



21 August 2017

Branch Secretary  
The Australasian Meat Industry Employees' Union-Queensland Branch  
admin@amieuqld.asn.au

Dear Branch Secretary,

cc: federal@sawa.amieu.asn.au

### **Reminder of actions required when persons elected to office**

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices for Queensland Branch [E2017/122]. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

#### **A notice must be published on the organisation's website**

The organisation or branch must publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

#### **Holders of office required to undertake approved training**

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

#### **Organisation must notify the Commission of changes**

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australasian Meat Industry Employees' Union, The-Queensland Branch must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
  - the name of the office vacated;
  - the date of the change of office holder; and
  - the name of the person vacating the office.
  
2. Person(s) who have commenced to hold office:
  - the name of the office now held;
  - the date of the change of office holder;
  - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Regards

**Christine Hibberd**  
**Registered Organisations Commission**

**NOTIFICATION OF CHANGES TO RECORDS (Changes to Records in the Annual Return) required to be kept in accordance with section 230 *Fair Work (Registered Organisations) Act 2009* and regulation 147 *Fair Work (Registered Organisations) Regulations 2009***

I, [NAME], being the [OFFICER] of the [ORGANISATION NAME], declare the following:

1. I am authorised to make this declaration.
2. The following is a correct statement of the changes made to the information contained in the records required to be kept by the organisation in accordance with s.230(1)(b), (c), and (d) of the *Fair Work (Registered Organisations) Act 2009*:

*[delete all that do not apply]*

- On [DATE] the address of the organisation changed to [STREET ADDRESS].<sup>1</sup>
- On [DATE] the name and/or address of a branch[es] of the organisation changed to:<sup>2</sup>
  1. *[include OLD name and address and NEW name and address of every branch that has changed]*
  2. ...
- A list of changes to offices and the names, postal addresses and occupations of persons holding those offices is attached to this declaration at Annexure A and forms part of this declaration.
- On [DATE] the following branch[es]:<sup>3</sup>
  - COMMENCED operation:
    1. *[include name of each new branch]*
    2. ...
  - CEASED operation:
    1. *[include name of each closed branch]*

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<sup>1</sup> s.230(1)(d); reg.147(d)

<sup>2</sup> s.230(1)(d); reg.147(a) & (d)

<sup>3</sup> s.230(1)(d); reg.147(b) & (c)

2. ...

Signed: [SECRETARY OR OTHER AUTHORISED OFFICER]

Dated: [DATE]

*[PLEASE NOTE: This declaration must be submitted to the Registered Organisations Commission within **35 days** of the change. It can be submitted to [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au).]*

**ANNEXURE A**

- Changes to Offices and Office Holders in the Organisation and its Branches [*insert as many pages as required*]:

*Please note the 35 days begins at the earliest event (for instance when the officer retires) and an organisation may need to notify the events separately if the appointment or election process will take longer than 35 days.*

<b>Branch</b>	<b>Date of Change</b>	<b>Name of Office that has changed</b>	<b>Name of <u>Outgoing</u> Office Holder</b>	<b>Name of <u>New</u> Office Holder</b>	<b>Postal Address of <u>New</u> Office Holder</b>	<b>Occupation of <u>New</u> Office Holder</b>
<i>National</i>	<i>1.1.2014</i>	<i>Secretary</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Registered Organisation, postal address of Registered Organisation</i>	<i>Paid official</i>
	<i>25.12.2013</i>	<i>President</i>	<i>vacant</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
<i>...</i>						
<i>NSW</i>	<i>1.1.2014 (resigned) 7.1.2014 (appointed)</i>	<i>President</i>	<i>Full Name</i>	<i>Full Name</i>	<i>c/- the Branch, postal address of the Branch</i>	<i>mechanic</i>
		<i>Committee of Management Member</i>	<i>Full Name</i>	<i>Full Name</i>	<i>As above</i>	<i>mechanic</i>
		<i>Treasurer</i>	<i>Full Name</i>	<i>vacant</i>	<i>vacant</i>	<i>vacant</i>
<i>...</i>						

3 August 2017

# Post-election Report

**Australasian Meat Industry Union**

**The Queensland Branch – Elections for office**

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## Election(s) Covered in this Report

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Election Decision No/s: E2017/122

## Rules

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Rules used for the election: [007V: alternations of 30/09/2015 (R2015/100)]

Rules difficult to apply/interpret: None  
Module Rule reference (if any) N/A

## Roll of Voters

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As there were no contested offices, no Roll of Voters was required.

## Irregularities

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Details of written allegations of irregularities, and action taken by AEC: *None*

Other irregularities identified, and action taken: *None*



## Other Matters

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Due to current Australia Post postal durations and the expectation of ballots being sent to and from the Northern Territory the ballot period provided in the rules (*rule 50.14*) is not adequate to enable reasonable opportunity for all voters to return their ballot material. In determining the election timetable (should there be contested offices requiring a ballot), I therefore invoked my authority under section 193(1)(b)(ii) of the Fair Work (Registered Organisations) Act 2009 and determined a ballot period which provides voters with adequate time to return their ballot papers to the count.

## Attachments

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- 1) Declaration of Results for Uncontested Offices – QLD



Mel Smith  
Returning Officer

3/08/2017



**Reference: E2017/122**

Mr Matthew Journeaux  
Branch Secretary  
The Australasian Meat Industry Employees Union  
Level 1  
39 Lytton Road  
East Brisbane QLD 4169

Dear Mr Journeaux,

**The Australasian Meat Industry Employees Union  
Scheduled QLD Branch Elections 2017 E2017/122**

The declaration of the election for uncontested offices is attached.

The election is now complete.

Yours sincerely



Mel Smith  
Returning Officer

3 August 2017

# **- The Australasian Meat Industry Employees Union Scheduled QLD Branch Elections 2017 E2017/122**

## **Declaration of Results for Uncontested Offices**

Below are the results of the election for the following offices, conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation.

### **Queensland Branch**

#### **Branch Delegate to Federal Council (2)**

##### Candidates

EARLE, Warren  
MCLAUCHLAN, Ian

#### **Branch President**

##### Candidates

HASLEM, Keith

#### **Branch Vice-President**

##### Candidates

LEBSANFT, Heath

#### **Branch Secretary**

##### Candidates

JOURNEAUX, Matthew

#### **Assistant Branch Secretary**

##### Candidates

MCLAUCHLAN, Ian



## **Branch Treasurer**

### Candidates

BRUNJES, Frederick Kevin

## **Southern Region**

### **Representative to Branch Committee of Management (6)**

#### Candidates

ALLEN, Kristine Lynette

BELL, Tori

KENNEDY, Scott

LOCKLEY, Kevin

PHILLIPS, David

SHILLINGLAW, Ross

## **Central Region**

### **Representative to Branch Committee of Management (3)**

#### Candidates

BERRY, Aaron Nathan

DE GIT, Glen Anthony

SEXTON, Greville

## **Northern Region**

### **Representative to Branch Committee of Management (3)**

#### Candidates

KEMP, Neil John

MARTIN, Barry Andrew

PORTELLI, Rita

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Mel Smith  
Returning Officer

3<sup>rd</sup> August 2017



## DECISION

*Fair Work (Registered Organisations) Act 2009*  
s.189—Arrangement for conduct of an election

### **Australasian Meat Industry Employees' Union** (E2017/122)

MR ENRIGHT

MELBOURNE, 23 MAY 2017

*Arrangement for conduct of election.*

[1] On 15 May 2017, the Queensland Branch of the Australasian Meat Industry Employees' Union lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Branch Delegate to Federal Council (2)

#### **Committee of Management**

Branch President (1)

Branch Vice President (1)

Branch Secretary (1)

Assistant Branch Secretary (1)

Branch Treasurer (1)

Branch Committee of Management Representatives from  
the following Regions:

Southern Region (6)

Central Region (3)

Northern Region (3)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



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DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

<Price code A, PR350544>

# THE AUSTRALASIAN MEAT INDUSTRY EMPLOYEES' UNION

(Queensland Branch)

ABN 68 929 349 791



Branch Secretary  
MATTHEW JOURNEAUX

Level 1, 39 Lytton Road, East Brisbane Qld 4169, Australia  
Telephone: (07) 3217 3766  
Facsimile: (07) 3217 4462  
Email: [admin@amieuqld.asn.au](mailto:admin@amieuqld.asn.au)  
Website: [www.amieuqld.asn.au](http://www.amieuqld.asn.au)

15 May 2017

Mr Sam Gallichio  
Adviser  
Registered Organisations Commission  
GPO Box 2983  
MELBOURNE VIC 3001  
By email: [regorgs@roc.gov.au](mailto:regorgs@roc.gov.au)

Dear Mr Gallichio

## **Re: Election for Offices E2017/122**

I am writing in relation to your correspondence dated 8 May 2017, in relation to the election for offices within the Queensland Branch of the AMIEU.

I can advise that our interpretation of the commencement of election for officers does not differ from that expressed in your correspondence.

Please find below the prescribed information in respect of the quadrennial elections of the branch, which must be conducted in 2017. The information is as follows:

(a) the name of each office or position for which an election is required, is as follows:

- (i) Branch President
- (ii) Branch Vice-President
- (iii) Branch Secretary
- (iv) Assistant Branch Secretary
- (v) Branch Treasurer
- (vi) Two (2) delegates to Federal Council
- (vii) Representatives elected from the below-mentioned Regions of the Branch:
  - a. Six representatives from the Southern Region;
  - b. Three representatives from the Central Region;

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#### Regional Offices

Rockhampton:

110 Campbell Street  
Rockhampton Q 4700  
Telephone: (07) 4922 4336  
Facsimile: (07) 4922 5984  
Email: [paul@amieuqld.asn.au](mailto:paul@amieuqld.asn.au)



c. Three representatives from the Northern Region;

(b) in respect of each of the above offices, the reason for the election is that the term of the office is due to expire in the normal course of events

(c) The Rules of the AMIEU provide (at clause 47.13) that there are to be a total of 12 committee of management representatives, in addition to the named positions – six from the Southern Region, three from the Central Region, and Three from the Northern Region. The Rules (clause 13.2.2) further specify that there are to be two Federal Council delegates elected by all of the members of the Queensland branch.

(d) The electorate for each office is as follows:

- (i) For each of the offices of Branch President, Branch Vice-President, Branch Secretary, Assistant Branch Secretary, Branch Treasurer, and Federal Council delegates, the electorate consists of the entire membership of the Queensland branch of the AMIEU [clause 47.14 of the AMIEU rules and clause 13.2.2].
- (ii) For the six committee of management representatives from the Southern Region, the electorate comprises those members of the Union who are members of the Southern Region of the Queensland Branch of the AMIEU [see clause 47.14 and 47.16 of the AMIEU rules – clause 47.16.3 defines the Southern Region].
- (iii) For the three committee of management representatives from the Central Region, the electorate comprises those members of the Union who are members of the Central Region of the Queensland Branch of the AMIEU [see clause 47.14 and 47.16 of the AMIEU rules – clause 47.16.2 defines the Central Region].
- (iv) For the three committee of management representatives from the Northern Region, the electorate comprises those members of the Union who are members of the Northern Region of the Queensland Branch of the AMIEU [see clause 47.14 and 47.16 of the AMIEU rules – clause 47.16.1 defines the ~~Southern~~ **Northern** Region].

(e) the date and time of the beginning and end of the period in which nominations of candidates will be called for or may be made under the rules of the organisation or branch in relation to the election

The rules of the AMIEU do not specifically state when the nomination period begins or ends. Rule 50.1 specifies that a ballot shall be conducted not later than the thirty-first day of December 1969....and henceforth such ballot shall be conducted on every fourth year.

Rule 50.8 specifies that the Returning Officer must advertise the election, that this must occur at least fourteen days prior to the close of nominations, and that the date for the close of nominations is to be fixed by the Returning Officer.

(f) the rules of the AMIEU do not specifically provide for the day on which the roll of voters is to be closed;

(g) the kind of voting system to be used in the conduct of the election is a direct voting system



I request that you make the appropriate arrangements for the conduct of the election for officers of the AMIEU Queensland Branch.

I state that the above information is the information prescribed by Regulation 138 of the *Fair Work (Registered Organisations) Regulation 2009*, and is lodged under subsection 189(1) of the *Fair Work (Registered Organisations) Act 2009*.

Please do not hesitate to contact me if you have in queries in relation to the above, or if you require any additional information.

Yours faithfully,



**MATTHEW JOURNEAUX**  
**SECRETARY**  
**AMIEU QUEENSLAND BRANCH**