



2 March 2020

Justin Mayfield
Secretary
Australian Aircrew Officers Association
Sent via email: office@aoaaustralia.org

Dear Justin Mayfield,

Reminder of actions required when persons elected to office

The Australian Electoral Commission has provided the Registered Organisations Commission (the ROC) a declaration of results for the election of uncontested offices in matter E2019/192. This letter is a reminder of certain obligations imposed on organisations and on persons elected to office.

A notice must be published on the organisation's website

The organisation or branch must, as soon as practicable after receiving the post-election report, publish on its website a notice that a copy of the report is available from the organisation, branch or the AEC on request. The notice must be kept on the website for a period of at least 3 months (see regulation 141 of the Fair Work (Registered Organisations) Regulations 2009).

Holders of office required to undertake approved training

Section 293K of the *Fair Work (Registered Organisations) Act 2009* (the RO Act) requires each officer with financial management duties to undertake approved training that covers those duties within 6 months after the person begins to hold office. Please ensure that relevant officers undertake approved training within the required timeframe. Please also ensure that all new holders of office are advised of their obligations to make disclosures regarding remuneration, non-cash benefits and material personal interests, the details of which are provided for in the RO Act.

Organisation must notify the Commission of changes

Also, section 233(2) of the RO Act requires that an organisation must notify the Commission **within 35 days of any changes** to the holders of office in the organisation. **If there are no changes a notification is not required.** If the election has resulted in **any changes** to the holders of office, the Australian Aircrew Officers Association must notify the Commission of these changes. In particular, please advise:

1. Person(s) who have ceased to hold office:
 - the name of the office vacated;
 - the date of the change of office holder; and
 - the name of the person vacating the office.

2. Person(s) who have commenced to hold office:
 - the name of the office now held;
 - the date of the change of office holder;
 - the name of the person now holding the office;

- the postal address of the person (generally the postal address of the organisation); and
- the occupation of the person now holding the office.

The notification must include a declaration by the Secretary (or other prescribed officer) that the information is a correct statement of the changes made. A template notification of changes, which may assist you, is attached. If any change does not apply until a date in the future, you do not need to notify until then (e.g. AGM, 1 January, 2nd Monday in March). If you have already lodged this information, please disregard this reminder.

Yours sincerely

Registered Organisations Commission

28 February 2020

Post-election report

Australian Aircrew Officers Association
Scheduled election
E2019/192

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Election(s) Covered in this Report

Organisation: Australian Aircrew Officers Association
Election: Scheduled
Election Decision No/s: E2019/192

Rules

Rules used for the election: [154N: Rules incorporating alterations certified on 12 October 2016 in matter R2016/234]

Rules difficult to apply/interpret: None

Model Rule reference (if any): N/A

For more details see the Model Rules on the AEC website:

https://www.aec.gov.au/About_AEC/AEC_Services/Industrial_Elections

Roll of Voters

As there were no contested offices, no Roll of Voters was required.

Irregularities

Details of written allegations of irregularities, and action taken by AEC: Nil

Other irregularities identified, and action taken: Nil

Other Matters

Returning Officer actions required (Section 193): Yes

Details:

Rule 39(g)(ii)(7) states “that only a person who was a financial member at the opening time for nominations may vote in the election”. This Rule is non-compliant with the Act and also contradicts with Rule 39(l)(ii). “The roll of voters for any ballot is to be closed seven (7) days before the day on which nominations for the election open”.

Signed



Jamie Garrett
Returning Officer
Australian Electoral Commission
E: BrisbaneMetroNorth@aec.gov.au
P: 07 3834 3456
28 February 2020

Attachments

A. Declaration of Results for Uncontested Offices – QLD

Australian Aircrew Officers Association
Australian Aircrew Officers Association
DECLARATION OF RESULTS - E2019/192
Uncontested Offices

Scheduled Election

The results of the election for the following offices conducted in accordance with the provisions of the *Fair Work (Registered Organisations) Act 2009* and the rules of the organisation are:

Australian Aircrew Officers Association

Chairman (1)

Candidates

SAUNDERS David Allen

Deputy Chairman (1)

Candidates

TURNER Ian

Secretary (1)

Candidates

GIBSON Travis

Treasurer (1)

Candidates

NELSON Peter

General Committee Member (3)

Candidates

COOTE Stephen

EARP Stephen

ROBSON Justin

As the number of nominations accepted did not exceed the number of positions to be filled, I declare the above candidates elected.



Jamie Garrett
Returning Officer
Telephone: 07 3834 3456
Email: BrisbaneMetroNorth@aec.gov.au
28 February 2020



DECISION

Fair Work (Registered Organisations) Act 2009
s.189—Arrangement for conduct of an election

Australian Aircrew Officers Association
(E2019/192)

MR ENRIGHT

MELBOURNE, 11 DECEMBER 2019

Arrangement for conduct of election.

[1] On 29 October 2019 the Australian Aircrew Officers Association lodged with the Registered Organisations Commission prescribed information for an election to fill the following offices:

Chairman	(1)
Deputy Chairman	(1)
Secretary	(1)
Treasurer	(1)
General Committee Members	(3)

[2] I am satisfied that an election for the abovenamed offices is required to be held under the rules of the organisation and, under subsection 189(3) of the *Fair Work (Registered Organisations) Act 2009*, I am making arrangements for the conduct of the election by the Australian Electoral Commission.



DELEGATE OF THE COMMISSIONER

Printed by authority of the Commonwealth Government Printer

PR351521

Australian Aircrew Officers Association

28 October 2019

By Email regorgs@roc.gov.au

Registered Organisations Commission
GPO Box 2983
Melbourne VIC 3001

Dear Registered Organisations Commission,

PRESCRIBED INFORMATION FOR ELECTIONS in accordance with Section 189 *Fair Work (Registered Organisations) Act 2009* and Regulation 138 *Fair Work (Registered Organisations) Regulations 2009*

I, Justin Trevor Mayfield, being the Secretary of the Australian Aircrew Officers Association, (154N/2016), make the following statement:

1. I am authorised to sign this statement containing prescribed information for the upcoming Australian Aircrew Officers Association General Committee election.
2. The following information is lodged under subsection 189(1) of the Fair Work (Registered Organisations) Act 2009 (the RO Act).
3. The elections that are required are set out in the table in Annex A.
4. No rule alterations are pending that will impact the election.
5. This statement is lodged at least 2 months before nominations will open for the election in Annex A.
6. A resolution was approved on 24 October 2019 to determine that seven (7) General Committee Member positions will be available for this election in accordance with Rule 24, as set out in Annex B.

Signed:

A handwritten signature in blue ink, appearing to read 'Justin T Mayfield', is written over a light blue horizontal line.

Justin T Mayfield

Dated: 28 October 2019

Australian Aircrew Officers Association

Locked Bag 2013, South Brisbane QLD 4101
office@aoaaustralia.org www.aoaaustralia.org

Enclosures: Annex A: *'Elections that are required'* and *'Important dates'*.

Annex B: *'General Committee Resolution to determine the number of positions available for election'*.

Australian Aircrew Officers Association

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office@aoaaustralia.org www.aoaaustralia.org

Annex A

- Elections that are required:

Branch	Name of Office	Number required	Voting System	Reason for Election	Electorate
AAOA	Chairman	1	Direct Voting System	Scheduled	All AAOA members; Rule 39 (c)
AAOA	Deputy Chairman	1	Direct Voting System	Scheduled	All AAOA members; Rule 39 (c)
AAOA	Treasurer	1	Direct Voting System	Scheduled	All AAOA members; Rule 39 (c)
AAOA	Secretary	1	Direct Voting System	Scheduled	All AAOA members; Rule 39 (c)
AAOA	General Committee Member	3	Direct Voting System	Scheduled	All AAOA members; Rule 39 (c)

- Important dates:

	Direct Voting System
Nominations OPEN	To be determined by Returning Officer: Rule 39 (e)
Nominations CLOSE	To be determined by Returning Officer: Rule 39 (e)
Roll of Voters cut-off date	To be determined by Returning Officer: Rule 39 (l) ii)
Completion of Vote	To be determined by Returning Officer; Rule 39 (s) i) preference 27 March latest