year		114,359	199,140
TOTAL EQUITY		4,363,399	4,249,040

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2010

	Notes	2010	2009
INCOME			
Contributions		1,083,062	1,074,691
Interest		161,607	218,126
Grant - LAP		25,500	0
Sundry receipts		515	271
Total Income		1,270,684	1,293,089
EXPENDITURE			
Salaries	5	546,931	534,699
Other Employment Expenses		61,146	46,296
Payroll Tax		4,780	
Travelling and car expenses	6	89,105	86,606
Superannuation		95,010	90,512
Collectors' commission		58,072	48,128
Administration Expenses	7	83,573	103,010
Professional Fees			
Legal		8,656	15,168
Accountancy (Auditor)		3,150	3,000
Grant Expenditure - LAP		33,378	0
Regional Meeting		7,159	6,009
Committee Meeting		14,604	19,685
Affiliation fees	8	24,829	25,547
Capitation fees - Federal Council		59,556	56,452
Fringe benefits tax		19,341	17,318
Donations		2,409	1,541
Union Training		508	1,188
Mortality grants		0	624
Depreciation - Cars & Plant		38,711	35,966
Total Expenditure		1,150,917	1,091,750
Operating Surplus for the year		119,767	201,339
OTHER INCOME/(LOSS)			
Loss on disposal of Motor Vehicles		(5,408)	(2,199)
Net Profit for the Year		114,359	199,140

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
CASH FLOW STATEMENT
FOR THE YEAR END 30-JUNE-2010

	2010	2009
Cash flows from operating activities		
Receipts from members	1,083,062	1,074,691
Interest and dividend received	162,122	218,397
Grants received	25,500	0
	<u>1,270,684</u>	<u>1,293,089</u>
Payment to suppliers	(1,029,655)	(983,919)
	<u>241,029</u>	<u>309,169</u>
Net cash provided by operating activities		
Cash flows from investing activities		
Proceeds from sale of assets	24,136	10,000
Payment for property, plant & equipment	(102,015)	(77,618)
	<u>(77,879)</u>	<u>(67,618)</u>
Net cash used in investing activities		
Net Increase in cash held	<u>163,150</u>	<u>241,551</u>
Cash at the beginning of the financial year	<u>4,187,840</u>	<u>3,946,288</u>
Cash at the end of the financial year	<u>4,350,990</u>	<u>4,187,840</u>
Cash at the end of the year represented by:		
Cash on deposit - General Account	118,537	116,985
Petty Cash Advance	200	200
Cash at bank - Deposit Account	832,253	670,655
Commerical Bill	3,400,000	3,400,000
	<u>4,350,990</u>	<u>4,187,840</u>
Reconciliation of net cash provided by operating activities to operating surplus		
Net Profit for the year	114,359	199,140
Non-cash flows in operating surplus:		
Depreciation	38,711	35,966
Loss on Disposal of fixed assets	5,408	2,199
Other Employment Expenses (Provisions)	61,146	46,296
Changes in assets and liabilities		
(Increase)/Decrease in other debtors	(2,517)	4,384
Increase/(Decrease) in other creditors & accruals	23,923	21,185
Net Cash Provided by Operating Activities	<u>241,029</u>	<u>309,169</u>

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2010**

1- INTRODUCTION

This is the first AIFRS financial report presented by the reporting entity.

The transition from the previous Australia Generally Accepted Accounting Principles to AIFRS has no effect on the reported financial position and financial performance of the reporting entity.

2- ACCOUNTING POLICIES

The financial report has been prepared on the basis of historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant policies adopted by the Union in the preparation of the accounts.

- (a) Depreciation of fixed assets is calculated on the reducing balance basis to write such assets off over their estimated life.
- (b) Provisions for long service leave, annual leave and sick leave have been made for the estimated accrued entitlements of officers and employees.
- (c) Membership contributions are accounted for on a cash receipts basis.
- (d) Australian Accounting standards include Australian equivalents to International Financial Reporting Standards (IFRS). Compliance with the AIFRS ensures that the financial report, comprising the economic entity's financial statements and notes of the reporting entity compliance with IFRS.

3- NOTICE TO MEMBERS

In accordance with the provisions of *Sec 512 (1) & (2) of the Industrial Relations Act 1991*, preserved as regulations under *Section 282 (3) of the Industrial Relations Act 1996*, and *Section 272 (1), (2) & (3) of the RAO Schedule* provide that a member of the organisation, or the Industrial Registrar, may apply to the organisation for specified information prescribed by the regulations in relation to the organisation; and that an organisation must, on the making of such an application, make the specified information available to the member or the Industrial Registrar in the manner, and within the time, prescribed by the regulations.

	2010	2009
4- FIXED ASSETS		
Plant and Equipment at cost	\$ 250,211	\$ 234,053
Less: Accumulated Depreciation	<u>\$ 77,241</u>	<u>\$ 79,644</u>
	<u>\$ 172,970</u>	<u>\$ 154,410</u>
5- SALARIES		
Salaries paid to office-holders	\$ 368,609	\$ 301,132
Salaries paid to employees	<u>\$ 178,322</u>	<u>\$ 233,567</u>
	<u>\$ 546,931</u>	<u>\$ 534,699</u>

	2010	2009
6- TRAVELLING AND CAR EXPENSES		
Travel	\$ 49,382	\$ 41,568
Car maintenance	\$ 18,370	\$ 17,880
Meals & accommodation	\$ 21,353	\$ 27,157
	<u>\$ 89,105</u>	<u>\$ 86,606</u>
7- ADMINISTRATION EXPENSES		
Electricity	\$ 4,076	\$ 2,735
Telephone	\$ 30,794	\$ 37,770
Printing & stationery	\$ 13,095	\$ 19,999
Insurance	\$ 17,582	\$ 15,292
Postage & freight	\$ 532	\$ 2,529
Bank charges	\$ 661	\$ 686
Strata Levies/utilities	\$ 4,842	\$ 8,153
Miscellaneous	\$ 11,991	\$ 15,845
	<u>\$ 83,573</u>	<u>\$ 103,010</u>
8- AFFILIATION FEES		
Labour & Trade Council	\$ 13,567	\$ 14,075
Australian Labor Party	\$ 11,262	\$ 11,472
	<u>\$ 24,829</u>	<u>\$ 25,547</u>

W. L. BROWNE & ASSOCIATES

A LIMITED PARTNERSHIP

JOHN CHEADLE F.C.A.
BRADLEY TURNER C.A.

2F RYEDALE ROAD, WEST RYDE, N.S.W. 2114
email: john@wlbrowne.com.au
brad@wlbrowne.com.au


TELEPHONE: 9807-2188
FAX: 9809-7868
P.O. BOX 150
WEST RYDE 1685

AUDITOR'S REPORT

I, John Cheadle, have audited the accounting records of the AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NEW SOUTH WALES BRANCH, in respect of the financial year ended 30 June 2010.

In my opinion:-

- (i) Satisfactory accounting records were kept by the said organisation in relation to the year including:
 - (a) records of the sources and nature of the income of the organisation (including income from members) and
 - (b) records of the nature and purposes of the expenditure of the organisation.
- (ii) That the general purpose reporting statement is prepared and presented fairly in accordance with the applicable accounting standards, Sec 253 of the RAO Schedule, Sec 510 of the Industrial Relations Act 1996 and other mandatory requirement applicable in relation to the year are properly drawn up so as to give a true and fair view of:
 - (a) the financial affairs of the organisation at the end of the financial year; and
 - (b) the income and expenditure and operating surplus for the financial year.
- (iii) I have been provided with all information and explanations that officers and employees of the organisation under Sec 257 (5) of the RAO Schedule were required to provide.
- (iv) The union do not profit from recovery of wages activity.


W. L. BROWNE & ASSOCIATES
Registered Company Auditor

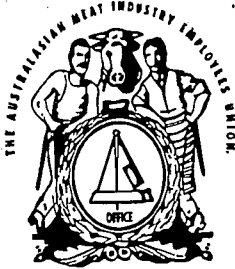
Dated:

14th July 2010



Chartered Accountants

Liability limited by a scheme approved
under Professional Standards Legislation



The Australasian Meat Industry Employees' Union

NEW SOUTH WALES BRANCH

Unit 3, 190 George Street
Parramatta NSW 2150
Ph: (02) 9893 9011
Toll free: 1800 451 535
Fax No: (02) 9687 6853

OPERATING REPORT For the financial year ending 30-June-10

- 1- Number of members as of 30-June-2010 was 3,471.
- 2- Number of employees as of 30-June-2010 was 4. The organisation do not have any part-time employees.
- 3- The principal activity of the Union is to uphold the rights of organisation of labour and to improve, protect and foster the best interests, of its members, and to subscribe to and/or co-operate with policy of improving the cultural and living standards of its members.
- 4- There were no significant changes to the activities of the Union during the year.
- 5- The Union do not profit from any Recovery of wages activity.
- 6- A member may resign from the Union by written notice addressed and delivered to the Secretary of the branch in which membership is held.
- 7- The following are the listings of our Executive and Management Committee.

	Name	Position
Executive:		
	Usher, Peter William	President
	Hickey, Jim	Vice-President
	Abela, Jo	Vice-President
	Donzow, Charlie	Secretary/Treasurer
	Fernandez, Patricia	Organiser
	Williams, Deidre	Organiser
	Perkins, Mark	Organiser
	Clark, Chris	Organiser
Management:		
1-	Aquilina, Steve	Member from Swire Cold Storage
2-	Attie, George	Member from Mckey Distribution
3-	Bartholomew, Mark	Member from Heinz Co Australia Ltd.
4-	Bond, Noel	Member from Bega Cheese Ltd.
5-	Caitlin, David	Member from Baiada
6-	Hart, Deborah	Member from Ingham Ent.
7-	Kennedy, Jamie	Member from Cargill Australia Ltd.
8-	McDonald, Kent	Member from Southern Meat Pty Ltd.
9-	Meylan, Glen	Member from Fletcher International
10-	Niumata, Steve	Member from P&M Quality Smallgoods Pty. Ltd.
11-	Norton, Brian	Member from Coles
12-	Pratt, Rodney	Member from P&M Quality Smallgoods Pty. Ltd.

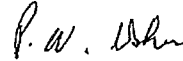
Sec 28 of our Constitution states that the Union shall have a President, 2 Vice-President, Secretary/Treasurer, between 1 and 4 elected Organisers and 12 other members representing the whole of the membership. The term of office for office holders and members of the Committee of Management shall be for a period of four (4) years.

- 7- Charlie Donzow is an appointed director representing the AMIEU, NSW to the industry superfund MIESF.

For Committee of Management:



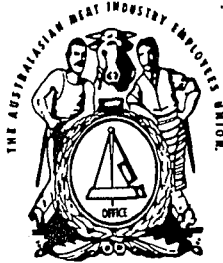
Secretary/Treasurer



Peter Usher

President

16th July 2010



The Australasian Meat Industry Employees' Union

NEW SOUTH WALES BRANCH

Unit 3, 190 George Street

Parramatta NSW 2150

Ph: (02) 9893 9011

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COMMITTEE OF MANAGEMENT STATEMENT

On 8th of Oct 2010 the General Committee of Management of **The Australasian Meat Industry Employees' Union, New South Wales Branch** passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30-June-2010:

The Committee of Management declares in relation to the GPFR that in its opinion:

(a) the financial statements and notes comply with the Australian Accounting Standards

(b) the financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia;

(c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;

(d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable:

(e) During the financial year to which the GPFR relates and since the end of that year:

(i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and

(ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and

(iii) the financial records of the union have been managed in accordance with the rules of the Fair Work (Registered Organisations) Act 2009 and the Fair work (registered Organisations) Regulations 2009; and

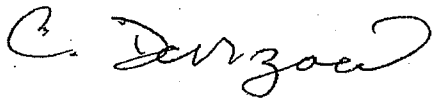
(iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner; and

(v) no members of the reporting unit or Registrar requesting any information as prescribed under section 272 of the Fair Work (Registered Organisations) Act 2009 during the period;

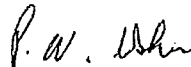
(vi) no orders have been made by the Commission under s273 of the Fair Work (Registered Organisations) Act 2009 during the period;

(f) The union do not profit from any recovery of wages activity.

For Committee of Management:



Charlie Donzow
Secretary/Treasurer



Peter Usher
President

11th Oct 2010



The Australasian Meat Industry Employees' Union

NEW SOUTH WALES BRANCH

Unit 3, 190 George Street
Parramatta NSW 2150
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CERTIFICATE OF SECRETARY

I, **Charlie Donzow**, being the Secretary of the **THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NEW SOUTH WALES BRANCH** certify:

- that the documents lodged herewith are copies of the full report, referred to in sec of the Fair Work (Registered Organisations) Act 2009; and
- that the full report, was provided to members on the September issue of the our official organ, MEAT EMPLOYEES' JOURNAL; and
- that the full report was presented to a meeting of the Committee of Management of the reporting unit on 16th of July 2010; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.
- that the full report was presented the second time in an General Committee of management of the reporting unit on 8th of October 2010; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

CHARLIE DONZOW

11-October-2009

27 July 2010

Mr Charles Donzow
Secretary, NSW Branch
The Australasian Meat Industry Employees Union
Unit 3, 190 George Street
PARRAMATTA NSW 2150



Dear Mr Donzow,

Re: Lodgement of Financial Statements and Accounts – The Australasian Meat Industry Employees Union, New South Wales Branch – for year ending 30 June 2010 (FR2010/2700)

The financial year of the Branch has recently ended. This is a courtesy letter to remind you of the obligation to prepare the reporting unit's financial documents and to lodge audited financial accounts and statements with Fair Work Australia within the prescribed time frame unless a 1 month extension or an application for a certificate of exemption under the *Fair Work (Registered Organisations) Act 2009* ('the RO Act') is applied for and granted.

The documents you must lodge include:

- (i) A *general purpose financial report* [see section 253(2)] including a separate Statement of Changes in Equity or its accepted equivalent; (ii) A *Committee of Management statement* (see the General Manager's Reporting Guidelines); (iii) An *operating report* [see section 254(2)]; (iv) An *auditor's report* [see sections 257(5) to 257(11)]; and (v) A *certificate* of the *secretary or other designated officer* signed after all the prescribed events have taken place [see section 268(c)].

I draw your particular attention to

- (a) s237 which requires you to prepare and lodge *a separate statement* providing the prescribed particulars of any loan, grant or donation made during the year which exceeds \$1,000;
- (b) s265(5) which requires you to publish or otherwise *provide your members with completed/signed copies* of the audited accounts, report and statements before final presentation and lodgment; and
- (c) s266 which requires you to *present the completed documents to an eligible meeting(s)* (either of the members or of the committee of management). Note that this meeting is distinct from any initial committee meeting convened to prepare, sign or otherwise approve pre-audited documents.

Relevant references may be found at <http://www.fwa.gov.au/index.cfm?pagename=regorgsfrguidelines> and <http://www.fwa.gov.au/index.cfm?pagename=legislationfwroact>. If you are in any doubt as to the requirements or anticipate any difficulty in complying with the requirements, do not hesitate to contact Fair Work Australia.

Yours sincerely,

Stephen Kellett

Statutory Services Branch