



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990

**Ref: FR2006/494-[007V-VIC]**

Mr Graham Bird  
Secretary  
Australasian Meat Industry Employees Union  
Victorian Branch  
62 Lygon Street  
CARLTON SOUTH VIC 3053

Dear Mr Bird

**Financial Return - year ending 30 June, 2006**

Our records show the organisation's financial year ended recently. This letter outlines some of the things you must do to meet your financial reporting obligations and when you have to do them. For simplicity, we will call the documents you have to lodge with us your *financial return*.

This letter is intended as guide to the law applicable on the date of this letter, and should not be used as a substitute for legal or accounting advice. We only summarise some of the reporting requirements in this letter. More detailed information is at the end of this letter.

**Information on AIRC Website**

We recommend you and your accountant/auditor also refer to the following documents on the Commission's website at [www.airc.gov.au](http://www.airc.gov.au):

- [RAO Schedule](#)
- [RAO Regulations](#)
- [Registrar's Reporting Guidelines](#) - All GPFR's must comply with these Guidelines. Please note that the Guidelines set out requirements that are *in addition* to those required by the Australian Accounting Standards.
- [RAO Fact Sheets](#) - These Fact Sheets explain the requirements of the RAO Schedule - many of them deal with financial reporting matters.

**Reporting Unit**

Under the provisions of the Registration and Accountability of Organisations Schedule (RAO), Schedule 1 of the *Workplace Relations Act 1996*, reporting entities are known as "*reporting units*". Where an organisation is not divided into branches the reporting unit is the whole of the organisation. Where an organisation is divided into branches each branch will be a reporting unit unless the Industrial Registrar has determined a division of the organisation into reporting units on an alternative basis. We can discuss this with you if you need more information.

For simplicity, we will use the term "reporting unit" in this letter.

## Industrial Registrar's Guidelines

The Industrial Registrar's reporting guidelines set out certain disclosure requirements in addition to those prescribed by Australian Accounting Standards having in mind the nature of organisations registered under the Workplace Relations Act.

The disclosure requirements prescribed by the reporting guidelines are directed towards providing members of the reporting unit with information to enable them to gauge the performance of the committee of management and other holders of office in relation to the financial management of the reporting unit. In addition, the reporting guidelines seek to improve the quality of information available to users of the financial report about the reporting unit's economic support of, or economic dependency on, other reporting units of the organisation.

### Timeline Planner and Checklist

We have attached a Timeline/Planner (Attachment A) to help you **plan** your financial return and carry out all the necessary steps. We have also attached a Document Checklist (Attachment B) to **check** your documents before lodging them in the Registry. Both documents are abbreviated summaries of the relevant provisions of the RAO Schedule, RAO Regulations and the Industrial Registrar's Reporting Guidelines.

In the following section we describe some of the documents your reporting unit must prepare and the sequence of their preparation and completion.

### Three Reports

Your reporting unit must prepare two reports as soon as practicable after its financial year, which, together with the Auditor's Report, comprise the reporting unit's financial return.

1. **General Purpose Financial Report** - this must comply with the Australian Accounting Standards and the Industrial Registrar's Reporting Guidelines. The GPFR consists of:

(a) Financial Statements containing:

- a profit and loss statement, or other operating statement; and
- a balance sheet; and
- a statement of cash flows; and
- any other statements required by the Australian Accounting Standards; and

(b) Notes to the Financial Statements containing:

- notes required by the Australian Accounting Standards; and
- information required by the Industrial Registrar's *Reporting Guidelines* under section 255 including disclosures related to any recovery of wages activity ; and

(c) Committee of Management Statement as required by the Registrar's Reporting Guidelines (a sample certificate for illustrative purposes is at Attachment C) including declarations related to the recovery of wages activity.

2. **Operating Report** - this report includes a review of your reporting unit's principal activities for the year and other specified information.

Your reporting unit must appoint an auditor to audit the GPFR and to provide:

3. an **Auditor's Report**.

### First Meeting (Committee of Management)

For simplicity, we will call the meeting at which the committee of management first considers the GPFR the first meeting. At the first meeting your committee, if satisfied that all is in order, will resolve to express its opinion on the GPFR and complete a Committee of Management Statement.

### **The Auditor**

After the first meeting, the auditor takes the GPFR and the Committee of Management Statement and prepares a report on the GPFR. In practice, your auditor may have already completed most of his or her examination of your accounts. The auditor may only be waiting on the Committee to pass the required resolution and make the Statement before signing the report the same day.

### **Informing Your Members**

Your reporting unit must provide free of charge to the general membership, copies of the GPFR, the Operating Report and the Auditor's Report. RAO calls these the "full report". Under certain circumstances, your reporting unit can provide a more limited *concise report*.

The reporting unit can meet its obligation to provide copies of the full or concise report to members by publishing the report in a journal that is available to the members free of charge.

A reporting unit may meet this obligation in whole or in part by publication of the report in a journal published on a web site on the Internet dependent on:

- a. the extent of the accessibility of the members of the reporting unit to the Internet; and
- b. that the members are notified by the reporting unit in the usual manner in which it communicates with its members that the report has been so published at a specified Internet address.

The report must be provided within 5 or 6 months from the end of the financial year, depending on the internal arrangements of the organisation for the presentation of its financial reports.

### **The Second Meeting - if it is a General Meeting of Members**

After providing the full report to members it must be presented to a general meeting of members. For simplicity this is referred to as the *second meeting*.

Your reporting unit must always allow a minimum of 21 days for members to receive the full report before presenting it to a general meeting of members (s265(5)). The purpose of the interval is to enable the members to have time to consider the report and, if they wish, to attend the second meeting to discuss it.

If the rules of the organisation permit a general meeting to be a series of meetings held at different locations, the full report may be presented to such a series of meetings. In this case the 'date' of the general meeting is taken to be the date of the last meeting in the series (see s266(2)).

### **The Second Meeting - if it is a Committee of Management Meeting**

If the rules of your organisation contain a provision that allows up to 5% of members to demand a general meeting to be held consider the report (see s266(3)), it is permissible to present the report directly to a Committee of Management meeting.

### **Lodge full report within 14 days of meeting**

You must lodge a copy of the full report and any concise report in the Industrial Registry within 14 days of the second meeting. For your convenience you are encouraged to lodge the material electronically (see eFiling Tab at [www.airc.gov.au](http://www.airc.gov.au)).

The Secretary (or another officer appropriately authorised under the rules of the organisation) must *certify* that the full report is a copy of the one provided to members and presented to the second meeting and provide the date of the meeting (a sample certification for illustrative purposes is at *Attachment D*).

When we receive your return we will check that it includes the information you must provide your members and that you have provided it to them correctly.

## Complying with time limits

This letter has outlined some of the steps in preparing and lodging your return. Many of the steps must be completed within fixed time limits.

Failure to complete them in time could make your reporting unit or its officers liable to financial or "civil penalties".

## Extensions of Time

We appreciate that sometimes circumstances beyond your reporting unit's control may delay completion of a financial return. If you believe your reporting unit is going to be unable to meet a time limit tell us as soon as you know. We can advise you if the step is one for which you may apply under RAO to the Industrial Registrar for extra time to complete. The maximum extra time allowed can be no more than one month.

## Contact the Registry

We encourage you to contact the Registry on (02) 8374 6666 or by e-mail at [riasydney@air.gov.au](mailto:riasydney@air.gov.au) as early as possible if you believe preparation or lodgment of your return will be delayed or if you have any queries. We can offer you advice on procedures but we cannot give you legal or accounting advice.

Yours sincerely



For Deputy Industrial Registrar...  
1 August, 2006

**PENNA, Belinda**

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**From:** PENNA, Belinda  
**Sent:** Tuesday, 1 August 2006 9:10 AM  
**To:** JENKINS, Barry  
**Subject:** Financial Reporting Matter # FR2006/494 Allocated (First Reminder)

**Attachments:** 1709711.doc

Matter # - FR2006/494  
Matter Type - s.268 RAO Schedule - Financial return  
Short Title - Financial Reporting matter re: 007V-VIC Australasian Meat Industry  
Employees Union, The-Victorian Branch  
Allocated From - None

Email Address: amieuvic@ozemail.com.au  
Fax Number: (03) 9662 9549  
Postal Address: (below)  
62 Lygon Street  
CARLTON SOUTH VIC  
3053



1709711.doc (265  
KB)

# Australasian Meat Industry Employees' Union

Registered under Industrial Relations Act 1988

## VICTORIAN BRANCH

62 LYGON STREET, CARLTON. 3053

ABN 73 073 704 742

Phone 9662 3766 Fax 9662 9549 Email [amievic@ozemail.com.au](mailto:amievic@ozemail.com.au) Web Site <http://vic.amieu.asn.au>

13th December 2006

Deputy Industrial Registrar  
Australian Industrial Registry  
Level 8, Terrace Towers  
80 William Street  
Sydney NSW 2011.

Dear Deputy Registrar

Re: Lodgement of Financial Report

I enclose copy financial statements for the A.M.I.E.U. for the financial year ended 30th June 2006.

The financial statements were presented by the Auditor to the committee of management on 27th September 2006. The documents were supplied to members and published on the Victorian Branch web site from 6th November 2005. A full report was presented and adopted by the committee of management on 8th December 2006.

Yours sincerely,



Graham Bird  
Secretary,  
AMIEU.



**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**OPERATING REPORT**

**Principal activities**

The principal activities of the entity during the financial year was to provide representation and support to our members. There were no significant changes to the principal activities during the year.

**Review of results**

The net result of operations for the twelve months was a loss of \$77,568 (2005: loss of \$(62,664)).

**Significant Changes in the State of Affairs**

In the opinion of the Committee of Management, there were no significant changes in the entity's state of affairs during the financial year.

**Resignation of Members**

As per section 174 of the Workplace Relations Act 1996, a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

**Number of Members**

As at 30 June 2006, the number of members of the entity was 3,849 (2005: 3,877).

**Number of Employees**

As at 30 June 2006, the number of full time equivalent employees was 11 (2005: 13).

**Committee of Management Members**

There is an election every four years for Committee of Management members. The last election was held in September 2005. Based on this election, the Committee of Management members are as follows:

Re-Elected September 2005:

M. Anderson	G. Bird	J. Brittain	L. Burley
P. Conway	I Black	F. Brook	G. Evans
K Haddock	K. Hill	G. Jack	R. Jones
G. Leight	P. MacFarlane	G. Mallamace	M. Manney
A. Oliver	M. Oravec	P. Rathgeber	C. Ross
R. Savine	S. Sheldrick	J. Tuck	

Elected September 2005:

M. Ashworth	F. Asa	J. Faure	M. Goodman
K. Heffernan	T. Holt	G. Lines	C. Lyon
J. Marmara	M. Neal	B. Scrivano	R. Taffe
A Van Keulen	E. Vandersteeg	G. Verlander	C. Vernon
I. Whitehead	C. Wialletton	J. Williamson	

Resigned September 2005:

J Apap	C. Drew	S. Hunt	J. Ristevski
M. Tancredi	J. Thornbury	G. Tonkin	J. Walliss

Appointments:

R. Ward (Appointed June 2006)

Resignations:

F. Asa (Resigned June 2006)	M. Anderson (Resigned May 2006)
G. Jack (Resigned Jan 2006)	P. MacFarlane (Resigned June 2006)
E. Vandersteeg (Resigned July 2006)	

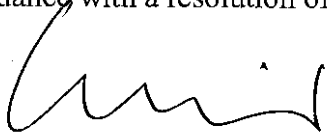
**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**OPERATING REPORT**


**Future Developments**

In the opinion of the Committee of Management, there is not likely to be any future development that will materially effect the Union's operations in subsequent years.

Signed in accordance with a resolution of the Committee for Management,



.....  
GRAHAM BIRD



.....  
PAUL CONWAY

Dated this 27th day of September, 2006.



**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

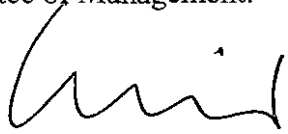
**COMMITTEE OF MANAGEMENT CERTIFICATE**

On 27 September 2006, the Committee of Management of the Australian Meat Industry Employees Union (Victorian Branch) passed the following resolution in relation to the general purpose financial report of the reporting unit for the financial year ended 30 June 2006:

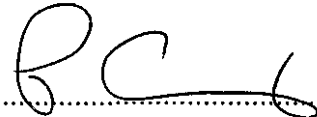
The Committee of Management declares in relation to the general purpose financial report that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standards;
- (b) the financial statements and notes comply with the Reporting Guidelines of the Industrial Registrar;
- (c) the financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the general purpose financial report relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) there have been no orders for inspection of financial records made by the Commission under section 273 of the RAO Schedule during the period.

For the Committee of Management:



.....  
**GRAHAM BIRD**



.....  
**PAUL CONWAY**

Dated this 27th day of September, 2006.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**INCOME STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$	2005 \$
Revenue	5	\$ 1,132,472	\$ 1,183,566
Other expenses		<u>1,210,040</u>	<u>1,246,230</u>
PROFIT/(LOSS) BEFORE INCOME TAX		\$ (77,568)	\$ (62,664)
INCOME TAX EXPENSE	1(c)	<u>-</u>	<u>-</u>
PROFIT/(LOSS) AFTER INCOME TAX		<u>\$ (77,568)</u>	<u>\$ (62,664)</u>
Relating to:			
General Fund		\$ (77,568)	\$ (56,767)
Motor Vehicle Replacement Fund	1(i)	<u>-</u>	<u>(5,897)</u>
		<u>\$ (77,568)</u>	<u>\$ (62,664)</u>

The accompanying notes form part of these financial accounts.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**BALANCE SHEET  
AS AT 30 JUNE 2006**

	Note	2006 \$	2005 \$
<b>EQUITY</b>			
Accumulated General Fund		\$ 184,648	\$ 275,392
Motor Vehicle Replacement Fund		-	(13,176)
Asset Revaluation Reserve		<u>38,710</u>	<u>38,710</u>
<b>TOTAL EQUITY</b>		<u>\$ 223,358</u>	<u>\$ 300,926</u>
Represented by:			
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents		\$ 72,803	\$ 116,953
Financial Assets		200,000	200,000
Sundry Receivables		2,000	59,619
Stock		<u>2,360</u>	<u>2,977</u>
<b>TOTAL CURRENT ASSETS</b>		<u>\$ 277,163</u>	<u>\$ 379,549</u>
<b>FIXED ASSETS</b>			
Property, plant and equipment	8	<u>\$ 390,548</u>	<u>\$ 444,143</u>
<b>TOTAL ASSETS</b>		<u>\$ 667,711</u>	<u>\$ 823,692</u>
<b>CURRENT LIABILITIES</b>			
Accounts Payable	9	\$ 119,364	\$ 161,973
Monies held in trust		22,660	22,660
Hire Purchase Liability	11	24,460	13,283
Lease Liability	11	10,433	9,706
Provision for Employee Benefits	10	<u>214,325</u>	<u>222,981</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>\$ 391,242</u>	<u>\$ 430,603</u>
<b>NON-CURRENT LIABILITIES</b>			
Hire Purchase Liability	11	\$ -	\$ 24,460
Lease Liability	11	40,505	50,937
Provision for Employee Benefits	10	<u>12,606</u>	<u>16,766</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>\$ 53,111</u>	<u>\$ 92,163</u>
<b>TOTAL LIABILITIES</b>		<u>\$ 444,353</u>	<u>\$ 522,766</u>
<b>NET ASSETS</b>		<u>\$ 223,358</u>	<u>\$ 300,926</u>

The accompanying notes form part of these financial accounts.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2006**

	<b>Accumulated General Fund \$</b>	<b>Motor Vehicle Replacement Fund \$</b>	<b>Asset Revaluation Reserve \$</b>	<b>Total \$</b>
<b>Balance at 1 July 2004</b>	\$ 332,159	\$ (7,279)	\$ 38,710	\$ 363,590
Profit/(Loss) for the year	<u>(56,767)</u>	<u>(5,897)</u>	<u>-</u>	<u>(62,664)</u>
<b>Balance at 30 June 2005</b>	<b>\$ 275,392</b>	<b>\$ (13,176)</b>	<b>\$ 38,710</b>	<b>\$ 300,926</b>
Profit/(Loss) for the year	(77,568)	-	-	(77,568)
Consolidation of Motor Vehicle Replacement Fund into Accumulated General Fund	<u>(13,176)</u>	<u>13,176</u>	<u>-</u>	<u>-</u>
<b>Balance at 30 June 2006</b>	<b><u>\$ 184,648</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 38,710</u></b>	<b><u>\$ 223,358</u></b>

The accompanying notes form part of these financial accounts.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**STATEMENT OF INCOME AND EXPENDITURE  
FOR THE YEAR ENDED 30 JUNE 2006**

	2006	2005
	\$	\$
<b>INCOME</b>		
Contributions Received	\$ 1,050,804	\$ 1,063,614
Interest Received	15,102	14,839
Health & Safety Support Grant	60,036	72,000
Sundry Income	6,530	1,113
	<u>\$ 1,132,472</u>	<u>\$ 1,151,566</u>
<b>EXPENDITURE</b>		
Affiliation fees	\$ 46,848	\$ 49,355
Audit & Accounting	12,875	11,975
Collection Expenses	43,392	43,771
Campaign Expenses	9,166	6,027
Depreciation	50,467	56,232
Donations & Presentations	5,825	325
Federal Council Capitation Fees	47,643	50,963
Federal Expenses	1,759	8,296
Fringe Benefits Tax	14,914	13,374
General Training Costs	345	450
Hire Purchase Charges	2,180	4,032
Insurance	9,066	9,642
Lease Interest	5,227	1,866
Legal expenses	720	35,120
Loss on Sale of Motor Vehicle	2,232	4,944
Lost time, delegates expenses & Committee of Management expenses	58,558	40,826
Lygon Street costs	14,053	12,189
Office expenses	54,934	50,421
Motor vehicle expenses	48,908	46,437
Payroll Tax	29,751	32,841
Picnic expenses	12,247	12,064
Repairs & Equipment Maintenance	717	2,742
Salaries & allowances - Elected Officials	418,530	461,310
Salaries & allowances - Administrative Staff	114,133	110,121
Superannuation	124,625	110,347
Travelling expenses	30,591	18,069
Health & Safety Training Costs	725	2,723
Utilities	34,374	38,488
WorkCover Premiums	15,235	11,280
	<u>\$ 1,210,040</u>	<u>\$ 1,246,230</u>
NET ORDINARY SURPLUS/(DEFICIT) FOR THE YEAR	\$ (77,568)	\$ (94,664)
Net Legal Settlement	-	32,000
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>\$ (77,568)</u>	<u>\$ (62,664)</u>

The accompanying notes form part of these financial accounts.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$	2005 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Contributions from Members		\$ 1,155,884	\$ 1,172,470
Grants Received		118,840	26,400
Interest Received		15,102	14,839
Interest and other costs of finance paid		(2,180)	(4,032)
Other Income		12,017	34,623
Payment of Capitation Fees		(52,407)	(50,963)
Payments to Suppliers and Employees		<u>(1,264,087)</u>	<u>(1,219,149)</u>
Net Cash Used In Operating Activities	12(b)	<u>\$ (16,831)</u>	<u>\$ (25,812)</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Disposal of Property, Plant and Equipment		\$ 5,090	\$ 8,000
Payment for Property, Plant and Equipment		<u>(4,194)</u>	<u>(4,611)</u>
Net Cash Provided By Investing Activities		<u>\$ 896</u>	<u>\$ 3,389</u>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
Repayments of Hire Purchase & Lease Liabilities		<u>(28,215)</u>	<u>(31,579)</u>
Net Cash Used In Financing Activities		<u>\$ (28,215)</u>	<u>\$ (31,579)</u>
Net Decrease in Cash Held		\$ (44,150)	\$ (54,002)
Cash & Cash Equivalents at Beginning of Year		<u>116,953</u>	<u>170,955</u>
Cash & Cash Equivalents at End of Year	12(a)	<u>\$ 72,803</u>	<u>\$ 116,953</u>

The accompanying notes form part of these financial accounts.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory professional reporting requirements in Australia. The financial report complies with all Australian equivalents to International Financial Reporting Standards in their entirety.

The following is a summary of the significant accounting policies adopted by the entity in the preparation of the financial report.

**Basis of Preparation**

*First-time Adoption of Australian Equivalents to International Financial Reporting Standards*

The financial report has been prepared in accordance with the Australian equivalents to International Financial Reporting Standards (IFRS) from 1 January 2005. The changes resulting from the introduction of Australian equivalents to International Financial Reporting Standards (IFRS) relate only to disclosure requirements and do not affect the value of amounts reported in the financial statements.

In accordance with the requirements of AASB 1: First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments resulting from the introduction of IFRS have been applied retrospectively to 2005 comparative figures excluding cases where optional exemptions available under AASB 1 have been applied. These accounts are the first financial statements of the Association to be prepared in accordance with Australian equivalents to IFRS.

The accounting policies set out below have been consistently applied to both years presented. The entity has however elected to adopt the exemptions available under AASB 1 relating to AASB 132: Financial Instruments: Disclosure and Presentation, and AASB 139: Financial Instruments: Recognition and Measurement.

*Reporting Basis and Conventions*

The financial report has been prepared on an accruals basis using historical costs and does not take into account changing money values or, except where stated, current valuations of non current assets. Cost is based on the fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

**Accounting Policies**

**(a) Going Concern**

The financial report is prepared on the basis that the entity will continue as a going concern and that assets including property plant and equipment and liabilities would be realised in the normal course of business at their recorded values as at 30 June 2006.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES** *continued*

**(b) Revenue**

In accordance with generally accepted accounting principles for these types of organisations, membership contributions and capitation fees are accounted for on a cash basis.

**(c) Income Tax**

No provision for income tax is necessary as "Trade Unions" are exempt from income tax under Section 50-15 (3.2) of the Income Tax Assessment Act 1997.

**(d) Property, Plant & Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

**Property**

The Building Strata Title is shown at the fair value (being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction), less subsequent depreciation for buildings.

**Plant and equipment**

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

**Depreciation**

The depreciable amount of all fixed assets including property, but excluding artworks, are depreciated on a straight line or diminishing value basis over their useful lives to the entity commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable assets are:

Property	2.5%
Plant & Equipment	10%-50%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.



**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES** *continued*

**(e) Impairment of Assets**

At each reporting date, the entity reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

**(f) Employee Benefits**

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave, sick leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

**Measurement of short-term and long-term employee benefits**

Short-term employee benefits are those benefits that are expected to be settled within 12 months, and are measured at their nominal values using the remuneration rate expected to apply at the time of settlement. They include wages and salaries, annual leave, sick leave and long service leave that are expected to be settled within 12 months.

Long-term employee benefits are those benefits that are not expected to be settled within 12 months, and are measured at the present value of the estimated future cash outflows to be made by the entity in respect of services provided by employees up to the reporting date. They include long service leave not expected to be settled within 12 months.

The present value of long-term employee benefits is calculated in accordance with AASB 119: Employee Benefits. Long-term employee benefits are measured at the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using interest rates on national Government guaranteed securities with terms to maturity that match, as closely as possible, the estimate future cash outflows.

**Classification of employee benefits as current and non-current liabilities**

Employee benefit provisions are reported as current liabilities where the entity does not have an unconditional right to defer settlement for at least 12 months. Employee benefit provisions that are reported as non-current liabilities include long term benefits that do not qualify for recognition as a current liability, and are measured at present value.

**Superannuation**

Contributions are made by the entity to an employee superannuation fund and are charged as expenses when incurred.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES *continued***

**(g) Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**(h) Affiliation Fees**

Affiliation fees were paid during the year to the Australian Labour Party, Victorian Trades Hall Council, Bendigo Trades Hall, Ballarat & Trades Labour, South West Trades & Union Council, North East & Border Trades, Mallee & Murray Trades & Labour, Goulburn Valley Trades & Labour, Geelong Trades Hall, Gippsland Trades & Labour and Australia Asia Workers Links.

**(i) Motor Vehicle Replacement Fund**

The balance of the Motor Vehicle Replacement Fund was consolidated into the Accumulated General Fund at 1 July 2005.

**NOTE 2: INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

In accordance with the requirements of the Workplace Relations Act 1996 Schedule 1B (ROA), the attention of members is drawn to the provisions of sub-sections (1), (2) and (3) of section 272 which reads as follows:

- (1) A member of an organisation, or a Registrar, may apply to the organisation for specified prescribed information in relation to the organisation.
- (2) An organisation shall, on application made under subsection (1) by a member of the organisation or a Registrar, make the specified information available to the member or Registrar in such manner, and within such time, as is prescribed.
- (3) A Registrar may only make an application under subsection (1) at the request of a member of the organisation concerned, and the Registrar shall provide to a member information received because of an application made at the request of the member.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**NOTE 3: RELATED PARTY INFORMATION**

(a) The names of persons who formed part of the Committee of Management at any time during the year were:-

President -	G. Leight (Re-Elected September 2005)
Vice President -	M. Oravec (Re-Elected September 2005)
Secretary/Treasurer -	G. Bird (Re-Elected September 2005)
Assistant Secretary -	P Conway (Elected September 2005) P Davey (Resigned September 2005)

Committee of Management -

Re-Elected September 2005:

M. Anderson	J. Brittain	L. Burley	P. Conway
I Black	F. Brook	G.Evans	K Haddock
K. Hill	G. Jack	R. Jones	P. MacFarlane
G. Mallamace	M. Manney	A. Oliver	P. Rathgeber
C. Ross	R. Savine	S. Sheldrick	J. Tuck

Elected September 2005:

M. Ashworth	F. Asa	J. Faure	M. Goodman
K. Heffernan	T. Holt	G. Lines	C. Lyon
J. Marmara	M. Neal	B. Scrivano	R. Taffe
A Van Keulen	E. Vandersteeg	G. Verlander	C. Vernon
I. Whitehead	C. Wialletton	J. Williamson	

Resigned September 2005:

J Apap	C. Drew	S. Hunt	J. Ristevski
M. Tancredi	J. Thornbury	G. Tonkin	J. Walliss

Appointments:

R. Ward (Appointed June 2006)

Resignations:

F. Asa (Resigned June 2006)	M. Anderson (Resigned May 2006)
G. Jack (Resigned Jan 2006)	P. MacFarlane (Resigned June 2006)
E. Vandersteeg (Resigned July 2006)	

(b) Key Management Personnel

Key Management Personnel includes only the members of the Committee of Management named above.

(c) Key Management Personnel Compensation

	Total	Short-term Employee Benefits	Post- Employment Benefits	Other Long-term Benefits	Termination Benefits	Share Based Payment
	\$	\$	\$	\$	\$	\$
<b>2006</b>						
Total Compensation	590,513	561,727	-	5,746	23,040	-
<b>2005</b>						
Total Compensation	580,904	570,182	-	10,722	-	-

(d) Other transactions between the Committee of Management and the Union were conducted on normal commercial terms in respect of membership fees, and reimbursement for lost time.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

**2006**  
\$                      **2005**  
\$

**NOTE 3: RELATED PARTY INFORMATION** continued

(e) Other Related Party Transactions

(i) *Per Capita Payment*

During the period the Victorian Branch of the Union paid to the Federal Office of the Union a per capita payment calculated in accordance with the rules.

\$      47,643    \$      50,963

(ii) *Administration and Secretarial Services Reimbursement*

During the period the Victorian Branch of the Union received from the Meat Industry Employees Superannuation Fund reimbursement for Administration and Secretarial Services Provided.

\$      20,770    \$      18,623

(iii) *Rent Paid for Carparks*

During the period the Victorian Branch of the Union paid rental to the Meat Industry Employees Superannuation Fund for use of four carparks at 2/62 Lygon Street, Carlton.

\$      7,542    \$      7,680

**NOTE 4: EMPLOYEE BENEFITS**

Employee benefits paid during the year:

	Elected Officials \$	Administrative Staff \$	Total \$
<b>Year Ended 30 June 2006:</b>			
Wages & Salaries	\$ 406,096	\$ 95,940	\$ 502,036
Annual Leave and Sick Leave	55,023	17,268	72,291
Long Service Leave	26,105	-	26,105
Superannuation	<u>96,906</u>	<u>27,719</u>	<u>124,625</u>
<b>Total</b>	<b><u>\$ 584,130</u></b>	<b><u>\$ 140,927</u></b>	<b><u>\$ 725,057</u></b>
<b>Year Ended 30 June 2005:</b>			
Wages & Salaries	\$ 423,198	\$ 102,419	\$ 525,617
Annual Leave and Sick Leave	37,195	9,189	46,384
Long Service Leave	-	13,813	13,813
Superannuation	<u>85,674</u>	<u>24,673</u>	<u>110,347</u>
<b>Total</b>	<b><u>\$ 546,067</u></b>	<b><u>\$ 150,094</u></b>	<b><u>\$ 696,161</u></b>

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
<b>NOTE 5: REVENUE</b>		
Operating activities:-		
- Contributions Received	\$ 1,050,804	\$ 1,063,614
- Interest (other persons/corporations)	15,102	14,839
- Health & Safety Grant	60,036	72,000
- Other Revenue	<u>6,530</u>	<u>1,113</u>
Total revenue per Statement of Income and Expenditure	<u>\$ 1,132,472</u>	<u>\$ 1,151,566</u>
Non-operating activities:		
- Legal Settlements	<u>\$ -</u>	<u>\$ 32,000</u>
Total revenue per Income Statement	<u>\$ 1,132,472</u>	<u>\$ 1,183,566</u>

**NOTE 6: PROFIT FROM ORDINARY ACTIVITIES**

Profit from ordinary activities has been determined after:-

(a) Expenses:

Depreciation of non-current assets:

- property	\$ 6,696	\$ 6,696
- plant and equipment	<u>43,771</u>	<u>49,536</u>
Total depreciation	<u>\$ 50,467</u>	<u>\$ 56,232</u>

Amounts set aside to Provisions:

- Long Service Leave	\$ (13,998)	\$ 2,022
- Sick Leave	\$ 141	\$ 1,926
- Annual Leave	\$ 1,041	\$ 3,164

(b) Revenue and Net Gains:-

Net gain/(loss) on sale of plant & equipment	\$ (2,232)	\$ (4,944)
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**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

	<b>2006</b>	<b>2005</b>
	\$	\$
<b>NOTE 7: AUDITING EXPENSES</b>		
Amounts receivable or due and receivable by the auditors in respect of:		
Auditing the financial report	\$ 9,125	\$ 8,350
Other services	<u>3,750</u>	<u>3,625</u>
	<u>\$ 12,875</u>	<u>\$ 11,975</u>

Other services provided by the Auditor are in the nature of other audit procedures, taxation advice and assistance with accounting disclosure.

The auditors do not receive any other benefit from the entity.

**NOTE 8: PROPERTY, PLANT AND EQUIPMENT**

**Property**

Building Strata Title 2/62 Lygon Street - at valuation	\$ 267,828	\$ 267,828
Less accumulated depreciation	<u>(40,174)</u>	<u>(33,478)</u>
	<u>\$ 227,654</u>	<u>\$ 234,350</u>

**Art Collection**

Art Collection - at cost	\$ 30,685	\$ 30,685
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**Plant and Equipment**

Motor Vehicles - at cost	\$ 236,521	\$ 263,821
Less accumulated depreciation	<u>(123,487)</u>	<u>(109,712)</u>
	<u>\$ 113,034</u>	<u>\$ 154,109</u>

Office Equipment - at cost	\$ 152,978	\$ 212,184
Less accumulated depreciation	<u>(133,803)</u>	<u>(187,185)</u>
	<u>\$ 19,175</u>	<u>\$ 24,999</u>

Total Plant and Equipment	\$ 132,209	\$ 179,108
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Total Property, Plant and Equipment	\$ 390,548	\$ 444,143
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The Union acquired Level 2 of 62 Lygon Street, Carlton on Strata Title from the Meat Industry Employees Superannuation Fund during the year ended 30 June 1994. The Strata Title floor was revalued on 1 July 2000 to \$1,280,000, based on the independent valuation performed by Urbis at 30 June 2000. Since the revaluation, the Union sold to the Meat Industry Employees Superannuation Fund part of Level 2 of 62 Lygon Street, Carlton on Strata Title in 2004 and seven carparks associated with the Level 2 Strata Title in 2001.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

2006  
\$                      2005  
\$

**NOTE 8: PROPERTY, PLANT AND EQUIPMENT *continued***

**a. Movements in Carrying Amounts**

Movements in carrying amounts for each class of property, plant & equipment between the beginning and end of the current financial year:

	Property	Art Collection	Plant and Equipment	Total
<b>Year Ended 30 June 2006:</b>				
Balance at the beginning of year	\$ 234,350	\$ 30,685	\$ 179,108	\$ 444,143
Additions	-	-	4,194	4,194
Disposals	-	-	(7,322)	(7,322)
Revaluation	-	-	-	-
Depreciation Expense	<u>(6,696)</u>	<u>-</u>	<u>(43,771)</u>	<u>(50,467)</u>
Carrying amount at end of year	<u>\$ 227,654</u>	<u>\$ 30,685</u>	<u>\$ 132,209</u>	<u>\$ 390,548</u>
<b>Year Ended 30 June 2005:</b>				
Balance at the beginning of year	\$ 241,046	\$ 30,685	\$ 173,220	\$ 444,951
Additions	-	-	67,640	67,640
Disposals	-	-	(12,216)	(12,216)
Revaluation	-	-	-	-
Depreciation Expense	<u>(6,696)</u>	<u>-</u>	<u>(49,536)</u>	<u>(56,232)</u>
Carrying amount at end of year	<u>\$ 234,350</u>	<u>\$ 30,685</u>	<u>\$ 179,108</u>	<u>\$ 444,143</u>

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

	<b>2006</b>	<b>2005</b>
	<b>\$</b>	<b>\$</b>
 <b>NOTE 9: PAYABLES</b>		
Legal Fees	\$ 43,925	\$ 69,313
Sundry Creditors	<u>75,439</u>	<u>92,660</u>
	<u>\$ 119,364</u>	<u>\$ 161,973</u>
 <b>NOTE 10: PROVISION FOR EMPLOYEE BENEFITS</b>		
<b>Current</b>		
Annual Leave - short term benefits at nominal value	\$ 79,712	\$ 78,671
Sick Leave - short term benefits at nominal value	23,588	23,447
Long Service Leave - short term benefits at nominal value	<u>111,025</u>	<u>120,863</u>
	<u>\$ 214,325</u>	<u>\$ 222,981</u>
<b>Non-Current</b>		
Long Service Leave - long term benefits at present value	<u>\$ 12,606</u>	<u>\$ 16,766</u>
	<u>\$ 12,606</u>	<u>\$ 16,766</u>
 (a) Aggregate employee benefit liability	 <u>\$ 226,931</u>	 <u>\$ 239,747</u>
(b) Provision for Annual Leave in respect to:		
Elected Officials	\$ 57,731	\$ 57,249
Administrative Staff	<u>21,981</u>	<u>21,422</u>
	<u>\$ 79,712</u>	<u>\$ 78,671</u>
(c) Provision for Sick Leave in respect to:		
Elected Officials	\$ 9,971	\$ 10,646
Administrative Staff	<u>13,617</u>	<u>12,801</u>
	<u>\$ 23,588</u>	<u>\$ 23,447</u>
(d) Provision for Long Service Leave in respect to:		
Elected Officials	\$ 84,649	\$ 105,008
Administrative Staff	<u>38,982</u>	<u>32,621</u>
	<u>\$ 123,631</u>	<u>\$ 137,629</u>

Refer to Note 1(f) for accounting policy in respect to these provisions for employee benefits.



**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

	<b>2006</b>	<b>2005</b>
	\$	\$
<b>NOTE 11: CAPITAL AND LEASING COMMITMENTS</b>		
<b>Hire Purchase</b>		
The hire purchase liability is allocated between current and non-current elements. The principal component of the hire purchase payment due as at the end of the succeeding financial year is shown as current and the remainder of the liability as non-current.		
Hire Purchase Liability Commitments		
Payable		
- not later than one year	\$ 25,201	\$ 15,463
- later than one year but later than 5 years	<u>-</u>	<u>25,201</u>
Minimum Hire Purchase Payments	\$ 25,201	\$ 40,664
Less Deferred Terms Charges	<u>(741)</u>	<u>(2,921)</u>
Present value of Minimum Hire Purchase Payments	<u>\$ 24,460</u>	<u>\$ 37,743</u>
Represented in the Balance Sheet as follows:		
Current Hire Purchase Liability	\$ 24,460	\$ 13,283
Non-current Hire Purchase Liability	<u>-</u>	<u>24,460</u>
Present value of Minimum Hire Purchase Payments	<u>\$ 24,460</u>	<u>\$ 37,743</u>
<b>Finance Lease Liability</b>		
The finance lease liability is allocated between current and non-current elements. The principal component of the lease payments due as at the end of the succeeding financial year is shown as current and the remainder of the liability as non-current.		
Lease Liability Commitments		
Payable		
- not later than one year	\$ 13,785	13,785
- later than one year but later than 5 years	<u>44,361</u>	<u>58,145</u>
Minimum Lease Payments	\$ 58,146	\$ 71,930
Less Future Finance Charges	<u>(7,208)</u>	<u>(11,287)</u>
Total Lease Liability	<u>\$ 50,938</u>	<u>\$ 60,643</u>
Represented in the Balance Sheet as follows:		
Current Lease Liability	\$ 10,433	\$ 9,706
Non-current Lease Liability	<u>40,505</u>	<u>50,937</u>
Minimum Lease Payments	<u>\$ 50,938</u>	<u>\$ 60,643</u>

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

2006                      2005  
\$                              \$

**NOTE 12: CASH FLOW INFORMATION**

**(a) Reconciliation of Cash & Cash Equivalents**

For the purposes of the Cash Flow Statement, cash includes cash on hand and cash at bank.

Cash and Cash Equivalents at the end of the financial year as shown in the Cash Flow Statement is reconciled to the related items in the balance sheet as follows:

Cash Assets	\$ 72,803	\$ 116,953
	<u>\$ 72,803</u>	<u>\$ 116,953</u>

**(b) Reconciliation of Net Cash Provided from Operating Activities to Operating Profit/(Loss)**

Operating Profit/(Loss)

General Fund	\$ (77,568)	\$ (56,767)
Motor Vehicle Fund	-	(5,897)

*Non-cash flows in Operating Profit/(Loss)*

Depreciation	50,467	56,232
(Profit)/Loss on disposal of property, plant and equipment	2,232	4,944

*Non-operating cashflows in Operating Profit/(Loss)*

Lease Interest	5,227	1,865
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*Changes in Assets and Liabilities*

(Increase)/Decrease in Sundry Debtors	57,619	(59,619)
(Increase)/Decrease in Prepayments	-	6,002
(Increase)/Decrease in Stock on Hand	617	(1,889)
Increase/(Decrease) in Trade Creditors and Accruals	(42,609)	22,205
Increase/(Decrease) in Employee Benefits	<u>(12,816)</u>	<u>7,112</u>

Net Cashflows from Operating Activities	<u>\$ (16,831)</u>	<u>\$ (25,812)</u>
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**(c) Non Cash Activities**

Acquisition of assets by hire purchase or lease finance	\$ -	\$ 63,449
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**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2006**

2006  
\$                      2005  
\$

**NOTE 13: FINANCIAL INSTRUMENTS**

**13(a) Terms, conditions and accounting policies**

The Union's terms, conditions and accounting policies of financial instruments are those adopted by businesses in Australia generally.

**13(b) Interest rate risk**

The Union's exposure to interest rate risks and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised are as follows:

<u>Financial Instruments</u>	<u>Non-interest bearing</u>		<u>Floating interest Rate</u>		<u>Fixed interest Rate</u>	
	2006	2005	2006	2005	2006	2005
(i) Financial assets						
Cash and Bank deposits	\$ 4,000	\$ 4,000	\$ 68,803	\$ 112,953	\$ -	\$ -
Other financial assets	-	-	-	-	200,000	200,000
Total financial assets	<u>\$ 4,000</u>	<u>\$ 4,000</u>	<u>\$ 68,803</u>	<u>\$ 112,953</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>
(ii) Financial liabilities						
Accounts Payable	\$ 119,364	\$ 161,973	\$ -	\$ -	\$ -	\$ -
Hire Purchase Liability	-	-	-	-	24,460	37,743
Lease Liability	-	-	-	-	50,938	60,643
Total financial liabilities	<u>\$ 119,364</u>	<u>\$ 161,973</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,398</u>	<u>\$ 98,386</u>

(iii) Weighted average interest rate of financial assets and liabilities above:

Cash and Bank deposits	0.98%	1.00%
Other financial assets	7.17%	7.03%
Hire Purchase Liability	7.87%	7.87%
Lease Liability	7.25%	7.25%

**13(c) Credit Risk**

The entity has no significant exposure to credit risk.

**13(d) Net Fair Values**

The net fair values of the entity's financial assets and financial liabilities are not expected to be significantly different from each class of asset and liability as disclosed above and recognised in the balance sheet as at 30 June 2006.

**13(e) Liquidity Risk**

The entity manages liquidity risk by monitoring forecast cash flows and ensuring that adequate unutilised borrowing facilities are maintained.

**NOTE 14: CONTINGENT ASSETS/LIABILITIES**

Legal proceedings have been instituted for and against the entity and its representatives in respect to various matters. The entity has agreed to indemnify its representatives and members against any liability arising from these actions. Should the decision in these actions be awarded against the entity by the courts, damages and costs as determined by the court would have to be paid by the entity.

It is not practicable to provide an estimate of the possible quantum of such damages or costs, liability for which is not admitted and no provision for them has been made in the accompanying financial report.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**INDEPENDENT AUDIT REPORT**

**Scope**

**The financial report and Committee of Management responsibility**

The financial report of the Australian Meat Industry Employees Union (Victorian Branch) for the year ended 30 June 2006 is set out on pages 4 to 21.

The Branch's Committee of Management are responsible for the preparation and true and fair presentation of the financial report in accordance with Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory financial reporting requirements in Australia. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

**Audit Approach**

We conducted an independent audit in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the Branch's financial position, and of their performance as represented by the results of their operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- o examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report; and
- o assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the directors.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

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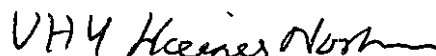
**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**INDEPENDENT AUDIT REPORT**

**Audit Opinion**

In our opinion,

- (i) there were kept by the Branch, in respect of the year, satisfactory accounting records detailing the source and nature of the income of the Branch (including income from members) and the nature and purpose of the expenditure;
- (ii) the attached financial report, prepared in accordance with applicable Australian Accounting Standards, the Reporting Guidelines of the Industrial Registrar and other mandatory professional reporting requirements in Australia, are properly drawn up so as to give a true and fair view of:
  - (a) the financial affairs of the Branch as at 30 June 2006; and
  - (b) the income and expenditure, results and cash flows of the Branch for the year then ended; and
- (iii) all information and explanations required for the purpose of the audit under Section 257(2), were provided by the officers or employees of the Branch.



**UHY Haines Norton  
Chartered Accountants**



**R.H. Hutton  
Registered Company Auditor**

Dated this 27th day of September, 2006.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**OPERATING REPORT**

**Principal activities**

The principal activities of the entity during the financial year was to provide representation and support to our members. There were no significant changes to the principal activities during the year.

**Review of results**

The net result of operations for the twelve months was a loss of \$77,568 (2005: loss of \$(62,664)).

**Significant Changes in the State of Affairs**

In the opinion of the Committee of Management, there were no significant changes in the entity's state of affairs during the financial year.

**Resignation of Members**

As per section 174 of the Workplace Relations Act 1996, a member of an organisation may resign from membership by written notice addressed and delivered to a person designated for the purpose in the rules of the organisation or a branch of the organisation.

**Number of Members**

As at 30 June 2006, the number of members of the entity was 3,849 (2005: 3,877).

**Number of Employees**

As at 30 June 2006, the number of full time equivalent employees was 11 (2005: 13).

**Committee of Management Members**

There is an election every four years for Committee of Management members. The last election was held in September 2005. Based on this election, the Committee of Management members are as follows:

Re-Elected September 2005:

M. Anderson	G. Bird	J. Brittain	L. Burley
P. Conway	I Black	F. Brook	G.Evans
K Haddock	K. Hill	G. Jack	R. Jones
G. Leight	P. MacFarlane	G. Mallamace	M. Manney
A. Oliver	M. Oravec	P. Rathgeber	C. Ross
R. Savine	S. Sheldrick	J. Tuck	

Elected September 2005:

M. Ashworth	F. Asa	J. Faure	M. Goodman
K. Heffernan	T. Holt	G. Lines	C. Lyon
J. Marmara	M. Neal	B. Scrivano	R. Taffe
A Van Keulen	E. Vandersteeg	G. Verlander	C. Vernon
I. Whitehead	C. Wialletton	J. Williamson	

Resigned September 2005:

J Apap	C. Drew	S. Hunt	J. Ristevski
M. Tancredi	J. Thornbury	G. Tonkin	J. Walliss

Appointments:

R. Ward (Appointed June 2006)

Resignations:

F. Asa (Resigned June 2006)	M. Anderson (Resigned May 2006)
G. Jack (Resigned Jan 2006)	P. MacFarlane (Resigned June 2006)
E. Vandersteeg (Resigned July 2006)	


AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)

OPERATING REPORT

**Future Developments**

In the opinion of the Committee of Management, there is not likely to be any future development that will materially effect the Union's operations in subsequent years.

Signed in accordance with a resolution of the Committee for Management,

  
.....  
GRAHAM BIRD

  
.....  
PAUL CONWAY

Dated this 27th day of September, 2006.

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**COMMITTEE OF MANAGEMENT CERTIFICATE**

On 27 of September 2006, the Committee of Management of the Australian Meat Industry Employees Union (Victorian Branch) passed the following resolution in relation to the concise financial report of the reporting unit for the financial year ended 30 June 2006:

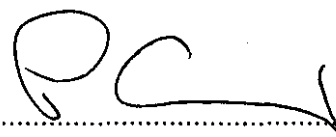
The Committee of Management declares in relation to the concise financial report that in its opinion:

- (a) the financial statements and notes comply with the Australian Accounting Standard AASB1039: Concise Financial Reports;
- (b) the financial statements comply with the Reporting Guidelines of the Industrial Registrar;
- (c) the financial statements give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) there are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become due and payable;
- (e) during the financial year to which the concise financial report relates and since the end of that year:
  - (i) meetings of the committee of management were held in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (ii) the financial affairs of the reporting unit have been managed in accordance with the rules of the organisation including the rules of a branch concerned; and
  - (iii) the financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations; and
  - (iv) where the organisation consists of 2 or more reporting units, the financial records of the reporting unit have been kept, as far as practicable, in a consistent manner to each of the other reporting units of the organisation; and
  - (v) the information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (vi) there have been no orders for inspection of financial records made by the Commission under section 273 of the RAO Schedule during the period.

For the Committee of Management:



.....  
**GRAHAM BIRD**



.....  
**PAUL CONWAY**

Dated this 27th day of September, 2006.



**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**INCOME STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$	2005 \$
REVENUE FROM ORDINARY ACTIVITIES	5	\$ 1,132,472	\$ 1,183,566
Other expenses from ordinary activities		<u>1,210,040</u>	<u>1,246,230</u>
PROFIT/(LOSS) BEFORE INCOME TAX		\$ (77,568)	\$ (62,664)
INCOME TAX EXPENSE	1(c)	<u>-</u>	<u>-</u>
PROFIT/(LOSS) AFTER INCOME TAX		<u>\$ (77,568)</u>	<u>\$ (62,664)</u>
 Relating to:			
General Fund		\$ (77,568)	\$ (56,767)
Motor Vehicle Replacement Fund	1(i)	<u>-</u>	<u>(5,897)</u>
		<u>\$ (77,568)</u>	<u>\$ (62,664)</u>

The accompany notes form part of this concise financial report

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**BALANCE SHEET  
AS AT 30 JUNE 2006**

	Note	2006 \$	2005 \$
<b>MEMBERS FUNDS</b>			
Accumulated General Fund		\$ 184,648	\$ 275,392
Motor Vehicle Replacement Fund		-	(13,176)
Asset Revaluation Reserve		<u>38,710</u>	<u>38,710</u>
<b>TOTAL MEMBERS FUNDS</b>		<u>\$ 223,358</u>	<u>\$ 300,926</u>
Represented by:			
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents		\$ 72,803	\$ 116,953
Financial Assets		200,000	200,000
Sundry Receivables		2,000	59,619
Stock		<u>2,360</u>	<u>2,977</u>
<b>TOTAL CURRENT ASSETS</b>		<u>\$ 277,163</u>	<u>\$ 379,549</u>
<b>FIXED ASSETS</b>			
Property, plant and equipment	8	<u>\$ 390,548</u>	<u>\$ 444,143</u>
<b>TOTAL ASSETS</b>		<u>\$ 667,711</u>	<u>\$ 823,692</u>
<b>CURRENT LIABILITIES</b>			
Accounts Payable	9	\$ 119,364	\$ 161,973
Monies held in trust		22,660	22,660
Hire Purchase Liability	11	24,460	13,283
Lease Liability	11	10,433	9,706
Provision for Employee Benefits	10	<u>214,325</u>	<u>222,981</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>\$ 391,242</u>	<u>\$ 430,603</u>
<b>NON-CURRENT LIABILITIES</b>			
Hire Purchase Liability	11	\$ -	\$ 24,460
Lease Liability	11	40,505	50,937
Provision for Employee Benefits	10	<u>12,606</u>	<u>16,766</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>\$ 53,111</u>	<u>\$ 92,163</u>
<b>TOTAL LIABILITIES</b>		<u>\$ 444,353</u>	<u>\$ 522,766</u>
<b>NET ASSETS</b>		<u>\$ 223,358</u>	<u>\$ 300,926</u>

The accompany notes form part of this concise financial report

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 30 JUNE 2006**

	Accumulated General Fund \$	Motor Vehicle Replacement Fund \$	Asset Revaluation Reserve \$	Total \$
<b>Balance at 1 July 2004</b>	\$ 332,159	\$ (7,279)	\$ 38,710	\$ 363,590
Profit/(Loss) for the year	<u>(56,767)</u>	<u>(5,897)</u>	<u>-</u>	<u>(62,664)</u>
<b>Balance at 30 June 2005</b>	\$ 275,392	\$ (13,176)	\$ 38,710	\$ 300,926
Profit/(Loss) for the year	(77,568)	-	-	(77,568)
Consolidation of Motor Vehicle Replacement Fund into Accumulated General Fund	<u>(13,176)</u>	<u>13,176</u>	<u>-</u>	<u>-</u>
<b>Balance at 30 June 2006</b>	<u>\$ 184,648</u>	<u>\$ -</u>	<u>\$ 38,710</u>	<u>\$ 223,358</u>

The accompany notes form part of this concise financial report

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30 JUNE 2006**

	Note	2006 \$	2005 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Contributions from Members		\$ 1,155,884	\$ 1,172,470
Grants Received		118,840	26,400
Interest Received		15,102	14,839
Interest and other costs of finance paid		(2,180)	(4,032)
Other Income		12,017	34,623
Payment of Capitation Fees		(52,407)	(50,963)
Payments to Suppliers and Employees		<u>(1,264,087)</u>	<u>(1,219,149)</u>
Net Cash Used In Operating Activities	12(b)	<u>\$ (16,831)</u>	<u>\$ (25,812)</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Disposal of Property, Plant and Equipment		\$ 5,090	\$ 8,000
Payment for Property, Plant and Equipment		<u>(4,194)</u>	<u>(4,611)</u>
Net Cash Provided By Investing Activities		<u>\$ 896</u>	<u>\$ 3,389</u>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
Repayments of Hire Purchase & Lease Liabilities		<u>(28,215)</u>	<u>(31,579)</u>
Net Cash Used In Financing Activities		<u>\$ (28,215)</u>	<u>\$ (31,579)</u>
Net Decrease in Cash Held		\$ (44,150)	\$ (54,002)
Cash & Cash Equivalents at Beginning of Year		<u>116,953</u>	<u>170,955</u>
Cash & Cash Equivalents at End of Year	12(a)	<u>\$ 72,803</u>	<u>\$ 116,953</u>

The accompany notes form part of this concise financial report

**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**INDEPENDENT AUDIT REPORT**

**Scope**

**The concise financial report and Committee of Management responsibility**

The concise financial report comprises the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows, Notes to the Concise Financial Report and the Committee of Management Declaration of the Australian Meat Industry Employees Union (Victorian Branch) for the year ended 30 June 2006.

The Branch's Committee of Management are responsible for the preparation and true and fair presentation of the financial report in accordance with Australian Accounting Standard AASB1039: Concise Financial Reports and the Reporting Guidelines of the Industrial Registrar.

**Audit Approach**

We conducted an independent audit of the concise financial report in order to express an opinion to the members of the Branch. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We also performed an independent audit of the full financial report of the Branch for the financial year ended 30 June 2006. Our audit report was signed on 27 September 2006 and was not subject to any qualification.

In conducting our audit of the concise financial report, we performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Australian Accounting Standard AASB1039: Concise Financial Reports and the Reporting Guidelines of the Industrial Registrar, a view which is consistent with our understanding of the Branch's financial position, and of their performance as represented by the results of their operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- o testing that the information included in the concise financial report is consistent with the information in the full financial report; and
- o examining, on a test basis, information to provide evidence supporting the amounts, discussion and analysis, and disclosures in the concise financial report which were not directly derived from the full financial report

When this audit report is included on a document containing the Committee of Managements' report, our procedures include reading the Committee of Management report to determine whether it contains any material inconsistencies with the financial report.

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**AUSTRALASIAN MEAT INDUSTRY EMPLOYEES UNION  
(VICTORIAN BRANCH)**

**INDEPENDENT AUDIT REPORT**

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit Opinion**

In our opinion, the concise financial report of the Australian Meat Industry Employees Union (Victorian Branch) for the year ended 30 June 2006 complies with Australian Accounting Standard AASB1039: Concise Financial Reports and the Reporting Guidelines of the Industrial Registrar.



**UHY Haines Norton  
Chartered Accountants**



**R.H. Hutton  
Registered Company Auditor**

Dated this 27th day of September, 2006.



**Australian Government**  
**Australian Industrial Registry**

Level 8, Terrace Towers  
80 William Street, East Sydney, NSW 2011  
Telephone: (02) 8374 6666  
Fax: (02) 9380 6990  
Email: sydney@air.gov.au

Mr Graham Bird  
Secretary, Victorian Branch,  
The Australasian Meat Industry Employees Union  
62 Lygon Street  
CARLTON VIC 3053

Dear Mr Bird

**Re: Lodgement of Financial Statements and Accounts – The Australasian Meat  
Industry Employees Union, Victorian Branch – for year ending 30 June 2006  
(FR2006/494)**

I refer to the abovementioned financial statements and accounts which were lodged in the Registry on 15 December 2006.

The legislative requirements have been met and the documents have been filed. I draw your attention to the following item for action only if necessary.

In the Statement of Income and Expenditure the item Donations & Presentations shows an amount of \$5,825. If this included any single donation exceeding \$1,000, s237 of the RAO Schedule requires a statement giving various particulars of that donation to be lodged. If this is relevant and you have not already done so, please lodge such a statement at your earliest opportunity.

Yours sincerely,

A handwritten signature in black ink that reads 'Stephen Kellett'.

Stephen Kellett  
Statutory Services Branch

20 December 2006