



**Australian Government**  
**Australian Industrial Registry**

Level 35, Nauru House  
80 Collins Street, Melbourne, VIC 3000  
GPO Box 1994S, Melbourne, VIC 3001  
Telephone: (03) 8661 7799  
Fax: (03) 9654 6672

Mr Chris Wilson  
Secretary  
Australian and International Pilots Association  
Level 1, 12 Lord St  
BOTANY NSW 2019

Dear Mr Wilson,

Attention: Ms Alana Starke, General Counsel

**Re: Financial Documents for year ended 30 June 2004 - FR2004/617**

**Schedule 1B - Workplace Relations Act 1996 (RAO Schedule)**

I acknowledge receipt of the full financial report for the Australian and International Pilots Association for the year ended 30 June 2004. The documents were lodged in the Registry on 26 November 2004. The Secretary's Certificate was lodged separately and was received in the Registry on 3 December 2004.

The documents have been filed.

**Comment to assist future financial reports**

The following comment may assist you when you next prepare financial reports. No further action is required regarding this issue with respect to the financial documents already lodged.

**Reporting Guidelines under RAO s253**

Paragraph (b) of the Committee of Management Statement refers to the s270 Reporting Guidelines. This reference should be amended to the s253 Reporting Guidelines as the s270 Guidelines only apply to organisations whose total annual income is less than \$100,000.

I apologise for the delay in finalising this matter.

If you have any queries please contact me on (03) 8661 7799.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Andrew Schultz', written over a horizontal line.

Andrew Schultz  
Statutory Services Branch

18 March 2005



Advancing the interests of our members and the profession

Australian & International Pilots Association ABN 30 006 191 853

Level 1, 12 Lord Street Tel: +61 2 9700 0777  
Botany NSW 2019 Fax: +61 2 9700 0999  
Locked Bag 747 office@aipa.org.au  
Botany NSW 1455 www.aipa.org.au

29 November 2004

**EXPRESS POST**

Mr Andrew Schultz  
Statutory Services Branch  
Australian Industrial Registry  
GPO Box 1994S  
**MELBOURNE VIC 3001**

**Our ref: A39-0014**

Dear Mr Schultz

**Re: Secretary's Certificate  
Financial Documents for the year ended 30 June 2004**

As per my letter of 22 November 2004, I now enclose the s268(c) Certificate signed by the Secretary.

Yours sincerely,

*Britt Erten*

*for*

**Alana Starke  
General Counsel**

Tel: 61-2-9700 0777  
Fax: 61-2-9700 0999  
Email: [astarke@aipa.org.au](mailto:astarke@aipa.org.au)

Encl.

**Certificate by the Secretary of the Australian and International  
Pilots Association under s.268(c) of Schedule 1B of the  
Workplace Relations Act 1996**

I, **CHRIS WILSON**, being the Secretary of the Australian and International Pilots Association, hereby certify that the documents lodged with the Industrial Registry under cover of the Organisation's letter dated 22 November 2004 are copies of the documents provided to members and presented to a general meeting of members in accordance with section 266 of Schedule 1B of the Workplace Relations Act 1996.

**DATED** the 22nd day of November 2004



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**Chris Wilson,  
Secretary**



Advancing the interests of our members and the profession

Australian & International Pilots Association ABN 30 006 191 851

Level 1, 12 Lord Street Tel: +61 2 9700 0777  
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 Botany NSW 1455 www.aipa.org.au

22 November 2004

**EXPRESS POST**

Mr Andrew Schultz  
 Statutory Services Branch  
 Australian Industrial Registry  
 GPO Box 1994S  
 MELBOURNE VIC 3001

**Our ref: A39-0014**

Dear Mr Schultz,

**Financial Documents for year ended 30 June 2004  
 for the Australian and International Pilots Association ("the Association")**

Pursuant to section 268 of Schedule 1B of the *Workplace Relations Act 1996* ("the Act"), we enclose the following:

1. A copy of the Association's full report pursuant to section 265 of the Act, consisting of:
  - 1.1 the report of the auditor in relation to the inspection and audit of the financial records of the Organisation in relation to the financial year ended 30 June 2004;
  - 1.2 the general purpose financial report to which the auditor's report relates; and
  - 1.3 the operating report to which the auditor's report relates.
2. A copy of the Certificate to be signed by the Organisation's Secretary that the documents lodged are copies of the documents provided to members and presented to a general meeting of members in accordance with section 266 of the Act on 8 November 2004. Please note that we are currently arranging for the s.266 Certificate to be signed by the Secretary and will provide it to you shortly.

Would you please confirm that, subject to provision of the signed s.266 Certificate, the above documents meet with the requirements of the Industrial Registry.

Yours sincerely,

**Alana Starke**  
**General Counsel**  
 Email: astarke@aipa.org.au

Encls.



**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND AIPA HOUSE TRUST (CONTROLLED ENTITY)**

**GENERAL PURPOSE FINANCIAL REPORT**

**For the Year Ended 30 June 2004**

**Adam, Barnes & Company  
Accountants**

**Crows Nest, Sydney, NSW  
(02) 9439 8455**

# AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION

## Committee of Management Statement

On 12 October 2004 the Committee of Management of the Australian and International Pilots Association passed the following resolution in relation to the general purpose financial report (GPFR) prepared by the reporting unit pursuant to section 253(1) of the Registration and Accountability of Organisations Schedule (Schedule 1B to the *Workplace Relations Act 1996*) which came into operation on 12 May 2003 (RAO Schedule) for the financial year ended 30 June 2004.

The Committee of Management declares in relation to the GPFR that in its opinion:

- (a) The financial statements and notes comply with the Australian Accounting Standards;
- (b) The financial statements and notes comply with the reporting guidelines of the Industrial Registrar for the purposes of section 270 of the RAO Schedule;
- (c) The financial statements and notes give a true and fair view of the financial performance, financial position and cash flows of the reporting unit for the financial year to which they relate;
- (d) There are reasonable grounds to believe that the reporting unit will be able to pay its debts as and when they become payable;
- (e) During the financial year to which the GPFR relates and since the end of the financial year:
  - (i) Meetings of the Committee of Management were held in accordance with the rules of the organisation;
  - (ii) The financial affairs of the reporting unit have been managed in accordance with the rules of the organisation;
  - (iii) The financial records of the reporting unit have been kept and maintained in accordance with the RAO Schedule and the RAO Regulations;
  - (iv) The information sought in any request of a member of the reporting unit or a Registrar duly made under section 272 of the RAO Schedule has been furnished to the member or Registrar; and
  - (v) No orders have been made by the Commission under section 273 of the RAO Schedule.

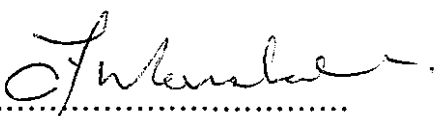
For the Committee of Management:

Andrew Marshall

Title of Office held:

Treasurer

Signature:

  
.....

Date:

12 October 2004

# AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION

## OPERATING REPORT

For the Year Ended 30 June 2004

### PRINCIPAL ACTIVITIES

The principal activities of the Association during the reporting period were to provide industrial and organising services to the members consistent with the objects of the Association and particularly the object of protecting and improving the interests of the members.

The Association's principal activities resulted in maintaining and improving the wages and conditions of employment of the membership.

There were no significant changes in the nature of the Association's principal activities during the reporting period.

The Association earned a net surplus of \$558,167 for the year. Other than this earned surplus, there has been no significant change in the Association's financial affairs.

### MANNER OF RESIGNATION

Members may resign from the Association in accordance with rule 48, which reads as follows:

a) A member may resign from membership by written notice addressed to the Secretary and posted or delivered to that officer or the person performing the duties of that officer at the registered office of the Organisation.

b) Where a member ceases to be eligible to be a member of the Organisation, the notice of resignation shall take effect:

- (i) on the day on which the notice is received by the Organisation; or
  - (ii) on the day specified in the notice, which is the day not earlier than the day when the member ceases to be eligible to become a member;
- whichever is later.

c) In any case a member's notice of resignation shall take effect:

- (i) at the end of two weeks after the notice is received by the Organisation;
  - (ii) or on the day specified in the notice;
- whichever is later;

d) Any dues payable but not paid by the former member, in relation to the period before the member's resignation from the Organisation took effect, may be sued for and recovered in the name of the Organisation, in court of competent jurisdiction, as a debt due to the Organisation.

e) A notice delivered to the person nominated in (a) above shall be taken to have been received by the Organisation when it was delivered.

f) A notice of resignation that has been received by the Organisation is not invalid because it was not addressed and delivered in accordance with (a) above.



g) A resignation from membership is valid even if it is not effected in accordance with this rule if the member is informed in writing by or on behalf of the Organisation that the resignation has been accepted.

**DIRECTOR OF SUPERANNUATION ENTITY**

The following officer of the Association held the following reserved position in the following entity:

Ian William Woods (Committee of Management Member) is a member appointed Director of Qantas Superannuation Limited.

**NUMBER OF MEMBERS**

The number of persons who, at the end of the reporting period, were recorded on the Register of members of the Association was 2,192 consisting of 2,140 pilots and 52 flight engineers.

**NUMBER OF EMPLOYEES**

The number of persons who were, at the end of the reporting period, employees of the Association was 8.

**MEMBERS OF THE COMMITTEE OF MANAGEMENT**

The persons who held office as members of the Committee of Management of the Association during the reporting period are:

<b>Scheduled Meetings</b>			
<b>COM Member</b>	<b>Attended</b>	<b>Held (1)</b>	<b>Office Bearer Positions Held</b>
Busby, Theron	10.4	12	
Butt, Murray	8.4	12	Secretary 9/12/03 -
Carruthers, Paul	1	4	
Cleary, Graeme	6	12	
Davidson, Michael	1	3	
Donnelley, David	5.3	12	
Duggan, Garry	8.4	12	
Faulkner, Mark	2	4	
Gardiner, Martin	0.9	10	Resigned from COM 11/04/2004
Getley, Ian	3.6	12	
Giuffrida, Paul	8	8	
Goodier, Scott	6.9	12	
Gould, Gary	1.4	4	
Hicks, Matthew	1.8	5	Secretary 10/11/03 - 11/11/03 Resigned from COM 11/11/03
Holt, David	11	12	Vice President 1/7/03 -- 10/11/03
Holt, Robin	11	12	Treasurer 1/7/03 - 10/11/03 President 10/11/03 -
Jackson, Barry	8.1	12	
Kushin, Alan	1	4	
MacDonald, John	11	12	Vice President 10/11/03 -
Marshall, Andrew	11	12	Assistant Secretary 1/7/03 - 10/11/03 Treasurer 10/11/03 -
McCallum, Andrew	6.9	8	
McDonald, Richard	11	12	Vice President
McInnes, David	6.8	8	
McNeil, Perry	3	12	
Mugford, Peter	8.2	12	
Norman, Lisa	1.6	12	Assistant Secretary 10/11/03 - 12/03/04
O'Callaghan, Kieran	1.4	12	

## Scheduled Meetings

COM Member	Attended	Held (1)	Office Bearer Positions Held
Percival, Andrew	7	8	
Pickering, Allan	12	12	Vice President "A" Pilots
Prout, Stan	5	12	
Sirote, Jerry	4.5	8	
Smith, Ian	7.6	12	
Smith, John	7	12	
Standen, Guy	5.9	8	
Studdert, Wayne	10.3	12	Vice President FEO
Sullivan, Mark	6.7	12	
Sutton, Georgina	3.1	8	
Taylor, Andrew	8.1	12	Assistant Secretary 13/04/04 -
Thorpe, Peter	7	12	
Tuma, Simon	5	12	
Turner, Greg	1.3	5	
Welch, Bryan	12	12	Vice President
Williams, Mark	8	8	
Wilson, Chris	8.9	12	
Windsor, Hugh	4	8	Resigned from COM 27/02/2004
Woodman, Richard	6.8	12	
Woods, Ian	3.7	12	
Woodward, Richard	3	4	
Young, David	0	4	

(1) Reflects the number of meetings held during the time that the COM member held office during the financial year.



ROBIN HOLT - PRESIDENT

Dated 12 October 2004

**AUSTRALIAN AND INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Independent Audit Report  
To the members of the Australian and International Pilots Association**

**Scope**

We have audited the general purpose financial report (**GPFR**) of the Australian and International Pilots Association for the year ended 30 June 2004, as set out on pages 1 to 13.

The GPFR includes the consolidated financial statements of the consolidated entity comprising the Association and the entity it controlled at the year's end. The Committee of Management is responsible for the GPFR. We have conducted an independent audit of the GPFR in order to express an opinion on it to the members of the Association.


Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the GPFR is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the GPFR, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the GPFR is presented fairly in accordance with Accounting Standards and other mandatory professional reporting and statutory requirements in Australia so as to present a view which is consistent with our understanding of the Association's and consolidated entity's financial position and performance as represented by the results of their operations and their cash flows.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In our opinion, the GPFR of the Australian and International Pilots Association presents a true and fair view (in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia), the financial position of the Australian and International Pilots Association as at 30 June 2004, and the results of its operations and its cash flows for the year then ended.

**ADAM, BARNES & COMPANY**



**F A ADAM  
REGISTERED AUDITOR**

**Date: 12 October 2004**

**CROWS NEST**

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Statement of Financial Position as at 30 June 2004**

	NOTE	ECONOMIC ENTITY		PARENT ENTITY	
		2004	2003	2004	2003
<b>CURRENT ASSETS</b>					
Cash	3	4,529,749	4,326,758	4,529,749	4,326,758
Receivables	4	44,944	439,924	44,944	439,924
<b>TOTAL CURRENT ASSETS</b>		<b>4,574,693</b>	<b>4,766,682</b>	<b>4,574,693</b>	<b>4,766,682</b>
<b>NON-CURRENT ASSETS</b>					
Plant, Fittings and Equipment	5 & 9	85,788	78,318	85,788	78,318
Motor Vehicles	6 & 9	15,653	20,197	15,653	20,197
Leasehold Improvements	7 & 9	-	-	-	-
Deposit on Strata Unit	8	222,810	-	-	-
Loan to AIPA House Trust		-	-	222,810	-
<b>TOTAL NON-CURRENT ASSETS</b>		<b>324,251</b>	<b>98,515</b>	<b>324,251</b>	<b>98,515</b>
<b>TOTAL ASSETS</b>		<b>4,898,944</b>	<b>4,865,197</b>	<b>4,898,944</b>	<b>4,865,197</b>
<b>CURRENT LIABILITIES</b>					
Payables	10	309,638	849,768	309,638	849,768
Provisions	11	140,167	124,457	140,167	124,457
<b>TOTAL CURRENT LIABILITIES</b>		<b>449,805</b>	<b>974,225</b>	<b>449,805</b>	<b>974,225</b>
<b>NET ASSETS</b>		<b>4,449,139</b>	<b>3,890,972</b>	<b>4,449,139</b>	<b>3,890,972</b>
<b>RETAINED SURPLUS</b>					
Opening Balance		3,890,972	3,363,559	3,890,972	3,363,559
Surplus for the Year		558,167	527,413	558,167	527,413
		<b>4,449,139</b>	<b>3,890,972</b>	<b>4,449,139</b>	<b>3,890,972</b>

This Statement of Financial Position is to be read in conjunction with the notes to and forming parts of the accounts.

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Statement of Financial Performance for the Year Ended 30 June 2004**

	ECONOMIC ENTITY		PARENT ENTITY	
	2004	2003	2004	2003
	\$	\$	\$	\$
<b>INCOME</b>				
Members' Contributions	2,561,470	2,159,573	2,561,470	2,159,573
Collection Fees refunded	-	5,105	-	5,105
Joining Fees	1,205	2,682	1,205	2,682
Advertising Revenue	1,568	8,448	1,568	8,448
Interest Received	228,616	174,822	228,616	174,822
	<u>2,792,859</u>	<u>2,350,630</u>	<u>2,792,859</u>	<u>2,350,630</u>
<b>Less: EXPENDITURE</b>				
Auditors Remuneration				
Audit Fees	17,450	16,000	17,450	16,000
Other Services	7,620	6,232	7,620	6,232
Committee Meeting Expenses	8,173	5,517	8,173	5,517
Depreciation & Amortisation	103,125	46,309	103,125	46,309
Donations	7,500	-	7,500	-
Legal Fees and Litigation	132,135	120,294	132,135	120,294
Other Meeting Expenses	26,377	24,341	26,377	24,341
Provision for Annual Leave	10,620	28,635	10,620	28,635
Provision for Long Service Leave	5,090	-	5,090	-
Salaries - Employees	707,533	616,798	707,533	616,798
Standard Reimbursement to Committee	30,300	30,700	30,300	30,700
Superannuation	64,575	55,214	64,575	55,214
Administration	1,114,194	873,177	1,114,194	873,177
	<u>2,234,692</u>	<u>1,823,217</u>	<u>2,234,692</u>	<u>1,823,217</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>	<u>558,167</u>	<u>527,413</u>	<u>558,167</u>	<u>527,413</u>

This statement of Financial Performance is to be read in conjunction with the notes to and forming part of the accounts.

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Notes to and forming part of the Accounts as at 30 June 2004**

**1 STATEMENT OF ACCOUNTING POLICIES**

This financial report is a general purpose financial report (GPFR) that has been drawn up in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board, and in accordance with section 253 of the RAO Schedule. The GPFR has been prepared on an accruals basis on historical costs and do not take into account changing money values. Cost is based on the fair values of the consideration given in exchange for assets.

Set out below is a summary of the significant accounting policies adopted in the preparation of the accounts. Accounting policies have been consistently applied unless otherwise stated.

**INCOME TAX**

No provision for income tax is necessary as Trade Unions are exempt from income tax under the Income Tax Assessment Act.

**PROPERTY, PLANT AND EQUIPMENT**

Each class of property, plant and equipment are carried at cost, less any accumulated depreciation.

The carrying amount of property, plant and equipment is reviewed annually by the Committee of Management to ensure that it is in excess of the recoverable amount from those assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets' employment and subsequent disposal. The expected net cash flows have not been discounted to present values in determining recoverable amounts.

**DEPRECIATION**

Depreciation of fixed assets is calculated on the straight line basis in order to write the assets off over their estimated useful lives.

The depreciation rates used for each class of depreciable asset are:

<b>Class of Fixed Asset</b>	<b>Depreciation Rate</b>
Office Furniture	10% - 30%
Motor Vehicles	15%
Leasehold Improvements	100%

**REVENUE**

Member contributions are accounted for on the accruals basis to the extent that contributions received or receivable subsequent to 30 June 2004, but which relate to the period then ended, have been brought to account as income.

**EMPLOYEE ENTITLEMENTS**

Provision is made for the liability arising from services rendered by employees.

Liabilities expected to be settled after one year are measured at their nominal rate and at the present value of the estimated cash flows to be made for those entitlements.

Superannuation is contributed for all employees at the appropriate rate.

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Notes to and forming part of the Accounts as at 30 June 2004**

**CASH**

For the purpose of the statement of cash flows, cash includes cash on hand, at banks and on deposit. Cash on deposit earns interest at bank bill rates.

**ACCRUED EXPENSES**

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Association. Trade accounts are normally settled in 30 days.

**TRADE AND OTHER DEBTORS**

Trade and other debtors are normally settled in 30 days and are carried at amounts due. The recovery of debts is assessed at balance date and provision is made for any doubtful debts.

**COMPARATIVES**

Where necessary and as required by legislation, comparative figures have been adjusted to conform with the presentation of the 2004 financial accounts.

**ADOPTION OF AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS**

Australia is currently preparing for the introduction of International Financial Reporting Standards (IFRS) effective for the financial years commencing 1 January 2005. This requires the production of accounting data for future comparative purposes at the beginning of the next financial year. The Committee of Management, along with the auditors, are assessing the significance of these changes and preparing for their implementation.

The Committee of Management is of the opinion that the key differences in the accounting policies which will arise from the adoption of IFRS are:

**Non Current Investments**

Under the pending AASB 139: Financial Instruments: Recognition and Measurement, financial instruments that are classified as available for sale instruments must be carried at their fair value. Unrealised gains or losses may be recognised either in income or directly in equity. Held to maturity assets and loans or receivables are to be measured at amortised cost. Current accounting policy is to measure non current investments at cost, with an annual review to ensure that the carrying amounts are not in excess of recoverable value of the instruments.

**2 INFORMATION TO BE PROVIDED TO MEMBERS OR REGISTRAR**

The attention of the Association's members is drawn to the requirements in section 272 of the RAO Schedule, viz:

272(1) A member of a reporting unit, or a Registrar, may apply to the reporting unit for specified prescribed information in relation to the reporting unit to be made available to the person making the application.

272(2) The application must be in writing and must specify the period within which, and the manner in which, the information is to be made available. The period must not be less than 14 days after the application is given to the reporting unit.

272(3) A reporting unit must comply with an application made under subsection (1).

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Notes to and forming part of the Accounts as at 30 June 2004**

	ECONOMIC ENTITY		PARENT ENTITY	
	2004	2003	2004	2003
	\$	\$	\$	\$
<b>3 CASH</b>				
Cash on Hand	300	300	300	300
Trading Accounts	96,019	29,324	96,019	29,324
Short Term Call Account	433,430	981,661	433,430	981,661
Bank Bills	4,000,000	3,315,473	4,000,000	3,315,473
	<u>4,529,749</u>	<u>4,326,758</u>	<u>4,529,749</u>	<u>4,326,758</u>
<b>4 RECEIVABLES</b>				
<b>Current</b>				
Qantas - Member Subscriptions	-	344,985	-	344,985
Rental Deposit	27,523	26,599	27,523	26,599
Electricity Deposit	100	100	100	100
Other Debtors	10,629	68,240	10,629	68,240
Prepaid Expenses	6,692	-	6,692	-
	<u>44,944</u>	<u>439,924</u>	<u>44,944</u>	<u>439,924</u>
<b>5 PLANT FITTINGS &amp; EQUIPMENT - AT COST</b>				
Office Furniture & Equipment	217,085	161,893	217,085	161,893
Less: Accumulated Depreciation	131,297	83,575	131,297	83,575
	<u>85,788</u>	<u>78,318</u>	<u>85,788</u>	<u>78,318</u>
<b>6 MOTOR VEHICLES - AT COST</b>				
Motor Vehicles	52,707	52,707	52,707	52,707
Less: Accumulated Depreciation	37,054	32,510	37,054	32,510
	<u>15,653</u>	<u>20,197</u>	<u>15,653</u>	<u>20,197</u>
<b>7 LEASEHOLD IMPROVEMENTS - AT COST</b>				
Leasehold Improvements	76,077	15,367	76,077	15,367
Less: Accumulated Amortisation	76,077	15,367	76,077	15,367
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>8 DEPOSIT ON REAL PROPERTY</b>				

The Economic Entity has entered into a contract for the purchase of a Strata Titled office unit at 247 Coward Street Mascot. A ten percent deposit has been paid with the balance payable in July 2005.



**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Notes to and forming part of the Accounts as at 30 June 2004**

**MOVEMENT IN THE CARRYING AMOUNTS FOR EACH CLASS OF  
PROPERTY, PLANT AND EQUIPMENT**

9	2004	PLANT & EQUIPMENT	MOTOR VEHICLES	LEASEHOLD IMPROVEMENTS	TOTAL
	Opening balance	78,318	20,197	-	98,515
	Additions	45,241	-	60,710	105,951
	Disposals	-	-	-	-
	Depreciation	(37,771)	(4,544)	(60,710)	(103,025)
	Carrying amount at end of the year	<u>85,788</u>	<u>15,653</u>	<u>-</u>	<u>101,441</u>
	<b>2003</b>				
	Opening balance	78,996	26,061	3,020	108,077
	Additions	46,757	-	-	46,757
	Disposals	(10,010)	-	-	(10,010)
	Depreciation	(37,425)	(5,864)	(3,020)	(46,309)
	Carrying amount at end of the year	<u>78,318</u>	<u>20,197</u>	<u>-</u>	<u>98,515</u>

	ECONOMIC ENTITY		PARENT ENTITY	
	2004	2003	2004	2003
<b>10 PAYABLES</b>				
Includes consultants fees,wages tax GST on subscriptions telephone and other office expenses	309,638	849,768	309,638	849,768

	ECONOMIC ENTITY		PARENT ENTITY	
	2004	2003	2004	2003
	\$	\$	\$	\$
<b>11 PROVISIONS</b>				
Provision for Annual Leave		90,027	79,407	90,027
The number of employees for whom this provision relates is 7 (2003 - 8)				
Provision for Long Service Leave		50,140	45,050	50,140
The number of employees for whom this provision relates is 3 (2003 - 3)				
		<u>140,167</u>	<u>124,457</u>	<u>140,167</u>
				<u>124,457</u>

**12 CONTINGENT LIABILITIES**  
No contingent liabilities are in existence at the date of these accounts.

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**

**Notes to and forming part of the Accounts as at 30 June 2004**

**13 CAPITAL EXPENDITURE**

The Economic Entity is required under the terms of a contract for purchase of a Strata Titled Office Unit at 247 Coward Street Mascot to pay the sum of \$1,905,750 on completion which is estimated to be in July 2005. Stamp duty of \$113,606 was paid in August 2004.

**14 SEGMENT REPORTING**

The Association operates wholly within the aviation industrial arena representing pilots and flight engineers in all states of Australia.

**15 FINANCIAL INSTRUMENTS DISCLOSURE**

**a) Interest Rate Risk**

No asset held by the Association will suffer a financial risk as a result of the change in interest rates.

**b) Credit Risk**

The Association does not have any material credit risk exposure to any single debtor or debtor groups under financial instruments entered into.

**c) Net Fair Values**

Assets and liabilities are carried at cost or written down value which approximates the net fair value.

**16 BUSINESS DETAILS**

The principal place of business of the Association is: Level 1 12 Lord Street Botany.

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION  
AND CONTROLLED ENTITY**  
Notes to and forming part of the Accounts as at 30 June 2004

	2004	2003
	\$	\$
<b>17 STATEMENT OF CASH FLOWS</b>		
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
Receipts from members and customers	2,966,482	2,567,908
Payments to suppliers	(2,656,087)	(1,169,688)
Interest Received	222,281	162,556
Net cash provided by operating activities	<u>532,676</u>	<u>1,560,776</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
Payment for Equipment	(105,951)	(36,746)
Rental Deposit increased	(924)	(775)
Deposit paid on Strata Unit	(222,810)	-
Funds deposited into Trust Account	-	(50,000)
Net cash provided by (used in) investing activities	<u>(329,685)</u>	<u>(87,521)</u>
Net increase in cash held	202,991	1,473,255
Cash at beginning of year	<u>4,326,758</u>	<u>2,853,503</u>
Cash at end of year	<u>4,529,749</u>	<u>4,326,758</u>

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION**  
**Schedules to the Statement of Financial Performance**  
**for the Year Ended 30 June 2004**

	2004	2003
	\$	\$
<b>INCOME</b>		
Members Contributions	2,561,470	2,159,573
Collection Fees Refunded	-	5,105
	<u>2,561,470</u>	<u>2,164,678</u>
Interest Received	228,616	174,822
Joining Fees	1,205	2,682
Advertising Revenue	1,568	8,448
<b>TOTAL INCOME</b>	<u>2,792,859</u>	<u>2,350,630</u>
<b>Less: EXPENDITURE</b>		
Accountancy Fees	7,620	6,232
Administration	317,598	234,527
Annual Leave Provision	10,620	28,635
Audit Fees	17,450	16,000
Bank Charges & Government Fees	2,257	2,004
Committee Meeting Expenses	8,173	5,517
Computer Expenses	31,083	11,964
Consultancy	205,479	281,741
Couriers	3,068	4,013
Depreciation	103,025	46,309
Donation	7,500	-
Entertainment	2,694	1,231
Fringe Benefits Tax	-466	4,041
General Expenses	4,184	5,362
Insurance	29,082	27,344
Legal Fees	132,135	120,294
Library	15,966	23,814
Light & Power	6,203	6,406
Long Service Leave Provision	5,090	-
Media and Public Relations	58,279	-
Media Monitoring	64,105	-
Motor Vehicle Expenses	9,539	6,627
Office Expenses	34,835	25,825
Other Meeting Expenses	18,007	5,785
Payroll Tax	9,929	3,568
Printing, Postage & Stationery	82,280	92,416

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION**

**Schedules to the Statement of Financial Performance  
for the Year Ended 30 June 2004**

	2004	2003
	\$	\$
Promotional Events	24,092	22,209
Rent	95,149	86,941
Repairs & Maintenance	16,881	2,638
Salaries & Wages	707,533	616,798
Staff Recruitment	45,755	3,360
Staff Training	5,817	2,357
Superannuation	64,575	55,214
Taxi Fares	12,218	5,121
Telephone	43,721	38,277
Website	14,628	15,716
Welfare & P.A.N.	<u>18,588</u>	<u>14,931</u>
<b>TOTAL EXPENDITURE</b>	<u>2,234,692</u>	<u>1,823,217</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>	<u>558,167</u>	<u>527,413</u>

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION**

**Schedules to the Statement of Financial Performance  
for the Year Ended 30 June 2004**

	2004	2003
	\$	\$
<b>ADMINISTRATION</b>		
Telephone	31,149	19,739
Transportation & Accommodation	51,896	26,200
Entertainment	5,957	5,650
Standard Reimbursement	30,300	30,700
Seminars	8,370	18,556
Training	21,620	10,400
Miscellaneous	1,815	2,830
IFALPA	160,132	114,549
IFEO	690	-
One World	5,669	5,903
	<u>317,598</u>	<u>234,527</u>

**AUSTRALIAN and INTERNATIONAL PILOTS ASSOCIATION**  
**Schedules to the Statement of Financial Performance**  
**for the Year Ended 30 June 2004**

	2004	2003
	\$	\$
<b>ADMINISTRATION EXPENSES</b>		
<b>President</b>		
Entertainment	2,982	2,386
Seminars	460	-
Standard reimbursement	3,000	3,000
Telephone	3,991	5,640
Transportation & Accommodation	13,168	2,129
Miscellaneous	108	272
	<u>23,709</u>	<u>13,427</u>
<b>Industrial Officers</b>		
Entertainment	458	1,254
Seminars	4,214	1,711
Telephone	5,998	6,067
Training	21,620	10,400
Transportation & Accommodation	11,899	5,520
Miscellaneous	1,631	1,540
	<u>45,820</u>	<u>26,492</u>
<b>Other Office Bearers</b>		
Entertainment	2,517	2,010
Seminars	3,696	16,845
Standard reimbursement	27,300	27,700
Telephone	21,160	8,032
Transportation & Accommodation	26,829	18,551
Miscellaneous	76	1,018
	<u>81,578</u>	<u>74,156</u>
<b>IFALPA</b>		
Membership, Travel & Accommodation	94,439	114,549
59th Conference	65,028	-
Regional Director Expenses	665	-
	<u>160,132</u>	<u>114,549</u>
<b>ONE WORLD</b>		
Membership, Travel & Accommodation	5,669	5,903
	<u>5,669</u>	<u>5,903</u>
<b>IFEO</b>		
Seminars	690	-
	<u>690</u>	<u>-</u>
<b>TOTAL</b>	<u><u>317,598</u></u>	<u><u>234,527</u></u>

**AIPA HOUSE TRUST**  
**Statement of Financial Performance**  
**As at 30 June 2004**

	2004 \$	2003 \$
INCOME	<u>-</u>	<u>-</u>
EXPENSES	<u>-</u>	<u>-</u>
NET PROFIT	<u><u>-</u></u>	<u><u>-</u></u>



**AIPA HOUSE TRUST**  
**Statement of Financial Position**  
**As at 30 June 2004**

	NOTE	2004 \$	2003 \$
<b>CURRENT ASSETS</b>			
Cash on Hand		10	-
<b>TOTAL CURRENT ASSETS</b>		10	-
<b>NON CURRENT ASSETS</b>			
Deposit on Freehold Property	1	222,810	-
<b>TOTAL NON CURRENT ASSETS</b>		222,810	-
<b>TOTAL ASSETS</b>		222,820	-
<b>CURRENT LIABILITIES</b>			
		-	-
<b>TOTAL CURRENT LIABILITIES</b>		-	-
<b>NON CURRENT LIABILITIES</b>			
Unsecured Interest Free Loan From Beneficiary	2	222,810	-
<b>TOTAL NON CURRENT LIABILITIES</b>		222,810	-
<b>TOTAL LIABILITIES</b>		222,810	-
<b>NET ASSETS</b>		10	-
<b>NET EQUITY</b>			
<u>Represented By:</u>			
Trust Capital		10	-

**AIPA HOUSE TRUST**  
**Notes to and forming part of the Financial Accounts**  
**For the year ended 30 June 2004**

	2004	2003
	\$	\$

**NOTE 1**

The Trustee of the Trust, 247 Coward Street Pty Limited entered into contract for purchase of a Strata titled property at Suite 6.01, 247 Coward Street, Mascot on 14 May 2004.

The balance payable is expected to be in July 2005.

The amount payable to complete the contract is

	1,905,750	-
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**NOTE 2**

The sole beneficiary of the Trust, Australian and International Pilots Association ( AIPA ) has advanced monies to enable the Trust to acquire Strata titled property at Suite 6.01, 247 Coward Street, Mascot.

AIPA has undertaken to advance the necessary funds to enable the contract to be completed.



**AIPA's new home at 247 Coward Street takes shape. Photo taken 6/10/04.**