



FAIR WORK
AUSTRALIA

24 October 2011

Mr Charlie Donzow
Secretary, New South Wales Branch
Australasian Meat Industry Employees Union
Unit 3, 190 George Street
PARRAMATTA NSW 2150



Dear Mr Donzow

Lodgment of Financial Accounts and Statements - Australasian Meat Industry Employees Union, New South Wales Branch (FR2011/2712)

I refer to the abovementioned financial statements and accounts which were lodged with Fair Work Australia on 14 October 2011. I draw your attention to the following.

No separate Statement of Changes in Equity (or Statement of Recognised Income and Expenditure) was included in the documents lodged. This is required by AASB 101, as part of the AIFRS, pursuant to s253(2)(a)(iv) of the *Fair Work (Registered Organisations) Act 2009* ('the Commonwealth Act'). This is in addition to any itemisation of Equity balances on the Balance sheet. Next year's return must include such a statement. For reference, I draw your attention to the fact that all other reporting Branches of the organisations comply with his requirement.

The Notice to Members at Note 2 in the notes to the financial statements appears to represent an attempt at compliance with the relevant sections of both the State Act and the Commonwealth Act. However, sub-section 272(5) of the Commonwealth Act explicitly requires that the provisions, that is, the text, of sub-sections 272(1), (2) and (3) be set out in the report. Future reports should set these sub-sections out in full.

The legislative requirements having otherwise been met, the documents have been filed.

Yours sincerely,

Stephen Kellett
Statutory Services Branch



The Australasian Meat Industry Employees' Union
NEW SOUTH WALES BRANCH

Unit 3, 190 George Street
Parramatta NSW 2150
Ph: (02) 9893 9011
Toll free: 1800 451 535
Fax No: (02) 9687 6853

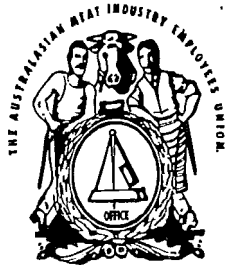
CERTIFICATE OF SECRETARY

I, **Charlie Donzow**, being the Secretary of the **THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NEW SOUTH WALES BRANCH** certify:

- that the documents lodged herewith are copies of the full report, referred to in sec of the Fair Work (Registered Organisations) Act 2009; and
- that the full report, was provided to members on the September issue of the our official organ, MEAT EMPLOYEES' JOURNAL; and
- that the full report was presented to a meeting of the Committee of Management of the reporting unit on 29th of July 2011; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.
- that the full report was presented the second time in an General Committee of management of the reporting unit on 10th of October 2011; in accordance with section 266 of the Fair Work (Registered Organisations) Act 2009.

CHARLIE DONZOW

10-October-2011



The Australasian Meat Industry Employees' Union

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COMMITTEE OF MANAGEMENT STATEMENT

On 10th of Oct 2011 the Executive Committee of Management of **The Australasian Meat Industry Employees' Union, New South Wales Branch** passed the following resolution in relation to the general purpose financial report (GPFR) of the reporting unit for the financial year ended 30-June-2011:

The Committee of Management declares in relation to the GPFR that in its opinion:

(a) the financial statements and notes comply with the Australian Accounting Standards

(b) the financial statements and notes comply with the reporting guidelines of the General Manager of Fair Work Australia;

(c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;

(d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable:

(e) During the financial year to which the GPFR relates and since the end of that year:

(i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and

(ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and

(iii) the financial records of the union have been managed in accordance with the rules of the Fair Work (Registered Organisations) Act 2009 and the Fair work (registered Organisations) Regulations 2009; and

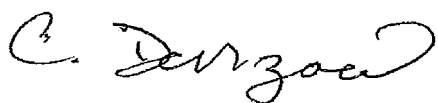
(iv) the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner; and

(v) no members of the reporting unit or Registrar requesting any information as prescribed under section 272 of the Fair Work (Registered Organisations) Act 2009 during the period;

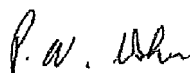
(vi) no orders have been made by the Commission under s273 of the Fair Work (Registered Organisations) Act 2009 during the period;

(f) The union do not profit from any recovery of wages activity.

For Committee of Management:



Charlie Donzow
Secretary/Treasurer



Peter Usher
President

10th Oct 2011

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

NEW SOUTH WALES BRANCH

ABN 89 738 670 685

FINANCIAL ACCOUNTS

FOR THE YEAR ENDED 30 JUNE 2011

For the information of the Branch
Committee of Management and the Federal
Executive

W. L. BROWNE & ASSOCIATES

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
BALANCE SHEET
AS AT 30-JUNE-2011

| | Notes | 2011 | 2010 |
|---|-------|-----------|-----------|
| Current Assets | | | |
| Petty Cash advance | | 200 | 200 |
| Cash Deposit - General Account | | 247,834 | 118,537 |
| Cash at bank - Deposit Account | | 1,043,281 | 832,253 |
| Other Debtors | | 56,662 | 21,419 |
| Total current assets | | 1,347,978 | 972,409 |
| Non-Current Assets | | | |
| Shares in listed companies | | 10,541 | 10,541 |
| Commercial Bills | | 3,400,000 | 3,400,000 |
| Fixed assets at cost less depreciation | 3 | 137,209 | 172,970 |
| Land & Buildings at cost (includes stamp duty/legals) | | 584,804 | 584,804 |
| Total non-current assets | | 4,132,554 | 4,168,315 |
| Total assets | | 5,480,532 | 5,140,724 |
| Current Liabilities | | | |
| Sundry Creditors | | 64,986 | 76,979 |
| Officials & Staff Annual/Sick Leave Fund (Provision) | | 490,888 | 485,022 |
| Total current liabilities | | 555,875 | 562,001 |
| Non-Current Liabilities | | | |
| Long Service Leave Fund (Provision) | | 235,835 | 215,324 |
| Total non-current liabilities | | 235,835 | 215,324 |
| Total Liabilities | | 791,710 | 777,325 |
| NET ASSETS | | 4,688,822 | 4,363,399 |
| EQUITY | | | |
| Accumulation Account - 1st July 2010 | | 4,363,399 | 4,249,040 |
| Surplus for year | | 325,423 | 114,359 |
| TOTAL EQUITY | | 4,688,822 | 4,363,399 |

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
INCOME STATEMENT
FOR THE YEAR ENDED 30 JUNE 2011

| | Notes | 2011 | 2010 |
|---------------------------------------|-------|-----------|-----------|
| INCOME | | | |
| Contributions | | 1,215,406 | 1,083,062 |
| Interest | | 212,713 | 161,607 |
| Grant - LAP | | 64,227 | 25,500 |
| Sundry receipts | | 225 | 515 |
| Total Income | | 1,492,570 | 1,270,684 |
| EXPENDITURE | | | |
| Salaries | 4 | 616,178 | 546,931 |
| Other Employment Expenses | | 40,377 | 61,146 |
| Payroll Tax | | 4,061 | 4,780 |
| Travelling and car expenses | 5 | 96,927 | 89,105 |
| Superannuation | | 105,122 | 95,010 |
| Collectors' commission | | 41,597 | 58,072 |
| Administration Expenses | 6 | 78,520 | 83,573 |
| Professional Fees | | | |
| Legal | | 6,880 | 8,656 |
| Accountancy (Auditor) | | 3,150 | 3,150 |
| Grant Expenditure - LAP | | 14,815 | 33,378 |
| Regional Meeting | | 2,298 | 7,159 |
| Committee Meeting | | 11,204 | 14,604 |
| Affiliation fees | 7 | 29,699 | 24,829 |
| Capitation fees - Federal Council | | 53,372 | 59,556 |
| Fringe benefits tax | | 22,038 | 19,341 |
| Donations | | 1,409 | 2,409 |
| Union Training | | 2,288 | 508 |
| Mortality grants | | 364 | 0 |
| Depreciation - Cars & Plant | | 36,850 | 38,711 |
| Total Expenditure | | 1,167,148 | 1,150,917 |
| Operating Surplus for the year | | 325,423 | 119,767 |
| OTHER INCOME/(LOSS) | | | |
| Loss on disposal of Motor Vehicles | | 0 | (5,408) |
| Net Profit for the Year | | 325,423 | 114,359 |

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
CASH FLOW STATEMENT
FOR THE YEAR END 30-JUNE-2011

| | 2011 | 2010 |
|---|------------------|------------------|
| Cash flows from operating activities | | |
| Receipts from members | 1,215,406 | 1,083,062 |
| Interest and dividend received | 212,937 | 162,122 |
| Grants received | 64,227 | 25,500 |
| | <u>1,492,570</u> | <u>1,270,684</u> |
| Payment to suppliers | (1,151,156) | (1,029,655) |
| | <u>341,414</u> | <u>241,029</u> |
| Net cash provided by operating activities | <u>341,414</u> | <u>241,029</u> |
| Cash flows from investing activities | | |
| Proceeds from sale of assets | 0 | 24,136 |
| Payment for property, plant & equipment | (1,089) | (102,015) |
| Net cash used in investing activities | <u>(1,089)</u> | <u>(77,879)</u> |
| Net Increase in cash held | <u>340,325</u> | <u>163,150</u> |
| Cash at the beginning of the financial year | <u>4,350,990</u> | <u>4,187,840</u> |
| Cash at the end of the financial year | <u>4,691,315</u> | <u>4,350,990</u> |
| Cash at the end of the year represented by: | | |
| Cash on deposit - General Account | 247,834 | 118,537 |
| Petty Cash Advance | 200 | 200 |
| Cash at bank - Deposit Account | 1,043,281 | 832,253 |
| Commerical Bill | <u>3,400,000</u> | <u>3,400,000</u> |
| | <u>4,691,315</u> | <u>4,350,990</u> |
| Reconciliation of net cash provided by operating activities to operating surplus | | |
| Net Profit for the year | 325,423 | 114,359 |
| Non-cash flows in operating surplus: | | |
| Depreciation | 36,850 | 38,711 |
| Loss on Disposal of fixed assets | 0 | 5,408 |
| Other Employment Expenses (Provisions) | 26,377 | 61,146 |
| Changes in assets and liabilities | | |
| (Increase)/Decrease in other debtors | (35,243) | (2,517) |
| Increase/(Decrease) in other creditors & accruals | <u>(11,992)</u> | <u>23,923</u> |
| Net Cash Provided by Operating Activities | <u>341,414</u> | <u>241,029</u> |

AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NSW BRANCH
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2011

1- ACCOUNTING POLICIES

The financial report has been prepared on the basis of historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of the significant policies adopted by the Union in the preparation of the accounts.

(a) Depreciation of fixed assets is calculated on the reducing balance basis to write such assets off over their estimated life.

(b) Provisions for long service leave, annual leave and sick leave have been made for the estimated accrued entitlements of officers and employees.

(c) Membership contributions are accounted for on a cash receipts basis.

(d) Australian Accounting standards include Australian equivalents to International Financial Reporting Standards (IFRS). Compliance with the AIFRS ensures that the financial report, comprising the economic entity's financial statements and notes of the reporting entity compliance with IFRS.

2- NOTICE TO MEMBERS

In accordance with the provisions of *Sec 512 (1) & (2) of the Industrial Relations Act 1991*, preserved as regulations under *Section 282 (3) of the Industrial Relations Act 1996*, and *Section 272 (1), (2) & (3) of the RAO Schedule* provide that a member of the organisation, or the Industrial Registrar, may apply to the organisation for specified information prescribed by the regulations in relation to the organisation; and that an organisation must, on the making of such an application, make the specified information available to the member or the Industrial Registrar in the manner, and within the time, prescribed by the regulations.

| | 2011 | 2010 |
|---------------------------------|-------------|-------------|
| 3- FIXED ASSETS | | |
| Plant and Equipment at cost | \$ 239,866 | \$ 250,211 |
| Less: Accumulated Depreciation | \$ 102,657 | \$ 77,241 |
| | \$ 137,209 | \$ 172,970 |
| | | |
| 4- SALARIES | | |
| Salaries paid to office-holders | \$ 430,271 | \$ 368,609 |
| Salaries paid to employees | \$ 185,907 | \$ 178,322 |
| | \$ 616,178 | \$ 546,931 |

| | 2011 | 2010 |
|---------------------------------------|------------------|------------------|
| 5- TRAVELLING AND CAR EXPENSES | | |
| Travel | \$ 50,202 | \$ 49,382 |
| Car maintenance | \$ 30,692 | \$ 18,370 |
| Meals & accommodation | \$ 16,033 | \$ 21,353 |
| | <u>\$ 96,927</u> | <u>\$ 89,105</u> |
| | | |
| 6- ADMINISTRATION EXPENSES | | |
| Electricity | \$ 4,549 | \$ 4,076 |
| Telephone | \$ 20,503 | \$ 30,794 |
| Printing & stationery | \$ 14,820 | \$ 13,095 |
| Insurance | \$ 19,368 | \$ 17,582 |
| Postage & freight | \$ 1,625 | \$ 532 |
| Bank charges | \$ 777 | \$ 661 |
| Strata Levies/utilities | \$ 4,309 | \$ 4,842 |
| Miscellaneous | \$ 12,567 | \$ 11,991 |
| | <u>\$ 78,520</u> | <u>\$ 83,573</u> |
| | | |
| 7- AFFILIATION FEES | | |
| Labour & Trade Council | \$ 12,156 | \$ 13,567 |
| Australian Labor Party | \$ 17,542 | \$ 11,262 |
| | <u>\$ 29,699</u> | <u>\$ 24,829</u> |

W. L. BROWNE & ASSOCIATES

A LIMITED PARTNERSHIP

JOHN CHEADLE F.C.A.
BRADLEY TURNER C.A.

27 RYEDALE ROAD, WEST RYDE, N.S.W. 2114

email: john@wlbrowne.com.au

brad@wlbrowne.com.au

TELEPHONE: 9807-2188

FAX: 9809-7868

P.O. BOX 150

WEST RYDE 1685

AUDITOR'S REPORT

I, John Cheadle, have audited the accounting records of the AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION, NEW SOUTH WALES BRANCH, in respect of the financial year ended 30 June 2011.

In my opinion:

- (i) Satisfactory accounting records were kept by the said organisation in relation to the year including:
 - (a) records of the sources and nature of the income of the organisation (including income from members) and
 - (b) records of the nature and purposes of the expenditure of the organisation.
- (ii) That the general purpose reporting statement is prepared and presented fairly in accordance with the applicable accounting standards, Sec 253 of the RAO Schedule, Sec 510 of the Industrial Relations Act 1996 and other mandatory requirement applicable in relation to the year are properly drawn up so as to give a true and fair view of:
 - (a) the financial affairs of the organisation at the end of the financial year, and
 - (b) the income and expenditure and operating surplus for the financial year.
- (iii) I have been provided with all information and explanations that officers and employees of the organisation under Sec 257 (5) of the RAO Schedule were required to provide.
- (iv) The union do not profit from recovery of wages activity.

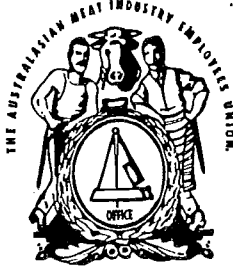

W. L. BROWNE & ASSOCIATES
Registered Company Auditor

Dated: 28 July 2011



Chartered Accountants

Liability limited by a scheme approved
under Professional Standards Legislation



The Australasian Meat Industry Employees' Union

NEW SOUTH WALES BRANCH

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OPERATING REPORT

For the financial year ending 30-June-11

- 1- Number of members as of 30-June-2011 was 3,339.
- 2- Number of employees as of 30-June-2011 was 4. The organisation has one (1) part-time employees.
- 3- The principal activity of the Union is to uphold the rights of organisation of labour and to improve, protect and foster the best interests, of its members, and to subscribe to and/or co-operate with policy of improving the cultural and living standards of its members.
- 4- There were no significant changes to the activities of the Union during the year.
- 5- The Union do not profit from any Recovery of wages activity.
- 6- A member may resign from the Union by written notice addressed and delivered to the Secretary of the branch in which membership is held.
- 7- The following are the listings of our Executive and Management Committee.

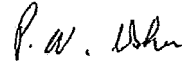
| | Name | Position |
|-------------|--------------------------|--|
| Executive: | | |
| | Usher, Peter William | President |
| | Hickey, Jim | Vice-President |
| | Abela, Jo | Vice-President |
| | Donzow, Charlie | Secretary/Treasurer |
| | Fernandez, Patricia | Organiser/Vice-President Federal |
| | Williams, Deidre | Organiser |
| | Perkins, Mark | Organiser |
| | Clark, Chris | Organiser |
| Management: | | |
| 1- | Aquilina, Steve | Member from Swire Cold Storage |
| 2- | Attie, George | Member from Mckey Distribution |
| 3- | Bartholomew, Mark | Member from Heinz Co Australia Ltd. |
| 4- | Bond, Noel | Member from Bega Cheese Ltd. |
| 5- | Caitlin, David | Member from Baiada |
| 6- | Hart, Deborah | Member from Ingham Ent. |
| 7- | Kennedy, Jamie | Member from Cargill Australia Ltd. |
| 8- | McDonald, Kent | Member from Southern Meat Pty Ltd. |
| 9- | Meylan, Glen | Member from Fletcher International |
| 10- | Niumata, Steve | Member from P&M Quality Smallgoods Pty. Ltd. |
| 11- | Pratt, Rodney | Member from P&M Quality Smallgoods Pty. Ltd. |
| 12- | Norton, Brian (Deceased) | Member from Coles |

- Sec 28 of our Constitution states that the Union shall have a President, 2 Vice-President, Secretary/Treasurer, between 1 and 4 elected Organisers and 12 other members representing the whole of the membership. The term of office for office holders and members of the Committee of Management shall be for a period of four (4) years.
- 7- Charlie Donzow is an appointed director representing the AMIEU, NSW to the industry superfund MIESF.

For Committee of Management:



Secretary/Treasurer

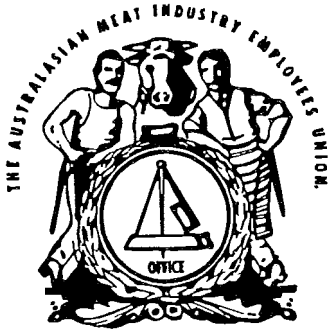


Peter Usher

President

29th July 2011

The Australasian Meat Industry Employees' Union



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190 George Street
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13 October 2011

Mr. Stephen Kellet
Statutory Services Branch
FAIR WORK AUSTRALIA
Terrace Towers
80 William Street
SYDNEY NSW
2001

Dear Stephen,

We now enclosed the following information in accordance with the provisions of Fair Work (Registered Organisations) Act 2009,

- Audited Financial Reports as of 30-June-2011
- Auditor's Report
- Operating Report
- Committee of Management Statement
- Certificate by Secretary
- Statement of Particulars of Loans, Grants and Donations by an Accounting Officer

I advise that a copy of the relevant accounts, certificates and auditor's report was provided free of charge to members within 56 days of the making of the auditor's Report, by providing the same in the September-2011 issue of the Meat Employees' Journal.

There were no submissions or comments received and on the 10th of October 2011, the Executive Committee of Management in accordance with the Rules of the Union resolved to accept the accounts and forward them to the Commission.

Yours truly,

CHARLIE DONZOW
SECRETARY/TREASURER